



Mayor Robert Jakubowski
Director of Public Works, Parks, and Buildings

Commissioner Robert O. Lee
Director of Public Safety and Affairs

Commissioner Jeffrey Whitman
Director of Revenue and Finance

Agenda

Caucus Meeting

January 7, 2025

5:00 p.m.

****Public Notice****

Topic: Borough of Audubon Caucus Meeting
January 7, 2025 05:00 PM Eastern Time (US and Canada)
Join Zoom Meeting

Meeting ID: 349 802 0449

Passcode: Audubon

MEETING CALLED TO ORDER

- I. **OPENING STATEMENT:** "Notice of this meeting has been provided in a legal notice published in the Courier Post and The Retrospect and posted in accordance with Title 10 of the New Jersey Statutes Annotated, specifying a 5:00 pm meeting time and that formal action may or may not be taken at all Caucus and Commissioners' Meetings."
- II. **FLAG SALUTE /EXIT DESIGNATIONS**
- III. **ROLL CALL**
- IV. **MOTION TO APPROVE THE MEETING MINUTES:**

Commissioner Meeting Minutes – December 17, 2024
Motion by: _____ *Second by:* _____ *All in Favor*
- V. **ORDINANCES FOR ACTION: N/A**
- VI. **RESOLUTIONS FOR ACTION:**
 - **2025-01** Authorizing the Cash Management Plan for 2025
 - **2025-02** Authorizing the Appointment Danielle Ingves as Municipal Improvement Search Officer
 - **2025-03** Authorizing the Appointment of Danielle Ingves as Registrar of Vital Statistics
 - **2025-04** Authorizing the Appointment of Bonnie Taft and Janet LaBar as Deputy Registrars of Vital Statistics
 - **2025-05** Authorizing the Appointment of Linda Smith as Deputy Tax Collector and Tax Search Officer

- **2025-06** Authorizing the Appointment of Victoria Tortoreto as Deputy Treasurer
- **2025-07** Authorizing the Appointment of Dave Taraschi as Fund Commissioner for the Camden County Joint Insurance Fund
- **2025-08** Authorizing the Appointment of Robert Jakubowski as Alternate Fund Commissioner for the Camden County Joint Insurance Fund
- **2025-09** Authorizing the Appointment of Robert O. Lee as CDBG Representative
- **2025-10** Authorizing the Appointment of Randolph Callaway as Aiternate CDBG Representative
- **2025-11** Authorizing the Appointment of Dave Taraschi, John Karolinski and Jim Rossell as Zoning Enforcement Officers
- **2025-12** Authorizing the Appointment of Jeffrey Whitman as a Class III Member of the Joint Land Use Board Member for 2025
- **2025-13** Authorizing the Appointment of Megan Giordano as Tax Collector
- **2025-14** Authorizing the Appointment of Hardenbergh Insurance Group Agency, Risk Manager Consultant for 2025
- **2025-15** Authorizing the Appointment of Paul Price, Jr. Deputy Emergency Management Coordinator for the Borough of Audubon
- **2025-16** Authorizing the Appointment of Danielle Ingves as Public Agency Compliance Officer
- **2025-17** Authorizing the Borough Administrator to Execute State Contract Purchases for 2025
- **2025-18** Authorizing the Retrospect and Courier Post as Legal Newspapers
- **2025-19** Authorizing Tax Assessor to Execute Stipulations of Settlement/Administer to Tax Appeals
- **2025-20** Authorizing Establishment of Grace Period for Tax Payments, Fixing Interest Rates and Year End Penalties
- **2025-21** Authorizing the Use of Credit Cards and electronic transfer for the payments involving the Municipal Court Costs
- **2025-22** Authorizing the Appointments of 2025 Sustainable Audubon Members
- **2025-23** Authorizing the Appointments of the 2025 Public Arts Committee
- **2025-24** Authorizing the Appointment of the 2025 Green Wave Park Recreation Center Committee
- **2025-25** Authorizing the Appointments of Crossing Guards for year 2025
- **2025-26** Authorizing the Appointment of Ryan Sheppard as Alternate Fire Marshal for the period January 1, 2025 through December 31, 2025
- **2025-27** Authorizing the Appointment of Timothy S. Farrow, Esquire, for Public Defender for the Borough of Audubon for the year 2025
- **2025-28** Authorizing the Appointment of Martin J. Buckley as Municipal Prosecutor for the Borough of Audubon for the year 2025
- **2025-29** Authorizing the Appointment of Bowman & Company, LLP as Borough Auditor for 2025 and to complete the audit for 2024

