



North Beach Junior/Senior High School

336 State Route 115
PO Box 969
Ocean Shores, WA 98569
Office (360)289-3888 - Fax (360)289-0996



STUDENT/PARENT HANDBOOK 2024-2025

Dear Hyak Families,

After a few months away, we hope you're well and refreshed after a wonderful summer break. As we gear up for the new school year, I want to extend a heartfelt welcome to each and every one of you. Whether you're returning students or new faces, we're thrilled to have you as part of our Hyak community.

Our Commitment to Excellence:

At North Beach, we believe that every child has the potential to achieve greatness. Our dedicated staff is committed to providing a nurturing and challenging environment where students can thrive academically, socially, and emotionally. We're here to support your child's growth, celebrate their achievements, and guide them toward success.

What to Expect:

- Improvement on performance & opportunity through RTI: This year's newly introduced Power Hour is focused on filling learning gaps identified through state and local testing. Students will have opportunities for enrichment, as well, while working within the school and local community!
- Focus on attendance: Our goal is to have our kids here and engaged, all day, every day!! The school board is currently reviewing potential modifications to our current policy to support student daily on-time attendance (3122).
- High expectations met with consistent response: Telecommunications policy 3245 supports a learning environment uninterrupted by unapproved technology. This includes personal headphones, cellphones, and other devices not approved for learning! Class time is our time and we believe if our distractions are "Out of sight, out of mind" engagement and learning will be at an all-time high!

Parent Partnership:

We recognize that parents play a crucial role in a child's education. Your involvement matters! Annually, we are on the lookout for volunteers to support some of our specific needs as a community, which include but are not limited to: The NB Community Homecoming Parade, Football, Teacher Appreciation Week, Parent Advisory Board/Community Engagement Board, and Chaperones and PTA/PTO.

Follow us on Facebook @North Beach Jr/Sr High School for updates, announcements, and glimpses into our vibrant school life.

Thank you for entrusting us with your child's education. It is an honor to be a part of their lives!

Warm regards,

Wendy McCoy Principal, North Beach Jr/Sr High School

NORTH BEACH JR/SR HIGH SCHOOL FACULTY

McCoy, Wendy - Principal, 504 Coordinator
Wasche, Brent - Dean of students/Athletic Director
Baggaley, Christian - Paraeducator
Brown, Jodi - Head Secretary specializing in Principal's Secretary and Athletics/Activities Coordinator
Casey, Starlette - Special Education (HS)
Casey, Terrence - Paraeducator
Delaney - Weinstein, Vicke - Special Education (MS)
Derr, Mona - Attendance Secretary
Fry, Jordan - Roaming Sub
Fry, Peter - PE/Health, High School
Fry, Steven - Social Studies (HS)
Galeana, Santiago - Custodian
Harris, Terrence - Mathematics (HS)
Harper, Scott - PH/Health, Junior High
Held, Staci - Special Education (Lifeskills)
Iliff, Shawn - Culinary Arts (CTE)
Jordan, Mitchell - Spanish, ELL Support
Jordan, Dennis - Cook's helper
Judd, Danielle - Paraeducator
Klemetson, Mike - Head Cook
Maine, Brandon - Art, Digital Media and Design (CTE)
Martinez, Alberto - English (HS)
Miles, Aaron - Paraeducator
Morgan, Kari - CTE Director/Secondary Teacher
Newman, Jennifer - Paraeducator
Peck, Christopher - ELA/New Beginnings featuring Apex
Peterson, Jamie - GEAR UP Coordinator
Pizanti, Nichole - School Site Coordinator, Tutoring, Saturday School
Open Position - Paraeducator
Reither, Cassandra - Secretary specializing in Scholar-in-Transition, ASB Registrar
Richardson, Lauren - Science (MS)
Rockey, Beth - English (MS)
Saavedra, Cecilia - Mathematics (MS)
Schmidt, Skyler - Social Studies
Schulz, Paul - CTE, ASB/Leadership
Simmons, Jeffrey - Band
Open Position - School Counselor
Sterns, Jo - Cook's helper
Traer, Kevin - Science (HS)
Vicente, Irvine - Custodian
Wittstruck, Dustin - Custodian

All staff can be contacted by using their first name initial, last name and northbeachschools.org. For
 example: wmccoy@northbeachschools.org

**SCHOOL DISTINCTIONS AND TRADITIONS:
Every Friday is HYAK DAY!!! Wear your school colors!!**

School Colors

- ◆ Black, White and Gold

School Mascot

- ◆ Hyaks

SCHOOL FIGHT SONG

“Fight, Fight, Fight for NBHS on to victory
Let’s win this game for the black and the white, come on North Beach let’s win tonight
Go, Go, Go, Go, fight till the end, honor and glory we will win (you will see)
Fight, Fight, Fight for NBHS and Hyak Victory
N.O.R.T.H. B.E.A.C.H.”

ALMA MATER

Our Alma Mater, North Beach High
'Neath the glorious northwest sky
Gathered here we sing once more
By the wide Pacific shore

VISION

Embrace. Encourage. Empower.

MISSION

North Beach School District embraces and honors the individuality each child brings to school, knowing in our hearts all are capable and worthy of achieving great things.

Because of this knowledge, we will encourage and nurture every student’s growth as a learner and a caring member of society by providing a safe environment where we model and expect commitment, tolerance, respect and perseverance.

And, as they grow in heart and mind, we will provide resources and mentoring to empower our graduates as life-long scholars who are valuable members of their community, whatever academic path they pursue.

SCHOOL-WIDE BEHAVIOR MATRIX

	Be Respectful! Treat others the way you want to be treated!	Be Responsible! Be here, safe, and ready to learn!	Do the Right Thing! ...even when no one is watching!
Lunchroom	Hands & feet to self Use kind words Use appropriate language Use inside voice Say hello and thank you to the cafeteria workers	Clean-up after yourself and your area Remember your lunch number	Use good manners Line up quietly Do not change places once you are in line Eat your own food
Hallways	Hands & feet to self Use appropriate language Greet fellow classmates and teachers	Arrive at your destination on- time Carry a hall pass	Use the correct doors to enter and exit Pick up things that don't belong in the hall - turn it into the main office if needed
Restrooms	Flush the toilet Keep water in sink Use appropriate language Use inside voice	Wash your hands with soap and water Use small amounts of bathroom supplies Place garbage in the garbage can	Keep the restroom neat and clean Report clogs, damages, mess, etc. to staff Use the restroom in a timely manner
School Grounds	Hands & feet to self Follow NB rules Use appropriate language and volume	Pick up after yourself Notify staff If strangers are seen on campus	Use and return equipment properly Show good sportsmanship
Assemblies	Hands & feet to self Sit in bleachers Use appropriate language and volume Use appropriate body language Track the speaker	Enter & exit in an orderly manner Give your attention to the speaker Pick up trash	Participate Applaud appropriately No eating or drinking No cell phone use
Bus	Hands & feet to self Follow Directions immediately Use kind words Use appropriate language Greet and thank the bus driver	Arrive to your bus stop on time	Stay in your seat Keep the bus aisle clear Keep bus clean Do not yell from the windows

Classroom	Hands & feet to self Follow Directions immediately Use kind words Use appropriate language Use equipment appropriately	Arrive on time Be prepared with class materials Ask for help when needed Participate	Show enthusiasm Help others
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Gym	Hands & feet to self Follow Directions immediately Use kind words Use appropriate language Use equipment appropriately	Arrive on time Be prepared with appropriate footwear Participate	Show enthusiasm Help others Water only
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STUDENT RESPONSIBILITIES IN THE CLASSROOM

(Teachers will set their specific expectations based on student responsibilities for each class)

- Be on time, prepared for class, rested, and ready to learn.
- Cell phones, ear-buds, and headphones must be put away, out of sight prior to entering the classroom. See Telecommunications Policy 3245
- Follow the teacher's instructions, do not argue. If you disagree with your teacher, ask to talk with your teacher at an appropriate time.
- Be courteous to the teacher and peers. If the teacher is talking to the class, has asked for your attention, or another student is talking/answering a teacher's question, remain silent and listen until the lesson is complete or the teacher has finished and given the class permission to talk.
- Complete your assignments and meet deadlines. Late assignments will be accepted at the teacher's discretion.
- Academic dishonesty is a violation of school rules/policies and will result in disciplinary actions.

