

Student Handbook 2024-2025



“One team, One Dream”

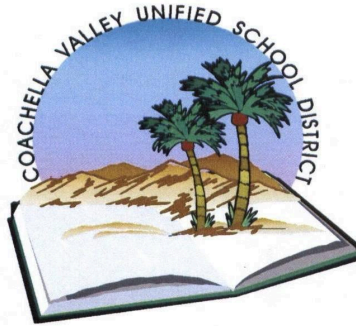
86-150 Avenue 66

Thermal, CA 92274-0847

Phone: (760) 397-2255

Fax: (760) 397-8413

Coachella Valley Unified School District



District Administration

Superintendent

Dr. Frances Esparza

Executive Cabinet

Dr. Monica Makiewicz
Assistant Superintendent
Human Resources

Julisa Hernandez
Assistant Superintendent
Educational Services

Ms. Mayela Salcedo
Assistant Superintendent
Business Services

DMHS Administration

Elizabeth Sotelo
High School Principal

Alicia Zamorano-Nunez
Assistant Principal

Gustavo Sandoval
Assistant Principal

Robert Mohammadi
Assistant Principal

Alanna MacDhubhain
Activities Director/ASB & Renaissance Advisor

Joseph Trabuco
Athletic Director

School Site Mission

The mission of Desert Mirage High School is to prepare ALL students with the necessary skills to be college and career ready, so that they may become productive members of society.

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Desert Mirage High School Beliefs

Mission

The mission of Desert Mirage High School is to prepare and empower all students with the necessary skills to be college and career ready, so that they may become productive members of society.

Vision

Desert Mirage is a learning community where students, parents, and educators collaborate to build a future of excellence.

School Motto

Dream, Persevere, Succeed

Desert Mirage High School

Expected School-wide Learning Results

Desert Mirage High School students will be...

Desert Mirage High School Students will be:

P = Proficient Learners who:

- Show mastery of key academic standards.
- Demonstrate consistent improvement.
- Value achievement and learning.

R = Responsible Citizens who:

- Take responsibility for their individual behavior, health and personal development.
- Plan and engage in their own academic progress.
- Respect the ideas, beliefs, values and culture of others as well as their own.

I = Interactive Participants who:

- Act to improve the school, community and global environment.
- Collaborate effectively with others.
- Are prepared to pursue career and educational options.

D = Decisive Problem-Solvers who:

- Locate, organize, analyze and apply information.
- Question for clarification.
- Apply critical thinking skills.

E = Effective Communicators who:

- Listen and read to comprehend, synthesize and evaluate.
- Speak and write effectively in English.
- Use technology proficiently and appropriately.

ADMINISTRATIVE OFFICE

PRINCIPAL'S OFFICE

Soledad Saldana, Secretary III

REGISTRAR'S OFFICE

Veronica Rivera, Registrar

ASSISTANT PRINCIPAL'S OFFICE

Erica Rodriguez, Administrative Assistant
Keren Saldivar Garza, CTE Administrative Asst.

RECEPTION DESK

Michael Parra, Clerk Typist

ATTENDANCE OFFICE

Denise Duarte, Attendance Data Entry Clerk
Marlene Pompa, Attendance Data Entry Clerk

HEALTH OFFICE

Noel Nunez, Health Services Assistant

ASSOCIATED STUDENT BODY (ASB)

Diana Ontiveros, ASB Account Clerk

ATHLETICS

Alfredo Cervera, Athletics Secretary

LIBRARY

Ruth Cazarez, IMA
Jimmy Parra, IMA

CAMPUS SAFETY OFFICE

Herlinda Yanez, Administrative Assistant

ENGLISH LEARNER SUPPORT ASSISTANT

Alexa Celdeon

COUNSELING DEPT

Paulina Hurtado, Administrative Assistant
Vacant, College & Career Specialist

PARENT LIAISON

Cecilia De La Torre

COUNSELING CENTER

DMHS Counselors 2022-2023

Helping the Rams take Charge!!!



Gloria Gaytán
A – Cruz
ggaytan@cvusd.us
760 848-1414



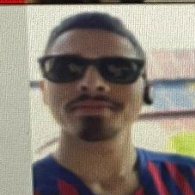
Bernardina González
Cua - Lua
breyes@cvusd.us
760 848-1412



Jacqueline Campos
Luc - Regalado
jacqueline.campos@cvusd.us
760 848-1416



Michele Pérez
Reyes - Z
michele.perez@cvusd.us
760 848-1415



José Álvarez
Puente/College and Career Specialist
jose.alvarez@cvusd.us
760 848-1384

Scan to request help
or services from your
Counselor



ATHLETICS



ATHLETICS



Athletic League: Desert Valley League

FALL SPORTS

Football, Girls Volleyball, Girls Golf, Girls Tennis, Cross Country

WINTER SPORTS

Wrestling, Basketball, Soccer

SPRING SPORTS

Track & Field, Boys Golf, Boys Tennis, Swimming, Boys Volleyball, Baseball, Softball

For athletic schedules:

<https://desertmirageathletics.com/>

Initial Scholastic Eligibility

In order to be eligible, any student entering from the 8th grade into a CIF four-year high school under the provisions of Bylaw 303, must have achieved an unweighted 2.0 grade-point average on a 4.0 scale in enrolled courses at the conclusion of the previous grading period.

Probationary Period

- Not available to 9th grade students

QUESTION: What is the eligibility status of a student who repeats the ninth grade in a four year high school due to failing grades, to raise low grades, or because the parents feel that the student is socially immature?

ANSWER: If a student repeats the ninth grade, the student will have used up two semesters of opportunity for competition. The student is only permitted 8 consecutive semesters of competition so the student would therefore be ineligible during the senior year of high school. A transfer student is not eligible for academic probation at the new school upon transfer.

QUESTION: What is the eligibility status of a transfer student who does not earn a 2.0 GPA in the most recent regular grading period prior to their transfer?

ANSWER: The student is academically ineligible until they complete a regular grading period at their new school with a minimum 2.0 GPA and all other CIF eligibility requirements are met.

Continuing Scholastic Eligibility

(1) Minimum Requirements

A student is scholastically eligible if:

- a. The student is currently enrolled in at least 20 semester credits of work;
- b. The student is maintaining minimum progress toward meeting the high school graduation requirements as prescribed by the governing board;
- c. The student has maintained during the previous grading period a minimum unweighted 2.0 grade-point average, on a 4.0 scale, in all enrolled courses.

(2) Probationary Period (Not available to 9th grade students)

The DMHS Athletics Department may allow a student who does not achieve educational progress in items (b) or (c) above in the previous grading period to remain eligible to participate in interscholastic athletics during a probationary period. The probationary period shall not exceed one quarter in length, and may be available to a student as **a single-use alternative**. A student who does not meet the above requirements during the probationary period shall not be allowed to participate in interscholastic athletics in the subsequent grading period.

A student who does not achieve educational progress as defined in items (b) or (c) during the probationary period shall not be allowed to participate in interscholastic athletics in the subsequent grading period.

Determining Scholastic Eligibility

CIF 205.1 – To determine current scholastic eligibility, a student's grades must be checked at each grading period.

- a. For the purpose of determining the maximum length of a quarter, the measure shall be the day on which grades are officially recorded into the Eagle system. This day shall be noted as the end of the previous grading period and the beginning of the subsequent grading period.
- b. Grades cannot be changed following the grading period for purposes of addressing any deficiency in an individual student's scholastic eligibility.
- c. Only grades changed prior to the established eligibility date and changed in accordance with all California State Education Code requirements and approved by the principal may be used for purposes of determining scholastic eligibility.

QUESTION: What is the eligibility status of a student who does not earn a 2.0 GPA at the end of the probationary period?

ANSWER: The student will be ineligible for further competition and will remain ineligible until a 2.0 GPA is achieved at the end of some subsequent grading period.

QUESTION: Can a school only count semester grades for the purpose of meeting the rule in regard to grades being checked at each reporting period?

ANSWER: No - Schools must check grades at each regular grading period regardless of whether this is a final semester grade or not. In the case of most Southern Section schools this would normally occur four (4) times a year at nine (9) week intervals.

d. Incomplete Grades

CIF 205.2 An incomplete grade, unless designated as an incomplete A,B,C,D or pass grade, would not be a passing grade.

QUESTION: Is the Southern Section rule more restrictive than State Bylaw 204 with regard to incomplete grades?

ANSWER: Yes - A student must receive an incomplete and be accompanied by a passing grade of "B", "C", or "D" in order to retain continuing eligibility. A grade of just incomplete with no letter grade is to be considered an "F" grade with regard to scholastic eligibility and the student would be ineligible throughout the entire next grading period.

QUESTION: Can a student go back to a teacher and get extra work to raise a grade or to gain eligibility after grades have been issued?

ANSWER: No - The student cannot not regain his/ her eligibility until the next grading period.

e. Physical Education Credits

Credits earned in physical education may count toward the 20 semester credits of work requirement.

CIF 205.3 Only one physical education class may be counted toward the determination of scholastic eligibility (20 semester period of work) each grading period.

f. Summer School Credits

Summer school credits shall be counted toward making up scholastic deficiencies incurred in the grading period (semester) immediately preceding. Summer school courses failed shall not impair an athlete's scholastic eligibility achieved in the semester immediately preceding. A course taken by contract or independent study during the summer must meet the following four criteria:

- (i) The course(s) must be approved by the local board of trustees as a valid part of the district's school program;
- (ii) The student receives a passing grade in the courses taken;
- (iii) The personnel providing the instruction and course supervision are approved by the board of trustees;
- (iv) The school credit is recorded on student's transcript.

QUESTION: Can summer school classes be used to make up work in order to meet the eligibility requirements?

ANSWER: In order to remain eligible, a student must maintain a 2.0 grade point average the previous grading period. If a student attempts to improve a grade during summer school by taking the same class, the summer school grade can replace the grade received the preceding grading period. However, if a student takes a different class than that which was previously taken, the summer school grade is to be averaged with all grades received the preceding grading period. If there is a probationary period, it shall be the length of the grading period.

