

PTSO Meeting

Date: 26 November

Time: 7:30

Location: PTSO Room

Facilitator(s): Farah

Attendees

Yasmina El Bouazzati

Zeinab Nassrallah

Aseel AlMonaiees

Farah AlFadhalah

Khadijah Al-Abdulmuhsen

Maldae Alkhayat

Haya Al Husainan

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PTSO Mission

“Taking education to the next level through commitment, collaboration and communication among parents, students and educators”

The Purpose of the PTSO

- A. To foster and nurture relationships among parents, educators and students for the benefit of the school community.
- B. To develop a closer connection between school and home by encouraging parent involvement in the promotion of student welfare.
- C. To recruit and coordinate volunteers, provide special recognition in awards ceremonies or through other activities, organize parent education events.
- D. Support in lieu of a Booster club, music, foreign language club, sports, theatrical productions and much more

Minutes

Project	Notes	Action(s)	Person(s)	Status
Movie night reflection / summary	Profit 334 KD 5 kg of candy. Around 64 bags of candy. Was sold out. Make more bags for next. Print out pictures of ice cream for more visibility. Expand selection of coffee and tea.			Launched

Project	Notes	Action(s)	Person(s)	Status
	<p>Movie of 1 and half hour is long enough. Not longer.</p>			
<p>Virtual PTSO Meeting</p>	<p>Talking points: General idea of meeting is letting parents know what we do. So far we did:</p> <ul style="list-style-type: none"> - Spirit week anti bullying donuts - So far 2 coffee mornings, 1 breast cancer awareness and 1 to meet the administration. - During parent conferences we provided coffee machine - Winter wonderland is coming up <p>Haya will make presentation and outline for parents logging what PTSO is and does and how to get involved.</p>		<p>Haya</p>	<p>In progress</p>
<p>PTSO Souk January 25</p>	<p>Next week send out sign up sheet Khadijah update form Advertise in principal updates Send out december 2 Close on 12 december or when slots are filled Zeinab make flyer put up on winter wonderland Farah inform Minette to inform principals for update.</p> <p>Bring in a coffee station if needed If no one is selling popcorn we can get stuco involved. Depending on sign ups and what they offer decide on what is lacking and then offer</p> <p>Put up banner entrance and palm trees</p> <p>Speakers and playlist</p>			<p>In progress</p>

Project	Notes	Action(s)	Person(s)	Status
Winter Wonderland	Update Baloonyland - Status Approved quotation Pay 50% now and rest later			In progress
Winter Wonderland	Printing Printer is working on it 25 entrance tickets to IKEA 10 to Bake Me Happy 10 to Qutaina Clinic Signs: Bring down signs and see what needs to be reprinted Printer is working on spinner		Farah	In progress
Winter Wonderland	Sponsor list and screen 1 big screen and 1 smaller one 1 at entrance 1 next to spinner Zeinab will make slideshow of sponsors for screens		Zeinab	In progress
Winter Wonderland	Spinner and prices			Not started
Winter Wonderland	Food Vouchers Food Vouchers 131 volunteers 3 kd for regular volunteers Elementary 19 students 1 kd voucher			In progress
Winter Wonderland	Advertising More social media So far sold 17 tickets			In progress
Winter Wonderland	Status Volunteers			Not started

Project	Notes	Action(s)	Person(s)	Status
	<p>Male teachers mainly in basement courage corner</p> <p>Sign up sheet is up and shared</p> <p>Shifs are full</p>			
Winter Wonderland	<p>Anything else</p> <p>Farah contacting minette to inform about volunteer brunch and doing vouchers during the day instead</p> <p>Money / cash</p> <p>Khadijah will go to bank</p> <p>4 cash boxes 80 kd halves 20 kd singles</p> <p>Rope barriers; how many and where</p> <p>We take the 12 and locate it where needed</p> <p>Friday december 6th come after prayer.</p> <p>Saturday come in at 8.</p> <p>Farah asking Minette about entrance for SAT participating because doors closed.</p>			In progress
Winter Wonderland	<p>Appreciation gift Kitab</p> <p>250 KD now after Winter Wonderland</p> <p>At the end of year again.</p>			Not started
Any Other Business				Not started
Next Meeting Date/ Time				Not started

