

Links for Staff

Quick & easy access to topics

www.ortingschools.org

Let's take a look!

Presented by Human Resources
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Orting School District

Connect, Inspire, Empower

District

Departments

Links for Staff



Access at your fingertips!

Once on the district home page, there are two ways to get to Links for Staff:

- ~ (1) Click the word “Staff”. You will then go directly to Links for staff
or
- ~ (2) Click the word “Staff”, then click “Staff Links” within the blue box.



The screenshot shows the top portion of the Orting School District website. On the left is the district logo with the text "Orting School District" and "Connect · Inspire · Empower". To the right of the logo is the text "Orting School District" and "Connect, Inspire, Empower". Further right is a navigation menu with a "CAREERS" button, and links for "Families", "Community", and "Staff". A blue circle with the number "1" is next to the "Staff" link. Below the navigation menu is a dark blue horizontal bar with white text for "District", "Departments", "Students & Families", "Calendar", and "Staff". A blue circle with the number "2" is next to the "Staff" link in this bar. Below the navigation bar is a banner image showing a classroom scene.



Links for Staff include:



Absence Management System
(AMS)

formerly known as AESOP

[Request a sub](#)

[Get Information](#)

Get help: joyc@orting.wednet.edu

Depending on your role, some employees use AMS to report absences, while others submit absences through a timesheet or Skyward.



[To update employee passwords, use a district device connected to the district network and follow this link.](#)

Need to update your google employee password? Use the provided link to get started.

Please note you must be connected to a district device to complete the change.



[Download App for Casting device Support Hub - training guides](#)

replaces Chromecast & Apple TV

Vivi allows for teachers and students to easily share content from their devices to a classroom display.

Here is a link for [Vivi Teacher Tips](#) from YouTube.



Links for Staff continued....



New and now Active, [Service Desk](#) for technology issues on district owned devices.

Please include location, room number, call back number, and details about your issue.

****Please access the website with the Chrome browser****

If you're experiencing technology issues with a district-owned device, help is just a ticket away!

Submit a tech ticket through [ZOH Desk](#) to receive support from the OSD technology team. Once submitted, you'll receive a confirmation email indicating that your request is in the queue for assistance. Tickets are addressed based upon receipt and priority.



Employee Information and Gradebook access

[Skyward](#) gives employees access to information such as pay stubs and accrued leave balances.

For more topics related to Skyward, refer to the [Human Resources Section](#) on the district website.



Links for Staff continued....



(VectorSolutions formerly known as SafeSchools)

Required staff training

Login with *first & last name (no space)*

Get help: joyc@orting.wednet.edu

Access to the [Vector Solutions](#) training modules required for all staff and substitutes.

Trainings are to be completed upon hire then annually.



Access your Gmail account

All employees receive a district email account and are included on the email distribution list for their work location.

Once you have logged into a district desktop computer (not a Apple computer), you can access your district email from any computer.



New PdEnroller account: Get Started - [Create my pdEnroller Account](#)

Existing PdEnroller account: [Log in to pdEnroller](#)

The Orting School District utilizes pdEnroller as a registration tool for internal course offerings.

For more information about pdEnroller, visit the Human Resources section on the district website and navigate to Clock Hours > [pdEnroller](#).

Additional staff links are available and may be used depending upon your role within the district. These Include:



For building secretaries to [submit maintenance work orders.](#)

For staff to [submit facility reservations and trip requests.](#)

OSD code - 65961984

[Tutorial](#) - **How to Submit a Work Order or Facility Request**

Get help:

bannanm@orting.wednet.edu



[Teacher tool, for monitoring student activities, Viewing students' screens, sharing links, and temporarily allowing web sites for up to 7 days](#)



[Inventory and library management system](#)



TeamViewer is used by the Tech Department to remotely resolve *some* computer issues.



Please use Skyward log in



[ParentSquare](#)



For help [email Katrina Mang](#)

HUMAN RESOURCES



That concludes our tour of the
Links for Staff.

If you have any questions or
encounter issues accessing the
Staff Links, please contact the
Human Resources Department.
We're here to assist you!