STUDENT RESPONSIBILITIES THROUGHOUT THE SCHOOL CAMPUS

- When classes are in session you must have a hall pass when outside the classroom
- Know and follow the school rules on dress code.
- Do not speak, make gestures, or behave in a way that is considered vulgar, profane, or inappropriate. (This covers foul language, loud noises, and PDA)
- Do not physically handle anyone roughly or violently for any reason other than self-defense. (This covers rough housing and fighting)
- Do not misuse or damage school materials, equipment or property

When a student fails to meet their responsibilities, they will gain points according to “The List” (see below). As points accumulate, they will reach different levels that require specific administrative actions. The school administration will determine the level of violation for anything not listed and act accordingly.

All levels are subject to mitigating factors recognized by administration. If a behavior is not listed, administration will determine which level the behavior falls under.

THE LIST

Level 1: Behavior that does not harm others, but can be disruptive and/or distracting to the learning environment; teacher warning, referral given after 3 occurrences

Examples: Eating in Class w/out permission, Using inappropriate language (profanity), Making distracting noises, playing music without permission, arguing with teacher, etc.

Level 2: * 5 Behavior pts - includes behavior that has the potential to cause minor harm; parent contact, conference with counselor

Examples: Playing music w/o permission, Inappropriate behavior/gesture, Possession of a lighter (confiscated by staff)

Level 3: * 10 Behavior pts - includes behavior that has the potential to cause moderate harm; referral, parent contact, "my perspective," administrative conference and/or restorative meeting, may include 1 day ISS (in school suspension) or Saturday School

Examples: Truancy from school (full day) - before/after school detention, Truancy from class period - lunch detention, Jeopardizing the safety of others (including play fighting)

Level 4: * 15 Behavior pts, referral, parent contact, "my perspective," administrative conference/or restorative meeting; may include 2 days of ISS (in school suspension) or Saturday School

Examples: Graffiti/Vandalism, Possession/use of prescription drugs, over the counter drugs or alcohol (FIRST VIOLATION), Possession or use of Vape/Dab pen/e-cig, or other e-devices, including paraphernalia (FIRST VIOLATION)

Level 5: * 20 Behavior pts, referral, parent contact, "my perspective," administrative conference/or restorative meeting, may include 3 days of ISS (in school suspension) or Saturday School

Examples: Distribution of Vape/Dab pen/e-devices or other illegal substances for minors, Distribution of alcohol, Profanity towards staff member or school-wide guest

Level 6: * 25 Behavior pts, referral, parent contact, "my perspective," administrative conference/or restorative meeting, may include short term suspension (1-3 days), re-entry meeting required upon return if suspended for 3 days with development of behavior plan

Examples: Harassment, intimidation and/or bullying, Possession/use of prescription drugs, over the counter, drugs or alcohol (repeated violation), Possession or use of Vape/Dab pen/e-cig or other e-devices, including paraphernalia (repeated violation)

Level 7: *30 Behavior pts, referral, parent contact, "my perspective," administrative conference or restorative meeting, may include short term suspension (3 - 5 days), re-entry meeting required upon return with development of behavior plan

Examples: Indecent Exposure, Fighting or intentionally causing someone harm, Theft

Level 8: *50 Behavior pts, law enforcement and parent contact, administrative re-entry meeting with development of behavior plan, short term suspension (5 - 10 days)

Examples: Weapons (including false firearms,) Drug offense (substance portrayed to be or paraphernalia)

Level 9: *100 Behavior pts, parent contact, administrative conference, maximum suspension, prosecution, re-entry meeting with development of behavior plan

Examples: Arson, Bomb Threat, Physical abuse of staff member

*If students accumulate more than 25 behavior points per semester, they may not be able to attend or participate in school related activities until the next semester. Student athletes will follow WIAA rules according to participation in athletic events. Points will restart each semester.

Students who are found to be selling drugs, alcohol, tobacco, or inhalants on campus or at school activities may be expelled from North Beach School District, as well as be subject to law enforcement consequences.

DRUG-FREE, WEAPON FREE SCHOOL

North Beach Junior/Senior High School maintains compliance with state law as a drug-free and weapon-free facility. No alcohol, tobacco consumption, or weaponry is allowed on school property.

SEXUAL HARASSMENT

Students and staff are protected against sexual harassment by anyone in a school program or activity, including on the school campus, on the school bus, or off-campus during a school-sponsored activity.

NORTH BEACH PUBLIC SCHOOLS REPORT CARD

Like all school districts in Washington state, North Beach Public Schools has a report card. It includes our state test scores and other information about our students, our teachers and our progress as a school district in providing all students an equitable and high-quality education. This information can be found on the district website. If you do not have access to the Internet, or prefer to have a paper copy, contact the school office and we will get a printed copy to you.

RESTORATIVE JUSTICE

North Beach Junior/Senior High School will strive to use restorative practices to promote healing and growth in response to conflict. Students may be required to attend a restorative meeting with the victim(s) who may be teachers, school staff, peers, and the school community. The three main goals of Restorative Justice focus on:

- **Accountability.** Restorative justice strategies provide opportunities for wrongdoers to be accountable to those they have harmed, and enable them to repair the harm they caused to the extent possible.
- **Community safety.** Restorative justice recognizes the need to keep the community safe through strategies that build relationships and empower the community to take responsibility for the well-being of its members.
- **Competency development.** Restorative justice seeks to increase the pro-social skills of those who have harmed others, address underlying factors that lead youth to engage in delinquent behavior, and build on strengths in each young person.

Our Schools Protect Students from Harassment, Intimidation, and Bullying (HIB)

Schools are meant to be safe and inclusive environments where all students are protected from Harassment, Intimidation, and Bullying (HIB), including in the classroom, on the school bus, in school sports, and during other school activities. This section defines HIB, explains what to do when you see or experience it, and our school's process for responding to it.

What is HIB?

HIB is any intentional electronic, written, verbal, or physical act of a student that:

- Physically harms another student or damages their property;
- Has the effect of greatly interfering with another student's education; or,
- Is so severe, persistent, or significant that it creates an intimidating or threatening education environment for other students.

HIB generally involves an observed or perceived power imbalance and is repeated multiple times or is highly likely to be repeated. HIB is not allowed, by law, in our schools.

How can I make a report or complaint about HIB?

Talk to any school staff member (consider starting with whoever you are most comfortable with!). You may use our district's reporting form to share concerns about HIB but reports about HIB can be made in writing or verbally. Your report can be made anonymously, if you are uncomfortable revealing your identity, or confidentially if you prefer it not be shared with other students involved with the report. No disciplinary action will be taken against another student based **solely** on an anonymous or confidential report.

If a staff member is notified of, observes, overhears, or otherwise witnesses HIB, they must take prompt and appropriate action to stop the HIB behavior and to prevent it from happening again. Our district also has a HIB Compliance Officer, **Superintendent, 360-289-2447**, that supports prevention and response to HIB.

What happens after I make a report about HIB?

If you report HIB, school staff must attempt to resolve the concerns. If the concerns are resolved, then no further action may be necessary. However, if you feel that you or someone you know is the victim of unresolved, severe, or persistent HIB that requires further investigation and action, then you should request an official HIB investigation.

Also, the school must take actions to ensure that those who report HIB don't experience retaliation.

What is the investigation process?

When you report a complaint, the HIB Compliance Officer or staff member leading the investigation must notify the families of the students involved with the complaint and must make sure a prompt and thorough investigation takes place. The investigation must be completed within 5 school days, unless you agree on a different timeline. If your complaint involves circumstances that require a longer investigation, the district will notify you with the anticipated date for their response.

When the investigation is complete, the HIB Compliance Officer or the staff member leading the investigation must provide you with the outcomes of the investigation within 2 school days. This response should include:

- A summary of the results of the investigation

- A determination of whether the HIB is substantiated
- Any corrective measures or remedies needed
- Clear information about how you can appeal the decision

What are the next steps if I disagree with the outcome?

For the student designated as the “targeted student” in a complaint:

If you do not agree with the school district’s decision, you may appeal the decision and include any additional information regarding the complaint to the superintendent, or the person assigned to lead the appeal, and then to the school board.

For the student designated as the “aggressor” in a complaint:

A student found to be an “aggressor” in a HIB complaint may not appeal the decision of a HIB investigation. They can, however, appeal corrective actions that result from the findings of the HIB investigation.

For more information about the HIB complaint process, including important timelines, please see the district’s web page or the district’s *HIB Policy 3207 and Procedure 3207P*.

Our School Stands Against Discrimination

Discrimination can happen when someone is treated differently or unfairly because they are part of a **protected class**, including their race, color, national origin, sex, gender identity, gender expression, sexual orientation, religion, creed, disability, use of a service animal, or veteran or military status.

What is discriminatory harassment?

