

# Process Improvement Meeting Agenda – 1/6

- MEVA Mission and Vision.
- MEVA Assessment Calendar and Strategic Goals (Reading Growth and Math Proficiency).
- MEVA Annual Comprehensive Needs Assessment Process overview.
- MEVA Reminders: Submitting expenditure requests and renewing CHRC/Certifications.
- MEVA New Payroll Tax: Family Leave.
- MEVA Win over the student.
- MEVA Semester End Reminder – Stephanie Emery.
- ASSESSMENT: NWEA Reminders – Christina O’Grady.
- INSTRUCTION: MTSS Progress Monitoring – Christina O’Grady.
- INSTRUCTION: Professional Development Survey Results – Don Fournier.
- SUPPORT: Social Community Involvement Survey – Heather Tyler.
- Other and next Process Improvement Meeting on Monday, January 13<sup>th</sup>, 3:00 pm.

# Mission and Vision



## School Mission:

Maine Virtual Academy's (MEVA) mission is to develop **each** student's full potential with learner-centered instruction, research-based curriculum and educational tools and resources to **provide a high-quality learning experience for grade 7-12 students who are in need of alternative educational options.** MEVA will develop an **Individualized Learning Plan (ILP)** with specific learning goals to meet each student's needs. MEVA's rigorous curriculum is **aligned** to the eight Maine content areas, the **Maine Learning Results, the Common Core State Standards and the Next Generation Science Standards.**

## School Vision:

MEVA will be a leading 21st century public charter school in Maine and will improve student learning outcomes through **individualized instruction**, as evidenced by **student academic proficiency, student academic growth, post-secondary readiness, and the demonstration of 21st century skills such as critical thinking, problem solving, and self-direction.** MEVA will empower students to acquire the academic and life skills needed to succeed in **post-secondary education and career opportunities.** Our graduates will be **prepared** for college or other postsecondary career training opportunities

# Assessment Calendar 2024-2025

Assessment Type	Fall Dates	Winter Dates	Spring Dates
NWEA	September 10, 11, & 12, 2024 (Makeup Day - September 13, 2024)	January 14, 15, & 16, 2025 (Makeup Day - January 17, 2025)	April 29, 30, May 1, 2025 (Makeup Day - May 2, 2025)
MEA (ELA & Math)	October 7-25, 2024	NA	May 12-23, 2025
MEA (Science)	NA	NA	April 7-17, 2025 (HS) May 12-23, 2025 (8 <sup>th</sup> Grade)
ACCUPLACER	September 10, 11, & 12, 2024, with makeup days scheduled throughout the year	Ongoing	Ongoing
IReady	<p><b>7<sup>th</sup> &amp; 8<sup>th</sup> Graders</b> - Standards Mastery assessment, August 26-30, 2024 (during FOX Time and 3 pm with Christina)</p> <p><b>9<sup>th</sup> Graders</b> for Fall 2024 - August 26-30, 2024 (3 pm with Christina)</p> <p><b>10<sup>th</sup> Grader</b> - August 26-30, 2024, diagnostic in the Fall ONLY to inform MTSS practice related to Algebra I skills (3 pm with Christina)</p> <p><b>Reading</b> This will be completed on an ongoing basis based on NWEA data for students who have an identified need for a deeper look at skill deficits.</p>	January 16-24, 2025 (For mid-year enrollees only)	April 29, 30, and May 1, 2025, after NWEA testing

# MEVA Strategic Goals – Reading Growth

## Reading Growth.

Indicator	Description	2023-24 Performance <b>BASELINE</b>	Short term Goal for SY 2024-25 <b>NEXT YEAR</b>	Long Term Goal SY 2028-2029 <b>FIVE YEARS</b>
1.4a	Subgroup Performance: Maine State Assessment (NWEA MAP) 3rd-8th	MEVA reported the following subgroup performance: Students on IEPS: 36% Students on 504s: 44% F+R Lunch: 43% Sex/Gender: Male: 32%; Female: 46%	Partially Meet (Approaching) subgroup performance measure in reading, with three out of five (3/5) subgroups achieving the 45% threshold, by next year.	Meet subgroup performance measure in reading, with five out of five (5/5) subgroups achieving the 45% threshold, for SY-2028/2029.

# MEVA Strategic Goals (Updated) – Math Proficiency

## Math Proficiency.



Indicator	Description	2023-24 Performance <b>BASELINE</b>	Short term Goal for SY 2024-25 <b>NEXT YEAR</b>	Long Term Goal SY 2028-29 <b>FIVE YEARS</b>
1.1b	Student Academic Proficiency - MDOE Through-Year Assessment, <b>Math</b>	For all students assessed, MEVA reported the following grade level and overall performance (difference from applicable state averages): Grade 7 – 26% (-12%); Grade 8 – 21% (-18%); <b>Grade 10 – 26% (-16%);</b> and Overall – 24% (-16%).	Partially Meet (Approaching) performance measure in math proficiency, with three out of three (3/3) grade levels achieving within fifteen percent (-15%) of the applicable state averages, by next year, for all students assessed.	Meet performance measure in math, with three out of three (3/3) grade levels achieving within five percent (+/- 5%) of the applicable state averages by SY 2028-29, for all students assessed.