QUESTION: Can summer school classes be used to make up work in order to meet the twenty (20) semester period requirement?

ANSWER: Yes - But by new work it is meant subjects in which passing grades have not previously been earned. Therefore, in making up scholastic deficiencies, special care should be taken not to count an additional physical education subject toward the make-up work if the student had received credit for a physical education class during the previous report period, or repeat a subject where passing grades have already been earned.

Site Note: Students may make up credits using CVUSD adopted credit recovery software during the school year, after school and during summer school to help them improve their CIF eligibility status.

g. Graduation Requirement

"Seniors who are not meeting their graduation requirements will not be eligible to participate in Senior Events (grad nite, prom, senior dinner, etc.); this includes having completed **150 credits after the first semester.**"

**ATHLETIC LEAGUE: DESERT VALLEY LEAGUE
2024-2025**

Participating Schools

Banning

Cathedral City

Coachella Valley

Desert Hot Springs

Desert Mirage

Indio

Twentynine Palms

Yucca Valley

FALL SPORTS

Boys & Girls Cross Country

Football

Girls Golf

Girls Tennis

Girls Volleyball

Cheer

WINTER SPORTS

Boys Basketball

Girls Basketball

Boys Soccer

Girls Soccer

Boys & Girls Wrestling

Cheer

SPRING SPORTS

Boys Baseball / Girls Softball

Boys Golf

Boys & Girls Swimming

Boys Tennis

Boys & Girls Track & Field

Boys Volleyball

Cheer

Student Responsibilities

Education Code 48908: All pupils shall comply with the regulations, pursue the required course study, and submit to the authority of the teachers of the school.

C.C.R. Title 5, Sec. 300: Every student shall attend school punctually and regularly; conform to the regulations of the school; obey promptly all the directions of the teacher and others in authority; observe good order and propriety of deportment; be diligent in study; respectful to the teacher and others in authority; kind and courteous to schoolmates; and refrain from the use of profane and vulgar language. (Reg. 77, No. 39)

Code of Conduct

ALL STUDENTS MUST CARRY THEIR SCHOOL ISSUED ID AT ALL TIMES.

REPLACEMENT COST WILL BE \$5 FOR EACH ID CARD AND WILL BE AUTOMATICALLY CHARGED TO THE STUDENT'S ACCOUNT.

Students at Desert Mirage High School are expected to:

- Come to school on time; be here by 7:00 a.m. School begins at 7:10am.
- Come to school prepared to learn. This includes having all material, **including school provided iPad.**
- Follow directions of ALL school personnel.
- Use school property correctly. Respect our property.
- Respect the rights and the property of others.
- Use ALL ELECTRONIC DEVICES APPROPRIATELY according to school rules.
- Respect the environment; pick up trash. Keep our school clean.
- Walk in an orderly and quiet manner.
- Keep hands, feet, food, and objects to yourself.
- Not spray, nor consciously cause to be placed on any other student, teacher, or any school property or property of a student or teacher, any chemical, cologne, perfume, hair spray, scented body lotion, or scented deodorant, without the previous express permission of that student or teacher.
- Behave in a manner that will bring pride to the school and the community.
- "Dress to Impress" in accordance with the Desert Mirage High School dress code.
- Avoid any violations of California Education Code 48900 which are possible grounds for suspension and/or expulsion.
- Maintain high moral and ethical standards.
- Deliver ALL school related information to parents/guardians on the same day it is issued.
- Not use PROFANITY in or around school campus.
- Not to have or chew gum on campus.

Students coming to and arriving at Desert Mirage High School will:

- Be courteous to all community members.
- Not pick up and/or possess any items that might get you suspended or expelled.
- Not leave without permission once on campus. Unless you are 18 you may not check out.
- Follow all vehicle code laws and be courteous and safe drivers.
- Have a current parking decal when parking on campus and follow all rules regarding student parking as explained upon issuance of parking permit.

Students on campus at Desert Mirage High School will:

- Stay out of the parking lot during normal school hours.
- Treat everyone with respect and dignity.
- Walk and not run on campus.
- Not ride bikes, roller blades, or skateboards on campus.
- Not loiter during passing periods. Get to your class before the tardy bell rings.
- Not use any item which disrupts normal activities or is not necessary for classroom instruction.
- Not use any electronic signaling devices during classroom instruction without teacher permission.
- Refrain from inappropriate, public displays of affection.
- Stay away from altercations and not instigate any further problems.

Students in the classroom at Desert Mirage High School will:

- Arrive and be prepared for class BEFORE the tardy bell rings.
- Follow directions and instructions given to you by the teachers.
- Give everyone the right to learn by not disrupting the educational environment.
- Not waste time and stay on task.
- Complete and turn in all assignments on time.
- Be courteous and respectful to all classmates.
- Use appropriate language at all times.
- Be responsible for turning in quality work.
- Use their scholar handbook.
- Make up any work missed when absent.
- Follow each teacher's specific behavior guidelines.
- Not get into verbal or physical altercations.
- **Not use electronic devices while using a hall pass, during class time.**

Students during lunch at Desert Mirage High School will:

- Remain in designated areas.
- Wait patiently in lines and not cut in front of classmates.
- Not litter and will clean up after themselves.
- Not buy food or drinks after the warning bell has rung.
- Go directly to the food lines and not wait until lunch is almost over.
- Not engage in food fights and/or throw food items.

Students as they leave the Desert Mirage High School campus will:

- Not loiter on campus. Unless you are staying for an afterschool program you may not hang around.
- Represent DMHS with pride by respecting local homes and businesses.
- Observe all school and bus rules.
- Follow all directions given by the supervising adults.
- Abide by all city pedestrian laws.
- Wait for parents/guardians in designated pick up areas.

Graduation Requirements: Graduation is based upon successful completion of 220 semester units of credit in grades 9-12. Five semester periods of credit are earned for each subject passed each semester. Credits above those specified will be considered elective. As part of the 220-unit requirements, certain required subjects must be completed. The California Education Code, the California Administrative Code, and the policy decisions of the Coachella Valley Unified School Board of Education specify these classes. All classes must be passed with a (D) or higher in order to receive credit. A Passing grade (C) is needed for A-G credit. Use the guide below to help you keep on target:

- **60 credits earned by the end of 9th grade**
- **120 credits earned by the end of 10th grade**
- **180 credits earned by the end of 11th grade**
- *If you become deficient in credits, you need to see your counselor to discuss intervention options as soon as possible.*
- *Students who are not succeeding at Desert Mirage High School may be transferred to continuation high school.*
- *18 year olds, who are not on track to graduate with their class and/or are demonstrating poor attendance/behavior, may be dropped to Adult Education.*
- *E.C. 44811: Administration reserves the right to withhold graduation ceremony & activities.*

Progress Reports and Report Cards: Progress reports dealing with your performance and academic achievement will be calculated at each mid-quarter. Grades will be given at the end of each quarter and semester. ONLY semester grades are given a credit value.

Academic Medals, Valedictorian, Salutatorian, and Daisy Chain: Students taking advanced placement courses and/or some honors courses will receive a weighted GPA which will be used to determine who is eligible for awards and/or recognition. **Taking less than six classes per semester could prevent you from earning an academic recognition even if you have an excellent GPA.*

Homework: The assignment of academic work to be completed outside of the regular school day is an integral part of the educational experience. Students who fail to complete homework hinder their success and their learning opportunities for their class. Students should expect homework in all courses. The length of the time a student will spend on homework will vary. The purpose of homework is to practice standards that have been previously taught in the classroom.

Make-up Work: An absence from school does not excuse you from your responsibilities to complete class work. If you are absent, you are expected to find out what you missed and make up that work. Do not wait until your grade is in jeopardy to ask for the homework. **The number of days to make up the work will be given per how many days out.**

Academic Dishonesty: Intentionally using or attempting to use unauthorized materials, information, or study aids, including text messages and/or taking pictures of an exam, etc. is prohibited in all classes and could result in teacher disciplinary action consequences for all those involved. Further violations will lead to administrative disciplinary action.

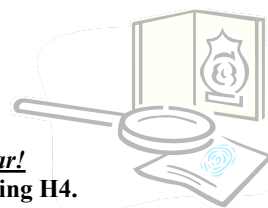
Student Activities: Your Associated Student Body officers welcome you to Desert Mirage High School. Their goal is to make school more enjoyable for each student; however, they need your help and support. If you are interested in running for office or volunteering, please stop by the Activities Office Room H4-127.

Activities office: The activities office offers a variety of items for purchase. PE clothes, ID cards, ASB cards, locks, senior package items, spirit gear, dance presale tickets, poster paper, fundraisers, etc. The office is located in room H4-127, in the industrial arts building

ASB Card: The ASB card costs only \$25.00 and allows you to purchase dance tickets and other items and services at a reduced price. League competitions at our school and other high schools in the area also allow you to enter for free or at a substantially reduced price.

ID Cards: ID cards are a MUST. ID cards are issued to all students free of charge at the beginning of the school year and **MUST be carried with them at all times**. Students must be able to present the ID card upon request by any Desert Mirage High School staff member. Failure to do so may result in disciplinary action. If the original card is lost or stolen, replacement cards must be purchased at the student's expense for \$10.00. These are issued at the Activities Office. ID cards will be used for the following:

- Checking out textbooks, iPads, paying fines, or purchasing items.
- Checking in and out of school
- Checking in to school-sponsored activities.
- Verifying identity for students out of class.



ALL students must have a current picture ID card throughout the year!

Note: If you do not have an ID card, stop by the activities office in building H4.

