

**HAWORTH BOARD OF EDUCATION**  
**HAWORTH, NEW JERSEY 07641**  
**Minutes**  
**December 18, 2024**

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**I. CALL TO ORDER – 7:31 p.m.**

**II. FLAG SALUTE**

**III. SUNSHINE LAW STATEMENT**

All requirements of the Open Public Business Meetings Law have been met for this meeting of the Board of Education of the Borough of Haworth. On January 8, 2024 advance written notice was emailed to **The Record and The Ridgewood News**, filed with the Borough Clerk, posted on the school website and forwarded to the Presidents of the Home and School Association and Teachers Association, and all persons requesting such notice.

**IV. MISSION STATEMENT**

The Haworth Public School District, a safe and nurturing small school environment, in partnership with our community, is dedicated to providing every student with educational excellence through a comprehensive, innovative and rigorous curriculum that fosters productive and responsible life-long learners in a global society. Adopted—May 28, 2013.

**V. ROLL CALL:**

Mr. Tae Chang - **ABSENT**  
Mr. Charles Crowley, President  
Dr. Danielle Insalaco-Egan, Vice President  
Mr. Drew Krasny  
Mrs. Deborah Munoz-Maniscalco - **ABSENT**  
Mrs. Courtney Russell  
Mrs. Stacey Wunsch  
Mr. Paul Wolford, Superintendent  
Mr. Kevin Lane, Business Administrator/MS Director  
Mrs. Stacey Cherry, Esq., Fogarty & Hara, Esqs.  
Mrs. Kristi Giambona, Board Secretary

**VI. OPEN TO THE PUBLIC ON AGENDA ITEMS ONLY - 7:33 p.m.**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, address and group affiliation (if any) before you begin.*

*A. Davis - 450 Hartland Ave. - Shared that she has personally had the pleasure and honor of working on the BOE with Mrs. Wunsch. She thanked her for her tireless efforts, hard work ethic and for always putting the students first. She exclaimed that Mrs. Wunsch was a steady force on the Board for an incredible 9 years of service.*

*M. Poseman - 231 Valley Court - thanked Mrs. Wunsch for an amazing 9 years of service to the children and for always keeping the Haworth community informed.*

**VII. CLOSE THE PUBLIC PORTION - 7:38 p.m.**

**VIII. SUPERINTENDENT’S/BOARD PRESIDENT’S REPORTS**

a. November Student Shout Outs:

**Kindergarten:** Miles Argumedo-Russ, Callan Davidson, Natalia Fontanez, Olivia Vallianos

**Grade 3:** Leela Berkelbach, Taiyo Hallowell, Evan Lee

**Grade 4:** Arin Chung, Yuma Ebihara, Charlotte Griffin, Shayne Hereghty, Tatum Levine, Noah Silverstein, Zeke Spiegel, Fletcher Volpi

**Grade 5:** Lilly Yoskowitz

b. November Staff Shout Outs: Lisa Ferrara

c. 2023-24 Audit Presentation & Approval - Mr. John Mooney, CAP, RMA, PSA, and Partner at Nisivoccia, LLP

*Detailed Audit books in the Business Office for public review by request. The auditor shared that the district has no recommendations.*

C. Russell Moved, D. Egan Seconded

Roll Call: 5/0

**BE IT RESOLVED, that the Haworth Board of Education approves Item VIII. c.**

<b>ROLL CALL VOTE</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Chang				✓
Mr. Crowley	✓			
Dr. Egan	✓			
Mr. Krasny	✓			
Mrs. Maniscalco				✓
Mrs. Russell	✓			
Mrs. Wunsch	✓			

**d. BOARD OF EDUCATION MEMBER RECOGNITION:**

WHEREAS Mrs. Wunsch has served as a member of the Haworth Board of Education since January 5, 2016 and

WHEREAS Mrs. Wunsch's term will conclude from the Haworth Board of Education effective December 31, 2024 and,

WHEREAS Mrs. Wunsch gave 9 years of dedicated and effective service to the community and the children of Haworth and,