# MEVA Annual Comprehensive Needs Assessment Process

- Annually, MEVA reviews our data and outcomes to conduct the Comprehensive Needs Assessment.
- The Winter NWEA MAP Growth and i-Ready assessments will provide valuable observations to inform the process, which includes setting goals.
- The Comprehensive Needs Assessment Report is updated as new outcomes are available.
- The MEVA faculty will formally begin this work later in January.

# MEVA Reminders: Submitting expenditure requests and renewing CHRC/Certifications.

- Requests for all expenditures, including books, materials, etc. need to be addressed to me (Dr. Browne) via email, with Jillian copied. It is always preferable to include a link to the item you need.
- MEVA faculty who need to renew their CHRC/Certifications are recommended by me (Dr. Browne) via the state system at the earliest juncture. Afterwards, it is your responsibility to access your MEIS accounts, complete the renewal applications, and pay the associated fees. MEVA will reimburse you for all certification fees, including applications for new endorsements, if you submit an expense form.
- MEVA faculty easily meet the renewal requirements by completing the annual Vector trainings, participating in professional development, and attending weekly PI meetings.

# MEVA New Payroll Tax: Family Leave

- “A payroll tax to fund the program went into effect last week — 1% of a worker’s paycheck split 50-50 between employers and employees. Starting in 2026, the program will allow eligible workers 12 weeks of paid time off for family or medical reasons, including illness, to care for a relative or the birth of a child.”  
<https://www.pressherald.com/2025/01/06/7-things-to-expect-from-maines-new-legislature/>
- Route questions to Jillian Dearborn, HR Manager/Accounts Payable.

# Win Over the Student!

*Thoughtful and consistent communication is the foundation on building successful rapport with our families and students.*

Immediate intervention has been recognized as the most effective method in student retention. Every role within the school plays an important part in this effort.

---

Without our Students there would be no MEVA!

# Win Over & Rapport

---

- **Win Over**: is a proactive approach/mindset. Win “back” is more reactive and is also needed in some cases, like in progress withdrawals as an example.
- **Rapport Definition**:
  - The Merriam-Webster Dictionary defines Rapport as; *a friendly, harmonious relationship especially: a relationship characterized by agreement, mutual understanding, or empathy that makes communication possible or easy.*
- **Google Dictionary - Examples of Further Meaning**;
  - 1. Rapport is a good sense of understanding and trust.
  - 2. A close and harmonious relationship in which the people or groups concerned understand each other's feelings or ideas and communicate well. Example, *"she was able to establish a good rapport with the children"*

# Communication

---

- In ALL Cases;
  - Communication should always exhibit compassion, empathy and kindness.
  - Be an effective communicator, timely and responsive.
  - Exhibit a willingness to help and serve our families well.
  - Never forget to share the vast opportunities we have at MEVA to support our students!

# Withdrawal Mitigation Process

---

- **Ask why?** - Use phrases like, “*Before* you withdraw, tell me about your reason. There may be something we can do for you.”
- **Listen for keywords;** lack of support, socialization, motivation challenges, tech or navigation challenges and so forth.
- **As you listen, empathize** - Understand their position and their feelings. Many times, families or students have been thinking about withdrawal for a while.
- **Advocate for MEVA’s programs** - Share information on our clubs, self-paced options, and student support opportunities. See if they are willing to have a team meeting to talk over work credit options, early college opportunities, and so much more. Some students may qualify for early graduation.
- **Document, document, document** - your mitigation efforts in contact logs within Infinite Campus, then *submit a “Rapid Response” form below*. Familiarize yourself with the form selections to be aware of the kinds of barriers that lead to withdrawals.
- **Link to the form:** [24-25 Rapid Response \(Intervention\) Form](#)

From Cornell's TCI and CARE model.

