

School Data Bank Services

2024-2025 NYSAA Test Administrator Training

Facilitated Training for the New York State Alternate Assessment
Computer-Based Testing for ELA, Mathematics and Science

The New York State Education Department (NYSED) in coordination with Dynamic Learning Maps (DLM) provides an annual recertification and certification for Test Administrators to administer the New York State Alternate Assessment (NYSAA) for English Language Arts, Mathematics, and Science in the 2024-25 school year.

School Data Bank Services – Assessment Services offers two (2) facilitator-led training options. The training incorporates NYSED and DLM resources. *See below for available training type, dates offered with in-person or virtual options.

Full-Day training is required by the New York State Education Department (NYSED) for Test Administrators who have never administered the test, did not have students last year or did not complete training in the 2023-24 school year. Included in this session:

- ✓ Four Module Training Program for teachers administering the computer-based test (CBT) for ELA, Mathematics and Science components
- ✓ A passing score of 80% on each module is required to gain access to the Kite Student Portal login information

Half-Day training is required by NYSED for Test Administrators that completed the 2023-24 *Full-Day* or *Half-Day* training, and/or administered the test to their students. Included in this session:

- ✓ One overview module for teachers administering the computer-based test (CBT) for ELA, Mathematics and Science components
- ✓ A passing score of 80% on the module is required to gain access to the Kite Student Portal login information

Required to Participate in Training

- 1) Activated Kite Educator Portal account through Dynamic Learning Maps (DLM)
- 2) Device with camera: Laptop, iPad, or Tablet (for both virtual and in-person training)

Training Type	Dates (Select One)	Time
Full-Day	November 6, *8, *12, 14	8:30 a.m. - 2:30 p.m.
Half-Day PM	October 25 or November *4 or 18	12:30 p.m. - 3:30 p.m.
Half-Day AM	October 29 or November *4 or *19	8:30 a.m. - 11:30 a.m.

*In-person training

COST:	Full-Day: \$ 150.65	Half-Day: \$ 73.20
AUDIENCE:	Grade 3-8 and HS Special Education Teachers Administering DLM and NYSAA for ELA, Math, Science	
LOCATION:	Virtual Training – Details will be provided by email	
REGISTER:	https://webreg@esboces.org or Frontline	
INSTRUCTOR:	New York State Alternate Assessment (NYSAA) Training Network Specialists (AATN's)	

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1. **Required:** Pre-registration must be done through Frontline or <http://webreg.esboces.org>
 - a. Pre-registration is required
2. Frontline member: you must have your Administrator approve your training through ESBOCES catalog
3. Non-Member of Frontline – you must fax or mail your completed and approved enrollment form. Payment must be sent ASAP.
4. Confirm your registration by emailing Eileen Jaeger at scoring@esboces.org.

Important Information for Participants

1. **Required:** Kite Educator Portal account through Dynamic Learning Maps (DLM) to complete training
 - a. New teachers must activate their Kite Educator Portal account **at least one week prior** to their scheduled training date.
 - b. Returning teachers make sure you can log into your account from last year.
 - c. If you are not sure how to access Kite Educator Portal account (DLM), call Eileen Jaeger @ (631) 244-4243. This will verify you are attending the correct training session.
2. **Required:** Laptop, iPad, or Tablet to complete test modules.
3. Visit the DLM website at <http://dynamiclearningmaps.org/newyork> to learn more and download the Test Administration Manual to review prior to training.
4. All training requirements and post-tests must be successfully completed during the training session to gain access to the Kite Student Portal login information.

Questions:

- Kite Educator Portal account through Dynamic Learning Maps, contact Eileen Jaeger at (631) 244-4243, scoring@esboces.org
- Registration, contact Eileen Jaeger at (631) 244-4243, scoring@esboces.org