



# TOWN OF GREENWICH

**Old Greenwich School Building Committee**  
**Tuesday, December 17, 2024**  
**7:00am**  
**via Zoom**

**Meeting Notes**

Committee Roster	Present	Absent
<b>Voting Members</b>		
James Waters (Chair)	Zoom	
Jackie Welsh (Vice Chair)	Zoom	
Barbara O'Neill (Secretary)	Zoom	
Jason Brown		A
Cristina Dawson	Zoom	
Leigh Erin Izzo	Zoom	
Leander Krueger	Zoom	
Stephen Selbst (BET Rep)	Zoom	
Michael Joseph Mercanti-Anthony (BOE Rep)	Zoom	
<b>Ex Officio Members</b>		
Jennifer Bencivengo (Principal)	Zoom	
Janet Stone McGuigan (BOS)	Zoom	
Molly Saleeby (RTM)	Zoom	
Peter Robinson (DPW)	Zoom	
Peter Lowe (P&Z)	Zoom	
<b>Liaisons</b>		
Peter Schweinfurth (Liaison, EMAC)		A
Alan Gunzburg (Liaison, FSAC4PWD)	Zoom	
<b>Project Team</b>		
David Stein (Silver Petrucelli & Associates)	Zoom	
Dean Petrucelli (Silver Petrucelli & Associates)		A
Steve Croteau (Silver Petrucelli & Associates)		A
Jesus Martinez (Silver Petrucelli & Associates)		A
Lawrence Rosati (Morganti Group)	Zoom	
Jeff Anderson (Downes Construction Company)	Zoom	
Anthony DiMauro (Downes Construction Company)		A
Ryan Patrick (Downes Construction Company)		A
Joe Ryan (Downes Construction Company)	Zoom	
Michael Dooley (AKF)		A
Joseph Devine (Langan)		A
Kristen Mitchell (Langan)		A
<b>Guests</b>		
Dan Watson (GPS Facilities Director)	Zoom	

Agenda Item	TOPIC	Description
1.00	Call to Order	<ul style="list-style-type: none"> <li>Meeting was called to order at 7:03am.</li> </ul>
2.00	Housekeeping	<ul style="list-style-type: none"> <li>Chair noted that next meeting will be Tuesday January 7.</li> </ul>
3.00	Approve minutes from December 10 meeting	<ul style="list-style-type: none"> <li>Motion to approve December 10 meeting minutes by Leander Krueger, second Cristina Dawson, without objection approved by unanimous consent.</li> </ul>
4.00	Project Team Update <ol style="list-style-type: none"> <li>a. Schedule</li> <li>b. Review and vote on Letter of Authorization for Early Electrical Package</li> <li>c. State Pre-Bid Conformance Review</li> <li>d. State DEEP Review</li> <li>e. Interim appropriation</li> </ol>	<ul style="list-style-type: none"> <li> <u>Schedule</u>: Downes reported no change to the overall schedule. Downes said that the Permit set will be discussed in upcoming meetings early next year. Peter Robinson asked that comments from the State be passed along to Building Department and Fire Marshal; SPA reported that the state checklist will show approved items and those needing follow-up. Principal Bencivengo asked that a meeting be scheduled after the holiday to continue discussion on the playground timeline. Jackie Welsh reported that a high-level meeting with Meyers will be held today to discuss moving services.         </li> <li> <u>Letter of Authorization / Early Electrical Packages</u>: Chair shared draft letter with committee in advance. Downes reported that the letter enables the release of the ~\$489k for the switchgear and generator bid package to meet the project schedule. Downes also walk through the draft GMP Amendment 1, which will be ready for consideration in January; Downes noted that overhead fees will be based on the bid packages being released and that bidding and procurement will be billed as they continue to progress with awarding the work. Chair reported that GPS Admin is informed and aware and has no issue with the process presented by Downes. Motion by Jackie Welsh to approve Letter of Authorization submitted by Downes, second Leander Krueger, Vote 7-0-0.         </li> <li> <u>State PCR Review</u>: Morganti reported that all items have been received and thanked the Building Department and Fire Marshal for their work. Downes reported that they are finishing their items today to forward to SPA. SPA reported that they will upload items for Thursday's meeting. Downes said they have experience with our OGA reviewer and Chair reported that we have the same examiner as the CMS project. SPA said they thought it would take 3 meetings to get through the PCR process.         </li> <li> <u>State DEEP Review</u>: SPA reported that Langan is progressing with the process and filing for the permit. Morganti said that the Town is reviewing permit payment requirements. Chair to check with GPS Purchasing on use of town credit card.         </li> <li> <u>Interim Appropriation</u>: Chair reported that the interim appropriation was approved by the BET with a condition that the building committee bring the GMP to the BET for a release of the incremental owner contingency funds. Chair has shared a draft submission for the RTM meeting in January and will submit this week in advance of the December 27 deadline for January's RTM Call. Jackie Welsh reported that the BOE meeting went well. She noted one question from the BOE was "how can they approve such a large package of plans and specs." She noted that SPA answered that it was pro forma for any Town seeking reimbursement from the State.         </li> </ul>

5.00	Financial & Consultant Selection Update	<ul style="list-style-type: none"><li>• Nothing to discuss.</li></ul>
6.00	Public Relations Update	<ul style="list-style-type: none"><li>• Chair and Leigh Izzo met with volunteers from OGS to discuss the development of a dashboard to keep parents informed of construction developments.</li></ul>
8.00	Adjourn	<ul style="list-style-type: none"><li>• 7:38am Motion to Adjourn by Leander Krueger, second Jackie Welsh.</li></ul>