

FWC PTF Board Meeting Minutes

December 12th, 2024

Meeting called to order by Charlotte Trice at 9:55 am

Prayer by Heather Bedichek

In Attendance

Charlotte Trice [President], Traci Rosencrans [Vice President], Wendy Reedy [Parliamentarian], Cassie Wagenknecht [Secretary, School Supplies], Heather Bedichek [Treasurer], Christie Long [LS Rep], Christina Bartha [MS Rep], Mary Kate Cockrell [MS Rep], Angela Miller [US Rep], Kristin Tilley [US Rep], Victoria Smargiasso [Hospitality]

Treasurer Report (Heather Bedichek)

Spending Reports:

- US: Teacher Treats (-\$132)
- MS: Teacher Treats (-\$100)
- Hospitality: Wrapped with Love (-\$283.88) – Still waiting on invoice from flower vendor from Grandparents Day

Important update REMINDER: Check receipts are now required to be turned in before/on the Monday before the next meeting. If they are not turned in on time, they cannot be reimbursed.

Please remember to turn in all receipts before the next upcoming meeting!

Approval of Minutes (Charlotte Trice/Cassie Wagenknecht)

October meeting minutes presented for approval. Motion made for approval, and passed (Approved by Wendy Reedy, seconded by Mary Kate Cockrell; October meeting minutes approved.

Old Business (Charlotte Trice)

Grandparents Day:

- Need to make it clear that Sage charges per plate (even if a child gets a plate for a single pastry, it costs the same as a full plate)
- Food went over very well this year.
- Parents felt like Dr Rodgers speech would be better in the gym
- Much positive feedback regarding Grandparents Pray
- Susan's presentation was great
- Grandparents wish that upper school would be open for tours
- We need student ambassadors who speak Spanish available for non-English speaking grandparents.
- Floral vendor was beautiful but Trader Joe's would be more cost effective
- Help with set up and tear down was wonderful. Much rejoicing over not having to clean up giant coffee makers (thank you, Sage)
- PTF felt like they were free to be more welcoming and helpful with Sage catering
- Could use more student ambassadors in the halls looking for lost grandparents.

New Business (Charlotte Trice)

Wrapped with Love: 13 teachers signed up. Traci and Charlotte dropped off packages on Monday (9th). Teachers will drop off at the Campus Center. PTF and Volunteers will move gifts to the Middle School in wagons after chapel. After wrapping is complete, gifts will be delivered. All leftover wrapping paper is to be donated to Project Home. ((POST EVENT UPDATE from Charlotte: “Thank you everyone that came today!! I'm estimating that we wrapped at least 150 presents based on our bows. We had 6 moms come to help us that aren't board members, so that was great!”))

Gold Buckle Gala Update: (Wendy Reedy/Christina Bartha) The Gala Kick-off will be on January 12th from 4-6. It will be a “Come and Go” style with appetizers. The Gala will be on April 5th at the Glass Cactus at the Gaylord. Keep up the hype! Very excited about the venue, it feels like the perfect spot for the theme.

Bring a friend to the next meeting

Dr Rogers requests for the PTF:

- PTF hosting Graduation Luncheon/reception this year at The Hills. May 23rd (?). Serving cake and punch and mingle. More details to come.

- PTF is no longer responsible for Field and Fun Day

- Possibly host a mom's breakfast. Community building – find more volunteers – helping people feel more included (Seen, known, loved) – Kristen Tilley had ideas to make it a Valentine's breakfast by Kristen Tilly. Also presented was the idea for a Sip & Script Class (that could also be a great idea for an auction donation).

- Please use Sage dining for teachers to see if there are significant savings.

Hospitality (Victoria Smargiasso)

All covered in Old Business.

Social Media (Krystal Pugh)

Krystal was sick, but requested members to keep pictures coming!

Lower School (Christie Long)

Christmas Ornaments: Kids were allowed to put up their own ornaments this year. They loved seeing their ornaments where they put them. Tiffany Morgan (shoutout!) loves to have things done! She made things easy. *notes – will leave clear instructions to write names and homeroom teachers on the back.

Read-in: Going to email Jayce

Secret Sponcers: Sending out email reminders.

Middle School (Mary Kate Cockrell/Christina Bartha/Esther White)

Luncheon went well. Parents, not PTF, should be donating snacks for student snacks. Checking on secret sponsor emails.

Text update from Esther White: “We hosted a delicious Christmas breakfast yesterday morning for all

the staff and they loved it. Next week we host student snacks for all the kids taking their finals T-Th and assist with the student Christmas party on Wednesday.

Upper School (Kristin Tilley/Angela Miller)

Next Monday serving hot chocolate, pastries, and cookies – working on decor. Birthday gifts will be next week. Sending out emails for secret sponsors.

Upcoming Events (Charlotte Trice)

Wrapped with Love – December 13th

Gold Buckle Gala – April 5th

Next Meeting – January 9th

Teacher Appreciation Week – April 28th - May 2nd

LS Read In – Feb TBD

Called meeting to close at 11:21 am (Charlotte Trice)