Southeast Service Cooperative

Board of Directors
Regular Board Meeting
Wednesday, December 18, 2024
MINUTES

ATTENDED:	Chair Bree Maki, Vice Chair Jean Roth, Member Mary Urch, Member Don Leathers, Monica Sveen-Ziebel
ATTENDED VIA ZOOM	Treasurer Jason Marquardt, Member Theresa Arrick-Kruger, Member Member Lynn Gorski
Unable to Attend	Member Brian Grudem
EX-OFFICIO:	Steve Sallee
STAFF:	Amy Grover, Dale Walston, Christi Fosland

The meeting was called to order at 5:30 PM by chair Bree Maki.

A quorum was declared.

Monica Sveen-Ziebel made a motion to approve the agenda. Mary Urch seconded the motion. It passed unanimously.

HEARING OF REPORTS

MHC- Dale Walston introduced Colleen Schumann, who is joining the health insurance team in collaboration with Resource Training and Solutions.

Executive Director Report- Steve Sallee introduced Al Roder, who will be joining the board in January. Al is the city administrator in Byron. Steve reported that the COMPASS team is really moving. They are going to be adding an advocate for early childhood special education. Advocate positions will face a planned decrease in contract days next year. Board members should consider which committee assignments they would like to hold next year. Those decisions will be made at the January meeting. The legislative breakfast is scheduled for January 31 in Cannon Falls. Steve is planning to visit more members in the next few months. Let him know if you'd like to be added to the schedule.

Board members introduced themselves to Al Roder.

Program Manager Report- Amy reported that all programs are very busy right now. Student academics are in full swing with Junior and Senior High Knowledge Bowl. We have several grants and big projects going. Amy highlighted the School Health Conference along with our SAC and MASA training.

CONSENT AGENDA-Tess Arrick-Kruger made a motion to accept the consent agenda, including the November Board Minutes, November Balance Sheet, November Revenue Expense Report, and

November Bills. Jason Marquardt seconded the motion. The motion passed unanimously.

SPECIFIC AGENDA

Operations
Monica Sveen-Ziebell made a motion to approve the board nomination forms. Lynn Gorski seconded the motion. Tess Arrick-Kruger abstained from voting. The motion passed unanimously.

Monica Sveen-ZIebell made a motion to approve the election return report. Jean Roth seconded the motion. It passed unanimously.

Jean Roth made a motion to accept a grant for $5,000 from Southeast Minnesota ARts Council to support the Young Artists Young Author's Conference. Don Leathers seconded the motion. It passed unanimously.

Jason Marquardt made a motion to accept $250 from the Housing Commision in Honor of Sheila Kiscaden for Southeast Minnesota Together. Jean Roth seconded the motion. It passed unanimously.

Jean Roth made a motion, seconded by Mary Urch, to approve a contract for $35,000 with Minnesota State for Nitro X Camps effective January 1, 2025. The motion passed unanimously.

ADJOURNMENT AND NEXT MEETING
Mary Urch expressed her appreciation for the employees and the board at SSC.

The board and staff thanked Mary for her time on the board.

Jason Marquardt made a motion, seconded by Tess Arrick-Kruger, to adjourn the meeting at 6:09 PM. The motion passed unanimously.

The next SSC Board meeting will be held on January 22 at 5:30 PM.

Respectfully submitted by Christi Fosland, Educational Support Coordinator

2025 Meeting Schedule
Wednesday, January 22 – ANNUAL MEETING
Wednesday, February 26
Wednesday, March 26
Wednesday, April 23
Wednesday, May 21
Wednesday, June 18
JULY – Do not meet (MSC Summer Conference)
Wednesday, August 27
Wednesday, September 24
OCTOBER - Dates and location to be set (Virtual if needed)
Wednesday, November 19 – Third Wednesday due to Thanksgiving
Wednesday, December 17 – Third Wednesday due to Christmas