- **2025-30** Authorizing 2025 Municipal Temporary Municipal Budget

- **2025-31** Authorizing a Shared Service Agreement By and Between the Borough of Audubon and the Borough of Haddon Heights for the Provision of Department of Public Works Services

RESOLUTION #2025-01

CASH MANAGEMENT PLAN FOR 2025

WHEREAS, N.J.S.A. 40A:5-14 requires each local unit to annually adopt a cash management plan; and

WHEREAS, it is desired by the Governing Body of the Borough of Audubon to comply with said statute;

NOW, THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of Audubon, County of Camden, State of New Jersey, that the attached cash management plan for the year 2025 be approved.

Robert Jakubowski, Mayor

Robert O. Lee, Commissioner

Jeffrey Whitman, Commissioner

ATTEST: _____
Danielle Ingves, Municipal Clerk

DATED: January 7, 2025

RESOLUTION #2025-02

**AUTHORIZING THE APPOINTMENT OF MUNICIPAL IMPROVEMENT SEARCH OFFICER FOR THE
BOROUGH OF AUDUBON**

WHEREAS, BE IT RESOLVED, the Board of Commissioners of the Borough of Audubon, do hereby authorize the appointment of **Danielle Ingves** Municipal Improvement Search Officer for the term of one year commencing January 1, 2025 until December 31, 2025.

THEREFORE, BE IT RESOLVED, the Commissioners do authorize said appointment.

Robert Jakubowski, Mayor

Robert O. Lee, Commissioner

Jeffrey Whitman, Commissioner

ATTEST: _____
Danielle Ingves, Municipal Clerk

DATED: January 7, 2025

RESOLUTION #2025-03

**AUTHORIZING THE APPOINTMENT OF REGISTRAR OF VITAL STATISTICS FOR THE BOROUGH OF
AUDUBON**

WHEREAS, BE IT RESOLVED, the Board of Commissioners of the Borough of Audubon, do hereby authorize the appointment of **Danielle Ingves**, Registrar of Vital Statistics for the term of one year commencing January 1, 2025 until December 31, 2025.

THEREFORE, BE IT RESOLVED, the Commissioners do authorize said appointment.

Robert Jakubowski, Mayor

Robert O. Lee, Commissioner

Jeffrey Whitman, Commissioner

ATTEST: _____
Danielle Ingves, Municipal Clerk

DATED: January 7, 2025

RESOLUTION #2025-04

**AUTHORIZING THE APPOINTMENT OF DEPUTY REGISTRARS OF VITAL STATISTICS FOR THE BOROUGH
OF AUDUBON**

WHEREAS, BE IT RESOLVED, the Board of Commissioners of the Borough of Audubon, do hereby authorize the appointment of Bonnie Taft and Janet LaBar as Deputy Registrars of Vital Statistics for the term of one year commencing January 1, 2025 until December 31, 2025.

THEREFORE, BE IT RESOLVED, the Commissioners do authorize said appointment.

Robert Jakubowski, Mayor

Robert O. Lee, Commissioner

Jeffrey Whitman, Commissioner

ATTEST: _____
Danielle Ingves, Municipal Clerk

DATED: January 7, 2025

RESOLUTION #2025-05

**AUTHORIZING THE APPOINTMENT OF DEPUTY TAX COLLECTOR AND TAX SEARCH OFFICER FOR THE
BOROUGH OF AUDUBON**

WHEREAS, BE IT RESOLVED, the Board of Commissioners of the Borough of Audubon, do hereby authorize the appointment of **Linda Smith**, Deputy Tax Collector and Tax Search Officer for the term of one year commencing January 1, 2025 until December 31, 2025.