Fundraising: All campus fundraising must be done through approved DMHS ASB clubs only. The law expressly forbids fundraising for outside organizations or for individual profit; violators will be disciplined. Only fundraising activities with DMHS ASB approval are allowed. If a student violates these terms, **THE ITEMS AND MONEY WILL BE CONFISCATED AND PARENTS WILL BE NOTIFIED.**

Yearbook: The excitement of the school year is captured in the traditional high school keepsake. Desert Mirage High School's yearbook will be offered during fall pre-sale activities. There may be extra copies available in June at an increased price, but there are no guarantees. **BUY EARLY!**

Dances: The following are rules that apply to all Desert Mirage High School sponsored dances:

- Students and parents are required to abide by the conditions set forth in the Code of Conduct for each event.
- All students must have a Desert Mirage High School ID card.
- Guest passes for special dances are available through the Activities Director (must be obtained at least 7 days prior to function).
- Students must clear all outstanding fines and fees before purchasing tickets.
- Poor attendance and/or behavior may prevent a student from attending a dance.
- Students **MUST** be present at school the day before the dance.
- All school rules will be in effect and must be followed.
- Once a student leaves a dance, he/she **MAY NOT** return to the dance.
- Desert Mirage High School staff members and chaperones may ask any student/guest to leave if they are causing a disturbance.
- The Desert Mirage High School administration reserves the right to refuse attendance and/or entry to a dance.

Clubs: Desert Mirage High School will offer a wide range of clubs. Clubs will be announced throughout the year.

Athletic Teams: Desert Mirage High School will offer the following sports: Football, Volleyball, Wrestling, Cross-Country, Tennis, Soccer, Basketball, Softball, Baseball, Track, Swimming and Pep Squad.

Varsity Letters: Students who qualify will be allowed to wear Desert Mirage High School-approved letterman jackets. A committee of parents, students, and staff determine the standards and requirements for this traditional symbol of athletic, extra- curricular, and academic achievement. Strict adherence to the letterman's jacket requirements must be followed. You can get a copy of the requirements from the Athletic Director or Activities Director. Be sure to read these carefully before you buy a jacket to display the Coachella Valley "CV".

ASB Suspensions: Students who wish to participate in ASB-sponsored activities must be clear of all charges or be placed on an approved payment plan. Students can go to the ASB Bookkeeper's office Room 54 during lunch or after school to make payments. ***Students will be excluded and prohibited from attending many activities if fees and fines are not taken care of in a timely manner.***

Extra-Curricular Activity Drug Testing: In order to provide for the health and safety of all students, to support students who say "no" to drug use, and to provide an opportunity for those taking illegal drugs to receive help in locating programs which can provide assistance, the Coachella Valley Unified School District will conduct mandatory drug testing for all high school students who choose to participate in any extracurricular leadership programs. This test will be done randomly. Programs that will be drug tested can include but are not limited to: ASB Officers, Class Officers, Band, Cheerleaders, Athletics, Debate Teams, Academic Decathlon, and Drama. Also, any student on Homecoming or Prom Court will also be subject to the drug testing policy.

Desert Mirage High School students in these programs are to model exemplary behavior.

Major Rules for Athletic Participation:

- No student may compete who has not passed four (4) or more classes during the previous grading period.
- No student may compete who has reached his nineteenth (19) birthday prior to the first day of August of the school year he/she wishes to compete.
- Students must adhere to specific grooming standards required by the particular sport or coach.
- Students must have passed a physical examination.
- Students must have accident insurance coverage (State Law).
- Students must adhere to all other rules established by the Desert Mirage High School, and C.I.F.

Rules for Extra-Curricular Participation On or Off Campus:

- Current quarter G.P.A. must be 2.0 or better
- Students not meeting this requirement may not participate on or off campus in activities or events

Attendance: State Law requires schools to account for all student absences. Valid excuses include the following:

- Illness
- Visitation to a medical office, clinic, doctor, or dentist
- Funeral of immediate family member
- Quarantine of the home

Parents may call the Attendance Office. A 24-hour message phone will record your message. Please give the following information:

- The student's first and last name and grade
- The date(s) he or she was or will be absent
- The reason for the absence
- Your name and a phone number where we can reach you.

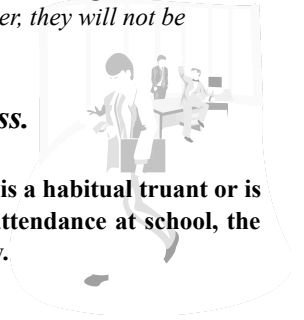
If you cannot call, please send a note with your child. The note should contain the same information as above. All absences must be cleared within three (3) days or they will become full day truanancies and/or unexcused absences.

Any student who does not clear the absence within three days after the absence has occurred will be assigned Saturday School to make up the day of the absence.

Change of Address/other Important Info: Please keep the Attendance Office informed of any changes in name, address, home or work numbers, and emergency numbers throughout the year. It is very important that the school have a phone number where you can be reached in case of an emergency. ***It is the parent or guardian's responsibility to give us any personal information updates.***

Leaving Campus Early: Students must remain on campus unless signed out through the Attendance Office by a parent or guardian

with a valid excuse. **All parents or guardians MUST present a picture ID and be listed in our computer system as a legal parent/guardian in order to check out a student.** 18 year old students may sign themselves out of school; however, they will not be allowed to return that day without valid proof of a medical or legal appointment.



School attendance is the single most important factor in school success.

Education Code 48403 – Habitual Truants: If any person subject to the provision of this chapter is a habitual truant or is irregular in attendance as required by this chapter or is habitually insubordinate or disorderly during attendance at school, the county superintendent of the schools may request a petition on his behalf in the juvenile courts of the county.

Education Code 48260 – Truancy Definition:

Any pupil subject to compulsory education or to compulsory continuing education who is absent from school without a valid excuse **3 FULL DAYS** in one school year or **tardy or absent for more than any 30 minute period during the school day** without a valid excuse or on three occasions in one school year, or any combination thereof, is truant and shall be reported to the attendance supervisor or the superintendent of the school district. Upon the fourth truancy within the same school year, the pupil shall be classified a **HABITUAL TRUANT**. (Education Code [48260](#)), and CVUSD Policy AR 5113.1.

Attendance Policy

E.C. 48260 (absences)

Three (3) absences will result in 1st SART letter mailed to home to meet with counselor.

Four (4) absences will result in 2nd SART letter mailed to home to meet with site administrator.

Five (5) absences will result in 3rd SART letter mailed home to meet with CWA.

Note: *SART letters may be delayed due to unforeseen changes in district policy or technology issues. Process begins on the 3rd official period of truancy. Saturday School may be assigned after the 3rd period truancy, if necessary.

Counseling Office: The Guidance and Counseling Department acts as advocates for every student at Desert Mirage High School, ensuring that each student will have the opportunity to personally and academically succeed in a supportive educational environment. Our counselors are ready to assist parents/guardians in dealing with a wide range of issues including:

- Graduation Checks
- Progress Reports
- Four (4) year plans
- Scheduling/Enrollment
- College and career guidance
- Social and emotional concerns
- Counseling Groups
- Parent Informational Workshops
- Student Support Assistance
- Scholarship Awareness and Guidance
- A-G/Transcript Analysis
- Positive Behavior Support/Attendance

Schedule Changes: Desert Mirage High School Counselors enroll students into the courses they need in order to graduate. They also try to schedule students into the courses they have requested; **HOWEVER, THIS IS NOT ALWAYS POSSIBLE**. Schedule changes will be made only within the given timelines (see student bulletin and/or postings) and only for the following reasons: Missing a course needed for graduation (seniors only), a missing period, a duplicate course, or a class already passed and scheduled again. **THERE WILL BE NO “TEACHER SHOPPING” OR SCHEDULE MATCHING**; please do not ask. Any request made after the given deadlines may require a parent/teacher/counselor meeting prior to the change being considered. Schedule change requests are just that – a request. The request does not mean that a change will be granted.

Questions to Ask your Counselors?

1. Which classes do I need to graduate high school and go to college?
2. What electives and [extracurricular activities](#) do colleges like?
3. Am I currently on track to graduate?
4. Getting to know me will make it easier for you to help me. How can I help you get to know me better?
5. What kind of grades and test scores do I need for colleges?
6. Should I take [AP/IB/Honors courses](#)?
7. Do you have information on the [SAT/ACT](#) and how to prep for them?
8. Do you know where I can take the SAT/ACT?
9. Here's an example of a college I'm interested in. Do you know any schools similar to this?
10. Do you have contacts or know anyone at the colleges I'm interested in?
11. Do you write [letters of recommendation](#) for students?
12. Can we go over my application to make sure I'm not forgetting anything?
13. Is there anything that would make my resume look better?
14. What would make my [personal essay](#) stronger?
15. Do I qualify for fee waivers for my college applications?
16. Do you know any good [scholarships](#)?
17. What should I know about [financial aid](#) for college?
18. Can you help me fill out my [FAFSA](#) or financial aid documents?
19. Can you help me figure out what kind of [careers](#) I might be interested in?
20. Can we review my [transcript](#) together?

Health Services

- Located in the Administration Building next to the front office.
- Open from 6:45 a.m. to 3:15 p.m. (subject to change)
- Office Assistant 3 is available each day of the week.
- School nurse will be available weekly and during emergencies.

Special Note: Students who are ill or injured MUST have a pass from their teacher BEFORE going to the health center. No visits allowed during passing periods unless it is an emergency.

Medication: The administering of medications in school is limited and controlled by law – Title 20-AMRSA, 254 (5), 4009 (4) – and is specifically addressed by the school board. Medication is administered through the nurse's office only. You may not carry any type of over-the-counter or prescribed medication. If you need to take medication throughout the day, please take the medication to the nurse's office to be logged in. The nurse will then explain the procedures of taking medication.