# weCARE

	WILLING	NOT WILLING
ABLE	<b>ACKNOWLEDGE</b> Give positive attention Join in activity Ask child to teach others	<b>ENCOURAGE</b> As if Offer assistance Give Choices Predict the future Make a request  Natural or logical consequence
NOT ABLE	<b>TEACH</b> Give positive attention Join in activity Ask child to teach others	<b>CHANGE EXPECTATIONS</b> Change the expectation Redirect the activity Drop the expectation



# SET Semester 1 Timeline Reminders:

- › **1/10 (Sem 1) : *Suggested*** student due date for completing and turning in work.
- › **1/16 (Sem 1): HARD DEADLINE - Last day to submit final grades to Operations via email**. Teacher's *final* day to complete and submit grading for all students by COB.
- › **Don't forget! Set your Grade Schemes to the MEVA default – *Directions and screenshots on how to do this reside in the SET Training.***
- › **Full Training Guide Available in Vector Due Jan 10th:**
- › **SET Training - only 20% of staff have reviewed SET Slides in Vector. Please go in when you have a chance to review and sign off.**

# NWEA, Semester 2 & New Enrollment Reminders

## ■ NWEA

➤ For ***all current and new*** students,

➤ Tuesday, Jan 14<sup>th</sup> - Thursday, 16<sup>th</sup> & makeups on Friday, 17<sup>th</sup>. Questions relating to NWEA contact [cogrady@mainevirtualacademy.org](mailto:cogrady@mainevirtualacademy.org)

## ■ Semester 2

➤ Friday, Jan 17<sup>th</sup> Semester begins.

➤ Set course/student schedules before this date, so that students will see courses on their calendars.

## ■ New Students

➤ Wednesday, Jan 8<sup>th</sup> at 12pm & 6pm - New student orientations.

➤ Monday, Jan 13<sup>th</sup> - First day of school!

# New Students, What to Expect Their First Week?

View Expanded Schedule - [First Week at MEVA](#)

## **Monday, January 13<sup>th</sup> – First Day:**

8:30am - Brightspace Exploration Day

**Join Zoom Meeting <https://mainevirtual-org.zoom.us/j/84232259264>**

**Meeting ID: 842 3225 9264**



# NWEA Reminders



# NWEA Reminders



## Attendance

There have been some shifts to groups, please check the tracker! Use attendance to ensure students are coming into each testing session.



## Makeups

Grade level makeups should be completed each afternoon for students who missed the morning session.



## Questions

Please reach out with any questions.

# Thank you

Do you have any questions?  
cogrady@mainevirtualacademy.org

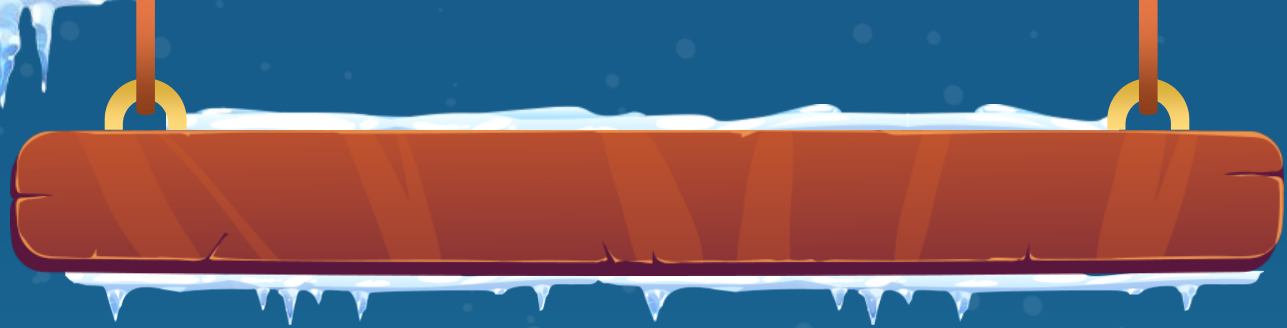
CREDITS: This presentation template was created by **Slidesgo**, including icons by **Flaticon** and infographics & images by **Freepik**

