



**Meeting Notice and Agenda**

\*Agenda Items must match the Notice of Meeting/Agenda verbatim.

\*\*Summary of Discussion and Actions include a brief, concise narrative of the presentation and the highlights and questions/comments presented during the discussion.

AGENDA ITEM*	Summary of Discussion and Actions**
<b>I. Call to Order</b>	Chairperson <b>Dawna MacGillivray</b> called the meeting to order at <b>9:02 am.</b>
<b>II. Welcome Opening and Attendance</b>	Chairperson Chris Schwartz welcomed the committee members. <b>Eighteen (18)</b> members were in attendance, which met the quorum. <b>Seven (7)</b> other attendees were present. Next, Quinlan Chaves reviewed the District’s Pillars of Excellence, meeting norms, and the purpose of the District Advisory Committee (DAC).
<b>III. Minutes from the Previous Meeting (5-1-24)</b>	The minutes of the previous meeting were shared with DAC members before the meeting. Ms. MacGillivray asked for any corrections to the May 1, 2024 meeting minutes. Next, Ms. MacGillivray asked for a committee member to make a motion to approve the meeting minutes as written. First motion- <b>Vikash Lakhani/Reagan</b> to approve minutes from the last meeting. Seconded- <b>Lauren Oliver/Highgate</b> . All committee members voted by hand, and the motion was approved.  <b>Vote: 18 Ayes, 0 Abstain, 0 Nays. Motion carried.</b>
<b>IV. Additions or Revisions to the Agenda</b>	There were no additions or revisions to the agenda.
<b>V. Public Comment</b>	There were no public comments received by email before the start of the DAC meeting.
<b>VI. Elections, Appointments, Bylaws, Training:</b> A. DAC Training 1. Review of responsibilities 2. Robert’s Rules of Order 3. Bylaws - review a) <a href="#">English/Spanish</a> 4. <a href="#">Uniform Complaint Procedure (UCP)</a> B. Nomination and Election of DAC Officer 1. Vice-Chairperson	A. Quinlan Chaves completed the DAC training for item A. B. For the position of Vice Chairperson, Kelly Harmon-Dickey/VanHorn nominated herself. Patricia Bowes/Actis seconded. <b>Vote: 18 Ayes, 0 Abstain, 0 Nays. Motion carried</b> Mr. Chaves announced the position of Secretary had been vacated after the agenda had been established. He asked if there were any disagreements to adding it to the agenda for this meeting. There were no dissents. C. For the position of Secretary on the committee. Mr. Chaves described the position responsibilities and asked for nominees. There were no nominees at the time and the position has been tabled until the following meeting.