Education Code 11753.1: Pupils that are required to take medication during the regular school day as prescribed for them by a PHYSICIAN may be assisted by the school nurse or other designated personnel if the school district receives:

- A written statement from such a physician detailing such medication amount, and time schedule by which such medication is to be taken
- A written statement from the parent or guardian of the pupil indicating the desire that the school district assists the pupil in the matters set forth in the physician's statement
- Medication must be brought in a container with the student's name, physician's name, the name of the medication, dosage, and time to be administered clearly labeled.
- The same directions apply for over-the-counter medication such as Aspirin, Tylenol, and Midol.
- Students may not carry any medication on their person without prior approval.
- Students should not offer any medication to others

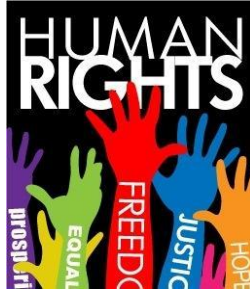
Students should be referred to the nurse's office for the following conditions:

- Rashes (impetigo, ringworm, rubella, contact dermatitis)
- Pediculosis (head lice)
- Conjunctivitis (pink eye or red, itchy, watery eyes)
- Sore throat, fever, and/or other infectious diseases
- Obvious physical injuries

STUDENT'S CIVIL RIGHTS



STUDENT'S CIVIL RIGHTS



STUDENT SEARCH AND SEIZURE

Note: IN CASES INVOLVING THE NEED FOR SEARCH OF A STUDENT, PARTICULARLY WHEN SUSPICIOUS ACTIVITY IS TAKING PLACE, CALL THE DISCIPLINE OFFICE OR AN ADMINISTRATOR.

Students possess the right of privacy of person as well as freedom from unreasonable search and seizure of property guaranteed by the Fourth Amendment of the Constitution. This individual right, however, is balanced by the school's responsibility to protect the health, safety, and welfare of all of its students.

Trained personnel may conduct searches when they have reason to suspect that the health, safety, or welfare of students may be in danger. Trained personnel making a search or a seizure will follow these guidelines:

1. General searches of school property (including personal items found in school property) may be conducted at any time when there is reasonable suspicion for school employees to believe that something that violates a law or school rule is on school property. This search of school property may be made without the student being present.
2. Illegal items (including but not limited to, firearms, explosive devices, weapons, drugs) or other possessions reasonably determined to be a threat to the safety, security of others, or might possibly interfere with school purposes or be in violation of state law or district guidelines may be seized by school employees.
3. Items which are used to disrupt or interfere with the educational process may be temporarily removed from a student's person.
4. A student's person may be searched by trained personnel when there is reasonable suspicion to believe that the student has on his/her person illegal items or other items that may interfere with school purposes.
5. Motor vehicles parked on school property may be searched by trained personnel when there is reasonable suspicion to believe the health or welfare of students might be in jeopardy.



DESERT MIRAGEHIGH SCHOOL

Revised

ASB Application

Applicant Information (Print Neatly: Ink Only): Only completed, accurate applications will be accepted. No late applications, no excuses.

Applicant Name _____ ID # _____
 Phone # _____ email address: _____ Current Grade _____

ASB POSITION INFORMATION: Please complete the information below. Verify that you can complete the duties listed on the ASB position descriptions. If application is approved you will receive an interview date.

Description on attached sheet, check one: ASB Council Elections _____ ASB Commissioner _____
 Position you are running for: _____

APPLICANT VERIFICATION INFORMATION: You must get verification of your behavior, attendance, and academic performance BEFORE you submit your application. Remember, you need to make time to request all signatures in case the offices are busy. ASK ADULTS POLITELY; EXPLAIN WHAT YOU NEED, AND ALWAYS SAY PLEASE AND THANK YOU.

ATTENDANCE OFFICE: Confirm that his student has fewer than 10 absences per period, excluding school functions.

Signature: _____ Absent Excused : _____ Unexcused: _____
 Tardy # if excessive _____ Date : _____

DISCIPLINE OFFICE/STUDENT SERVICES: Indicate the number of major offenses and suspensions the student has for the current school year.

Signature: _____ Major Offenses _____ Suspensions _____
 Date : _____

ASB/ Student Accounts Office: The student has above a 2.0 Cumulative and current GPA

Signature: _____ Current GPA _____ Overall GPA (9-11) _____
 Fines to pay(include amount): _____ Date : _____

Desert Mirage High School ASB Class Contract/ Requirements

If accepted to the Desert Mirage High School ASB Leadership Class for this school year, I will:

1. Abide by and hold the rules and regulations of Desert Mirage High School and Coachella Valley Unified School District.
2. Uphold the high standards of conduct expected of me as a student leader displaying characteristics of a positive role model for our student body. I will continue to be trustworthy, responsible, respectful, fair, enthusiastic, self-motivated, and dependable and honest.
3. Have good attendance, no more than 10 unexcused absences during applicable school year; this excludes school functions such as athletic events and/or DMHS Club trips. I understand that this is done to ensure that I can continue to participate in ASB functions regularly and never fall behind in classes.
4. Continue to maintain a minimum of a 2.0 cumulative G.P.A., no D's or F's on citizenship. Grade Checks will be conducted.
5. Grades are earned and weighed for this leadership course as follows: Mandatory Events and Dance preparations 30%, Spirit Week and Activities 30%, Daily Duties 20%, Community Service 20%.
6. **Arrange transportation to and from school. Be willing to come to school early and stay a few hours late when required in addition to helping on scheduled Saturdays and summer days.**
7. Assist with the organization of school assemblies and other events such as; back to school night, sport banquets, orientations, registration, end of the year ceremonies amongst others. Daily obligations include stocking vending machines, counting money, restocking our ASB materials, maintenance of ASB room and equipment.
8. Promote the A.S.B.'s mission to create a united student body and promote a positive school culture. ASB will show support to all groups on campus by attending all home football games, at least one major game for every sport, one major performance, and or one academic competition during the school year. The advisor will post the schedule to follow at least 2 weeks in advance. Failure to attend will reflect negatively on your leadership class grade and lead to your exclusion from reward dinners and trips.

Personally inform the ASB advisor and ASB president if I cannot attend an event in advance. **ASB requires time beyond normal school hours. In addition, members are expected to devote some of their time before or after school, holidays, and on weekends to work on activities and events. ASB activities must hold priority over all commitments outside of school activities. (Ex: Job, other clubs)**

9. **ASB student trips "Cancellation Policy"** Travel expenses paid by ASB funds that include tickets, conferences and hotel cost that are non-refundable, student/parents will be responsible for reimbursement to the ASB Account for any cost incurred and cancelled by student/parent at the last minute.
10. Attend formal meetings on a weekly basis to assure that all proper ASB procedures and documentation is followed. **Attend afterschool classes with ASB.** Register for the 7th period class. I will follow proper parliamentary procedure.
11. Attend summer meetings, help with registration, and freshmen orientation, ASB room clean out, two weeks before school starts. Shifts for summer work will be presented in our first summer meeting. Dates and times for summer duties will be given out the last week of our current school year.

I have read and understand the above Associated Student Body Contract and promise to abide by the rules set forth. I understand that by not fulfilling the obligations, I may be removed from the course. I promise to serve the students and staff of DMHS to the best of my ability.

Student Signature: _____

Date: _____

Parent Signature: _____

Date: _____

Council Descriptions (Elected Position)

ASB Council: Elected by our student body after a week of campaign. You must follow the campaign guidelines, and application process. To run for office you must be in good academic standing as listed on the cover of our application, must be a member of ASB for at least 2 years. If no applicants, we move to 2 semesters as a member of ASB, and if no applicants, we move to a council member of an active DMHS club larger than 25 students. Students must be a Junior/Senior.

Election Week: If I am approved, I will only be allowed to campaign from Monday – Thursday the week after the application deadline. I must follow the rules listed below or I will be disqualified from the election.

- a. Posters must contain words or phrases that are school appropriate, must be approved Monday morning of the campaign week.
- b. Small posters and fliers are only allowed on the windows but with clear tape
- c. Poster placed only on the walls must be hung with blue painter tape
- d. Small items, beads, and stickers are ok to pass out
- e. Fliers can be passed out but I am responsible for picking them up if found on the floor. They are not to be put up on teacher's doors unless permission is granted by the teacher.
- f. I will remove all of my posters by Thursday afterschool.
- g. All candidates must submit a 3-5 minute campaign speech for approval prior to a debate, scheduled to be held during both lunches on Wednesday of this same week. In addition to the speech, you will each have 2 minutes to answer questions from our student body.

PRESIDENT:

The Class President shall:

- Oversee all ASB activities, assemblies, fieldtrips, and other school events.
- Plan and execute ASB Fundraisers.
- Lead ASB in community service events.
- Be in charge of organizing and presiding over all class meetings.
- Attend monthly meetings with the ASB Director and Bi-Monthly School Board Meeting

VICE PRESIDENT:

The Vice President Shall:

- Assume all Presidential duties and responsibilities in their absence
- Succeed automatically to the Presidency in the event of impeachment, resignation, or disqualification
- Oversee all clubs and campus organizations
- Oversee Student Senate monthly meetings. Create and agenda for the meeting.
- Attend monthly meetings with the ASB Director and Bi-Monthly School Board Meeting

TREASURER:

The Class Treasurer shall:

- Be responsible for maintaining a record of the Class funds and financial report
- Be the official liaison between the class and the Student Accounts/ASB Office.
- Complete and sign deposit slips for ASB vending machines
- Attend monthly meetings with the ASB Director and Bi-Monthly School Board Meeting

SECRETARY:

The Class Secretary shall:

- Keep minutes of all Class meetings and keep a file of all minutes for future reference.
- Be responsible for taking attendance to all meetings.
- Write up purchase orders at least one day before our weekly meeting.
- Update activities on our calendars
- Attend monthly meetings with the ASB Director and Bi-Monthly School Board Meeting

SCHOOL BOARD REP:

The School Board Rep. shall:

- Must attend all District School Board meetings, held once a month at the District office and present a summary of our school events to the board.
- Act as Sargent of Arms
- Coordinate events, activities, and dances with ASB Director

DIRECTOR OF ACTIVITIES:

- **Activities Manager** Supervise the assembly, and make sure everyone has an assigned job. Organize run-through of assembly, make final contact with performers.
- Update activities on our calendars
- Attend monthly meetings with the ASB Director and Bi-Monthly School Board Meeting

DIRECTOR OF PUBLICITY:

- **Publicity Manager** Supervise and make sure requests are complete. Organize posters and committee. Make final deliveries and posts. Over see, help, and guide commissioners of publicity
- Attend monthly meetings with the ASB Director and Bi-Monthly School Board Meeting

ASB Appointed Commissioner Positions (Interview Required)

All commissioners must submit an application, teacher recommendations, and must go through an interview process. Interviews will be conducted by a panel of two adults, the ASB President and Vice-President. To interview for these positions you must meet the basic requirements listed on the cover of the application and abide by the ASB Contract. Come prepared with a 2-3 minute introduction, a visual representation of yourself, a poster, or PowerPoint, anything that demonstrates your skills for the position you are applying for. Do research on what ASB is about and be ready to stand out from the rest.