Discriminatory harassment can include teasing and name-calling; graphic and written statements; or other conduct that may be physically threatening, harmful, or humiliating. Discriminatory harassment happens when the conduct is based on a student’s protected class and is serious enough to create a hostile environment. A **hostile environment** is created when conduct is so severe, pervasive, or persistent that it limits a student’s ability to participate in, or benefit from, the school’s services, activities, or opportunities.

To review the district’s Nondiscrimination Policy 3210 and Procedure 3210P visit www.northbeachschools.org.

What is sexual harassment?

Sexual harassment is any unwelcome conduct or communication that is sexual in nature and substantially interferes with a student's educational performance or creates an intimidating or hostile environment. Sexual harassment can also occur when a student is led to believe they must submit to unwelcome sexual conduct or communication to gain something in return, such as a grade or a place on a sports team.

Examples of sexual harassment can include pressuring a person for sexual actions or favors; unwelcome touching of a sexual nature; graphic or written statements of a sexual nature; distributing sexually explicit texts, e-mails, or pictures; making sexual jokes, rumors, or suggestive remarks; and physical violence, including rape and sexual assault.

Our schools do not discriminate based on sex and prohibit sex discrimination in all of our education programs and employment, as required by Title IX and state law.

To review the district's Sexual Harassment Policy **3205** and Procedure **3205P**, visit www.northbeachschools.org.

What should my school do about discriminatory and sexual harassment?

When a school becomes aware of possible discriminatory or sexual harassment, it must investigate and stop the harassment. The school must address any effects the harassment had on the student at school, including eliminating the hostile environment, and make sure that the harassment does not happen again.

What can I do if I'm concerned about discrimination or harassment?

Talk to a Coordinator or submit a written complaint. You may contact the following school district staff members to report your concerns, ask questions, or learn more about how to resolve your concerns.

Concerns about discrimination:

Civil Rights Coordinator: Superintendent, 336 State Route 115, Ocean Shores, WA 98569,
rzimmerman@northbeachschools.org, 360-289-2447

Concerns about sex discrimination, including sexual harassment:

Title IX Coordinator: Superintendent, 336 State Route 115, Ocean Shores, WA 98569,
rzimmerman@northbeachschools.org, 360-289-2447

Concerns about disability discrimination:

Section 504 Coordinator: Superintendent, 336 State Route 115, Ocean Shores, WA 98569,
rzimmerman@northbeachschools.org, 360-289-2447

Concerns about discrimination based on gender identity:

Gender-Inclusive Schools Coordinator: Superintendent, 336 State Route 115, Ocean Shores, WA 98569,
rzimmerman@northbeachschools.org, 360-289-2447

To **submit a written complaint**, describe the conduct or incident that may be discriminatory and send it by mail, fax, email, or hand delivery to the school principal, district superintendent, or civil rights coordinator. Submit the complaint as soon as possible for a prompt investigation, and within one year of the conduct or incident.

What happens after I file a discrimination complaint?

The Civil Rights Coordinator will give you a copy of the school district's discrimination complaint procedure. The Civil Rights Coordinator must make sure a prompt and thorough investigation takes place. The investigation must be completed within 30 calendar days unless you agree to a different timeline. If your complaint involves exceptional circumstances that require a longer investigation, the Civil Rights Coordinator will notify you in writing with the anticipated date for their response.

When the investigation is complete, the school district superintendent or the staff member leading the investigation will send you a written response. This response will include:

- A summary of the results of the investigation
- A determination of whether the school district failed to comply with civil rights laws
- Any corrective measures or remedies needed
- Notice about how you can appeal the decision

What are the next steps if I disagree with the outcome?

If you do not agree with the outcome of your complaint, you may appeal the decision to the School Board and then to the Office of Superintendent of Public Instruction (OSPI). More information about this process, including important timelines, is included in the district's Nondiscrimination Procedure **3210P** and Sexual Harassment Procedure **3205P**.

I already submitted an HIB complaint – what will my school do?

Harassment, intimidation, or bullying (HIB) can also be discrimination if it's related to a protected class. If you give your school a written report of HIB that involves discrimination or sexual harassment, your school will notify the Civil Rights Coordinator. The school district will investigate the complaint using both the Nondiscrimination Procedure **3210P** and the HIB Procedure **3207P** to **fully resolve your complaint**.

Who else can help with HIB or Discrimination Concerns?

Office of Superintendent of Public Instruction (OSPI)

All reports must start locally at the school or district level. However, OSPI can assist students, families, communities, and school staff with questions about state law, the HIB complaint process, and the discrimination and sexual harassment complaint processes.

OSPI School Safety Center (For questions about harassment, intimidation, and bullying)

- Website: ospi.k12.wa.us/student-success/health-safety/school-safety-center
- Email: schoolsafety@k12.wa.us
- Phone: 360-725-6068

OSPI Equity and Civil Rights Office (For questions about discrimination and sexual harassment)

- Website: ospi.k12.wa.us/policy-funding/equity-and-civil-rights
- Email: equity@k12.wa.us
- Phone: 360-725-6162

Washington State Governor's Office of the Education Ombuds (OEO)

The Washington State Governor's Office of the Education Ombuds works with families, communities, and schools to address problems together so every student can fully participate and thrive in Washington's K-12 public schools. OEO provides informal conflict resolution tools, coaching, facilitation, and training about family, community engagement, and systems advocacy.

- Website: www.oeo.wa.gov
- Email: oeoinfo@gov.wa.gov
- Phone: 1-866-297-2597

U.S. Department of Education, Office for Civil Rights (OCR)

The U.S. Department of Education, Office for Civil Rights (OCR) enforces federal nondiscrimination laws in public schools, including those that prohibit discrimination based on sex, race, color, national origin, disability, and age. OCR also has a discrimination complaint process.

- Website: <https://www2.ed.gov/about/offices/list/ocr/index.html>
- Email: orc@ed.gov
- Phone: 800-421-3481

Our School is Gender-Inclusive

In Washington, all students have the right to be treated consistent with their gender identity at school. Our school will:

- Address students by their requested name and pronouns, with or without a legal name change
- Change a student's gender designation and have their gender accurately reflected in school records
- Allow students to use restrooms and locker rooms that align with their gender identity
- Allow students to participate in sports, physical education courses, field trips, and overnight trips in accordance with their gender identity
- Keep health and education information confidential and private
- Allow students to wear clothing that reflects their gender identity and apply dress codes without regard to a student's gender or perceived gender
- Protect students from teasing, bullying, or harassment based on their gender or gender identity

To review the district's Gender-Inclusive Schools Policy **3211** and Procedure **3211P**, visit www.northbeachschools.org.. If you have questions or concerns, please contact the Gender-Inclusive Schools Coordinator:

Superintendent, 336 State Route 115, Ocean Shores, WA 98569, rzimmerman@northbeachschools.org, 360-289-2447

For concerns about discrimination or discriminatory harassment based on gender identity or gender expression, please see the information above.

STUDENT ACTIVITIES

Student activities are a vibrant and important part of school culture. They must be sanctioned by an administrator and overseen by at least one staff member. Staff members in charge are responsible for making sure students are adhering to the school rules of respect for self, others and environment and for disallowing involvement by all students not adhering to school rules. Students and their families must arrange transportation to and from school activities.

SCHOOL HOURS/BELL SCHEDULE

School doors open: 7:30am, Monday-Friday

Breakfast: 7:30am, Monday-Friday

Classes begin: 8am Monday-Friday

Dismissal: Mon, Tue, Thurs, Fri @ 2:30 pm

Early Dismissal for teacher professional development (twice, monthly): Wednesday @ 11:15am

***Students are allowed in the building before 7:30am or after 2:30pm only when they are supervised by a faculty or staff member.**

NORTH BEACH JUNIOR/SENIOR HIGH BELL SCHEDULE FOR 2024-2025 SY

MONDAY-FRIDAY

1ST	8:00-8:50	50 MIN
BAB	8:50-9:00	10 MIN
2ND	9:00-9:50	50MIN
3RD	9:54-10:44	50 MIN
4TH POWER HOUR HOMEROOM ON WEDNESDAYS	10:48-11:18	30 MIN
HS 5TH	11:22-12:12	50 MIN
JH LUNCH	11:18-11:48	30 MIN
JH 5TH	11:52-12:42	50 MIN
HS LUNCH	12:12-12:42	30 MIN
6TH	12:46-1:36	50 MIN
7TH	1:40-2:30	50 MIN

