

Business and Non-Instructional Operations

Campus Security

The Governing Board is committed to providing a school environment that promotes the safety of students, staff and visitors to school grounds. The Board also recognizes the importance of protecting District property, facilities and equipment from vandalism and theft.

The Superintendent or designee shall develop campus security procedures, which may be included in the District's comprehensive safety plan and/or site-level safety plans. Such procedures shall be regularly reviewed to reflect changed circumstances and to assess their effectiveness in achieving safe school objectives.

Additionally, the Superintendent or designee shall regularly review current guidance regarding cybersecurity and digital media awareness and incorporate recommended practices into the District's processes and procedures related to the protection of the District's network infrastructure, and the monitoring and response to suspicious and/or threatening digital media content.

**Reporting Threats**

Any certificated or classified employee, or other school official, whose duties bring the employee or other school official in contact on a regular basis with students in any of grades 6-12, as part of a middle or high school, who are alerted to or observe any threat or perceived threat of a homicidal act, as defined, shall immediately report the threat or perceived threat to law enforcement in accordance with Education Code 49393.

*Threat or perceived threat* means any writing or action of a student that creates a reasonable suspicion that the student is preparing to commit a homicidal act related to school or a school activity. This may include possession, use or depictions of firearms, ammunition, shootings, or targets in association with infliction of physical harm, destruction, or death in a social media post, journal, class note or other media associated with the student. It may also include a warning by a parent, student, or other individual.

Additionally, anyone who receives or learns of a health or safety threat related to school or a school activity is encouraged to report the threat to a school or District administrator.

**Surveillance Systems**

In consultation with the District's school site council, safety planning committee, other relevant stakeholders, and staff, the Superintendent or designee shall identify appropriate locations for the placement of surveillance cameras. Cameras shall not be placed in areas where students, staff, or community members have a reasonable expectation of privacy. Any audio capability on the District's surveillance equipment shall be disabled so that sounds are not recorded.

## BP 3515(b)

Prior to the operation of the surveillance system, the Superintendent or designee shall ensure that signs are posted at conspicuous and targeted locations around school buildings and grounds. These signs shall state that the facility uses video surveillance equipment for security purposes and that the equipment may or may not be actively monitored at any time. The Superintendent or designee shall also provide prior written notice to students and parents/guardians about the District's surveillance system, including the locations where surveillance may occur and that the recordings may be used in disciplinary proceedings and/or referred to local law enforcement, as appropriate.

To the extent that any images from the District's surveillance system create a student or personnel record, the Superintendent or designee shall ensure that the images are accessed, retained, and disclosed in accordance with law, Board policy, administrative regulation, and any applicable collective bargaining agreements.

### State Legal References:

#### CALIFORNIA CODE OF REGULATIONS, TITLE 24

1010.2 Door operations  
1010.2.8.2 Lockable doors from the inside

#### CALIFORNIA CONSTITUTION, Article 1

Section 28 Right to safe schools

#### EDUCATION CODE

17070.10-17079.30 Leroy F. Green School Facilities Act  
17583 Classroom security locks; modernization projects  
32020 School gates; entrances for emergency vehicles  
32211 Threatened disruption of interference with classes  
32280-32289.5 School safety plans  
35160 Authority of governing boards  
35160.1 Broad authority of school districts  
35266 Reporting of cyber attacks  
38000-38005 Security departments  
49050-49051 Searches by school employees  
49060-49079 Student records  
49390-49395 Homicide threats

#### GOVERNMENT CODE

11549.3 Independent security assessment

#### PENAL CODE

469 Unauthorized making, duplicating or possession of key to public building  
626-626.11 Weapons on school grounds and other school crimes

Federal Legal References:

UNITED STATES CODE, TITLE 6

665k Federal clearinghouse on school safety evidence-based practices

UNITED STATES CODE, TITLE 20

1232g Family Educations Rights and Privacy Act (FERPA) of 1974

CODE OF FEDERAL REGULATIONS, TITLE 34

99.3 Definition of education records

Adopted: (7-88 10-93 2-06) 12-24

ORANGE UNIFIED SCHOOL DISTRICT  
Orange, California