

# PTSO Meeting

Date: Tuesday, October 10

Time: 7:30 - 9:00 a.m.

Location: AUS PTSO Room

Facilitator(s): Khadijah

## Attendees

Khadijah Al-Abdulmuhsen - President

Farah AlFadhlah - Vice President

Zeinab Nassrallah - Treasurer

Yasmina El Bouazzati - Secretary

Reham Abdelazim - ES Parent Rep.

Aseel AlMonaiees - MS Parent Rep.

Mijbil Al Ayoub - HS Parent Rep.

Minette Finney - PTSO Liaison

## Emails

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## PTSO Mission

"Taking education to ... students and educators"

## The Purpose of the PTSO

A. (...)

B. (...)

C. (...)

D. (...)

## Agenda

Project	Notes	Action(s)	Person(s)	Status
<b>Event planner Balloonyland</b>	Update: everything settled Farah will touch base next week to get on same page. Bouncy castle and arcade man already came in and took measure of all the spaces.		Farah	<b>Not started</b>

Project	Notes	Action(s)	Person(s)	Status
	They will come on Thursday to collect 50%.			
<p><b>Proposal to assist with concession stand during sports tournament held at school.</b></p>	<p>Expected is that around 200 people will attend. To last minute to acquire a vendor. We will do the stand ourselves.</p> <p>Decide on: which items and pricing Not too many options → Cocktail juice Water Tea coffee</p> <p>20 Fruit bowl / cups (if it costs more than half KD not worth it)</p> <p>Making 60 boxes with 2 fatayer, pizza and zaatar, chips and juice. Sell for 1 KD</p> <p>Water 2 for 250 fils</p> <p>Coffee Creamer tea Khadijah Chips</p> <p>Cups napkins and spoons Zeinab</p> <p>Farah Cookies</p> <p>20 croissant</p> <p>KNet machine for the day</p> <p>Reham will order Shuwaikh items And get KDD juice</p> <p>Khadijah will confirm with Darreen for 3 student volunteers</p>		Khadijah	<b>Not started</b>

Project	Notes	Action(s)	Person(s)	Status
<b>Sport hoodies shirts</b>	Will talk to MInette so we can start taking orders selling them for PTSO		Mijbil	<b>Not started</b>
<b>Sponsors</b>	<ul style="list-style-type: none"> <li>- Ikea: email with Khadijah for details 1250 KD</li> <li>- Soor 500 KD and 500 KD vouchers</li> <li>- Vox: (magic planet and Lego are going to get back to Mijbil</li> <li>- Kidzania is still in contact with Reham and are getting back to her about details</li> <li>- Cookies (Aseel)</li> </ul>		Khadijah and Mijbil	<b>Not started</b>
<b>Printed Items</b>	<p>Update: Banner is delivered  Ticket prices will be on A4 laminated paper.  Only sponsors will be printed  2 Banners: Roll 8 KD (Logos needed)</p>			<b>Not started</b>
<b>Order from Amazon</b>	Need to check to make sure if everything is delivered			<b>Not started</b>
<b>Other purchases</b>	<p>Update:</p> <ul style="list-style-type: none"> <li>● Phones</li> <li>● 2 SIM cards (ooredoo) 5 KD with internet</li> <li>● Printer</li> <li>● Raffle gifts? <ul style="list-style-type: none"> <li>○ 1 switches</li> <li>○ TV 30 inch</li> <li>○ Camera</li> <li>○ 2 x 25KD Lululemon vouchers</li> <li>○ Apple AirPods</li> <li>○ Kidzania vouchers</li> <li>○ Vox vouchers ?</li> <li>○</li> </ul> </li> <li>● Raffle barrel - Mijbil will order</li> </ul>			<b>Not started</b>

Project	Notes	Action(s)	Person(s)	Status
<b>Volunteers update</b>	<ul style="list-style-type: none"> <li>● Parent couple of sign ups</li> <li>● Staff <ul style="list-style-type: none"> <li>○ 3 sign ups</li> </ul> </li> <li>● Students <ul style="list-style-type: none"> <li>○ Seniors have priority</li> </ul> </li> </ul>			<b>Not started</b>
<b>360 camera</b>	will have someone with the camera for 80 KD			<b>Not started</b>
<b>Raffle barrel</b>	is confirmed			<b>Not started</b>
<b>Fall Festival updates</b>				<b>Not started</b>
<b>Finalize Volunteer brunch</b>	<ul style="list-style-type: none"> <li>● October 29th 11-1 in PD suite</li> <li>● Catering Casper less sandwiches</li> <li>● Not brunch but lunch so different menu</li> </ul>			<b>Not started</b>
<b>Next Meeting Date/ Time</b>	<b>next Tuesday after drop off</b>			<b>Not started</b>