THEREFORE, BE IT RESOLVED, the Commissioners do authorize said appointment.

Robert Jakubowski, Mayor

Robert O. Lee, Commissioner

Jeffery Whitman, Commissioner

ATTEST: _____
Danielle Ingves, Municipal Clerk

DATED: January 7, 2025

RESOLUTION #2025-06

AUTHORIZING THE APPOINTMENT OF DEPUTY TREASURER FOR THE BOROUGH OF AUDUBON

WHEREAS, BE IT RESOLVED, the Board of Commissioners of the Borough of Audubon, do hereby authorize the appointment of **Victoria Tortoreto**, Deputy Treasurer for the term of one year commencing January 1, 2025 until December 31, 2025.

THEREFORE, BE IT RESOLVED, the Commissioners do authorize said appointment.

Robert Jakubowski, Mayor

Robert O. Lee, Commissioner

Jeffrey Whitman, Commissioner

ATTEST: _____
Danielle Ingves, Municipal Clerk

DATED: January 7, 2025

RESOLUTION #2025-07

**AUTHORIZING THE APPOINTMENT OF CAMDEN COUNTY JOINT INSURANCE FUND COMMISSIONER
FOR THE BOROUGH OF AUDUBON**

WHEREAS, BE IT RESOLVED, the Board of Commissioners of the Borough of Audubon, do hereby authorize the appointment of **David Taraschi**, Camden County Joint Insurance Fund Commissioner for the term of one year commencing January 1, 2025 until December 31, 2025.

THEREFORE, BE IT RESOLVED, the Commissioners do authorize said appointment.

Robert Jakubowski, Mayor

Robert O. Lee, Commissioner

Jeffrey Whitman, Commissioner

ATTEST: _____
Danielle Ingves, Municipal Clerk

DATED: January 7, 2025

RESOLUTION #2025-08

**AUTHORIZING THE APPOINTMENT OF CAMDEN COUNTY JOINT INSURANCE ALTERNATE FUND
COMMISSIONER FOR THE BOROUGH OF AUDUBON**

WHEREAS, BE IT RESOLVED, the Board of Commissioners of the Borough of Audubon, do hereby authorize the appointment of **Mayor Robert Jakubowski**, Camden County Joint Insurance Alternate Fund Commissioner for the term of one year commencing January 1, 2025 until December 31, 2025.

THEREFORE, BE IT RESOLVED, the Commissioners do authorize said appointment.

Robert Jakubowski, Mayor

Robert O. Lee, Commissioner

Jeffrey Whitman, Commissioner

ATTEST: _____
Danielle Ingves, Municipal Clerk

DATED: January 7, 2025

RESOLUTION #2025-09

**AUTHORIZING THE APPOINTMENT OF CAMDEN COUNTY CDBG REPRESENTATIVE FOR THE BOROUGH
OF AUDUBON**

WHEREAS, BE IT RESOLVED, the Board of Commissioners of the Borough of Audubon, do hereby authorize the appointment of **Commissioner Robert O. Lee** Camden County CDBG Representative for the term of one year commencing January 1, 2025 until December 31, 2025.

THEREFORE, BE IT RESOLVED, the Commissioners do authorize said appointment.

Robert Jakubowski, Mayor

Robert O. Lee, Commissioner

Jeffrey Whitman, Commissioner

ATTEST: _____
Danielle Ingves, Municipal Clerk

DATED: January 7, 2025

RESOLUTION #2025-10

**AUTHORIZING THE APPOINTMENT OF CAMDEN COUNTY CDBG ALTERNATE REPRESENTATIVE FOR THE
BOROUGH OF AUDUBON**

WHEREAS, BE IT RESOLVED, the Board of Commissioners of the Borough of Audubon, do hereby authorize the appointment of **David Taraschi**, Camden County CDBG Alternate Representative for the term of one year commencing January 1, 2025 until December 31, 2025.

