

# PTSO Meeting

Date: Monday, 22 April 2024

Time: 10:30 am

Location: AUS PTSO Room

Facilitator(s): Khadijah

## Attendees

Khadijah Al-Abdulmuhsen - President

Farah AlFadhalah - Vice President

Zeinab Nassrallah - Treasurer

Yasmina El Bouazzati - Secretary

Reham Abdelazim - ES Parent Rep.

Aseel AlMonaiees - MS Parent Rep.

Mijbil Al Ayoub - HS Parent Rep.

Minette Finney - PTSO Liaison

## Emails

[khadoo@yadoo.com](mailto:khadoo@yadoo.com)

[fadalah@gmail.com](mailto:fadalah@gmail.com)

[zouba87@yahoo.com](mailto:zouba87@yahoo.com)

[yasminakejjouelbouazzati@gmail.com](mailto:yasminakejjouelbouazzati@gmail.com)

[ra.am.love@hotmail.com](mailto:ra.am.love@hotmail.com)

[aseel\\_21@yahoo.com](mailto:aseel_21@yahoo.com)

[mijbilayoub@gmail.com](mailto:mijbilayoub@gmail.com)

[m.finney@aus.edu.kw](mailto:m.finney@aus.edu.kw)

## Minutes

Project	Notes	Action(s)	Person (s)	Status
<b>Teacher Appreciations Week</b>	<ul style="list-style-type: none"><li>Does Tuesday May 7th work for everyone?</li><li>Is Sajco confirmed?</li><li>Juice confirmed?</li><li>Printed meal vouchers?</li><li>Collect staff list from executive assistants.</li><li>Khadijah will purchase Al Shaya and X-cite gift cards.</li></ul>	Tuesday 7th works. At 10 everything ready. Farah will talk to Sajco directly for a better price. Zeinab will order the juice today. 215 staff. Enveloppes with voucher and raffle ticket. Only printing name tickets. Name list will be picked up by Khadijah. Then before the day staff can pick up at admin.		<b>In progress</b>

Project	Notes	Action(s)	Person (s)	Status
		<p>Have envelopes ready by next Thursday or Sunday and give them to admin.</p> <p>If we can't buy gold for raffle then just envelopes with cash.</p> <p>Okay for the pocket playground.</p>		
<b>Career Day</b>	<ul style="list-style-type: none"> <li>Khadijah is waiting to hear back from Wendy regarding a meeting to clarify what was mentioned in the email in terms of PTSO involvement.</li> </ul>	<p>Khadijah is meeting with Wendy today.</p> <p>Will update afterwards.</p>		<b>In progress</b>
<b>Any Other Business</b>				<b>Not started</b>
<b>Next Meeting Date/ Time</b>				<b>Not started</b>