Please keep this slide for attribution



# MTSS Progress Monitoring

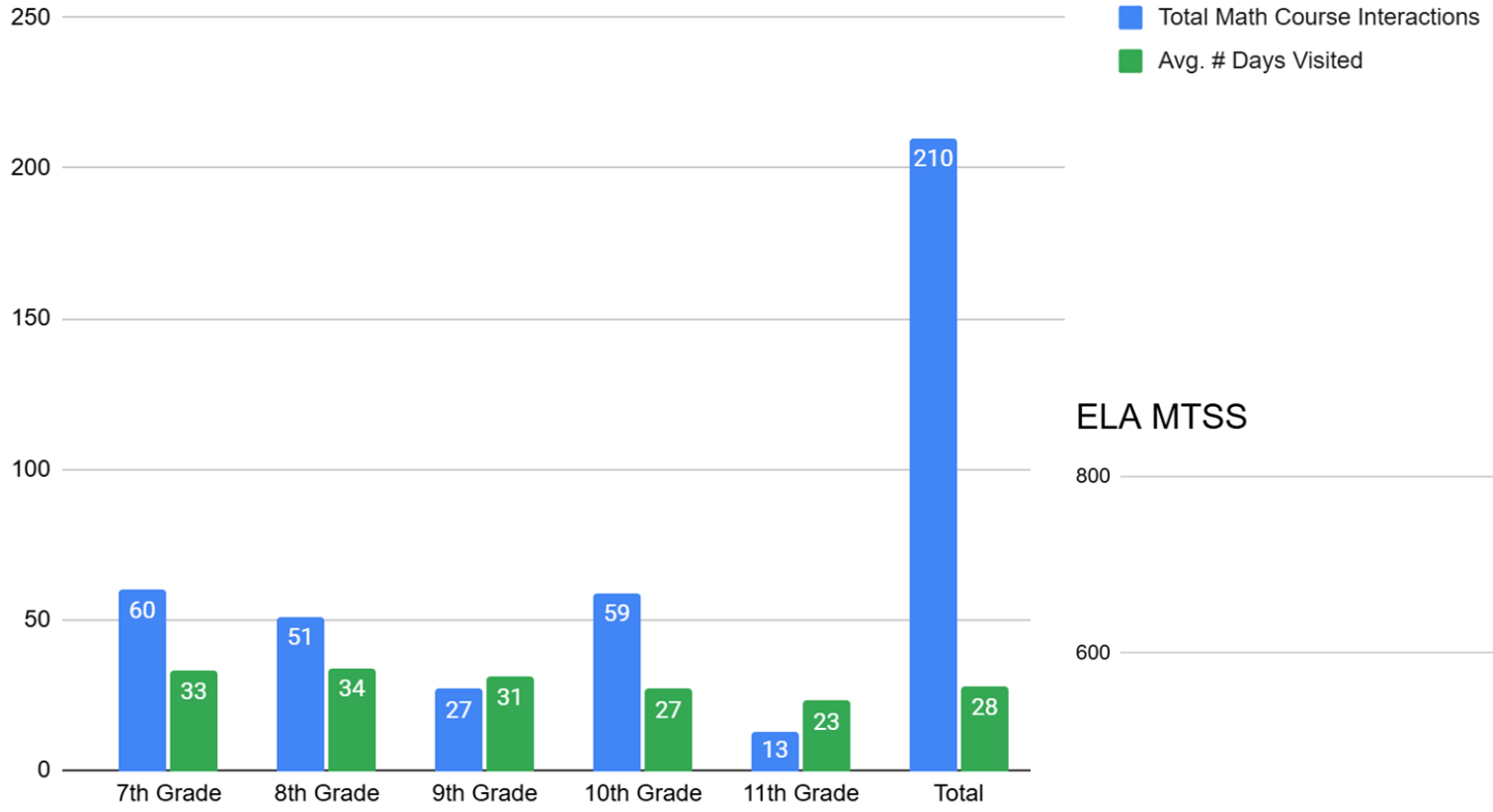
January, 2024 (December's Data)



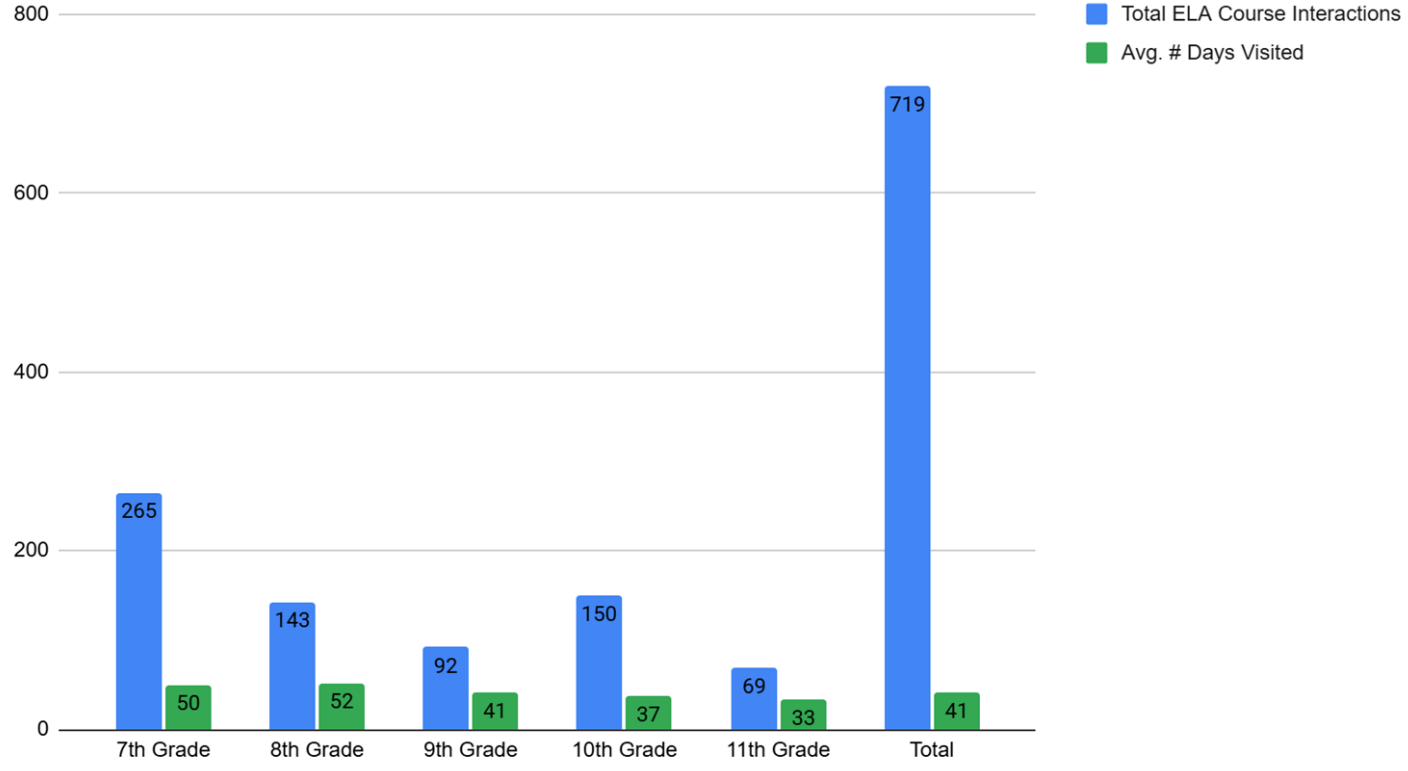
independently late student actively present-unengaged present-polled pm'd content quiz pmd worked sent provided discussion gg chapter keep response participated left informed respond ixl assessment missing engaged class group chat today working pm skills remind joined responded email absent engaged informed respond ixl