THEREFORE, BE IT RESOLVED, the Commissioners do authorize said appointment.

Robert Jakubowski, Mayor

Robert O. Lee, Commissioner

Jeffrey Whitman, Commissioner

ATTEST: _____
Danielle Ingves, Municipal Clerk

DATED: January 7, 2025

RESOLUTION #2025-11

**AUTHORIZING THE APPOINTMENT OF ZONING ENFORCEMENT OFFICERS FOR THE BOROUGH OF
AUDUBON**

WHEREAS, BE IT RESOLVED, the Board of Commissioners of the Borough of Audubon, do hereby authorize the appointment of **David Taraschi, John Karolinski and Jim Rossell**, Zoning Enforcement Officers for the term of one year commencing January 1, 2025 until December 31, 2025.

THEREFORE, BE IT RESOLVED, the Commissioners do authorize said appointment.

Robert Jakubowski, Mayor

Robert O. Lee, Commissioner

Jeffrey Whitman, Commissioner

ATTEST: _____
Danielle Ingves, Municipal Clerk

DATED: January 7, 2025

RESOLUTION #2025-12

**AUTHORIZING THE APPOINTMENT OF CLASS III MEMBER OF THE JOINT LAND USE BOARD FOR 2023
FOR THE BOROUGH OF AUDUBON**

WHEREAS, BE IT RESOLVED, the Board of Commissioners of the Borough of Audubon, do hereby authorize the appointment of **Commissioner Jeffrey Whitman**, Class III Member of the Joint Land Use Board for the term of one year commencing January 1, 2025 until December 31, 2025.

THEREFORE, BE IT RESOLVED, the Commissioners do authorize said appointment.

Robert Jakubowski, Mayor

Robert O. Lee, Commissioner

Jeffrey Whitman, Commissioner

ATTEST: _____
Danielle Ingves, Municipal Clerk

DATED: January 7, 2025

RESOLUTION #2025-13

AUTHORIZING THE APPOINTMENT OF TAX COLLECTOR FOR THE BOROUGH OF AUDUBON

WHEREAS, BE IT RESOLVED, the Board of Commissioners of the Borough of Audubon, do hereby authorize the appointment of Megan Giordano as Tax Collector for the term of one year commencing January 1, 2025 until December 31, 2025.

THEREFORE, BE IT RESOLVED, the Commissioners do authorize said appointment.

Robert Jakubowski, Mayor

Robert O. Lee, Commissioner

Jeffrey Whitman, Commissioner

ATTEST: _____
Danielle Ingves, Municipal Clerk

DATED: January 7, 2025

RESOLUTION 2025-14
RISK MANAGEMENT CONSULTANT
CAMDEN COUNTY
MUNICIPAL JOINT INSURANCE FUND

WHEREAS, the Governing Body of the Borough of Audubon is a member of the Camden County Municipal Joint Insurance Fund, a self-insurance pooling fund, and;

WHEREAS, the Bylaws of said Fund require that each municipality appoint a RISK MANAGEMENT CONSULTANT to perform various professional services as detailed in the Bylaws and;

WHEREAS, the Bylaws indicate a fee not to exceed six percent (6%) of the municipal assessment which expenditure represents reasonable compensation for the services required and was included in the cost considered by the governing body and;

WHEREAS, NJSA 40A:11-5 (1) (m), specifically exempts the hiring of insurance consultants from competitive bidding as an extraordinary unspecifiable service; and

WHEREAS, the experience, knowledge of public insurance and risk management issues and judgmental nature required of a Risk Management Consultants are clearly an extraordinary unspecifiable service which therefore render competitive bidding impractical;

NOW THEREFORE, be it resolved that the governing body of the Borough of Audubon does hereby appoint The Hardenbergh Insurance Group as its Risk Management Consultant in accordance with 40A:11-5 and;

BE IT FURTHER RESOLVED that the governing body is hereby authorized and directed to execute the Consultant's Agreement annexed hereto and to cause a notice of this decision to be published according to NJSA 40A:11-5 (1), (a), (i).

