

# PTSO Meeting

Date: Monday, 19 February 2024

Time: 10:00 a.m.

Location: AUS PTSO Room

Facilitator(s): Khadijah

## Attendees

Khadijah Al-Abdulmuhsen - President

Farah AlFadhlah - Vice President

Zeinab Nassrallah - Treasurer

Yasmina El Bouazzati - Secretary

Reham Abdelazim - ES Parent Rep.

Aseel AlMonaiees - MS Parent Rep.

Mijbil Al Ayoub - HS Parent Rep.

Minette Finney - PTSO Liaison

## Emails

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## PTSO Mission

“Taking education to ... students and educators”

## The Purpose of the PTSO

- A. To foster and ...the school community.
- B. To develop a ...of student welfare.
- C. To recruit and ... parent education events.
- D. Support in lieu ... and much more

## Minutes

Project	Notes	Action(s)	Person(s)	Status
National Day	<ul style="list-style-type: none"><li>● Food form</li><li>● Coffee and tea service</li><li>● Arrange Diwaniya set up with Larnie</li></ul>	16 people have signed up so far. Throughout the shifts good mix	Khadijah	In progress

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	<ul style="list-style-type: none"> <li>Do we have enough napkins?</li> </ul>	<p>of savory and sweet.</p> <p>Coffee and tea service 70KD</p> <p>Only give napkins and water. Maybe tablecloths to make it more presentable</p> <p>Set up diwaniya on Wednesday. Set up a table for the tea and coffee to be distributed.</p> <p>Get plates and cutlery just in case for Majboos. We have enough napkins.</p>		
<b>MS/HS Alternatives</b>	<p>We have tried to suggest different alternatives.</p> <p>If date field day doesn't get changed, then we will do an ice cream station after ramadan.</p>			<b>In progress</b>
<b>PTSO Town Hall</b>	<p>We make a powerpoint presentation and share it with Minette.</p>			<b>Not started</b>
<b>Field Day</b>	<ul style="list-style-type: none"> <li>Order ice cream</li> <li>Two locations for distribution</li> <li>Board assigned location</li> </ul>	<p>Two different orders. One bike at mishref and one at school.</p> <p>Sandwich and rocket.</p>		<b>In progress</b>

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		Zeinab will order. Need to figure out the timings. Check with Dalia for exact timings.		
<b>Any Other Business</b>	<ul style="list-style-type: none"> <li>● Arts Night will be (tentatively) on May 2. (PTSO sponsors 200 KD)</li> <li>● PTSO Board Member dinner to be arranged.</li> </ul>			<b>Not started</b>
<b>Next Meeting Date/ Time</b>	<b>Monday March 4th, 2024</b>			<b>Not started</b>