WHEREAS during that time, Mrs. Wunsch achieved certification as a Master Board of Education Member and served in a leadership role as Vice President. She was a member of the Curriculum & Instruction, Finance & Facilities, Negotiations, Policy and Public Relations Committees, and also served as the liaison to BCSBA/NJSBA, NVRHS/NVEF & the Senior Citizens,

WHEREAS the Haworth Board of Education is desirous of recognizing her many years of service to the school district and also wishes to express their appreciation and gratitude for her efforts,

NOW THEREFORE BE IT RESOLVED that this resolution be read into the record of the December 18, 2024 Haworth Board of Education minutes as permanent testimony to her outstanding service as a member of the Haworth Board of Education.

D. Egan Moved, D. Krasny Seconded  
Roll Call: 5/0

**BE IT RESOLVED, that the Haworth Board of Education accepts Item VIII. d.**

<b>ROLL CALL VOTE</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Chang				✓
Mr. Crowley	✓			
Dr. Egan	✓			
Mr. Krasny	✓			
Mrs. Maniscalco				✓

Mrs. Russell	✓			
Mrs. Wunsch	✓			

*S. Wunsch - shared her thanks to everyone on the Board for her journey, and said that her goal was to give back to her community and she is hopeful that her predecessors will also serve with respect to the ethics of being a BOE member. She said a special thanks to the teachers and administration for working through the inconsistencies of the district. She is confident about the future of the district.*

*P. Wolford - exclaimed that if every BOE had a Stacey Wunsch, education would be a better place. This district was fortunate to have her and her steady voice of reason.*

*C. Crowley - 9 years is a very long time to do something just because you want to do it. He shared that Mrs. Wunsch is the definition a great community member. He is so thankful for her guidance, friendship and leadership and is grateful for everything she has done.*

**IX. CONSENT AGENDA**

The following resolutions are considered to be routine and non-controversial and will be voted on by one vote. Any Board of Education member wishing to remove any items from the consent agenda and request an individual vote may do so.

- a. **Enrollment Report to Date - 507**
- b. **Emergency & Crisis Situations Drill Record: November**  
  - Fire Drill: November 19, 2024
  - Security Drill: November 4, 2024
  - Administrator in charge: Mr. Paul Wolford

**MINUTES:**

- c. Approval of meeting minutes from the November 20, 2024 Regular Business meeting.

**SUBMISSIONS AND CERTIFICATIONS:**

- d. NJDOE Certification Matrix Report
- e. **HIB Report for November, 2024:**  
  - Reported Cases: 0
  - Number of Cases Open: 0
  - Number of Cases Closed: 0

D. Egan Moved, D. Krasny Seconded  
Roll Call: 5/0

**BE IT RESOLVED, that the Haworth Board of Education approves Item IX. a. through e.**

<b>ROLL CALL VOTE</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Chang				✓
Mr. Crowley	✓			
Dr. Egan	✓			
Mr. Krasny	✓			
Mrs. Maniscalco				✓
Mrs. Russell	✓			
Mrs. Wunsch	✓			

**X. CURRICULUM**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the following field trips. Transportation costs will apply where applicable.

<b>#</b>	<b>DATE</b>	<b>GRADE/ CLUB</b>	<b>LOCATION</b>	<b>COST PER STUDENT</b>	<b>STAFF IN CHARGE</b>
1.	January 8, 2025	Science Olympiad	Newark, NJ	\$0	C. Taveras
2.	January 28, 2025 <i>Alt. Date: 1/31/25</i>	G&T Gr. 5 & 6	Englewood Cliffs, NJ	\$0	C. Martell
3.	February 7, 2025	G&T Gr. 6	Lyndhurst, NJ	\$25.00	C. Martell
4.	February 11, 2025 <i>Alt. Date: 2/14/25</i>	G&T Gr. 7 & 8	Demarest, NJ	\$0	C. Martell
5.	March 21, 2025	G&T Gr. 4	Paramus, NJ	\$0	C. Martell
6.	May 20, 2025	G&T	Paramus, NJ	\$20.00 or	C. Martell