Mayor Robert Jakubowski

Robert O. Lee, Commissioner

Jeffrey Whitman, Commissioner

ATTEST: _____
Danielle Ingves, Municipal Clerk

DATED: January 7, 2025

RESOLUTION #2025-15

**AUTHORIZING THE APPOINTMENT OF DEPUTY EMERGENCY MANAGEMENT COORDINATOR FOR THE
BOROUGH OF AUDUBON**

WHEREAS, BE IT RESOLVED, the Board of Commissioners of the Borough of Audubon, do hereby authorize the appointment of **Paul Price Jr.**, Deputy Emergency Management Coordinator for the term of one year commencing January 1, 2025 until December 31, 2025.

THEREFORE, BE IT RESOLVED, the Commissioners do authorize said appointment.

Robert Jakubowski, Mayor

Robert O. Lee, Commissioner

Jeffrey Whitman, Commissioner

ATTEST: _____
Danielle Ingves, Municipal Clerk

DATED: January 7, 2025

RESOLUTION #2025-16

**AUTHORIZING THE APPOINTMENT OF PUBLIC AGENCY COMPLIANCE OFFICER FOR
THE BOROUGH OF AUDUBON**

WHEREAS, BE IT RESOLVED, the Board of Commissioners of the Borough of Audubon, do hereby authorize the appointment of **Danielle Ingves**, Public Agency Compliance Officer, for the term of one year commencing January 1, 2025 until December 31, 2025.

THEREFORE, BE IT RESOLVED, the Commissioners do authorize said appointment.

Robert Jakubowski, Mayor

Robert O. Lee, Commissioner

Jeffrey Whitman, Commissioner

ATTEST: _____
Danielle Ingves, Municipal Clerk

DATED: January 7, 2025

RESOLUTION #2025-17

**AUTHORIZING THE BOROUGH ADMINISTRATOR TO EXECUTE STATE CONTRACT PURCHASES FOR THE
THE BOROUGH OF AUDUBON**

WHEREAS, BE IT RESOLVED, the Board of Commissioners of the Borough of Audubon, do hereby authorize the Borough Administrator to execute State Contract Purchases for the Borough of Audubon for the term of one year commencing January 1, 2025 until December 31, 2025.

THEREFORE, BE IT RESOLVED, the Commissioners do authorize said appointment.

Robert Jakubowski, Mayor

Robert O. Lee, Commissioner

Jeffrey Whitman, Commissioner

ATTEST: _____
Danielle Ingves, Municipal Clerk

DATED: January 7, 2025

RESOLUTION #2025-18

DESIGNATING THE LEGAL PUBLICATIONS FOR THE BOROUGH OF AUDUBON

WHEREAS, BE IT RESOLVED, the Board of Commissioners of the Borough of Audubon, do hereby designate the Courier Post and The Retrospect, as legal publications for the term of one year commencing January 1, 2025 until December 31, 2025.

THEREFORE, BE IT RESOLVED, the Commissioners do authorize said appointment.

Robert Jakubowski, Mayor

Robert O. Lee, Commissioner

Jeffrey Whitman, Commissioner

ATTEST: _____
Danielle Ingves, Municipal Clerk

DATED: January 7, 2025

RESOLUTION #2025-19

AUTHORIZING THE TAX ASSESSOR TO EXECUTE STIPULATIONS OF SETTLEMENT AND FILE ASSESSOR APPEALS FOR THE BOROUGH OF AUDUBON

WEREAS, the statutory provision is made for the review and correction of errors prior to certification of an assessment list; and

WHEREAS, provision is also allowed for the discovery and correction of errors after establishment of the Tax Rate; and

WHEREAS, changes in property ownership at times necessitates adjustment to the Veteran and/or Senior Citizen Deductions allowed on the assessment list; and

WHEREAS, responsibility for maintenance and correction of assessment list rests with the local assessor subject to Law and Regulations;

NOW, THEREFORE, BE IT RESOLVED, by the Borough of Audubon Board of Commissioners that the Assessor, fulfilling the duties and requirements of their office, be authorized to file with the Camden County Board of Taxation such appeals as may be necessary to maintain accuracy and equality in the assessment list of the Borough of Audubon.

