

MINUTES
ESD 105 Board of Directors
November 26, 2024

A meeting of the ESD 105 Board of Directors was held on Tuesday, November 26, 2024, at 6:00 PM in person in the Ahtanum Room located at 111 So. 2nd Avenue, Yakima, WA 98902.

<u>Those in attendance:</u>		<u>Staff:</u>	
Gwyn Trull	Chair	Cassie Gunter	Executive Assistant
Angela Abrams	Vice Chair	Emily Nelson	Executive Director Student Support
Wayne Nelson	Member	Mike Closner	Executive Director T&L
Rafael Fonseca	Member	Darcie Jamieson	Assistant Director T&L
James Sebree	Member	David Reynolds	Director of Accounting
Shane Backlund	Superintendent	Lynn Harlington	Director of Head Start
<u>Absent:</u>		Alicia Jacob	Assistant Superintendent
Mark Grassel	Member		
Alan Taylor	Member		

Call to Order	Gwyn Trull, Board Chair, called the regular meeting to order at 6:00 PM, followed by the flag salute.
Review Agenda – Additions/Deletions	The meeting agenda was reviewed without any changes.
Public Comment	No public comment was given.

Consent Agenda Approval

	Wayne Nelson moved to approve the Consent Agenda as presented; James Sebree seconded; motion carried.
Approve Minutes	Regular Meeting Minutes October 22, 2024.
Head Start Budget Reports	<u>Head Start:</u> <ul style="list-style-type: none"> Total September expenditures \$617,959 total remaining \$5,632,989. <u>Early Head Start:</u> <ul style="list-style-type: none"> Total September expenditures \$208,735 total remaining \$1,974,945. <u>Migrant Head Start:</u> <ul style="list-style-type: none"> Total September expenditures \$509,815 total remaining \$3,378,573. <u>Credit Card Expenditures for the month of September 2024</u> <ul style="list-style-type: none"> Head Start <u>\$3,912.26</u> Early Head Start <u>\$2,745.67</u> Migrant Head Start <u>\$3,914.45</u> Total credit card <u>\$10,572.38</u>
Out of State Travel	Marcello Sgambelluri April 3 – 7, 2025 <u>Atlanta, GA</u> National School Board Association Conference – Presenting on Student Voice

	<p>Alicia Jacob April 23 – 26, 2025 <u>Charolotte, NC</u> Women Leading Ed 2025 Summit</p>
<p>Vouchers & Payroll</p>	<p>The following expenditures were presented for approval: General Fund Voucher #149107 through 149204 in the amount of \$795,919.83; General Fund Voucher #149245 through 149389 in the amount of \$1,467,052.33; Travel Fund Voucher #149094 through 149106 in the amount of \$3,052.05; Travel Fund Voucher #149205 through 149232 in the amount of \$9,537.89; Travel Fund Voucher #149233 through 149244 in the amount of \$2,701.58; Travel Fund Voucher #149409 through 149418 in the amount of \$4,117.34; Workers Compensation Fund Voucher #520686 through 520687 in the amount of \$217,328.92; Workers Compensation Fund Voucher #520689 in the amount of \$92,188.27; Unemployment Fund Voucher #510448 in the amount of \$515.88; Unemployment Fund Voucher #510450 in the amount of \$515.88; and ESD payroll in the amount of \$2,800,292.12.</p>

Board/Superintendent Report

<p>WSSDA Conference Report</p>	<p>Shane Backlund, Gwyn Trull, James Seabee, Rafael Fonseca and Mark Grassel attended the WSSDA Conference November 21-23 and shared some key takeaways. Yakima and Grandview School Districts were recognized in the small, medium and large school districts of the year categories.</p>
<p>Legislative Breakfast</p>	<p>Scheduled for December 17th from 8:30-10:30am at the YVC Conference Center. Let Cassie Gunter or Shane Backlund know if you are interested in attending.</p>
<p>Agency Updates</p>	<p>Shane Backlund shared the latest updates within the agency:</p> <ul style="list-style-type: none"> • Shane Backlund and Alicia Jacob visited all 25 school districts in October and November. They asked all of them what their priorities are, what their challenges are, where our support is working well, what we can provide that we aren't already, and where we can improve. • Legislative Advocacy: AESD Advocacy - Student Safety, Integrated Inclusion Practices and Multi-Tiered Systems of Support, and support of the "Big 3"; ESD 105 Advocacy – The "Big 3" (MSOC, special education & transportation) with an emphasis on MSOC for the 105 region. • Strategy Work – 12 Implementation Teams. An email was sent to all staff allowing them to sign up to be part of a team. As of today, we have 51 staff who have signed up. • Service Profile – Emily Nelson spoke about the directory that was created to show who provides services in what areas. For the school year we are currently in, it shows the programing that is offered and gives the key contact information for those services. • Head Start and Early Head Start update – Alicia Jacob shared that we are moving forward with Head Start and Early Head Start being the main provider. We are looking for potential partners. We may put out an R&Q for Migrant. Shane Backlund shared that EPIC feels that they have grown enough that they feel they can run their own program without ESD 105 assistance, which means we are now competing with EPIC for the Head

Start/Early Head Start grant. Lynn Harlington spoke about the process on applying for the grant.

Division Reports

Fiscal Reports	The General Fund Year to Date Fund Balance report for the month of October 2024 was presented for review, as well as the Insurance Funds Year to Date Activity Report.
Early Learning Report	Lynn Harlington, Director of Head Start, delivered information about the Early Learning Programs and gave the Governing Body Fiscal Training to the Board members.
Policy 410: Use of Security Cameras and Surveillance in ESD 105 Seedlings Facility – First Reading	Policy 410: Use of Security Cameras and Surveillance in ESD 105 Seedlings Facility was presented for first reading.

Action Items

Policy Series 1000: Board of Directors – Second Reading	Wayne Nelson moved to approve Policy Series 1000: Board of Directors as presented; Rafael Fonseca seconded; motion carried.
ESD 105 Policy Council By-Laws	James Sebree moved to approve ESD 105 Policy Council By-Laws as presented; Wayne Nelson seconded; motion carried.
Resolution No. 365: In the Matter of Voiding a Lost Warrant	Angela Abrams moved to approve Resolution No. 365: In the Matter of Voiding a Lost Warrant as presented; James Sebree seconded; motion carried.
Monthly Informational Reports	<ul style="list-style-type: none"> • October Travel Report • Head Start Program Report • Head Start Policy Council Meeting Minutes • Head Start Facilities Guidance ACF-OHS-IM-24-04 • Head Start Final Rule on Supporting HS Workforce & Consistent Quality Programming ACF-OHS-PI-24-04 • Head Start Final Rule to Delay Effective Date for Increasing the CLASS Instructional Support Domain Competitive Threshold ACF-OHS-PI-24-07 • Head Start Fiscal Year 2025 Monitoring Process of HS Receipts ACF-OHS-IM-24-07
Adjournment	The general session/regular meeting was adjourned at 7:12 PM.



 Chairman



 Secretary