Pep Commissioners (4 students): Plan out assemblies and spirit weeks. Work under the Director of Assemblies. Organize lunch activities

- **Spirit Leader-** Supervise and direct spirit activities during school lunches, assemblies and events. Friday's are spirit days; make sure all ASB members participate.

Commissioner of Public Relations (2 student): Start online media connections, such as Facebook, update website information, make bulletin announcements, presides over all social media. Complete poster orders and school special announcements. Publicizes special events in creative ways, videos, slideshows, etc... Works under Director of Publicity

Commissioner of Athletics (2 student): Updates athlete of the week on the bulletin, posters, and works with public relations commissioner. Must be in contact with all coaches. Assists staff in all athletic banquets. Attend sporting events. Make sure announcements are set (Game day/post game). Set up sound system for games. Assists staff in all athletic Banquets.

Historian (2 student): Takes pictures of all events, decorates our ASB walls, creates an ASB memory wall and slide show. Provides pictures for ASB website, Facebook and Twitter accounts. Works closely with PR.

Sound Crew (2 students): Prepare sound equipment before and after ASB events, prepare voiceovers for our assemblies, edit songs for assemblies, maintain all technological equipment in good condition. Set up for lunch activities and all events

ASB Applicant Statement:

Applicant's Name _____ ID# _____

3rd Period Class _____

ATTENDANCE



ATTENDANCE



ATTENDANCE

Any pupil subject to compulsory education or to compulsory continuing education who is absent from school without a valid excuse **3 FULL DAYS** in one school year or **tardy or absent for more than any 30 minute period during the school day** without a valid excuse or on three occasions in one school year, or any combination thereof, is truant and shall be reported to the attendance supervisor or the superintendent of the school district. Upon the fourth truancy within the same school year, the pupil shall be classified a **HABITUAL TRUANT**. (Education Code [48260](#)), and CVUSD Policy AR 5113.1.

Attendance will be taken during the first 10 minutes of each period. If an absent student arrives tardy make the change in ARIES. The teacher will notify the attendance office to correct the absence to “L”, when students arrive more than 30 minutes late.

WITHDRAWALS FROM SCHOOL

When a student transfers from DMHS to another school, he/she will take a Checkout Sheet around to each teacher to sign and indicate the withdrawal grade. The teacher should record the date of withdrawal. If a student is no longer present at DMHS, the Registrar will notify you to stop by her desk to fill out the student's Checkout Sheet. In order to expedite checkout procedures and the forwarding of student records we need to work together. Your prompt response is essential.

Students are to return books to the Librarian at the time of withdrawal.

Special Note: *Current immunization records and compliance are required as a condition of enrollment.*

Student Dress Code

Note on Education Code Requirements for this section

This requirement comes from **32282(a)(2)(F)**. It reads:

The provisions of any school wide dress code, pursuant to Section 35183, that prohibits pupils from wearing "gang-related apparel," if the school has adopted that type of a dress code. For those purposes, the comprehensive school safety plan shall define "gang-related apparel." The definition shall be limited to apparel that, if worn or displayed on a school campus, reasonably could be determined to threaten the health and safety of the school environment. Any schoolwide dress code established pursuant to this section and Section 35183 shall be enforced on the school campus and at any school-sponsored activity by the principal of the school or the person designated by the principal. For purposes of this paragraph, "gang-related apparel" shall not be considered a protected form of speech pursuant to Section 48950.

The Desert Mirage Dress Code states the following:

- a. No item can include images, lettering, or symbols related to sex, drugs, alcohol, tobacco, and related paraphernalia. Also prohibited is clothing with obscene or vulgar language, images, or symbols as well as images of weapons or violence.
- b. Shirts and blouses must completely cover the skin on all sides of the waist, even if both arms are raised. Shirts and blouses must have wide shoulder straps and cover undergarments. They must be closed or buttoned to within three inches of the indentation below the voice-box (larynx). Shirts cannot be buttoned only at the top.
- c. See-through or mesh garments are allowed only if there is a dress-code conforming garment underneath.
- d. When sitting, standing, or walking, all skirts, dresses, and shorts must show modesty and good taste.
- e. Holes in pants may not be higher than mid-thigh.
- f. Please be courteous and take your hats or hoods off when in classrooms or the theater.
- g. Only Desert Mirage High School sports jerseys are allowed and must conform to parts of this Dress Code.
- h. No Tube tops or straps thinner than 2 fingers are allowed.
- i. No tight leggings are permitted. Short leggings are allowed only during PE. Material cannot be too short or see through.
- j. Site administrators have the final decision on determining dress code violations.

Coachella Valley Unified School District Board Policy 5132 (Dress and Grooming) states the following:

The Governing Board believes that appropriate dress and grooming contribute to a productive learning environment. The Board expects students to give proper attention to personal cleanliness and to wear clothes that are suitable for the school activities in which they participate. Students' clothing must not present a health or safety hazard or a distraction which would interfere with the educational process.

(cf. [4119.22](#) - Dress and Grooming) (cf. [5145.2](#) - Freedom of Speech/Expression)

Students and parents/guardians shall be informed about the school dress code at the beginning of the year and when revised. A student who violates the dress code shall be subject to appropriate disciplinary action.

(cf. [5144](#) - Discipline)

When gangs constitute a danger to students, the Superintendent or designee may restrict student dress and grooming as necessary to comply with Board policy related to gang activity.

TEACHER SUSPENSION

Education Code 48910

- (a.) A teacher may suspend any pupil from the teacher's class, for any of the acts enumerated in Section 48900 (Suspension and Expulsion Offenses, see previous pages), **FOR THE DAY OF THE SUSPENSION AND THE DAY FOLLOWING. The teacher must notify the parent of the student that they are suspending the student from the classroom.** The teacher shall: (1) immediately report the suspension to administration and (2) send the pupil to the discipline office for appropriate action. (3) As soon as possible, the teacher shall ask the parent or guardian of the pupil to attend a parent-teacher conference regarding the suspension. Whenever practicable, a school counselor or a school psychologist shall attend the conference. A school administrator shall attend the conference if the teacher or the parent or guardian so requests. The pupil shall not be returned to the class from which he or she was suspended, during the period of suspension, without the concurrence of the teacher of the class and the administrator.
- (b.) A pupil suspended from a class shall not be placed in another regular class during the period of suspension.
- (c.) A teacher may also refer a pupil, for any of the acts enumerated in Section 48900, to the Safety Office for consideration of a suspension from the school.

DUE PROCESS RIGHTS OF STUDENTS/PARENTS

In the event of a suspension, the student has the right to an informal conference with school staff within two days of an incident at which time he/she has these rights:

- To be informed of the charges against him/her and the evidence used as a basis for the charges.
- To present his/her side of the incident and any supporting evidence or testimony.

The parent or legal guardian has the right to:

- Oral notification of suspension within 24 hours and written notice postmarked no later than one school day after suspension.
- A school site conference.
- Appeal a suspension and attend a meeting within three days of the request of appeal.

MAKE-UP WORK BY SUSPENDED STUDENT

The teacher of any class from which a pupil is suspended may require the suspended pupil to complete any assignments and tests missed during the suspension. (Education Code 48913)

Education Code 48913 implies that a student may not be given a zero on work missed while he/she was on suspension unless you required them to do make-up. So, always assign make-up and put the burden of getting it done back on the student.

If no work is assigned, it implies that nothing was done during those suspension days that would have been graded, thus, no penalty can be placed on the student's grade

Transportation and Parking

Buses: All questions regarding transportation should be directed to the district transportation office at (760) 399-5127. The Transportation Dept. requests that students observe the following:

Student ID cards must be presented when requested.

No eating, drinking, or profanity on the bus

Follow ALL of the bus driver's instructions

Exercise standards of safety at ALL TIMES

All school rules apply from pick-up to drop-off

Pedestrians: Students are reminded to use the crosswalks when crossing the streets. Parents are asked to use extreme caution and observe all posted traffic and safety signs. All vehicles are to yield to Busses. Parents are NOT to drop off or pick up students in designated bus loading and unloading zones.