BE IT FURTHER RESOLVED, that the Assessor is hereby authorized to execute stipulations of settlement on behalf of the Municipality in the tax year of 2025.

Robert Jakubowski, Mayor

Robert O. Lee, Commissioner

Jeffrey Whitman, Commissioner

ATTEST: _____
Danielle Ingves, Municipal Clerk

DATED: January 7, 2025

RESOLUTION #2025-20

ESTABLISHING A GRACE PERIOD FOR PAYMENT OF TAXES, FIXING THE RATE OF INTEREST AND YEAR-END PENALTY FOR 2025

WHEREAS, the Borough of Audubon has determined that it is desirable for taxpayers to be permitted a grace period for payment of taxes; and

WHEREAS, R.S. 54-4-67 provides that the Governing Body may establish a grace period and fix the rate of interest to be charged.

THEREFORE, BE IT RESOLVED, by the Board of Commissioners of the Borough of Audubon that property taxes and special improvement taxes shall be due and payable quarterly on February 1, May 1, August 1, and November 1 of each year with a ten (10) day grace period, after which dates, if unpaid, shall become delinquent, with interest charged as set forth below and reverting back to the due date of any quarterly installment of taxes.

BE IT FURTHER RESOLVED, by the Board of Commissioners of the Borough of Audubon to hereby fix the rate of interest of 8% per annum on the first \$1,500.00 of delinquency, including tax sale certificates, in excess of \$10,000.00 is charged to a taxpayer who does not pay the delinquency prior to the calendar year ending.

Robert Jakubowski, Mayor

Robert O. Lee, Commissioner

Jeffrey Whitman, Commissioner

ATTEST: _____
Danielle Ingves, Municipal Clerk

DATED: January 7, 2025

RESOLUTION #2025-21

**AUTHORIZING THE USE OF CREDIT CARDS AND ELECTRONIC TRANSFER FOR PAYMENTS INVOLVING
MUNICIPAL COURT COSTS FOR THE BOROUGH OF AUDUBON**

WHEREAS, BE IT RESOLVED, the Board of Commissioners of the Borough of Audubon, do hereby authorize the use of credit cards and electronic transfer for payments involving municipal court costs for the Borough of Audubon.

THEREFORE, BE IT RESOLVED, the Commissioners do authorize use of Credit Cards and Electronic transfers.

Mayor Robert Jakubowski

Robert O. Lee, Commissioner

Jeffrey Whitman, Commissioner

ATTEST: _____
Danielle Ingves, Municipal Clerk

DATED: January 7, 2025

RESOLUTION #2025-22

AUTHORIZING THE APPOINTMENTS OF THE SUSTAINABLE AUDUBON MEMBERS

WHEREAS, BE IT RESOLVED, that the Board of Commissioners of the Borough of Audubon do hereby authorize the Sustainable Audubon-Green Team members appointments for a term of one year, January 1, 2025 to December 31, 2025.

Stacey Behn
Aimee Bentley
Jenny Le Boerstael
Leo Boerstael
Ann Gillespie
Cheryl Hauske
Diane Herbert
Mayor Robert Jakubowski
Jeanne Mugler
Darren Norgren
Sandy Perchetti
Elizabeth Quinn
Regina Richards
Terry Sugihara

Mayor Robert Jakubowski

Robert O. Lee, Commissioner

Jeffrey Whitman, Commissioner

ATTEST: _____
Danielle Ingves, Municipal Clerk

DATED: January 7, 2025

RESOLUTION #2025-23

AUTHORIZING THE APPOINTMENTS OF THE 2025 PUBLIC ARTS COMMITTEE

WHEREAS, BE IT RESOLVED, the Board of Commissioners of the Borough of Audubon, do hereby authorize the appointments of the following members to the Audubon Public Arts Committee for the term, January 1, 2025 to December 31, 2025.