EARLY RELEASE WED'S & OTHER DAYS A/B

1ST A/5TH B	8:00-8:37	37 MIN
BAB	8:37-8:46	9 MIN
2ND A/6TH B	8:46-9:23	37 MIN
3RD A/7TH B	9:27-10:04	37 MIN
JH 4TH HOMEROOM	10:08-10:45	37 MIN
HS LUNCH	10:04-10:34	30 MIN
HS 4TH HOMEROOM	10:38-11:15	37 MIN
JH LUNCH	10:45-11:15	30 MIN

ASSEMBLY DAYS

2 Hour Delay Days

1ST	8:00-8:40	40 MIN
BAB	8:40-8:50	10 MIN
2ND	8:50-9:30	40MIN
3RD	9:34-10:14	40 MIN
4TH POWER HOUR	10:18-10:48	30 MIN
HS 5TH	10:52-11:32	40 MIN
JH LUNCH	10:48-11:18	30 MIN
JH 5TH	11:22-12:02	40 MIN
HS LUNCH	11:32-12:02	30 MIN
6TH	12:06-12:46	40 MIN
7TH	12:50-1:30	40 MIN
ASSEMBLY	1:30-2:30	60 MIN

1ST	10:00-10:31	31 MIN
2ND	10:35-11:06	31 MIN
3RD	11:10-11:41	31 MIN
HS 4TH POWER HOUR	11:45-12:15	30 MIN
JH LUNCH	11:41-12:11	30 MIN
JH 4TH POWER HOUR	12:15-12:45	30 MIN
HS LUNCH	12:15-12:45	30 MIN
5TH	12:49-1:20	31 MIN
6TH	1:24-1:55	31 MIN
7TH	1:59-2:30	31 MIN

CHANGE OF ADDRESS OR PHONE

If at any time during the school year a student moves to a different address or his/her guardians change phone numbers, please report the change to the office immediately.

COMMUNICATION

Communication between teachers, students, and families must be frequent to ensure student success. Teachers will communicate about grades and assignments throughout the grading period. If families have questions, want additional information, or want to share their perspective, they should ask for an appointment with the teacher, counselor, and/or principal. Teachers should be contacted between 7:30am and 3:00pm, but not during class time. Messages left for a staff member should be returned no later than 24 hours.

CONFERENCES

Students who wish to talk with a teacher should request a conference at a time convenient to both during the school day. Teachers may also request conferences with a student in order to give or arrange individual help, or to discuss behavior issues. School-wide conferences will be held twice during the year.

BACK TO SCHOOL NIGHT

Back to School Night is an opportunity for families to meet individual teachers and become familiar with classroom policies and requirements; all families and students are encouraged to attend. Families enhance the school community and student success. Back to School Night will take place on September 27, 2024 from 5-6:30pm!! This is also the evening of our Centennial Celebration, which includes a home football game!!! Please join us!!

LOST AND FOUND

All articles found in or near school should be turned in at the school office. The lost and found is located directly outside the front office and lost items can be picked up there during the students' free time. **Articles not claimed within 30 days will be donated to a charitable organization.** Each student should write his/her name on all personal possessions.

***Please don't bring valuables to school. We cannot guarantee their safe-keeping.**

VISITORS

Community members, parents, and alumni are vital and integral parts of the campus community. They are encouraged to meet with school staff and administration about how they can be a part of teaching and learning at North Beach Junior/Senior High School. To help ensure the safety of all students, adults who are not faculty or staff must sign in at the office and get a visitor's badge when they are visiting the school. Visitors who anticipate remaining at the school for more than 1 hr, should request a parking pass if their automobile is parked in the school parking lot. To ensure the integrity of the instructional day, we ask that students not bring visitors to school with them. Background checks may be required upon district request.

PHONES/PERSONAL ELECTRONICS

Cell Phones may be used in the cafeteria during breakfast or lunch, before or after school and during passing periods. **They may not be used in the classroom or while instruction is occurring in the building; all personal electronic devices should be off and away from bell to bell.** Staff support the "Out of Sight, Out of Mind" initiative and Telecommunications Policy 3245.

Failure to meet expectations may result in counseling, a phone call home, accumulation of behavior points, conference with teacher and/or administration, loss of privileges, lunch detention or in-school suspension/Saturday school.

We understand that your cell phones and other personal electronics are important connections to your family and community. They are often ways of grounding yourself and giving yourself important brain breaks. However, personal technology is never appropriate during instructional time. Students should never take pictures of or record others without permission; this may constitute bullying.

North Beach JR/SR High School will follow the progressive discipline policy to address students who choose to use their devices during unauthorized times.

Classroom Managed:

If a student is using a phone or personal electronic device during academic instruction they will be asked by the instructor to place the device in a secure bin or sleeve until the end of the academic period. If the student refuses to follow the teachers instructions or if the problem becomes habitual it will escalate to an Office Managed disciplinary action.

Office Managed:

1. **First offense:** The phone will be confiscated and held in the office for the remainder of the day.
2. **Second offense:** The phone will be confiscated and held until a parent/guardian can pick it up.
3. **Third offense:** The student will not be allowed to bring a phone to school.

Parents/Guardians - By signing the code of conduct, you agree to the above listed agreements pertaining to the district telecommunication policy 3245 for all students attending in-person learning at North Beach Junior/Senior High School.

Phones in the office are available for students to use to communicate with families, employers, coaches and school-related activities before school, after school and at Junior/Senior High lunch. Students and families will demonstrate respect for the educational process by not using school or personal phones during class time without teacher permission.

SCHOOL COMPUTER NETWORK

Students using the North Beach School District networks and the Internet are expected to demonstrate respect for self, for others, for the educational process, for the school and community environment while using either school or personal computers or electronics while on campus or at a school activity. District computers and internet access must always be used to access, use and create content that demonstrates respect for self, for others, for the educational process, for the school and community environment. System administrators will report inappropriate use to the school administration and may close an account that is not being used in accordance with school expectations. **Students will have access to class computers in their core classes such as English, Math, History and Science.** Teachers have the flexibility to check out computers for any other class.

ATHLETICS

Students are encouraged to participate in school sports. All athletes need a current physical examination, proof of insurance (or student insurance offered through the school), and a consent form signed by a parent or guardian before they can participate in sports. All forms are available in the office or from the athletic director

or can be found on the district website. All required forms must be turned in before a student will be cleared to participate.

BUS RIDING RULES

Students riding the bus will adhere to school rules for respecting self, others (including the driver, other riders and those not on the bus) and the environment (including the seats, windows and rest of the bus). Some guidelines to follow to demonstrate this respectful, responsible behavior:

- ◆ Speak in a normal voice, using appropriate language.
- ◆ Never sit in the driver's seat or touch the controls.
- ◆ Don't throw anything out the windows.
- ◆ Remain seated while the bus is moving.
- ◆ Always cross the roadway in front of the bus.
- ◆ Be careful at your bus stop and wait for the driver to signal you to cross the street.
- ◆ Be on time to your bus stop.
- ◆ Keep your bus clean and free of litter.
- ◆ Open windows only with the driver's permission.
- ◆ Never put part of your body outside an open window.
- ◆ You must get on and off at your scheduled bus stop unless you have a note from home.
- ◆ Inappropriate items are strictly prohibited. These items include: animals, matches, breakable containers, flammable liquids, cigarettes, weapons, or nuisance items. If in doubt, ask your driver.

Riding the bus is a privilege. Failure to follow minimum riding expectations may result in loss of transportation privileges.

FIELD TRIPS

Field trips within our community and to nearby points of interest are an exciting and important way to enrich curriculum and the school experience. Parents will receive notices of field trips, which must be signed and returned prior to the trip. Sometimes field trips will have fees to help defray transportation or facility use costs. Parents are always welcomed to school events and outings and are encouraged to attend field trip outings with their children. If you plan on attending a field trip with your student, a background check **MUST** be done two weeks **PRIOR**.

LOCKERS

Lockers are not currently used by the student body as a whole, but students may request a locker in the front office if needed. School administrators may search lockers and their contents at any time. School administrators may ask law enforcement to help search lockers and contents. Students may not use a lock other than their assigned lock. Students are advised not to store anything valuable in their lockers or backpacks. **Please don't bring valuables to school. We cannot guarantee their safe-keeping.**

SALE OF ITEMS ON CAMPUS

Fundraisers are a fun way of bringing activities and events to North Beach Schools. Students, staff, faculty, parents, and volunteers need to get permission from school administration or the Associated Student Body before holding any fundraiser. All fundraisers must benefit the school directly.

SCHOOL MEAL PROGRAM

North Beach School District is participating in a federal program available to select schools as part of the National School Lunch and School Breakfast Program called Community Eligibility Provision (CEP). This means that all students attending North Beach School District are eligible to receive breakfast and lunch at no charge throughout the 2024-2025 school year, regardless of family or household income. However, some of the

education programs the district provides are funded from state dollars that require our school to collect household information for all students attending CEP schools.