Vehicles: Student parking is restricted to the front of the Theater. Students must drive or park in the designated areas only. In order to drive on campus and get a parking permit, you must provide the following:

Copy of your valid driver's license

Vehicle registration

Proof of insurance

Violation of the following may result in the suspension of student driving privileges on campus as well as having the vehicle impounded:

No Parking permit

Parking permit not displayed properly

Expired parking permit

Exceeding the 5 MPH speed limit in the parking lot

Driving recklessly

Parking in unauthorized spaces (Staff and Handicapped)

Failure to give other vehicles the right of way

Failure to obey staff or faculty directions

Lending your parking pass to others to use

Students may not enter the parking lot area during the normal school day (Periods 1-6). **CARS ARE NOT LOCKERS**; therefore, students need to carry books, projects, schoolwork, and materials with them. ***Desert Mirage High School is NOT responsible for any damage or theft that may occur in the parking lot. It is recommended that you always lock your vehicle and leave valuables at home.***

Bicycles: Bicycles should be secured in the bicycle racks by a padlock and are not to be ridden on campus. The Coachella Valley Unified School District Board of Education does not and cannot assume any responsibility for accidents or injuries to students riding their bicycles

Lost and Found: Students are responsible for their own property and should not allow other students to watch their things. Personal items should NEVER be left alone. We recommend that large amounts of money and expensive jewelry or electronic items not be brought to school. All lost items are taken to the Lost and Found located by the receptionist. All items that are not picked up by the end of the school year will be donated to charity. ***The school will assume NO responsibility for losses.***

Textbooks: Textbooks will be furnished to students at no charge. It is the responsibility of the student to make sure textbooks are not damaged or lost. Students will be held responsible for all fines. Charges will be filed with the librarian. In order to receive additional textbooks, all fines must be paid or a payment plan must be arranged. Textbooks left in the classrooms are the responsibility of the student.

Seniors may not be able to participate in any senior activities unless all fines are paid in full.

Discipline: Discipline consequences are based on individual incidents. The final decision is at the discretion of the administrators. All students are expected to conduct themselves in such a manner as to contribute to a productive learning environment. The purpose of the student discipline policy at Desert Mirage High School is to maintain an educational environment conducive to learning and to protect the safety and health of all pupils. Teachers, campus supervisors, and all other Desert Mirage High School staff members will assist in encouraging students to follow the rules and regulations of the school, the district, and the laws of the State of California.

Penal Code 628.5 Pupils Right to Attend Safe Schools: The Legislature hereby recognizes that ALL pupils enrolled in the California public schools have the inalienable right to attend classes on campuses that are SAFE, SECURE, and PEACEFUL

California State Education Code Section 48900 – Discipline

A pupil **may not be suspended from school or recommended for expulsion** unless the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has committed an act as defined pursuant to one or more of the subdivision (a)- (v) inclusive:

- (a) (1) Caused, attempted to cause, or threatened to cause physical injury to another person.
(2) Willfully used force or violence upon the person of another, except in self-defense.
- (b) Possessed, sold, or otherwise furnished any firearm, knife, explosive, or other dangerous object unless in the case of possession of any object of this type, the pupil had obtained written permission to possess the item from a certificated school employee, which is concurred in by the principal or the designee of the principal.
- (c) Unlawfully possessed, used, sold, or otherwise furnished, or been under the influence of, any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind.
- (d) Unlawfully offered, arranged, or negotiated to sell any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind, and then either sold, delivered, or otherwise furnished to any person another liquid, substance, or material and represented the liquid, substance, or material as a controlled substance, alcoholic beverage, or intoxicant.
- (e) Committed or attempted to commit robbery or extortion.
- (f) Cause or attempt to cause damage to school or private property.
- (g) Stolen or attempted to steal school or private property.
- (h) Possessed or used tobacco, or any other products containing tobacco or nicotine products, including, but not limited to, cigarettes, cigars, miniature cigars, clove cigarettes, smokeless tobacco, snuff, chewing packets, and betel. However, this section does not prohibit use or possession by a pupil of his or her own prescription products.
- (i) Committed an obscene act or engaged in habitual profanity and vulgarity.
- (j) Unlawfully possessed or unlawfully offered, arranged, negotiated to sell drug paraphernalia, as defined in Section 11014.5 of the Health and Safety Code.
- (k) Disrupted school activities or otherwise willfully defied the valid authority of supervisors, teachers, administrators, school officials, or other school personnel engaged in the performance of their duties.
- (l) Knowingly received stolen property or private property.
- (m) Possessed an imitation firearm. As used in this section, “Imitation firearm” means a replica of a firearm that is as substantially similar in physical properties to an existing firearm as to lead a reasonable person to conclude that the replica is a firearm.
- (n) Committed or attempted to commit a sexual assault as defined in Section 261, 266c, 286, 288, 288a, or 289 of the Penal Code or committed a sexual battery as defined in Section 243.4 of the Penal Code.
- (o) Harassed, threatened, or intimidated a pupil who is a complaining witness or witness in a school disciplinary proceeding for the purpose of either preventing the pupil from being a witness or retaliating against that pupil for being a witness, or both.
- (p) Unlawfully offered, arranged to sell, negotiated to sell, or sold the prescription drug Soma.

- (q) Engaged in, or attempted to engage in, hazing as defined in Section 32050.
- (r) Engaged in the act of bullying, including but not limited to, bullying committed by means of an electronic act as defined in subdivisions (f) and (g) of section 32261, directed specifically toward a pupil or staff personnel.
- (s) A pupil may not be suspended or expelled for any kind of the acts enumerated unless that act is related to school activity or school attendance occurring within a school under the jurisdiction of the superintendent or principal or occurring within any other school district. A pupil may be suspended or expelled for acts that are enumerated in this section and related to school activity or attendance that occur at any time, including, but not limited to, any of the following:
 - 1) While on school grounds.
 - 2) While going to or coming from school.
 - 3) During the lunch period whether on or off the campus.
 - 4) During, or while going to or coming from, a school sponsored activity.
- (t) A pupil who aides and abets, as defined in Section 31 of the Penal Code, the infliction or attempted infliction of physical injury to another person may suffer suspension, but not expulsion, pursuant to the provisions of this section. Except that a pupil who has been adjudged by a juvenile court to have committed, as an aider and abettor, a crime of physical violence in which the victim suffered great bodily injury or serious bodily injury shall be subject to discipline pursuant to subdivision (a)
- (u) As used in this section, “school property” includes, but is not limited to, electronic files and databases.
- (v) A superintendent or principal may use their discretion to provide alternatives to suspension or expulsion, including, but not limited to, counseling and an anger management program, for pupil subject to discipline under this section.
- (w) It is the intent of the Legislature that alternatives to suspension or expulsions be imposed against any pupil who is truant, tardy, or otherwise absent from school activities.

Education Code 48900.2: Sexual Harassment

In addition to the reasons specified in Section 48900, a pupil may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has committed sexual harassment as defined in Section 212.5. For the purpose of this chapter, the conduct described in Section 212.5 must be considered by a reasonable of the same gender as the victim to be sufficiently severe or pervasive to have negative impact upon the individual’s academic performance or to create an intimidating, hostile, or offensive educational environment. This section shall not apply to pupils enrolled in kindergarten and grades 1 to 3, inclusive.

Education Code 48900.3: Act of Hate Violence

In addition to the reasons set forth in Sections 48900 and 48900.2, a pupil enrolled in any grades 4 to 12, inclusive, may be suspended from school or recommended for expulsion if the superintendent or the principal; of the school in which the pupil is enrolled determines that the pupil has caused, attempted to cause, threatened to cause, or participated in the act of, hate violence as defined in subdivision (e) of Section 233.

Education Code 48900.4: Harassment, Intimidation, etc.

In addition to the grounds specified in Sections 48900 and 48900.2, a pupil enrolled in grades 4 to 12, inclusive, may be suspended from school or recommended for expulsion if the superintendent or the principal of the school in which the pupil is enrolled determines that the pupil has intentionally engaged in harassment, threats, or intimidation, directed at a pupil or a group of pupils, that is sufficiently severe or pervasive to have the actual and reasonably expected effect of materially disrupting classwork, creating substantial disorder, and invading the rights of the pupil or group of pupils by creating an intimidating or hostile educational environment.

48900.7 Terroristic Threat Against School Officials, School Property or Both. subpart (b): “The purpose of this section, “terroristic threat” shall include any statement, oral, written, by a person who willfully threatens to commit a crime which will result in death, great bodily injury to another person, or property damage in excess of one thousand dollars, with the specific intent that the statement is taken as a threat even if there is no intent to actually carry it out, which, on its face and under the circumstances in which it is made, is so unequivocal, unconditional, immediate, and specific as to convey to the person threatened, a gravity of purpose and an immediate prospect of execution of the threat, and thereby causes that person reasonably to be in sustained fear for his/her own safety or for his/her immediate family’s safety, or for the protection of school property, or the personal property of the person threatened or his/her immediate family.”

Consequences for Unauthorized Classroom Use/Misuse of Electronic Devices/Cell Phones

1st Offense- Teacher provides students with verbal warning.

2nd Offense- Teacher calls safety office, student is escorted to safety office.

Student receives device after 6th period (end of school day) from Campus Safety Office

3rd Offense - Teacher calls safety office, student is escorted to safety office.

Student's parent/guardian must come retrieve the item from the Campus Safety Office during business hours.

4th Offense- Teacher calls safety office, student is escorted to safety office.

Parents pick up items either the day before Christmas Break, or the last day of school (whichever comes first).

Important note: The school assumes no responsibility or liability, lost or stolen electronic devices. The school will not investigate reports of lost or stolen electronic devices. Students and parents will be encouraged to file a police report.

Other Miscellaneous Rules

- No permanent markers, paint pens, aerosol paints, or white-out are to be brought to school.
- No loitering on campus after school.
- No walking around in large groups as a way to intimidate others.
- No riding bikes, scooters, rollerblades or skateboards on campus before, during or after school.
- No graffiti or tagging on personal or private property.
- No walking around campus without a valid pass.
- No visitors or guests are allowed on campus without a valid Guest Pass.
- No gambling, dice, or playing cards are allowed on campus.
- No food/drink is allowed to be sold, given or distributed without prior administrative approval.

The students' rights of due process will be adhered to and respected; students will be given an opportunity to state their case.