<p><b>VII. Reports from Staff</b></p> <p>A. EL Program Report–Genesis Contreras and Grace Vega, EL Program Specialists</p>	<p>A. In lieu of the EL Program Specialists, Steve Johnson the Director of Consolidated Programs was there to report on:</p> <ul style="list-style-type: none"> <li>a. ELPAC-Summary of Reports to parents</li> <li>b. Responsibilities of the district to the EL families</li> <li>c. Introduced the California Dashboard data</li> <li>d. LTEL definition/data</li> <li>e. EL District population and progress data</li> </ul>
<p><b>VIII. Old Business</b></p>	<p>N/A</p>
<p><b>IX. New Business</b></p> <p>A. LEA Parent &amp; Family Engagement Policy (2024-25) &amp; Parent Involvement <a href="#">BP 6020/AR 6020</a> (<a href="#">English</a>/<a href="#">Spanish</a>/<a href="#">Punjabi</a>)</p> <p>B. LCAP (<a href="#">English</a>/<a href="#">Spanish</a>) Overview;</p> <p>C. Overview of <a href="#">LCAP Federal Addendum</a></p> <p>D. Director of Student Support Services- Dr. Jazmine Frias</p>	<p>A. Mr. Chaves, Title I Program Specialist, requested the DAC to review and give input on the District Parent and Family Engagement Policy.</p> <p>B. LCAP: Mr. Chaves and Mrs. MacGillivray described the role of the LCAP in guiding the development of the parent and family engagement policies</p> <p>*10:30-Kelly Harmon-Dickey and Lauren Oliver left the meeting</p> <p>C. LCAP Federal Addendum: Discussed the historical development of the addendum as well as the District vs the Federal Addendum budget</p> <p>D. Student Support Services-Dr. Jazmine Frias, Director and Irene Bratu, TOSA reported on:</p> <ul style="list-style-type: none"> <li>a. PBVUSD Website and the department’s resources available to families</li> <li>b. Resources for behavioral and emotional supports for students within our district/on school sites</li> <li>c. Community resources shared by them with the district families</li> </ul>
<p><b>X. Announcements, Items for Future Meetings, and Adjournment (Chairperson)</b></p> <p>A. District Advisory Committee</p> <ol style="list-style-type: none"> <li>1. <b>November 20, 2024</b>, 9 a.m. - 11 a.m. Location: District Board Room *subject to change*</li> </ol> <p>B. Title I Parent Subcommittee</p> <ol style="list-style-type: none"> <li>1. <b>December 11, 2024</b>, 9 a.m. - 11 a.m. Location: To Be Determined *subject to change*</li> </ol> <p>C. Items for future DAC meetings- This is the time for DAC members to request that items be placed on a future agenda.</p> <p>D. Adjournment</p>	<p>Chairperson Dawna MacGillivray thanked everyone for attending the meeting and shared the upcoming meeting dates.</p> <p>It was discussed there would be a location change to the District Office East Technology Training Center for the upcoming DAC meeting. The first Title I Parent Sub-committee meeting would be taking place at Stonecreek Junior High School at the listed time and location on the meeting agenda. Messages through ParentSquare would be shared with committee members of Title I school sites.</p> <p>C. Parents requested further information on:</p> <ul style="list-style-type: none"> <li>• the changes to the school site and Title I budgets over time. What was the reason for the budget cuts they had heard about?</li> <li>• GATE Program</li> <li>• relationship between the SPSA and District Board Approvals</li> </ul> <p>D. Lastly, Mrs. MacGillivray requested a member to motion to adjourn the meeting. First motion- <b>Zack Bashirtash/Laurelglen</b> voted to adjourn the meeting, and <b>Cesar Villalba/Whitley made a second motion.</b></p> <p><b>Vote: 16 Ayes, 0 Abstain, 0 Nays. Motion carried.</b></p>

[Evaluation and Feedback form, click here.](#) 2-4 mins.

**Members Present Indicated with an X:**

	Name	P/S	School		Name	P/S	School
	Maria Gomez	P	Actis	x	Vikash Lakhani	P	Reagan
x	Patricia Bowes	S	Actis		Jennifer Abraham	S	Reagan
x	Craig Tomkins	P	Berkshire			P	Sandrini
	Amy Mensing	S	Berkshire			S	Sandrini
	Shelby Garza	P	Buena Vista			P	Seibert
		S	Buena Vista			S	Seibert
	Jessica Payan	P	Castle		Bianca Rold	P	Stine
x	Andrea Arreola Hipolito	S	Castle	x	Marcos Heredia	S	Stine
		P	Hart	x	Mylissa Hopkins	P	Stockdale
		S	Hart		Amanda Childress	S	Stockdale
x	Karla Ochoa	P	Highgate	x	Dwight Norman	P	Stonecreek
x	Lauren Oliver	S	Highgate		Bobby Ols	S	Stonecreek
x	Zack Bashirtash & Erin Tennant	P	Laurelglen	x	Amanda Hall Martinez	P	Tevis
x	Leticia Roblez	S	Laurelglen	x	Jill Fetters	S	Tevis
		P	Loudon			P	Thompson
	Cynthia Gonzales	S	Loudon			S	Thompson
x	Patti Galvez	P	Lum		Crystal Jennings	P	Van Horn
	Dion Lovio	S	Lum	x	Kelly Harmon-Dickey	S	Van Horn
	Gloria Garcia	P	McAuliffe			P	Warren
	Cristina Ishii or Mylene Farmer	S	McAuliffe		Halee Clarke	S	Warren
	Martha Mayorga	P	Miller	x	Cesar Villalba	P	Whitley
		S	Miller		Jennifer Payne	S	Whitley
	Juanita Joseph	P	Old River			P	Williams
	Kathy Josephson	S	Old River	x	Ahron Thomas	S	Williams
	Jasmine Padilla	P	Panama				
x	Dawna MacGillivray	S	Panama				

*11 out of twenty-five (25) schools were represented by a representative*

**Others Present:** Dr. Jazmine Frias (D.O.), Irene Bratu (D.O.), Quinlan Chaves (D.O.), Steve Johnson (D.O.), Kimberly Brown (D.O.) Jackie Cortez (D.O.)

Community Member: Heather Solores/Sing Lum

Date: \_\_\_\_\_

Secretary: \_\_\_\_\_