

PTSO Meeting

Date: Tuesday, November 14

Time: 7:30 a.m.

Location: AUS PTSO Room

Facilitator(s): Khadijah

Attendees

Khadijah Al-Abdulmuhsen - President

Farah AlFadhalah - Vice President

Zeinab Nassrallah - Treasurer

Yasmina El Bouazzati - Secretary

Reham Abdelazim - ES Parent Rep.

Aseel AlMonaiees - MS Parent Rep.

Mijbil Al Ayoub - HS Parent Rep.

Minette Finney - PTSO Liaison

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PTSO Mission

“Taking education to ... students and educators”

The Purpose of the PTSO

- A. To foster and ...the school community.
- B. To develop a ...of student welfare.
- C. To recruit and ... parent education events.
- D. Support in lieu ... and much more

Agenda

Project	Notes	Action(s)	Person(s)	Status
Coffee Morning	<ul style="list-style-type: none">• Nov. 20th 8-10 PD suite• Presentation ready• Arrange refreshments• Post on insta and whatsapp	Arrange refreshments	Board	Not started

Project	Notes	Action(s)	Person(s)	Status
	<p>Post on 16/11 and then countdown posts</p> <ul style="list-style-type: none"> • Everyone except Aseel (maybe) • In the email it will be explained what it exactly it will be about. 			
Thanks giving post	<ul style="list-style-type: none"> • Post on insta • Thanksgiving 23/11 		Farah	Not started
Movie Night	<ul style="list-style-type: none"> • Nov 25 5-8 Courtyard • Email, insta, whatsapp • Flyers? School screens? • Bookings: Screen, ice cream, popcorn machine (KDD ice cream, getting a variety, 150 pieces and freezer bike) • Purchases: pop corn, ice cream, trolley water etc. • Who can attend? • Still waiting to hear back from Minette. • Gate 7 would make more sense to use. Waiting for confirmation 	<p>Khadijah and Yasmina whole time Farah 4:00? Zeinab 5:30?</p> <p>Use water we have in room</p> <p>Candy bags: 100 bags Farah will get the candy and then we assemble the bags next week.</p> <p>Juice: KDD same as ice cream. Big one. 4 boxes of 24. -> Zeinab</p>	Board	Not started
Sound of Music play	<p>Asking for help with props / set for musical. Before teachers were helping her.</p> <p>Gave her ideas. No budget, use banners, project on screen.</p> <p>Students after school for service hours</p> <p>Khadijah send her email with all the addresses and numbers.</p>			Not started
Winter Wonderland	<ul style="list-style-type: none"> • Email announcement date? 	Farah will get the post ready.	Board	Not started

Project	Notes	Action(s)	Person(s)	Status
	<ul style="list-style-type: none"> ● First send announcement and then ask for volunteers. ● Forms for parent, staff, and student volunteers ● Activate Enet ● Ticket sale on campus ● Flyer, insta, whatsapp, screens etc ● Raffle prizes <ul style="list-style-type: none"> ○ Kidzania tickets (Reham will pick up tickets) ○ Soor (cash and gas tickets) ○ Ikea Khadijah emailed no reply yet ○ Polaroid ○ Nintendo switch ● Budget is 200 KD for raffle prizes <p>First ask staff and students for sign up volunteering</p> <p>Start selling activity tickets on: 5 and 6 december</p> <p>Enet activated prior</p> <p>Once we get all the sponsors start printing banners, signs.</p> <ul style="list-style-type: none"> ● Art Contest haven't approached yet. 	<p>Khadijah has email ready.</p> <p>Saturday 9 10 to 4.</p> <p>Gate 4.5 KD</p> <p>Prior on campus: 4 KD</p> <p>Activity tickets few days before</p> <p>We have a magician and clown roaming around.</p> <p>Reham will approach National Geographic for show.</p> <p>Reham will ask the show team what they have and then we can decide. Time between 12 - 12:30</p> <p>2:00 to 2:30</p> <p>Reham Vendors and ropes</p>		
Volunteer Lunch	<ul style="list-style-type: none"> ● Dec 12th 11-1 ● Book PD suite ● Arrange with Casper 		Board	Not started
AUS Souq	<p>our suggestion somewhere in January. Minette has to come back to us about it.</p> <p>Both court yards?</p> <p>Food vendors</p> <p>Charging: students cheaper 5KD, staff 10 KD, parents 20KD, vendors</p>		Board	Not started

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	<p>See how they set up International day and maybe use same.</p> <p>What booths we have will help decide which vendors.</p>			
<p>Donations to maintenance and cleaning crew</p>	<p>They've already asked teachers for donation</p> <p>Most we can donate is 400KD</p>			<p>Not started</p>
				<p>Not started</p>
				<p>Not started</p>
				<p>Not started</p>
				<p>Not started</p>
<p>Any Other Business</p>	<p>Friendship day cookies for elementary school. Ask if cafeteria can make them for us to purchase and then we can give them out during friendship day (Valentine's Day)</p>			<p>Not started</p>
<p>Next Meeting Date/ Time</p>				<p>Not started</p>