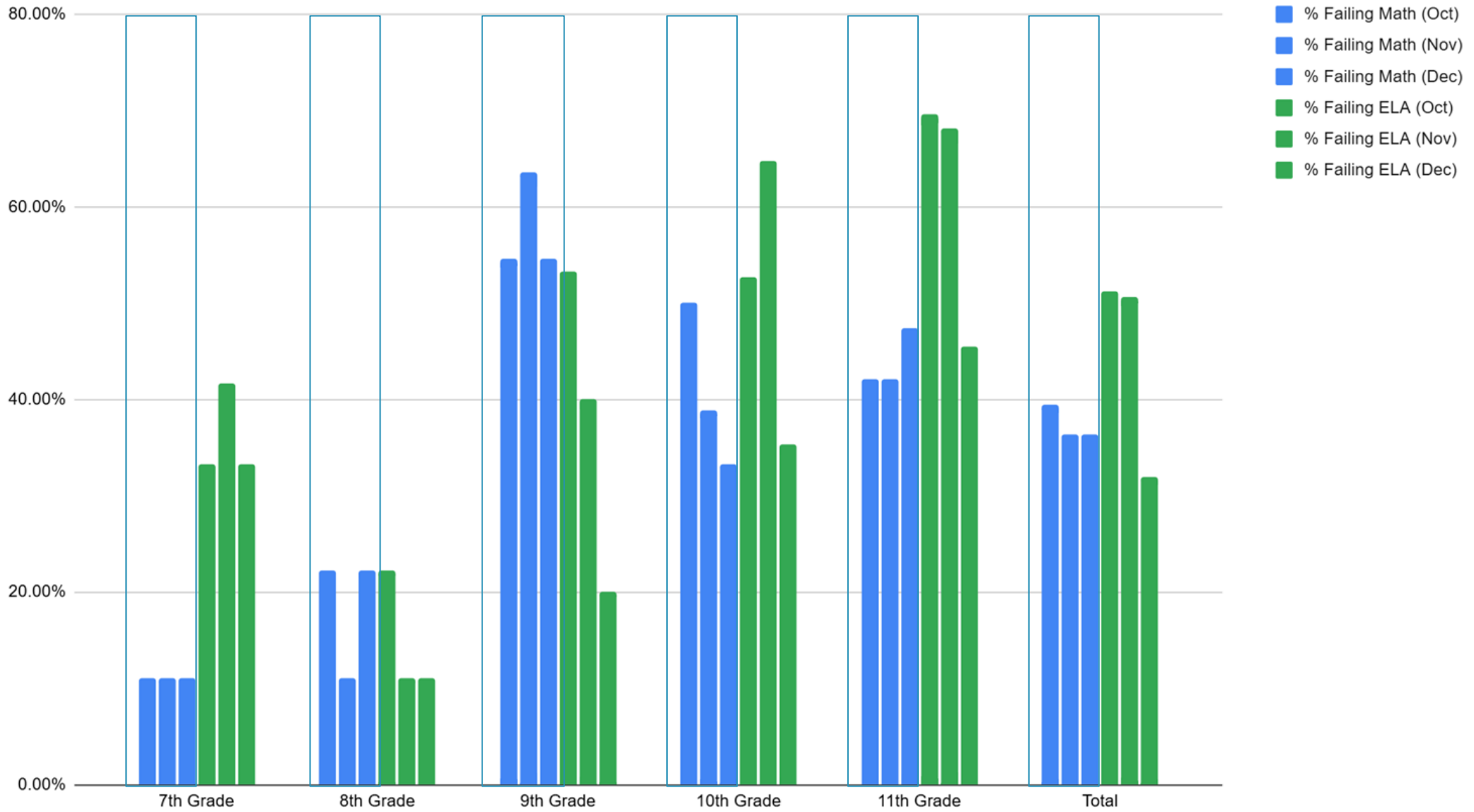
# Math MTSS



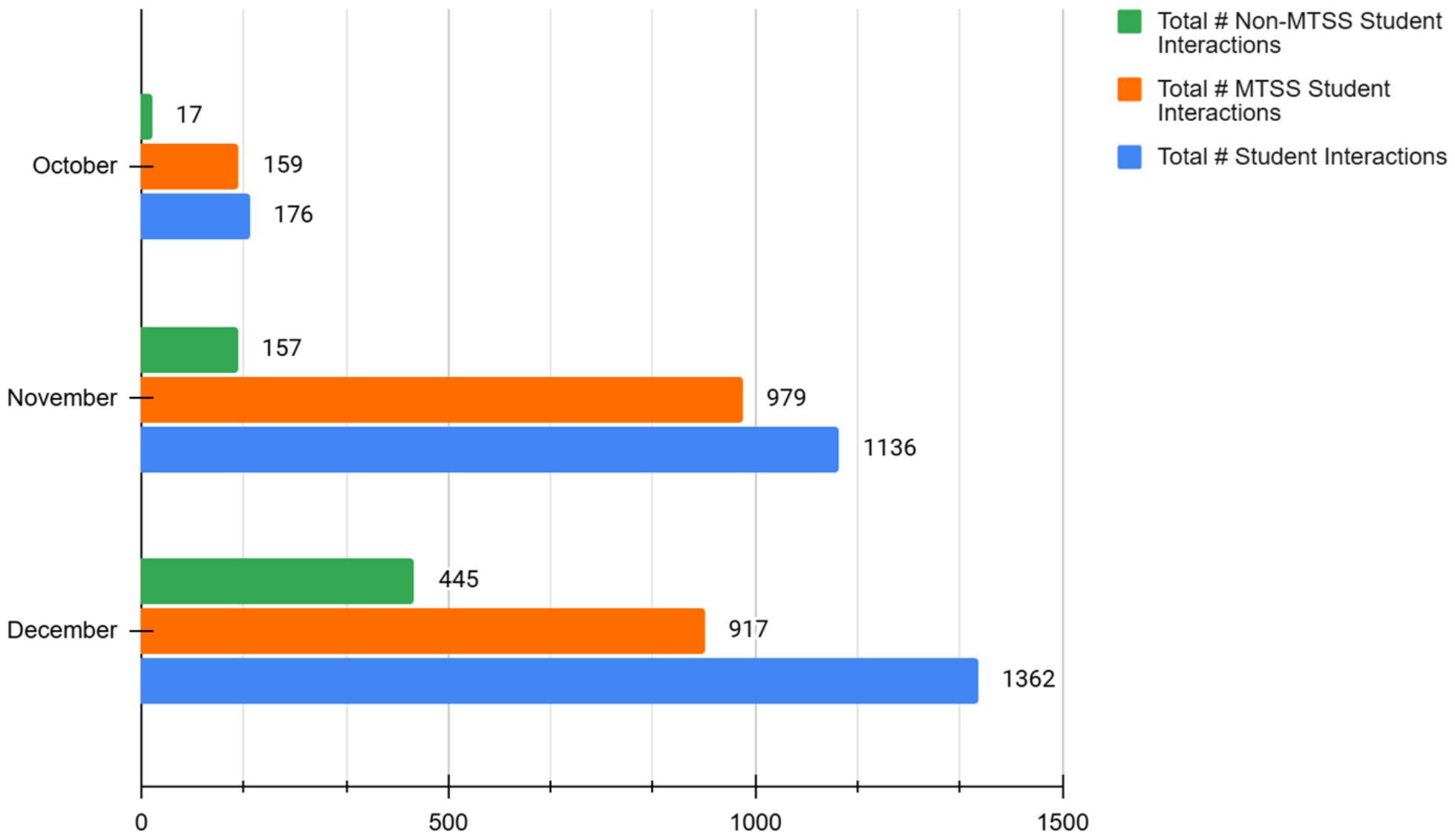
# ELA MTSS



# MTSS Failing Courses



# Total # Student Interactions



## Top Numbers



Kristian C.