2024-2025 BELL SCHEDULE

Based on 4th period class

H1 - H2 - H14 - P

PE - H3 - H4 - H5 - H6 - H7 - H8

REGULAR SCHEDULE -- MON, TUES, THURS, FRI

PERIOD 1	7:10 AM - 8:00 AM	50 MIN	7:10 AM - 8:00 AM	PERIOD 1
PERIOD 2	8:05 AM - 8:55 AM	50 MIN	8:05 AM - 8:55 AM	PERIOD 2
PERIOD 3	9:00 AM - 9:50 AM	50 MIN	9:00 AM - 9:50 AM	PERIOD 3
1ST Lunch	9:50 AM - 10:20 AM	30/50 MIN	9:55 AM - 10:45 AM	PERIOD 4
PERIOD 4	10:25 AM - 11:15 AM	50/30 MIN	10:45 AM - 11:15 AM	2ND Lunch
PERIOD 5	11:20 AM - 12:10 PM	50 MIN	11:20 AM - 12:10 PM	PERIOD 5
PERIOD 6	12:15 PM - 1:05 PM	50 MIN	12:15 PM - 1:05 PM	PERIOD 6
PERIOD 7	1:10 PM - 2:00 PM	50 MIN	1:10 PM - 2:00 PM	PERIOD 7

EARLY RELEASE SCHEDULE - WEDNESDAY

PERIOD 1	7:10 AM - 7:51 AM	41 MIN	7:10 AM - 7:51 AM	PERIOD 1
PERIOD 2	7:56 AM - 8:40 AM	44 MIN	7:56 AM - 8:40 AM	PERIOD 2
PERIOD 3	8:45 AM - 9:26 AM	41 MIN	8:45 AM - 9:26 AM	PERIOD 3
1ST Lunch	9:26 AM - 9:56 AM	30/41 MIN	9:31 AM - 10:12 AM	PERIOD 4
PERIOD 4	10:01 AM - 10:42 AM	41/30 MIN	10:12 AM - 10:42 AM	2ND Lunch
PERIOD 5	10:47 AM - 11:28 AM	41 MIN	10:47 AM - 11:28 AM	PERIOD 5
PERIOD 6	11:33 AM - 12:14 PM	41 MIN	11:33 AM - 12:14 PM	PERIOD 6
PERIOD 7	12:19 PM - 1:00 PM	41 MIN	12:19 PM - 1:00 PM	PERIOD 7

MINIMUM DAY SCHEDULE

PERIOD 1	7:10 AM - 7:43 AM	33 MIN	7:10 AM - 7:43 AM	PERIOD 1
PERIOD 2	7:47 AM - 8:20 AM	33 MIN	7:47 AM - 8:20 AM	PERIOD 2
PERIOD 3	8:25 AM - 8:58 AM	33 MIN	8:25 AM - 8:58 AM	PERIOD 3
1ST Lunch	8:58 AM - 9:28 AM	30/33 MIN	9:03 AM - 9:36 AM	PERIOD 4
PERIOD 4	9:33 AM - 10:06 AM	33/30 MIN	9:36 AM - 10:06 AM	2ND Lunch
PERIOD 5	10:11 AM - 10:44 AM	33 MIN	10:11 AM - 10:44 AM	PERIOD 5
PERIOD 6	10:49 AM - 11:22 AM	33 MIN	10:49 AM - 11:22 AM	PERIOD 6
PERIOD 7	11:27 AM - 12:00 PM	33 MIN	11:27 AM - 12:00 PM	PERIOD 7

ID CARD PROTOCOL

*Students will have their photos taken on the first day of school and be given a Student ID Card.

*Students will be expected to carry their ID Card on their person at all times while on campus or at school events.

*If a student fails to present their ID card, they will be reminded and counseled on the reason why it is important to do so.
(School Safety) (Responsibility)

*If a student loses their ID Card, they will need to purchase a new one.

SAFE STORAGE FIREARM ACT

School Safety Legislation

Assembly Bill 452 Pupil safety: parental notification, firearm safety laws

Senate Bill 906 School safety: homicide threats

Effective July 1, 2023

There is an urgent need to ensure parent and guardian responsibility for safe storage of firearms and prevention of access to firearms. It is also critically important for all schools, districts, and county offices of education to engage multidisciplinary behavioral threat assessment teams to assist in identifying student behavior that could lead to homicidal incidents, to intervene swiftly and effectively to prevent such disasters, and to address identified mental health needs of students.

Two bills were legislated in response to the alarming increase in school shootings in California and throughout the United States, some of which are committed by children who have access to firearms and whose actions lead to injuries and death that could have been prevented.

This communication provides an overview of the new laws and a link to model content for parent and guardian notification of California laws regarding safe storage of firearms and prevention of child access to weapons.

The California Legislature has found and declared the following:

- Firearms are the third leading cause of death of children in America. Every day, eight children and teens are shot in instances of family fire, which is a shooting involving an improperly stored or misused gun found in the home resulting in injury or death.
- Data shows that 75 percent of school shootings are facilitated by children having access to unsecured or unsupervised firearms at home. Eighty-seven percent of children know where their parents' firearms are stored and 60 percent report that they have handled them.
- Over 80 percent of teens who have died by suicide used a firearm that belonged to someone in their home.
- Data suggest that 93 percent of school shooters planned their attacks in advance and exhibited concerning behavior and communications.

Assembly Bill (AB) 452 Pupil safety: parental notification, firearm safety laws.

Section 48986 is added to the *Education Code* requiring that beginning on July 1, 2023, **all kindergarten through grade twelve school districts**, county offices of education (COEs), and charter schools shall annually inform parents and guardians of California's child access prevention laws and laws relating to the safe storage of firearms at the beginning of the first semester or quarter of the regular school term. You can find AB 452 on the California Legislative Information web page at https://leginfo.ca.gov/faces/billTextClient.xhtml?bill_id=202120220AB452.

Senate Bill (SB) 906 School safety: homicide threats.

Sections 49390 through 49395 are added to the *EC*. This bill seeks to address homicidal threats in middle and high schools and applies only to local educational agencies that serve pupils in any grades from 6-12 as part of a middle school or high school. LEAs serving these pupils must include information about child access prevention laws and laws relating to the safe storage of firearms in the annual notifications to parents/guardians at the beginning of the first semester or quarter of the regular school term. The law states that school officials are required to report homicidal threats or perceived threats, as defined, to law enforcement who must conduct an immediate investigation and threat assessment, as defined. You can find SB 906 on the

California Legislative Information web page at
https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202120220SB906.

Parent/guardian annual notification that satisfies the model content requirement of AB452 and SB906 can be found here
<https://www.cde.ca.gov/ls/ss/vp/documents/safefirearmseng.docx>.

It is our collective responsibility to ensure that students, staff, families, and communities are as prepared and safe as possible. Thank you for your attention and commitment to school safety.

If there are questions, please contact the School Health and Safety Office by email at SHSO@cde.ca.gov.

Sincerely,

Tony Thurmond

State Superintendent of Public Instruction

TT:nz

Illegal Recording:

Universal Citation: [CA Educ Code § 51512 \(2018\)](#)

51512.

The Legislature finds that the use by any person, including a pupil, of any electronic listening or recording device in any classroom of the elementary and secondary schools without the prior consent of the teacher and the principal of the school given to promote an educational purpose disrupts and impairs the teaching process and discipline in the elementary and secondary schools, and such use is prohibited. Any person, other than a pupil, who willfully violates this section shall be guilty of a misdemeanor.

Any pupil violating this section shall be subject to appropriate disciplinary action.

EMERGENCY PROCEDURES



ACTIVE SHOOTER – HOW TO RESPOND

ALICE: ALERT LOCKDOWN INFORM COUNTER EVACUATE

ALERT:

Alert every one of the intruders, (or you may hear gunshots indicating a possible active shooter).

Teacher: "Ok everyone, remain calm, and you heard the announcement, barricade the door."

LOCKDOWN:

Move into a room or area that can be closed off by a door or another barrier. Time is always an issue for you and the attacker. If you are able to, stack tables and chairs along with other items against the door or entry way to make it difficult for the attacker to get in the room. The aggressor will likely move on than waste time struggling, or climb over the barriers trying to get into your barricaded area. The aggressor's goal is to do as much harm as possible before the police intervene. Once you have barricaded the door/entryway, quickly move quickly away from the door in an effort to get out of the aggressor's sight.

INFORM:

Quickly start forming a plan in case the aggressor does penetrate the barrier. Communicate the plan with the people around you. Don't wait until the aggressor enters your safe area before you have a plan of action. You may contact the police if it is safe to do so, and if you cannot speak you may call 911 and let the 911 dispatcher hear what is going on.

COUNTER:

Although hiding in one area is one option, do not just hide under your desk or lie in a corner. If there is no way to keep the aggressor out of your room, to evacuate to a safer area you need to decide the best way to defend yourself. If you decide to counter the aggressor's attack, you may be able to distract the attacker by putting him on the defensive and maybe disarming him/her until the police arrive. Start gathering items you may use to protect yourself. Every room has things you can use to distract and defend against the aggressor. The distraction technique of throwing items, combined with strength in numbers can disrupt the focus of the aggressor. Once on the floor try to separate the weapon from the aggressor, but try not to put your hands on the weapon. Never pick up or handle the weapon. Cover the weapon with a trash can, or any other item until the police can retrieve it. If possible hold the aggressor down until the police arrive. Evacuate if you still feel unsafe with the attacker on the floor, and you can safely do so.

EVACUATE:

The information you receive based on the location of the attacker, you may decide that evacuation is the safest option. During an attack in a school building, evacuation should be a primary option, but only if it is safe to do so. Before evacuating the room or building, place your hands over your head as you quickly exit to a safe area. Keep your hands and fingers open, and free of any items that may be mistaken for a weapon. Announce your presence as you're exiting, "We are coming out", to let the police know that you are not a suspect. Move quickly and as far away from the building as possible, and let an adult know that you are safe.

The ALICE program is designed to produce a plan of action that will greatly increase your chances of survival, increase confidence, reduce fear and anxiety, as well as teach students and employees how to react with proactive life-saving strategies.