Mayor Robert Jakubowski

Darlene Horvath

Jan Barbera

Ben Kessler

THEREFORE, BE IT RESOLVED, the Commissioners do authorize said appointments.

Robert Jakubowski, Mayor

Robert O. Lee, Commissioner

Jeffrey Whitman, Commissioner

ATTEST: _____
Danielle Ingves, Municipal Clerk

DATED: January 7, 2025

RESOLUTION #2025-24

**AUTHORIZING THE APPOINTMENTS OF THE GREEN WAVE PARK RECREATION
COMMITTEE MEMBERS**

**Sean Leahan
Tony Carbone
Bill Lougheed
Rob Jakubowski
Dave Taraschi
Angel D'Achille
Mike Whylings**

WHEREAS, BE IT RESOLVED, that the Board of Commissioners of the Borough of Audubon do hereby authorize the Green Wave Park Recreation members appointments for a term of one year, January 1, 2025 to December 31, 2025.

Robert Jakubowski, Mayor

Robert O. Lee, Commissioner

Jeffrey Whitman, Commissioner

ATTEST: _____
Danielle Ingves, Municipal Clerk

DATE : January 7, 2025

RESOLUTION #2025-25

AUTHORIZING THE APPOINTMENTS OF CROSSING GUARDS FOR 2025

**Kelly Voll
Lew Phillippe
George Prim
Cindy Prim
Robert Carbone
Alex Lacroce
Terri Giese
Joann Britton
Richard Battipaglia
Elizabeth Hermanns**

WHEREAS, BE IT RESOLVED, that the Board of Commissioners of the Borough of Audubon do hereby authorize the above members to Crossing Guard appointments for a term of one year, January 1, 2024 to December 31, 2024

Robert Jakubowski, Mayor

Robert O. Lee, Commissioner

Jeffrey Whitman, Commissioner

ATTEST: _____
Danielle Ingves, Municipal Clerk

DATE : January 7, 2025

RESOLUTION #2025-26

**AUTHORIZING THE APPOINTMENT OF RYAN SHEPPARD AS ALTERNATE FIRE MARSHAL
COORDINATORS FOR THE BOROUGH OF AUDUBON**

WHEREAS, BE IT RESOLVED, the Board of Commissioners of the Borough of Audubon, do hereby authorize the appointment of Ryan Sheppard, Alternate Fire Marshal, for the term of January 1, 2025 through December 31, 2025.

THEREFORE, BE IT RESOLVED, the Commissioners do authorize said appointment.

Robert Jakubowski, Mayor

Robert O. Lee, Commissioner

Jeffery Whitman, Commissioner

ATTEST: _____
Danielle Ingves, Municipal Clerk

DATED: January 7, 2025

RESOLUTION #2025-27

AUTHORIZING THE APPOINTMENT OF PUBLIC DEFENDER FOR THE BOROUGH OF AUDUBON

WHEREAS, BE IT RESOLVED, the Board of Commissioners of the Borough of Audubon, do hereby authorize the appointment of Timothy S. Farrow, Esquire, Public Defender for the term of one year commencing January 1, 2025 until December 31, 2025

THEREFORE, BE IT RESOLVED, the Commissioners do authorize said appointment.

Robert Jakubowski, Mayor

Robert O. Lee, Commissioner

Jeffrey Whitman, Commissioner

ATTEST: _____
Danielle Ingves, Municipal Clerk

DATED: January 7, 2025

RESOLUTION #2025-28
AUTHORIZING THE APPOINTMENT OF MUNICIPAL COURT PROSECUTOR
FOR THE BOROUGH OF AUDUBON

WHEREAS, BE IT RESOLVED, the Board of Commissioners of the Borough of Audubon, do hereby authorize the appointment of Martin J. Buckley, Esquire, Court Prosecutor, for the term of one year commencing January 1, 2025 until December 31, 2025

THEREFORE, BE IT RESOLVED, the Commissioners do authorize said appointment.

