

PTSO Meeting

Date: Tuesday, October 3

Time: 7:30 - 9:00 a.m.

Location: AUS PTSO Room

Facilitator(s): Khadijah

Attendees

Khadijah Al-Abdulmuhsen - President

Farah AlFadhalah - Vice President

Zeinab Nassrallah - Treasurer

Yasmina El Bouazzati - Secretary

Reham Abdelazim - ES Parent Rep.

Aseel AlMonaiees - MS Parent Rep.

Mijbil Al Ayoub - HS Parent Rep.

Minette Finney - PTSO Liaison

Emails

khadoo@yadoo.com

fadalah@gmail.com

zouba87@yahoo.com

yasminakejjouelbouazzati@gmail.com

ra.am.love@hotmail.com

aseel_21@yahoo.com

mijbilayoub@gmail.com

m.finney@aus.edu.kw

PTSO Mission

“Taking education to the next level through commitment, collaboration and communication among parents, students and educators”

The Purpose of the PTSO

- A. To foster and nurture relationships among parents, educators and students for the benefit of the school community.
- B. To develop a closer connection between school and home by encouraging parent involvement in the promotion of student welfare.
- C. To recruit and coordinate volunteers, provide special recognition in awards ceremonies or through other activities, organize parent education events.
- D. Support in lieu of a Booster club, music, foreign language club, sports, theatrical productions and much more

Minutes

Project	Notes	Action(s)	Person(s)	Status
Event planner(s)	Update: Balloonyland will come tomorrow to measure everything and		Farah	In progress

Project	Notes	Action(s)	Person(s)	Status
	<p>give the final quotation.</p> <p>Balloonyland will bring carnival games. Will ask them to have the game station manned with personnel.</p>			
Food vendors	<p>Update:</p> <p>Toby's might pull out.</p> <p>Stockroom is approached.</p> <p>When they are interested Reham will cancel Toby's.</p> <ul style="list-style-type: none"> ● When do vouchers expire? Frost And Dip & Dip - 50 vouchers can be used outside the event ● Two per raffle draw 		Reham	In progress
Things to discuss with Minette	<ul style="list-style-type: none"> ● Establish first communications with: team leads for pod areas, Admin for staff and student volunteers. ● When can we start decorating? ● IDs ● Confirm PD suite booked for thank you brunch on 29th from 11:00-1:00 ● Postpone admin coffee morning to the 3rd week of november due to Anti bullying presentation happening on the 30th. ● Will share volunteer email with attached link. ● Use of art room during event for volunteer station ● Use of prek tables and chairs for crafting station <p>Minette did not come.</p>			Not started
Proposal to assist with concession stand during sports tournament held	<p>We could have vendors come in. First approach parent vendors from the directory.</p> <p>Some stations won't go to the</p>		Khadijah	Not started

Project	Notes	Action(s)	Person(s)	Status
at school.	basement so we would have to take that into consideration. Minette will find out what schedule is.			
Sponsors	Update: the following sponsors have been approved: <ul style="list-style-type: none"> ● Al Soor Mijbil ● Sultan Center Reham ● Thatelsalasil Farah ● Drops Mijbil ● Trolley (Mijbil through ● Ikarus Reham ● Ikea Yasmina ● The Four Seasons (Conversation with Maldaa) ● Kidzania Reham already in , vouchers and mascotte silver tier ● (Sponsor letter) ● Uff Farah ● Tawseel water bottles ● Nomad & Cozmo vouchers ● Dabdoob: toys stuffed animal Voucher would be won at carnival games Cut off date: 2 weeks before event?	Notes on Four Seasons: They want to promote kids club. They would fall under sponsor Associate tier. They could offer a sand table / play table. It would be a free activity. We would be promoting a hotel so they would have to give 2 vouchers and 100 KD or 250 KD. Mijbil will explain and contact Four Seasons.	Khadijah	In progress
Printed Items	Items that need to be printed: <ul style="list-style-type: none"> ● Banner (Main; ES Hall) ● Event tickets: 1000 tickets / sheets ● Activity tickets: 2000 tickets/ sheets ● Stickers for booths: details – >Farah designing and then decide ● Sponsor banner we need to know which sponsors ● Raffle tickets 3000 tickets 	Banner 44 KD Reham Farah has the design ready Dated for 23 / 24 Can be used for all ptso events this year	Farah, Reham, Mijbil	In progress

Project	Notes	Action(s)	Person(s)	Status
	<p>same design but different colors and bigger size. Farah is designing all.</p>			
Order from Amazon	<p>Items that need to be ordered:</p> <ul style="list-style-type: none"> • Leaves: • Give away's two boxes more order • Window stickers (cafeteria) • Ceiling pumpkins <p>We will make a list and send it to Khadijah who will place the order.</p>			In progress
Other purchases	<ul style="list-style-type: none"> • Phones • Printer • Raffle gifts once we know who sponsors we can buy • Raffle barrel amazon / or have it made Mijbil will ask around for design and we will have it designed • There is no need for a spinner <p>Big gifts Raffle:</p> <ul style="list-style-type: none"> - TV - X box - Nintendo switch - Polaroid camera - Gifts from Uff - vouchers : Frost, Dip and dip, Kidzania - That al Salasil - Lululemon Mijbil will approach Ali Oqab (head of Al Futaim) to get sponsor vouchers for Lululemon and Vox cinema. <p>Once money from sponsors is is, we can start buying the gifts.</p>		<p>Zeinab will purchase phones and printer.</p> <p>Mijbil</p>	In progress
Update time line to event Fall Festival				Not started

Project	Notes	Action(s)	Person(s)	Status
Update coffee morning with counseling department	<ul style="list-style-type: none"> • 2 counselors will present on the 30th at 8:00 am in the PD suite. Will book the suite for 2 hours but they will only speak for 1 hour. • Will meet with Wendy today at 10:30 for more details. 		Khadijah	In progress
Parent business directory	Email has been sent out. Need to post something in whatsapp group as well as Instagram.		Khadijah	In progress
Fall Festival updates	<ul style="list-style-type: none"> • Confirm gate 7 will be entrance. • We can start online ticket sales. (mention in principal updates) • We can start selling activity tickets on campus on 23rd and 24th at the PAC • Once were ready to start selling letting admin know we'll be using the area • Need to book food for volunteer thank you brunch. Next week decide and book the lunch. 			In progress
Any Other Business	<p>Fall Festival: Speakers: Connecting MS HS courtyard and ES playground, additional wiring.</p> <p>American Embassy has winter band to play for the military. Mijbil will contact them for Winter Wonderland.</p>			In progress
Next Meeting Date/ Time	Tuesday October 10 after drop off			Not started