194 student interactions with  
MTSS Students  
381 student interactions with  
non-MTSS Students



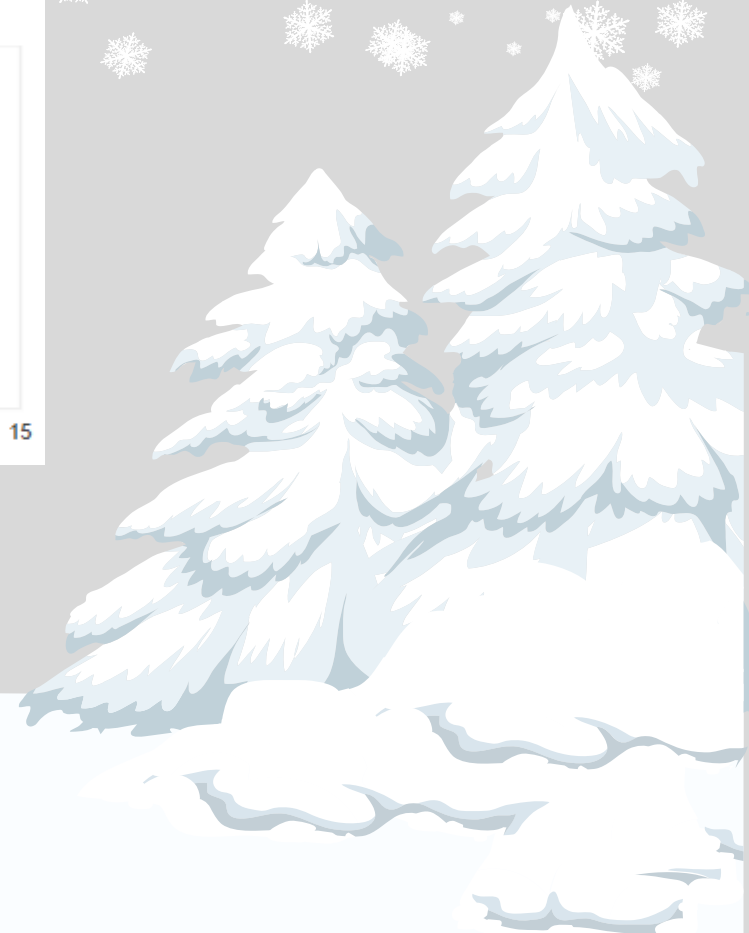
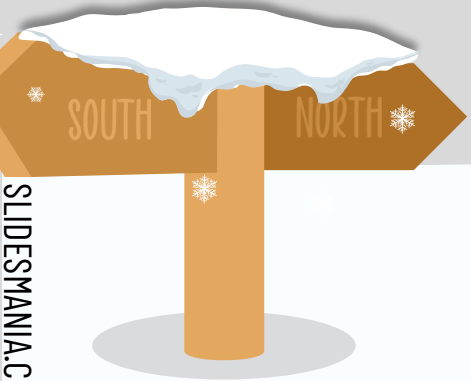
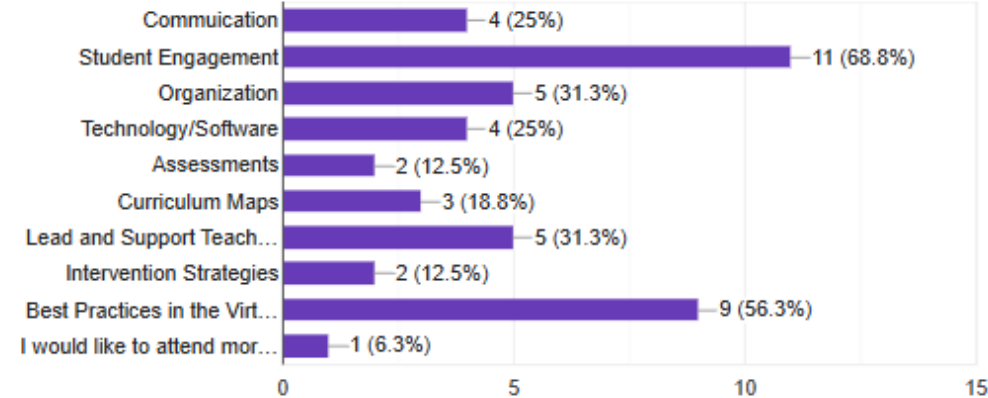
Mary V.

