

**Things needed to be a coach (paid or voluntary) in the state of Ohio:**

- 1. FBI & BCI Fingerprints – ALL fingerprints must be sent to Ohio Department of Education in order to process your Pupil Activity Permit. When you have these taken please tell whoever is fingerprinting you a copy needs to be sent to ODE AND East Clinton Local Schools. Our address is 97 Astro Way, Sabina, Ohio 45169. FBI prints will need to be retaken every 5 years.  
Cost = \$65**
- 2. Fundamentals of Coaching class - Course can be found at NFHSLearn.org  
Only needs taken one (1) time Cost = \$65**
- 3. Completion of an approved CPR training course. You must have a current, valid certificate. Every two (2) years**
- 4. First Aid for Coaches training Every two (2) years Cost = \$45**
- 5. Concussion training - Every three (3) years Cost = \$ 0. NFHSLearn.com**
- 6. Pupil Activity Permit – Go to [www.education.ohio.gov](http://www.education.ohio.gov) to fill out an online application Every 3, 4 or 5 years depending on educator license  
Cost = \$ 25**
- 7. Sudden Cardiac Arrest – Must be completed every year. Can be found on ODE website or Ohio Dept. of Health website. (Lindsay’s Law). Do not complete the Simon’s Heart on NFHS website. It is not accepted by ODE.  
Cost = \$0 Ohio Dept. of Health website-Lindsay’s Law or ODE website**
- 8. Mental Health Training – Must be completed and uploaded to ODE. Please send a copy to central office as well. This training must be completed for new permits and each time you renew your permit.**
- 8. If you are a paid coach, please stop in at central office and pick up a payroll packet.**

**There will be no payment of contract unless ALL certification is completed and turned in to central office.**