Please complete the Family Income Survey and return it to the main office ASAP.

Breakfast and lunch are served daily. Students who bring their lunch may purchase milk.

CAFETERIA RULES

As a closed campus, students are not permitted to leave campus during lunch unless they have been granted emancipation by the courts. Students may receive outside food only during their lunch period. If food items arrive for students at other times, they will be kept in the main office until the end of the day.

Free time is a perfect time for students to practice being respectful of others and the school environment. Students will show respect for all students, staff, community members, and will use all school facilities and equipment safely, respectfully and as they are intended to be used. Students will let all other students move about freely and safely and without risk of being hurt, bullied, having their movement impeded or receiving any unwanted attention.

SKATEBOARDS, ROLLERBLADES & SCOOTERS

Skateboards, rollerblades and scooters should either be kept locked outside of school, in a locker, or kept in the front office. They may not be ridden or used on campus and they cannot be carried around school.

TEXTBOOKS

Students are expected to cover textbooks soon after they have been issued. Issued textbooks are the responsibility of each student; loss or damage may result in fines.

WEBSITE

North Beach School District's website is <https://www.northbeachschools.org/>.

Families and community members are encouraged to use the website and visit the district Facebook page frequently to learn what is happening at North Beach Schools. Please contact the district office to suggest items to add to the calendar or to share photos and content for the website.

HEALTH AND SAFETY INFORMATION

Emergency School Closures

On days when snow, power outages, and other such problems occur necessitating closures, delays, or bus route changes, local radio stations will be advised, as well as channels 4, 5, 7 and 13 out of Seattle.

Aberdeen KXRO 1320 KXXK 95.3 KDUX 104.7
Ocean Shores KOSW 91.3

ILLNESS OR EMERGENCY

Our schools are small communities, and viruses can spread rapidly through the school. Students who are not well because of a viral or bacterial infection must go home. If a student is ill, parents or guardians (or an emergency contact if parents/guardians can't be reached) will be contacted to arrange for the student to go home. Students will be sent home for the following:

1. Vomiting or Diarrhea
2. Fever of over 100.0-The office will call parents with any elevated temperature as you know your child best or that may be associated with a sore throat, cough, excessive sneezing or other symptoms that may present
3. Excessive coughing regardless of temperature

4. Other illness as deemed contagious or distracting by staff
5. COVID-19 symptoms including: fever greater than 100.4, cough, chills, loss of sense of taste or smell, shortness of breath, headache, fatigue, muscle aches or body aches, sore throat, runny nose or nasal congestion, nausea, vomiting, or diarrhea. Students with these symptoms should stay home until well.

In the case of an accident or emergency, the school will provide immediate first aid, and contact parents or guardians for further instructions. If the parents or guardians cannot be reached, the student may be taken to the nearest medical facility.

Head lice is an inconvenience, not a public health threat. The CDC no longer recommends that students be removed for head lice infestation. We as a district will inform parents when the problem arises that may possibly affect your child. Routine head checks, treatment and home care is the best way to prevent and treat any outbreak you may come in contact with. If you need help obtaining treatment, please contact the school office.

ACCIDENT REPORTING

Any accident in the school building, on the school grounds, at practice sessions, or at any event sponsored by the school must be reported immediately to the person in charge, who in turn must file a written report with the school office.

MEDICATION (WAC 180-38-005) (RCW 28A.210.080)

No student will be allowed to take any form of medication, even aspirin, while at school unless the school receives written notification from a licensed medical professional. Ideally, parents should give medication to children at home, not at school. However, if a student's medication program requires medication during school hours, parents must have on file an "**Authorization for Administration of Medication at School**" form completed by a physician and the parent or guardian. This includes both prescription and over-the-counter medications in this requirement. Forms are available from the school office and most local medical offices and can also be found on our district website. The medicine to be dispensed must be in an original container with the child's name, dosage and frequency instructions.

HEALTH SCREENING (RCW 28A.210.180) (RCW 28A.210.030)

The law states that students in grades K, 1, 2, 3, 5 and 7, must have their hearing and vision screened. Additionally, a teacher at any grade level may request a student's health be screened. Parents or guardians have the right to deny screening for their child. Parents not wishing to have their child's health screened this year must submit a written statement to the school's office stating your refusal. This should be prior to September 8th each year.

HEALTH INFORMATION (WAC 180-38-005)(RCW 28A.210.080)

Timely immunizations against infectious diseases are vital to a child's health, and are required prior to school entry. For information on specific immunization requirements please contact the school office.

For the protection of all students including your own student, please abide by the following guidelines:

- ◆ Never send an obviously ill child to school.
- ◆ A child with a sore throat, a severe cough, vomiting, or who has had a fever of 100.4 degrees or higher within the past 24 hours should not be sent to school.
- ◆ A child with a known communicable disease or infestation, such as chickenpox, impetigo, strep throat, scarlatina, scabies, conjunctivitis (pink eye) or ringworm should not be sent to school without the approval of a physician.
- ◆ A child with a skin rash must be cleared prior to entry to school.

- ◆ If your student has a special medical condition such as allergies, alert the school office in writing yearly.

Health forms are sent electronically each year. Parents are encouraged to make sure to keep this information up to date including emergency contact information and any changes in acute or chronic health conditions.

FIRE DRILL PROCEDURES

All faculty and staff, especially teachers, must take special care to keep students safe and to instruct students in the expected procedures for fire and safety drills. All students and adults are responsible for knowing how and where to exit the building in an emergency. Fire drills are important to make sure all students and adults can get themselves and others to safety quickly in the event of a real emergency. False alarms can lead to confusion and/or recklessness in a real emergency. It is imperative that the fire alarm is only pulled during an emergency. Pulling a false alarm will have consequences commensurate with disregarding the safety of others.

SCHOOL EVACUATION

In certain emergencies, it may be necessary to evacuate students from the school. Such an emergency would be of great concern to the school community and to the greater Grays Harbor county community. In order to maintain student safety, students must remain with their assigned teachers until the situation is under control enough to ensure that students can be signed out to their parents without compromising the safety of others. Paraprofessionals will all report to the Life Skills classroom to assist evacuation of students if needed. Parents or guardians should talk with their children about what a child should do in the event of an early dismissal. Is there somewhere they should go to rendezvous with family?

EMERGENCY SCHOOL CLOSURE

In case of severe weather conditions, power outages or other emergencies please tune to local radio stations and channels 4, 5 and 7 out of Seattle or check the school website and district Facebook page for guidance. The district will also send out a notification through School Messenger. Families should have a plan in the event of early dismissal or an unexpected emergency during the school day.

EARTHQUAKE PROCEDURE

When you feel the ground shake, immediately take protective actions.

1. Drop, Cover, and Hold

DROP down to the floor in the room that you are. Don't try to run out of the building during the earthquake. More people are injured during quakes while trying to run outside the building than from staying inside.

Take **COVER** under something sturdy, a desk, table or other furniture that is not likely to tip over or easily crush. Crouch down on your knees and cover your head with your arms. If sturdy furniture is not available, crouch down on your knees near an interior wall and cover your head with your arms.

HOLD onto the furniture and be prepared to move with it. **HOLD** the position until the ground stops shaking. If possible, stay away from mirrors, tall furniture, and other things that might fall on you. Turn away from windows, light fixtures and suspended objects.

2. If the fire alarm sounds while the ground is still shaking, wait until the shaking stops before evacuating.
3. Since structural damage caused by the earthquake may mean that communications systems will stop working, be prepared to take independent actions without instructions from the principal.
4. If outside during an earthquake, try to move away from buildings into a clear open space. Stay away from utility poles and overhead wires, trees and other hazards. Drop, Cover and Hold until the shaking stops.
5. Be prepared for aftershocks. Drop, Cover and Hold if the ground shakes.
6. Await direction from building administrator

EMERGENCY PROCEDURES

FIRE, EARTHQUAKE, TSUNAMI, AND OTHER EMERGENCY PROCEDURES

Evacuate immediately to your designated location. In the event of a Tsunami, follow Tsunami evacuation procedures. In any event, the teacher must take roll and report missing students to administration. Lock down procedures in the event of an emergency are to be followed per teacher instructions.