Part 1 - Fire Drills

1. Secondary schools must conduct fire drills on a regular basis, usually one each semester.
2. A campus map reflecting the exit direction and assembly area for specific classrooms is to be posted in each classroom. These are available from the Principal's Secretary.
3. The signal for a fire drill is the intermittent ringing of the bell system for several minutes or until the pulled alarm is reset. All classrooms and corridors should be cleared within one minute.
4. In the event of a fire drill, please exit according to the map. Keep your students as a group as much as possible and walk with them to the designated area. You are to take your roll book and red clipboard with you. In an actual case of fire, you would be responsible to determine which students, if any, are missing from the group after you have reassembled with them. Follow your class out of the room and lead them back to the room. Lock your room as you leave. This will prevent students from reentering during the drill or emergency.
5. It is extremely important to move as quickly and quietly as possible to the designated area. An "all clear" bell will be rung for students and staff to return to the classroom.

Part 2 - Earthquake Tremor

In an earthquake, the danger, the actual movement of the ground, is seldom the direct cause of injury. Most casualties result from falling objects and debris. If you are inside, seek cover under a desk or in an interior doorway. If you can't get under something, get in a corner and protect your head. If outside, get away from any object which could fall upon you. Don't panic! Keep calm and help keep others calm around you.

In the event of an earthquake or earthquake tremor, the attendance clerks and registrar should bring student alpha lists to the evacuation area.

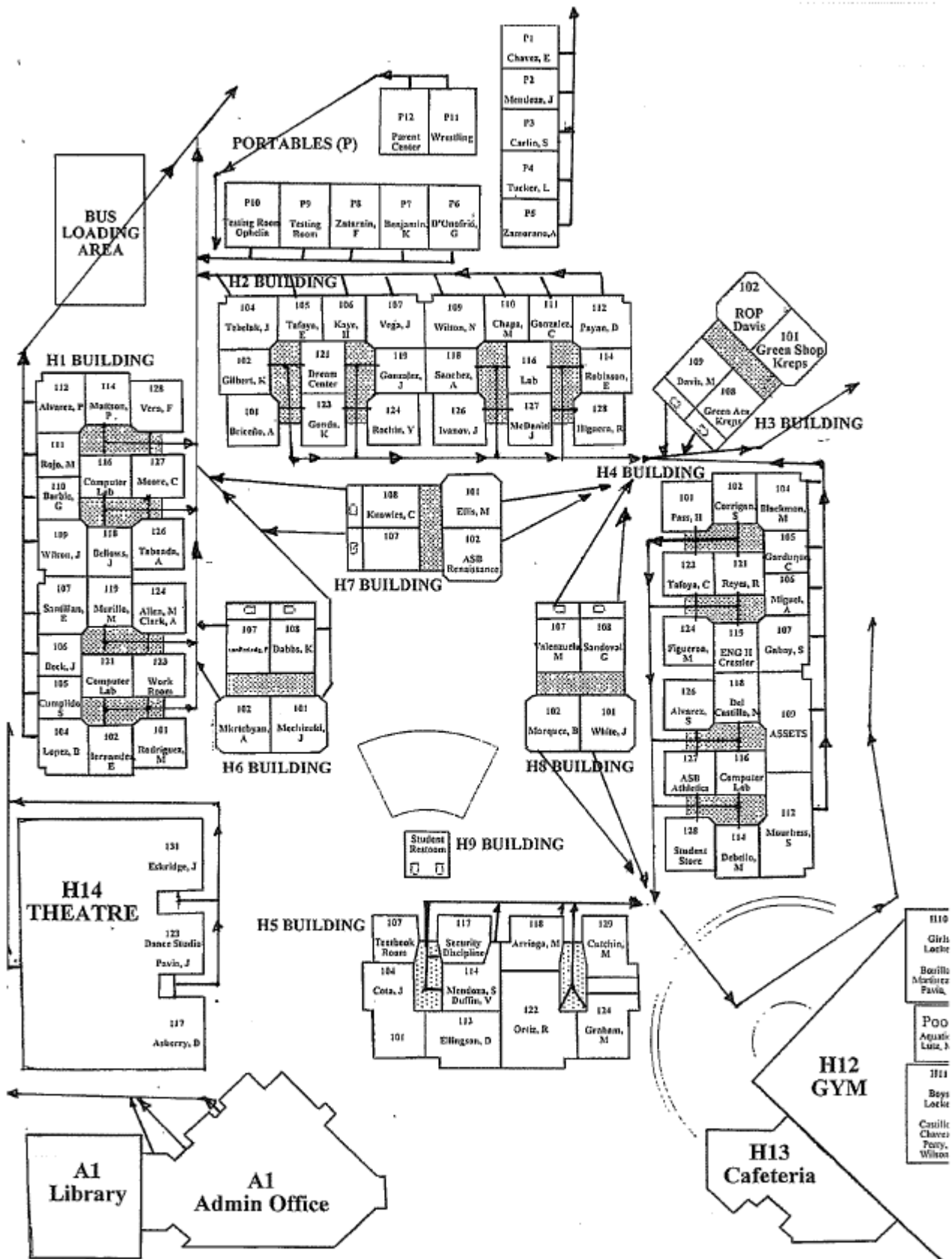
1. Upon drop command, follow the "drop, cover and hold" procedure.
2. At the signal, open the classroom door.
3. Each teacher should bring their roll book and clipboard from the classroom to the evacuation area (same as fire drill evacuation area unless otherwise notified).
4. Teacher organizes the class for evacuation and if there are any injured students, assign assistance to help them.
5. Arrive at the designated area as quickly and safely as possible.
6. Check your class count. Take note of any absences or injuries. Keep your class together as a unit. Try to get everyone seated on the ground until an administrator or official arrives.
7. Any unassigned teachers should report to the evacuation area.

Part 3 - Civil Defense Emergency

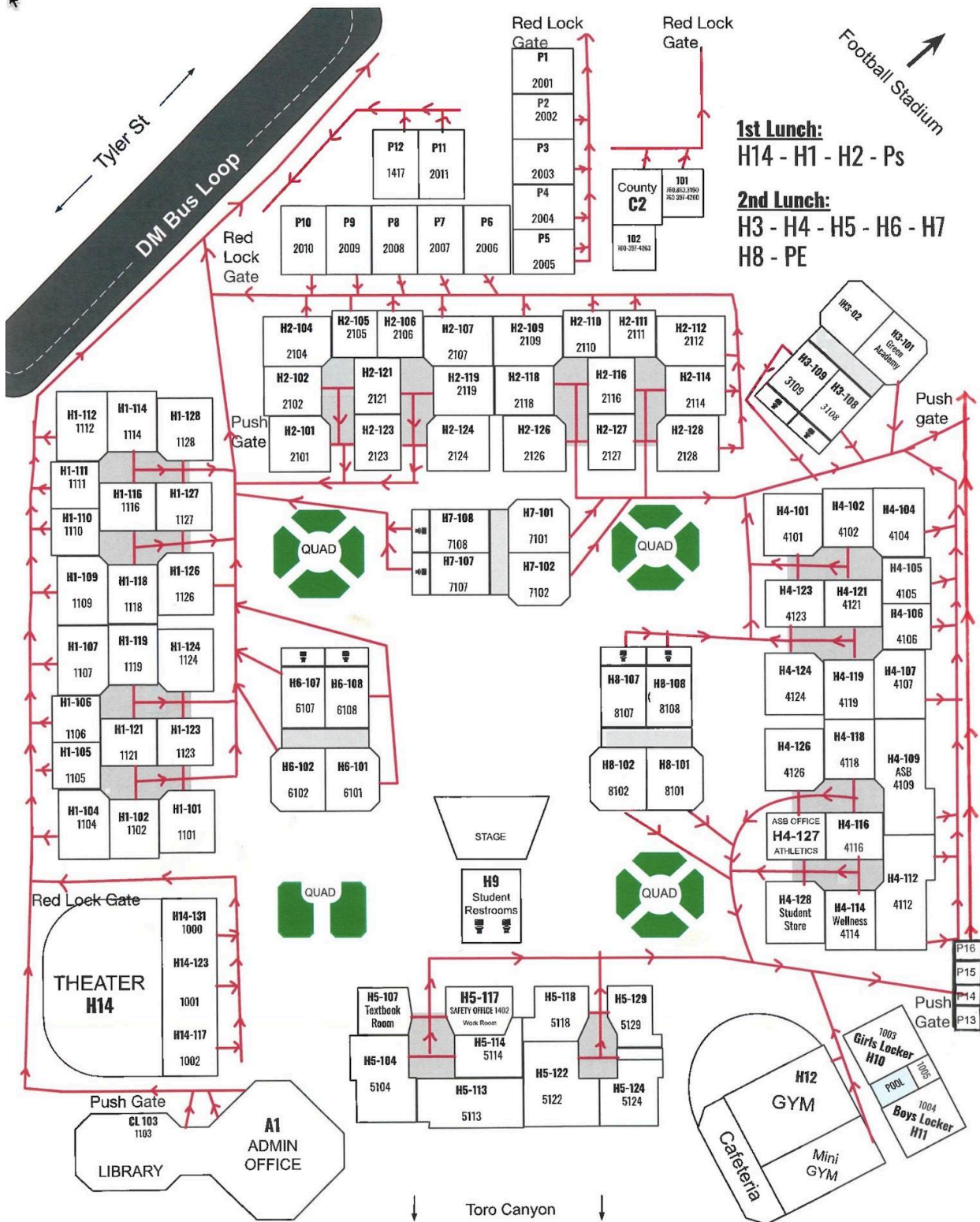
In the event of an explosion, extreme wind, falling aircraft or other Civil Defense emergency, and if we have no warning, students will assume an immediate "drop, cover and hold" position.

Instructions will be announced via PA system to keep everyone informed.

EMERGENCY EVACUATION ROUTES



Evacuation Classroom Locations Map



1st Lunch:
H14 - H1 - H2 - Ps

2nd Lunch:
H3 - H4 - H5 - H6 - H7
H8 - PE