Robert Jakubowski, Mayor

Robert O. Lee, Commissioner

Jeffrey Whitman, Commissioner

ATTEST: _____
Danielle Ingves, Municipal Clerk

DATED: January 7, 2025

RESOLUTION #2025-29

**AUTHORIZING THE APPOINTMENT OF BOWMAN & COMPANY, LLP AS BOROUGH AUDITOR for 2025
AND TO COMPLETE THE AUDIT FOR 2024**

WHEREAS, BE IT RESOLVED, that the Board of Commissioners of the Borough of Audubon do hereby authorize the appointment of Bowman & Company, LLP as Borough Auditor for the Borough of Audubon for 2025 and to complete the audit for 2024.

Robert Jakubowski, Mayor

Robert O. Lee, Commissioner

Jeffrey Whitman, Commissioner

ATTEST: _____
Danielle Ingves, Municipal Clerk

DATED: January 7, 2025

RESOLUTION #2025-30

AUTHORIZING THE TEMPORARY BUDGET FOR 2025 FOR THE BOROUGH OF AUDUBON

WHEREAS, BE IT RESOLVED, the Board of Commissioners of the Borough of Audubon, do hereby authorize the Temporary Budget for the year 2025 for the Borough of Audubon.

THEREFORE, BE IT RESOLVED, the Commissioners do authorize the 2025 Temporary Budget.

Robert Jakubowski, Mayor

Robert O. Lee, Commissioner

Jeffrey Whitman, Commissioner

ATTEST: _____
Danielle Ingves, Municipal Clerk

DATED: January 7, 2025

RESOLUTION 2025-31

RESOLUTION AUTHORIZING A SHARED SERVICES AGREEMENT BY AND BETWEEN THE BOROUGH OF AUDUBON AND THE BOROUGH OF HADDON HEIGHTS FOR THE PROVISION OF DEPARTMENT OF PUBLIC WORKS SERVICES PURSUANT TO THE UNIFORM SHARED SERVICES AND CONSOLIDATION ACT, N.J.S.A. 40A:65-1 ET SEQ., SUBJECT TO CONFIRMATION BY RESOLUTION OF THE GOVERNING BODY OF EACH ENTITY AND SUBJECT TO CERTAIN TERMS AND CONDITIONS

WHEREAS, the Borough of Audubon desires to enter into a Shared Services Agreement with the Borough of Haddon Heights for the purpose of providing Department of Public Works Service, subject to certain terms and conditions; and

WHEREAS, the parties herto are permitted in accordance with N.J.S.A. 40A:65-1 et seq., the Uniform Shared Services and Consolidation Act, to enter into an Agreement to provide jointly, or through each respective agency itself, such services authorized by the Act, including areas of general government administration, such as shared services and the like; and

WHEREAS, a fiscal and operational feasibility study has identified opportunities to further improve the efficiency of Public Works operations for both Municipalities, while reducing the costs of delivering Public Works services for the respective local governments to its citizenry; and

WHEREAS, Audubon and Haddon Heights have authorized and approved of this Agreement by Resolution duly adopted pursuant to N.J.S.A. 40A:65-J of the Uniform Shared Services Consolidation Act.

NOW, THEREFORE BE IT RESOLVED, that the Board of Commissioners of the Borough of Audubon hereby authorizes the Mayor to take any and all actions necessary to execute a Shared Services Agreement by and between the Borough of Audubon and the Borough of Haddon Heights.

BE IT FURTHER RESOLVED, that Solicitor of the Borough of Audubon shall formally approve the final Shared Services Agreement between the parties which Agreement shall be attached to this resolution upon execution and kept on file in the Office of the Borough Clerk of the Borough of Audubon.

Robert Jakubowski, Mayor

Robert O. Lee, Commissioner

Jeffrey Whitman, Commissioner

January 7, 2025

Danielle Ingves, Borough Clerk/RMC