FIRE EVACUATION PROCEDURE:

1. Upon alarm, exit room to the nearest exterior door.
 - a. Classrooms that face the football field (including the gym) exit to the football field and walk around, with class, to the fastpitch field at the front of the building (closest to the bank).
 - b. Classrooms upstairs, exit towards the flagpole and walk to the fastpitch field (do not use the stairs or elevator)
2. Once you have arrived at the fastpitch field:
 - a. Line your kids up in single file
 - b. The teacher will stand at the front of the line (facing the bank)
 - c. Hold up your red card (if you are missing someone from your roster) or green card (if you've got all kids)
3. District office, please go out the side entrance, towards the football field and evacuate to the softball field
4. Await direction from building administrator/fire chief

TSUNAMI PROCEDURE: Vertical Evacuation

When the impact of a Tsunami is within 30 minutes, students and staff will follow the procedures below for a vertical evacuation.

It is said that the impact of a Tsunami will be absorbed by the concrete wall of the school's gymnasium and that the following procedure places individuals, within the building, away from the majority of the impact and elevated as much as possible.

Grade levels will be dismissed by intercom announcement to their advisory group locations below:

1. Upon announcement from the front office staff/administration, we will vertically evacuate to the following locations:
 - ☐ 12th grade to room 320
 - ☐ 11th grade to room 313
 - ☐ 10th grade to room 312
 - ☐ 9th grade to room 311
 - ☐ 8th grade to room 319
 - ☐ 7th grade to room 310
 - ☐ Front office staff/guests go to 305
2. Await direction from building administrator

***The Great Shakeout**

Each October, North Beach Jr./S.High School is an active participant in this annual drill, reviewing both Earthquake and Tsunami procedures with staff, students & guests.

OTHER EMERGENCY PROCEDURES

Lockdown Procedure ALiCE Updated August 2018

- The Administration will make an announcement to engage in lockdown to ALERT staff/students of building concern. This ALERT may include what, where, when, who and how. The information provided will allow you to move into lockdown with information that will assist you on your next step, which may include fortifying your position or evacuate
- Quickly survey the hallway by your classroom. Order any students in the hall or restroom into your room.
- Engage in LOCKDOWN Lock your door, close window coverings and move students out of sight of the room entry. Determine need for fortifying your
- position (secure door, block entry, consider the ways to disrupt the intruder's OODA loop
- EVACUATE; leave all belongings behind.
- If you do not evacuate, open door **ONLY** to law enforcement who can present four badges. Take your class list if you're told to evacuate.
- If students are outside and the teacher receives a "lockdown" alert, escort students to rally points.

Active Shooter

An Active Shooter on Campus involves one or more individuals on school grounds who is armed with a firearm and has already killed or wounded someone with the firearm AND at least one of the following applies:

- ☐ Continues to shoot others
- ☐ Actively seeks or attacks others
- ☐ Has access to additional victims

Procedure

1. Upon first indication of an active shooter, personnel should immediately notify the school administrator.
2. The school administrator will immediately ALERT and initiate Lockdown Procedures (as shown above).
3. The school administrator will call "911" and provide the exact location and nature of the incident; this is considered the "Who, What, When, Where" of the ALiCE protocol structure. The school administrator will designate a person to remain online with police if safe to do so.
 - a. The head secretary will notify the Superintendent who will prepare a message for parents to be sent through the district and school website.
4. The Attendance/Athletics secretary will prepare to communicate with classrooms using school phones, e-mail, cell phones or radios to establish a means of keeping all classrooms informed and begin the process of accounting for all students and staff.

The Administration will work the law enforcement upon arrival to:

1. Ensure that perimeter gates are secured and that all students, staff and visitors are accounted for and safe.
2. Encourage students and staff to quickly leave by any safe and available exit. If leaving campus, the established offsite relocation point is the preferred destination, if the route is safe. The Rally points include: Coast Communication building, Nan-Sea Stables, and Coldwell Banker
3. Calm students and create a perimeter to separate the school population from others who may be present, and re-establish Incident Command teams with
4. available staff. The Reunification point will be Timberland Bank and Quinault Beach Resort and Casino.
5. Prepare a verified list of any wounded, and the locations to which they were transported.
6. Confer with the law enforcement to ensure notification of parents and family members of the wounded.

In response to the school's notification, law enforcement will:

1. Research the nature of the event and speak with the administration to determine what is known about the incident.
2. Dispatch officers and define a relocation point, as necessary.
3. Compile names and locations of those unable to get to the relocation point, and dispatch officers to facilitate rejoining the rest of the school population.
4. Provide point of contact for other District resources who need to know the location of the command post and open routes to the relocation point.
5. Provide guidance to the School Incident Commander about the ongoing threat level to students and staff.
6. Maintain a perimeter at the offsite relocation point between the school population and others.
7. Patrol the area near the school to find students and staff who may have become separated from the group. Officers will communicate to the administration the names and locations of anyone found and assist in rejoining those separated with the rest of the school population.

Following the event of an Active Shooter, the Administration will:

1. Connect with support to provide resources that might include the following:
 - ☐ Assemble and dispatch a Crisis Team to the school relocation point.
 - ☐ Arrange for transportation assets and a second (receiving) school so the students can be moved to a safe location at another school.
 - ☐ Send out a message to parents/community with additional information.
 - ☐ Meet with parents at a safe staging location, outside the secured relocation point perimeter, and keep the parents informed using bilingual support staff as necessary.
 - ☐ Assist with reunification.
 - ☐ Work with local authorities to ensure injured students and staff receive medical attention.

LOCKDOWN

1. A lockdown situation occurs when a person or persons pose an immediate danger to the welfare of the students and staff. A lockdown will occur when any person has a weapon on campus, or if any person is suspected of having a weapon on campus.
2. Staff members are to contact the principal immediately if they suspect a person or persons pose an imminent danger.
3. Staff members should state their location, and the details of the situation when reporting to the administrator.
4. The school intercom will be used to indicate a lockdown must occur if possible; otherwise a text will be sent.
5. Window coverings will be closed if at all possible.
6. All classroom doors will be locked.
7. Students will be instructed to move to the floor in a section of the room away from windows or doors.
8. Everyone inside the locked rooms will be instructed to remain quiet.
9. A signal to indicate the end of the lockdown will be given.
10. A parent phone tree will be activated if necessary.
11. Should evacuation from the building be required, staff should direct students out the nearest door away from the danger. Evacuation should be out the north end of the grounds toward the Faith Community Church and beyond toward the city of Ocean Shores compound.
12. If a lunch is in progress during the lockdown, staff and students are directed to follow the path in #11.

SHELTER IN PLACE

1. A Shelter in Place will occur when a possible abduction warning or concern has been sounded.
2. In a Shelter in Place situation, staff members will lock classroom doors and keep students in the classrooms.

3. Regular classroom studies will continue.
4. Office and custodial staff will lock and monitor the building exterior doors.
5. Administration will make an announcement to end the Shelter in Place.

TSUNAMI/EARTHQUAKE

Due to recent information regarding the impact of Earthquakes and Tsunamis in the beach area, we will be doing “**VERTICAL EVACUATION**”. This will mean all students will Drop, Cover, and Hold on. When the shaking stops, students will be taken to the second floor of the school where survival kits will be kept. Should there be a Tsunami, we will remain until the waters have subsided. At that time, students may be picked up by parents or guardians who have been designated by the parents. The staff will note those who come to retrieve the students.

If a tsunami is expected within a few hours, we expect parents/guardians to come to the school and collect their children. The children will be turned over only to parents/guardians or others specifically authorized to do so.

In these circumstances, it is important the form on the Disaster Preparedness kit be completed with the names of trusted family or friends living outside of the area affected by Tsunami.

If the earthquake is centered at a place where no damage is expected, we can continue with our school day.

POWER OUTAGE

In the event the power goes out, all students and teachers are to remain in their classroom until further notice. All phone lines must be kept open for office communication with emergency services. The principal or designee will notify you of directions and procedures should the outage be for an extended period of time.

Calls will be made by School Messenger if needed.

FIRE

Students evacuate to the baseball/softball fields.

*Please remember that if you are picking up your student due to an emergency or any other reason, you **MUST** check out your student at the office or from the designated area.

ATTENDANCE REQUIREMENTS policy 3122 (under review for possible revision)

Our district-wide expectation of respecting the learning process can only be honored by students who attend regularly. Students must be present every day in order to learn and grow; missing days causes breaks in the learning process which can have dire consequences on the learning process and school success.

Parents/guardians: Please phone the school to excuse absences first thing in the morning when possible. It is the expectation that absences will be excused for allowable reasons within 48 hours or will default to unexcused absences.

