



Big Woods PTO Meeting Minutes

January 6, 2025

Guest Speaker - Jamie Wiitala, Director of Teaching and Learning

Principal Report – Jesse - A notice was sent out to families for the Papa John's fundraiser on Tuesday. Books and Breakfast will be in February, 2/25. We're looking to hold the bookfair at the same time so families can stop in and shop together after breakfast. Books and breakfast ends at 7:30. We need as many volunteers as possible to help with cleanup. We have an extremely short window to get the gym back in order before the first gym class arrives.

We're getting feedback with ideas on how to spend our fundraiser money. All grade levels have expressed an interest in some type of outdoor classroom. Would love the idea to provide seating for 30 students. We also have an Irish dance performance that could come in this year but unsure of the cost at this point. Conferences are coming up and would like to include all staff for this.

Treasurer Report - Teresa

- Budget update - We have received the credit for the overpayment of \$1000 with major fundraiser. We received \$456 in misc deposits for December. The largest expenses for the month were \$897 - field trip costs for 1st grade funds and \$600 - tax prep fees. Teacher funds were released and we'll start seeing those expenses coming in.
- With the cost of bussing for fundraisers being more than double what they have been in the past, we need to put more money into the grade level budgets in order to cover the field trip bussing that we normally would. Trina estimates that in order to be able to cover the bussing for the remaining field trips and other grade level things that we do, we need to add an additional \$2000 per grade level budget. Discussion and vote needs to happen. - Tam/ Nicole motioned to increase each grade level spending (grades 1-4) by \$2000 each from big ticket to cover additional costs for bussing. All approved.

Board Report

Papa Johns night - TOMORROW! Spread the word

Dunn Brothers fundraiser - 1/27 - Will connect with Trina. The fundraiser will run all day.

Talent Expo 1/30 - Tami - Jesse made an announcement on the Buzz. We will be creating certificates this week to make sure we have time for printing. Projects will be collected to set up for display. Will look to get a sign up genius out for volunteers to help with the collection and set up of projects and again to help distribute projects back to students after the expo. We will need a lot of help providing comments on projects. If you're able to stop in and write comments, please do.

Spring Conference Meals 1/30 - Nicole is looking at doing soup and sandwiches for lunch. Pricing and options from Jersey Mikes and Costco. Will look at going with Jersey Mikes with the ease and options available.

Family Bingo Night 1/31 - watch for the sign up. - We will need to bundle cards in groups of 5 once we get them. Can we get the Boy Scouts to help with cleanup at the end of the night again? We will get in touch with the high school for high school volunteers. Our main priority will be to assist with set up as we have a lot to set up in a short amount of time.

- We received the gambling permit so that is all set.
- We have to order the bingo cards through a distributor licensed by the state gambling board.
- We need about 100 additional prizes for bingo and we have about \$200 remaining in the budget to do it.

Jersey Mike's weekend - Feb 8-9th. Spread the word, share the flyer - A code or flyer will be required at ordering to receive credit.

Yearbook - Christine - The final copy will be due beginning of April. Zahler has printed the flyers to send home. Currently gathering and organizing photos and prepping the layout. The theme has been set and will be able to print the cover soon.

PTO Board Nomination forms will be available at the next meeting. Think about taking a leadership role in PTO. Several voting board positions will be available because of people leaving.

2024-25 Meeting dates:

Feb 10, Mar 3, Apr 14, May 12

Happy Birthday month to: Christine

Open comments/suggestions/questions

Next meeting: Feb. 10

Adjourn

Members present: Trina, Christine, Christa, Teresa, Rachel, Meghan, Anna, Shannon, Emily, Nicole, Kathryn, Linda, Jessica, Alisa, Amber, Tami

This meeting will be held in the Big Woods Media Center.

Papa Johns Night 1/7

Dunn Brothers Fundraising 1/27

Talent Expo 1/30

Spring Conference Meals 1/30

Family Bingo Night 1/31

Jersey Mike's fundraising 2/8-2/9

PTO Meeting 2/10

PTO Meeting 3/3

Culvers Night 3/19

National Pencil Day 3/30

PTO Meeting 4/14

Culvers Night 4/16

Admin. Professionals Day 4/23

School Principal day 5/1

*Staff/Teacher appreciation week
5/5-5/9*

Culvers Night 5/7

PTO Meeting 5/12

Big Woods PTO Bash TBD