		Gr. 4		\$45.00 <i>(depending on activity)</i>	
7.	February 6, 2025 <i>Alt. Date: 2/7/25</i>	Gr. 7 & 8 Senior Choir	Newark, NJ	\$8.00	J. Winik

D. Egan Moved, S. Wunsch Seconded  
Roll Call: 5/0

**BE IT RESOLVED, that the Haworth Board of Education approves Item X. a.**

<b>ROLL CALL VOTE</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Chang				✓
Mr. Crowley	✓			
Dr. Egan	✓			
Mr. Krasny	✓			
Mrs. Maniscalco				✓
Mrs. Russell	✓			
Mrs. Wunsch	✓			

**XI. PERSONNEL**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the attendance and registration costs, if applicable, for the below indicated professional development and/or training workshops or conferences for the following employees. Travel & accommodation expenditures reimbursed pursuant to N.J.S.A. 18A:11-12.

<b>#</b>	<b>NAME</b>	<b>DATE(S)</b>	<b>CONFERENCE/ WORKSHOP</b>	<b>LOCATION</b>	<b>REGISTRATION COST</b>
1.	Kylie Porcelli	January 23, 2025 & February 13, 2025	How to Stimulate Mental Health & Social- Emotional Learning for Students and Staff: The	virtual	\$150.00

			Prosocial ACT Matrix Approach		
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- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the 2024 graduate level courses for the following staff members; reimbursement to be paid at the 2024-25 state college or university graduate level course rate, pursuant to Article VII of the Haworth Teachers Association Collective Bargaining Agreement.

#	NAME	COURSE	COLLEGE/UNIVERSITY
1.	Michael Rucereto	EL 5091 Capstone Experience for Educational Leadership	American College of Education
2.	Elizabeth Rocchio	ED 5253 Cognition and Critical Thinking	American College of Education
3.	Melissa Mohr	OL 5154 Deep Thinking Practices for the Math Classroom	American College of Education
4.	Katelyn Arbadji	DL 5013 Engaging Diverse Learners in Digital Environments  EE 5091 Capstone Experience for Elementary Education	American College of Education
5.	Josefina Winik	ET 5073 Educational Technology Planning	American College of Education

- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Michael DeFelice to provide home school instruction for Student ID# 2011989020 at the Haworth Public Library during his teacher prep periods.

**d. REVISED LEAVE RESOLUTION FOR Employee #67296046:**

**BE IT RESOLVED** that Employee #67296046 (hereinafter referred to as the “Employee”) be granted a leave of absence utilizing fifteen sick days from March 24, 2025 to April 11, 2025; and

**BE IT FURTHER RESOLVED** that Employee #67296046 be granted a leave of absence under the Federal Family and Medical Leave Act (“FMLA”) from April 9, 2025 through the last day of the 2024-2025 school year, which shall be without pay beginning on April 21, 2025, but with medical benefits, subject to the Employee’s payment of their contribution for same; and

**BE IT FURTHER RESOLVED** that Employee #67296046 be granted a leave of absence under the New Jersey Family Leave Act (“NJFLA”) from April 23, 2025 through the last day of the 2024-2025 school year, which shall be without pay, but with medical benefits, subject to the Employee’s payment of their contribution; and

**BE IT FURTHER RESOLVED** that, subject to their renewal for the 2025-2026 school year, Employee #67296046 shall return to work on the first day of the school year, or on an earlier return date subject to advance notice to the Haworth School District (hereinafter referred to as the “District”) administration, whereupon the above leave dates may be administratively adjusted as appropriate; and

**BE IT FURTHER RESOLVED** that any requests to extend or change the terms of the Employee’s leave of absence shall be made to the Board, which request shall be subject to Board approval, the availability of sick days, Federal and State statutes and regulations, and the Collective Negotiations Agreement between the Board and the Haworth Teachers’ Association; and

**BE IT FURTHER RESOLVED** that the dates of said leave may be adjusted based on certification from the Employee’s physician or changes to the District’s calendar.