Washington State’s Compulsory School Attendance Law states the following:

1. The school is to inform the parent of any unexcused absences.
2. The school is to schedule a conference with parents after two unexcused absences in a given month

Currently, after five or more unexcused absences in one month or a total of ten or more unexcused absences during the school year, the school will formally coordinate and find a solution with the family and other community supports to ensure daily attendance of the student.

The Community Engagement Board will be a source for reducing student/family barriers to attendance. If the action steps taken with the school, district and engagement board are not successful, the district will file a

petition and affidavit with the juvenile court alleging a violation of RCW 28A.225.010 by the parent or parent and student. Absence due to administration authorized field trips, co-curricular activities and administrative imposed suspensions are excused and do not count.

TARDINESS

After 3 unexcused tardies within a week, students will be required to serve a 30 minute lunch detention. For every tardy within a week after the third tardy, a 30 minute lunch detention will be added. Students will not be able to attend after school activities including athletic practices or events until they have met their detention obligation. Tardies to school can be excused, but tardies between classes can not be excused by a parent/guardian.

TRUANCY

Truancy is defined as a student leaving or failing to report to the appropriate school area or activity or being gone without permission for any length of time from an assigned area without the approval of the teacher or other supervising personnel. Truancy is a problem that interferes with a student's ability to engage in learning and which isolates the student from the support of the school.

Truancy will be addressed as an indicator of a greater problem and will result in conferences which may result in behavior management plans and referrals to outside agencies. After returning from an absence, students must present an excused note or have their parent/guardian call the school to excuse their absence.

DANCES

In order to attend school dances, including the Senior Prom, students must be present in all classes the day of the event. If a dance is scheduled for a Saturday, students must be present in all classes on the Friday before the dance.

DRESS CODE

The dress code at North Beach Junior/Senior High School should be focused on learning and safety. It's expected that all students dress ready to learn and **refrain from wearing anything that distracts from the learning process. It's imperative that clothing NOT advertise drugs, alcohol, gang affiliation, include profanity or hate towards any group of people or individuals within our diverse community.**

Specific Requirements for North Beach Junior/Senior High School

1. Shirts and shoes must be worn at all times
2. Legs must be covered with pants, jeans, leggings, skirt, dress, or shorts which may not be higher than 6 inches above the knee
3. Bras and underwear should not be visible
4. Eyes must be visible at all times (sunglasses may not be worn indoors)
5. Blankets are not to be carried/used within the halls/classrooms. Storage can be provided.

When a student violates the dress code, consequences can vary depending on the severity and frequency of the violation. Students may be asked to change their clothing, and repeated violations may result in disciplinary actions such as detention, parent meetings, or other appropriate consequences. It's important for students and parents to be aware of the school's dress code policy and to follow it to maintain a suitable learning environment and avoid any unnecessary disruptions.

*All dress code violations may be appealed with an admin/parent conference on a case by case basis.

STUDENT DRIVING POLICY

Students who have a current, state issued driver's License, are allowed to transport themselves and **immediate family members** to and from school. **Student's may not leave campus with another student driver.** In rare cases, an exception to this may need to be made but it must be approved by parent request to the Superintendent.

SENIOR PARKING

Seniors have come a long way reaching their senior year in high school! For those seniors who drive to school, we will allow seniors an opportunity to decorate a specific parking area. If a senior is interested in decorating a space, please speak to the school administration to set up a time/date. The school does not provide the materials for decorating.

COUNSELING SERVICES

Counseling services are available to all students. **Students should not leave class to talk with the counselor unless they have a signed appointment slip.** Exceptions can be made after a conference with the counselor and/or administration.

MIDTERM AND PROGRESS REPORTS

Midterm reports are available in Skyward the middle of each grading period to let parents know the grade status of their student. If at any time during the term a student's grade falls below acceptable standards due to poor study habits, poor effort, or a student is in jeopardy of failing a class, a progress report will be sent home. Parents will be encouraged to discuss the situation with their student and the teacher to work on possible solutions for improvement.

REPORT CARDS

Report cards are issued at the end of each semester. Grades can be accessed online through Skyward at any time. Teachers update grades at a minimum of weekly, each Thursday by 3pm.

GRADING SYSTEM

The evaluation of student achievement is one of the most important functions of the teacher. The accepted grading scale is as follows:

	Scale	Percent
A	4.0	93% - 100%
A-	3.7	90% - 92%
B+	3.3	87% - 89%
B	3.0	83% - 86%
B-	2.7	80% - 82%
C+	2.3	77% - 79%
C	2.0	73% - 76%
C-	1.7	70% - 72%
D+	1.3	67% - 69%
D	1.0	60% - 66%
F	0.0	0 - 59%

An incomplete is given only in those cases where illness, emergency, or by pre-arrangement if the student has not been able to complete the requirements of a course. A student has two weeks following the date an incomplete is issued to complete the course requirements or the incomplete will convert to an "F" grade on the official transcript and the student will not receive credit for the course.

SECONDARY HONOR ROLL

Students who achieve high grade point averages on their report cards will be placed on the honor roll of academic performance. Grade point averages (GPA) will be computed on a 4.0 scale.

Grand Honor Roll	4.0 GPA
Principal's Honor Roll	3.5 - 3.99 GPA
Hyak Honor Roll	3.0 - 3.49 GPA

NORTH BEACH SCHOOL DISTRICT GRADUATION REQUIREMENTS

A senior of the Class of 2024 will need a minimum of **24** credits from the required subject areas and must meet all of the Washington State and North Beach School District additional requirements to receive a diploma or to participate in any senior activities including the graduation ceremony.

One (1) credit equals one year of study in a class that meets daily for a full school year. Therefore, a passing grade in a semester class equals 0.5 credit.

Subject	NBSD Min. Grad. Reqs	Min. reqs for public, 4-year colleges and universities	Rec. courses for selective colleges and universities
English	4 credits	4 years	4 years
Math	3 credits	3 years***	3-4 years***
Algebra I	1.0		
Geometry	1.0		
Algebra II	1.0		
Science	3 credits	2 years	3-4 years
Lab Science	2.0		
Science Elect.	1.0		
Social Studies	3 credits	3 years	3-4 years
Geography/Elective	1.0		
US History	1.0		
CWP	0.5		
Civics	0.5		
Health & Fitness	2 credits		
Health	0.5		
PE	1.5		
World language (same language)	2 credits	2 years	3-4 years
Career & Technical Education	1 credits		
The Arts	2 credits		
Electives	4 credits		
Total	24 credits		

WASHINGTON STATE REQUIREMENTS

For the Class of 2024 and beyond, students will need to complete a High School and Beyond Plan, required credits, and a graduation pathway.

- **High School and Beyond plan:** By the end of 8th grade, each student shall develop a plan for satisfying the District's high school graduation requirements and for his/her first year after high school completion. The plan shall be developed in collaboration with the student, parent/guardian and District staff. The plan shall include how the student will satisfy the District's academic credit requirement, preparation for successfully completing the Washington Assessment of Student Learning, a description of the student's Graduation Project and the student's goals for the year following graduation.
- **Local Graduation Requirements** consists of a community-based project, determined by the student with support of school staff to be presented in the fall and spring during district-designated conferences. This can be started during the student's Freshman year.
- Class of 2025: 15 Hours
- Class of 2026: 20 Hours
- Class of 2027 & Beyond: 40 Hours

GRADUATION

It is an honor to walk in the graduation ceremony. Students must have met **all** graduation requirements completed and be certified by the principal as having met all of the North Beach School District and Washington State requirements **before** receiving a diploma. **Diplomas and transcripts will be withheld by the school until all student fees or fines are paid in full and all school district issued equipment is returned by the student.**

HONOR CORDS AT GRADUATION

Students that have met the following minimum requirements for subject area honors will be recognized with an honor cord to be worn at graduation. (All GPA's are cumulative for all classes taken during high school.)

Academics Honors – Gold Cord 3.5 GPA or above

TEACHER EVALUATION

The Danielson Instructional teacher evaluation framework outlines expectations for how teachers will manage the environment in the classroom to maximize learner safety and engagement.

Teachers will communicate regularly with learners and parents in written, oral and/or digital form about procedures and expectations for classroom learning. Reteaching and modeling expectations will be built into classroom activities.

TEACHER QUALIFICATIONS

Parents/Guardians may request teacher professional qualifications at any time during the school year. Please submit a request in writing to the district office.

NON-PRODUCTIVE CLASS PERIODS

When a student and teacher cannot find a way to work productively together for a class period, the student may be given a new place to work for the class period.

Students and teachers will have an opportunity to work together in a restorative conversation, which may include the student's family, parent/guardian, and which will include an administrator.

