

You do not need to complete this paperwork again if your child has previously been approved for a parent/guardian initiated transfer.

ELEMENTARY SCHOOL TRANSFER REQUEST FORM
2025-2026 School Year

Student Name: _____

Assigned School Attendance Area: _____

Requested School Attendance Area: _____

Grade Level 2025-2026 _____

Parent/Guardian Name: _____

Address: _____

City, State, Zip: _____

Phone Number (Home): _____ E-mail (Home): _____

Phone Number (Cell): _____

Siblings Name	Grade 2025-2026
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_____	_____
_____	_____
_____	_____
_____	_____

Are you requesting a transfer for any other children in the family? If yes, please attach a separate request for each student.

Reason for the transfer request:

I understand this request must be returned by March 17, 2025 and if a transfer is approved my child will remain in this newly assigned school until completion of the highest grade in this building.

Signed

Date

Please return to juliegengler@waunakee.k12.wi.us - Registrar
905 Bethel Circle Waunakee, WI 53597