S. Wunsch Moved, D. Krasny Seconded  
Roll Call: 5/0

**BE IT RESOLVED, that the Haworth Board of Education approves Item XI. a. through d.**

<b>ROLL CALL VOTE</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Chang				✓
Mr. Crowley	✓			
Dr. Egan	✓			
Mr. Krasny	✓			
Mrs. Maniscalco				✓
Mrs. Russell	✓			
Mrs. Wunsch	✓			

**XII. FINANCE & FACILITIES**

- a. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the bills for the period of November 1, 2024 to November 30, 2024 which has previously been approved by the various committees and payment made through the Valley National Bank from funds in the appropriate accounts as follows:



<u><i>Bills Description</i></u>	<u><i>Dated</i></u>	<u><i>Amount</i></u>
Payroll - Operating	11/15/2024	\$363,857.82
Board Share - FICA	11/15/2024	\$7,336.20
State Share - FICA	11/15/2024	\$19,040.04
	<b>TOTAL:</b>	<b>\$390,234.06</b>

<u><i>Bills Description</i></u>	<u><i>Dated</i></u>	<u><i>Amount</i></u>
Payroll - Operating	11/30/2024	\$320,383.56
Board Share - FICA	11/30/2024	\$4,249.76
State Share - FICA	11/30/2024	\$18,359.08
	<b>TOTAL:</b>	<b>\$342,992.40</b>

- b. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Bills and Claims for the month of December, 2024.
- c. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the Report of the Board Secretary, Report of the Treasurer, and the Report of Monthly Transfers for the month of October, 2024.
- d. Upon the recommendation of the Superintendent, the Haworth Board of Education approves the certified substitute teacher rate to be increased to \$140.00 per day, effective January 1, 2025.

- e. Upon the recommendation of the Superintendent, the Haworth Board of Education approves Athletic Fields of America to install a new turf field at a total cost of \$539,000.00. Funds to be drawn from the 2025-2026 operating budget or from a capital reserve withdrawal, if necessary (pending county approval).

D. Krasny Moved, D. Egan Seconded  
Roll Call: 5/0

**BE IT RESOLVED, that the Haworth Board of Education approves Item XII. a. through e.**

<b>ROLL CALL VOTE</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>	<b>ABSENT</b>
Mr. Chang				✓
Mr. Crowley	✓			
Dr. Egan	✓			
Mr. Krasny	✓			
Mrs. Maniscalco				✓
Mrs. Russell	✓			
Mrs. Wunsch	✓			

*P. Wolford - stated that he is hoping that Item d. will help us out in this area. For Item e. the turf field had a 12 year life expectancy and it has been down for over 17 years now and it is in need of being replaced. This company comes highly recommended with thicker pellets and thicker padding underneath. This project will be done in July. This will also include an updated volleyball and basketball court.*

**XIII. NEGOTIATIONS**

NO RESOLUTIONS

**XIV. POLICY**

NO RESOLUTIONS

**XV. EDUCATION**

NO RESOLUTIONS

**XVI. COMMITTEE REPORTS**

Finance & Facilities  
Curriculum & Instruction  
Negotiations  
Public Relations  
BCSBA/NJSBA  
Haworth Home & School Association  
Northern Valley Regional High School & NV Educational Foundation  
Legislative Chairperson  
Senior Citizens Liaison  
Town Council Liaison  
Ad-Hoc Committee Reports

**XVII. OLD BUSINESS**

**XVIII. NEW BUSINESS**

**XIX. Open to the Public on any item – 8:02 p.m.**

*The Board is interested in hearing your comments. In order to ensure that everyone has the opportunity to speak, we are asking that you speak once and limit your comments to three minutes. We further ask that all comments be directed to the Board. We recognize that everyone has the freedom to speak but advise you that anything said in public may have legal ramifications. There is no protection regarding statements made by the public. Please state your name, address and group affiliation (if any) before you begin.*

**Close the Public portion: 8:03 p.m. NO PUBLIC COMMENT**

**XX. MOTION TO ADJOURN**

D. Egan Moved, D. Krasny Seconded  
All in favor

**ADJOURNMENT: 8:03 p.m.**

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Charles Crowley, President  
Haworth Board of Education

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Kristi Giambona  
Board Secretary