CORRECTING MISBEHAVIOR

Students who violate school or classroom rules may be assigned Saturday school, after school detention, lunch detention, in-school suspension, out-of-school-suspension, or other consequences designed to help the student understand the negative impact of his/her behavior and give him/her an opportunity to mitigate this impact and reflect on making better choices in the future. Consequences will be decided through a restorative process, which may include meeting with the victim(s), student's family, staff members, other students, and an administrator.

SEARCHES (policy 3230)

North Beach school district may, in certain circumstances search a student, the student's possessions, the student's desk and/or the student's locker, if the administrator or designee has reasonable suspicion that the search may yield evidence of the student's violation of the law or school rules.

NORTH BEACH PUBLIC SCHOOLS REPORT CARD

Like all school districts in Washington state, North Beach Public Schools has a report card. It includes our state test scores and other information about our students, our teachers and our progress as a school district in providing all students an equitable and high-quality education. This information can be found on the district website. If you do not have access to the Internet, or prefer to have a paper copy, contact the school office and we will get a printed copy to you.

NORTH BEACH JUNIOR HIGH SCHOOL 7TH AND 8TH GRADE

As a Title I School, we are dedicated to helping students receive the quality education they deserve and ensure they reach proficiency on state assessments. Policy 4130 outlines the district's plan to support schools in engaging families to partner with them in support of student achievement!

Teachers will strive to:

- Communicate clear expectations for each assignment
- Assign developmentally appropriate homework - not busy work
- Acknowledge an assignment's importance with corrections and feedback
- Periodically solicit feedback on assignment difficulty and completion time from parents and students
- Provide a quality, rigorous education to all students
- Teach current standards and check for understanding through innovative and researched based techniques
- Make themselves available to students that have questions or need help
- Keep Skyward current so that students and parents can check and monitor student progress
- Support positive behavior
- Model appropriate behavior
- Maintain open lines of communication with students and their parents/guardians through various routes, including phone calls and email

As a parent I will strive to:

- Establish a home routine that includes time for my child(ren) to work on being a successful student
- Provide a quiet, well-lit place for study
- Work daily on reading and math skills. Some examples of this are:
 - Review daily school work with my child and provide time for any corrections or home assignments as needed
 - Look for and/or create opportunities to involve my child in math activities such as games, shopping, budgets, etc.
 - Baking and cooking

- o Counting money
- o Encourage reading
- Regularly check Skyward to monitor my child's progress
- See that my child has regular attendance and is at school on time
- Communicate concerns with teachers and staff
- Encourage and support the my child's efforts by being available for questions, but remembering that homework is the student's responsibility

As a student I will strive to:

- Work to become a successful student. Some examples of how I can achieve this goal are:
 - o Listen and focus on what I am being taught
 - o Participate in my class and do the work the teacher is presenting to me
 - o Ask questions when I don't understand what is being taught
 - o Review my classwork with my parents/guardians and complete homework
- Do fun things that help increase my understanding of math and my reading ability. Some ways I can do this are:
 - o Play math games
 - o Read to myself or to other members of my family
 - o Write letters or email
 - o Bake or cook
 - o Create arts and crafts
- Know and understand the purpose, deadline, and instructions of the homework
- Take home any materials and information needed to complete assignments
- Ask about and complete work missed during an absence from school
- Check Skyward on a consistent basis to help monitor my class progress

JH Parents, please see the Parent/Student Compact signature page at the end of this document. Please sign and return.

NORTH BEACH SENIOR HIGH SCHOOL 9TH THROUGH 12TH GRADE

Teachers will strive to:

- Communicate clear expectations for each assignment
- Refrain from using "busy work"
- Provide a quality, rigorous education to all students
- Teach current standards and check for understanding through innovative and researched based techniques
- Make myself available to students that have questions or need help
- Keep Skyward current so that students and parents can check and monitor student progress
- Work with students to ensure that every student passes mandatory state testing requirements for graduation
- Work with students to create career, college and life goals and ensure that to the best of my ability, students are taught the skills to achieve these goals
- Support positive behavior
- Model appropriate behavior
- Maintain open lines of communication with students and their parents/guardians through various routes, including phone calls and email

As a parent I will strive to:

- Establish a home routine that includes time for my youth to work on being a successful student and responsible adult
- Provide real life opportunities for my youth to have real world experience that will enrich their understanding in math and reading. This could include:
 - Banking
 - Shopping for household items
 - Home repair
 - Baking and cooking
 - Driving and car maintenance as appropriate
 - Appropriate use of technology such as the internet, social media and email
- Regularly check Skyward to monitor my youth's progress
- See that my youth has regular attendance and is at school on time
- Communicate concerns with teachers and staff

As a student I will strive to:

- Work to become a successful student and young adult. Some examples of how I can achieve this goal are:
 - Listen and focus on what I am being taught
 - Use my knowledge and skills to pass and perform well on state mandated tests
 - Participate in my classes and do the work the teacher is presenting to me
 - Ask questions when I don't understand what is being taught and/or seek help outside of the normal instruction time
 - Create college and career goals for myself and continue to pursue them
- Know and understand the purpose, deadline, and instruction of the homework
- Take home any materials and information needed to complete assignments
- Ask about and complete work missed during an absence from school
- Develop good work and study habits

TUTORING: The after-school tutoring schedule is under revision. Specific information will be available in the Parent and Student Newsletter.

STUDENT RECOGNITION

Student of the Month: Students will be recognized monthly, based on positive traits displayed at school. At the end of each semester, the administration will prepare a breakfast for recognized students and their Parents/guardians. Families will receive invites via telephone or email and students will receive a certificate with the scheduled date and time. One student from junior high and one student from high school will be recognized as the student of the semester!!

Recognition Assembly: At the end of each semester, there will be a recognition assembly for students geared not only towards academics, but also behavior, citizenship and school pride. Students will be notified and parents/guardians and community members are encouraged to attend. Dates and times TBD.

Birthdays: Parents/Guardians are more than welcome to send birthday wishes, cards or store bought treats for a class. Teachers must be notified in advance if a student would like to share food items with the class. There are some students who are allergic to various food items and this will prevent allergic reactions.

Classroom: Teachers will recognize students for various accomplishments in their classroom. Parents/guardians will be contacted by teachers when recognition occurs.

I have reviewed a copy of the 2024-2025 North Beach Junior/Senior High School Handbook and have reviewed its contents with my child. **Students should return this page to their 7th period teacher by August 30, 2024.**

Student name (print)

Date

Student Signature

Parent/guardian name (print)

Date

Parent/guardian signature



North Beach Junior/Senior High School

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North Beach Junior High School Compact

August 2024

A compact is a tool encouraging students, parents/guardians, and the school to work in partnership to help our children increase academic achievement and proficiency on state and district assessments.

North Beach Junior High School agrees to:

- provide a safe and supportive environment in which students can learn and achieve
- teach classroom based prevention programs designed to decrease aggression, bullying, and substance abuse while increasing students' social skills and school success
- create, teach, and assess lessons clearly tied to measurable common core state standard
- use powerful teaching and learning strategies to improve students' skills, knowledge, thinking, applications, and relationships
- use technology to enhance students' achievement and learning
- provide ways parents/guardians can participate in their children's learning
- provide ways for communication between teachers and parents/guardians using progress reports, updating online grades, and holding Fall and Spring conferences for the purpose of reporting students' achievement and growth
- take advantage of available technology (iPads, internet, smart Phones, etc.) to assist students with time management strategies
- provide tutoring assistance on regular school days through Gear UP and by individual appointment with teachers
- connect students and parents/guardians with community services

A North Beach Junior High School Student agrees to:

- maintain healthy eating and sleeping patterns
- come to school every day, on time and ready to learn
- participate actively in class
- prepare for class
- take and review class notes
- follow directions from staff
- use class time wisely
- use technology for 24/7 learning
- follow school rules as outlined in the student handbook (on the school's Web Page)
- increase time spent on homework and improve the quality of homework
- read 30 minutes or more beyond the school day

A North Beach Junior High School Parent/Guardian agrees to:

- help my child arrive every day- safely, healthy, on time, well rested and well nourished (access community resources if necessary)
- create a quiet place at home for my child to study, read, and do homework
- model great reading habits by encouraging 30 minutes or more of reading outside of the school day
- work on math facts with my child
- set short and long term goals with my child
- monitor TV, video gaming, social media, and cell phone/computer usage
- organize family time with my child to include conversation and family activity time together
- check the North Beach Middle School teacher websites for assistance
- check the [School Website](#) for assistance
- obtain my confidential username and password for Skyward to check my child's progress

Parent/Guardian Signature _____

Student Signature _____