173 student interactions with  
MTSS Students (closely  
followed by Lauren S. - 170)  
41 student interactions with  
non-MTSS Students

# MEVA PD Survey Results

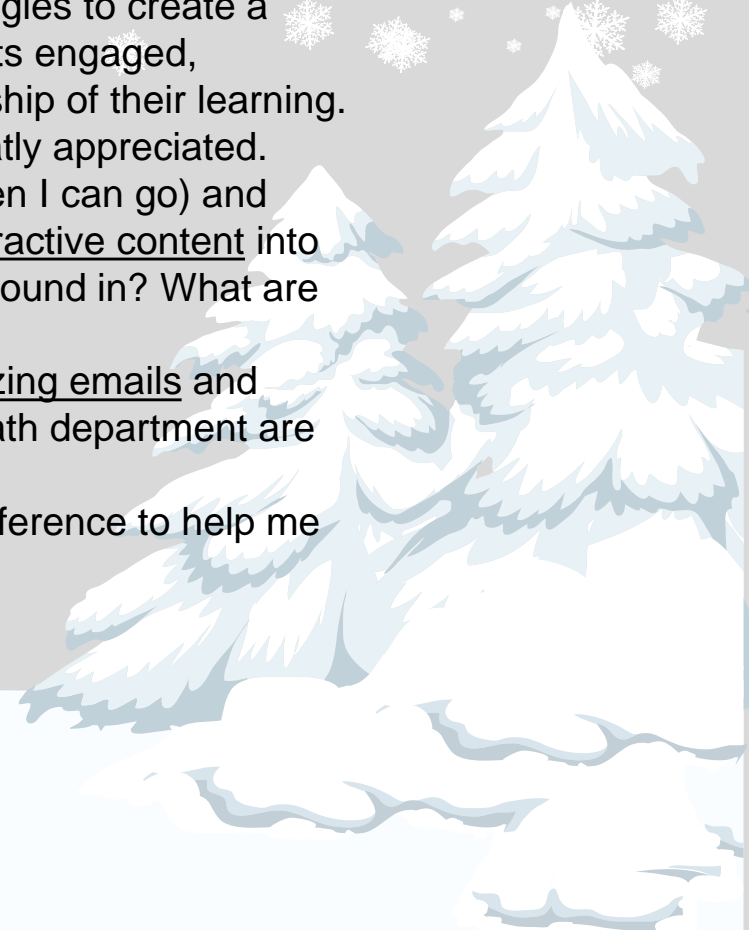
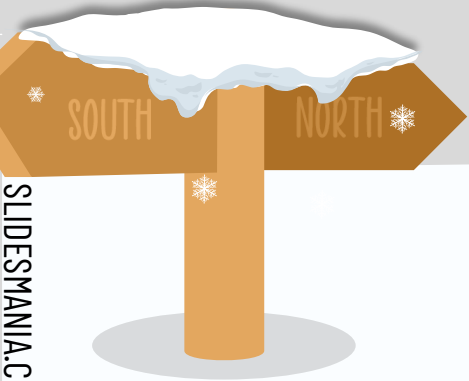
Below are some broad areas of professional development for your consideration. Check those you would like to know more about and add descriptors at the end to help us hone in on your needs.


16 responses



# MEVA PD Survey Results

- More communication from HR...perhaps a monthly newsletter featuring reminders of what's available to us, tips, "anything new", and an update on having a place designated to track our accrued time.
- For student engagement what are ways that others help student engagement in their courses.
- Students have little to no engagement this year and I would really like to learn some new tips and tricks to try and help with that... currently mine are not working!!
- Enhance student engagement by developing strategies to create a positive, structured environment that keeps students engaged, minimizes disruptions, and helps them take ownership of their learning. Any advice from leads or colleagues would be greatly appreciated.
- I am enjoying the Brightspace Tips and Tricks (when I can go) and would also like to learn more about integrating interactive content into my class. Is there a course exemplar we can dig around in? What are some of our most updated features? Thank you!
- I'd like to know some of the shortcuts for personalizing emails and homepages. I know some of the teachers in the math department are using these features.
- Is there a list of best practices that I could easily reference to help me with lesson planning.





MEVA Student  
Social/Community Opportunities  
State-wide Resource Database

# We need your help!!

- School Counselors are working on putting together a state-wide resource list for students who want to get involved socially with other students, and in their communities.
- As you know, social opportunities are crucial to mental health, and due to the nature of our virtual setting, opportunities through MEVA are limited. We want to ensure our students/LCs have as much information as possible to assist in getting the students involved in some way in their local areas.
- We felt that our very best information sources are our MEVA faculty! This is a big state with teachers from all over and we would love to know if you are aware of any social opportunities in your area for students in grades 7-12.
- If you are willing to help us, please take a moment to complete this form. Thank you!!!

Form link:

[MEVA Student Social/Community Opportunities-  
State-wide Resource Database](#)



# Other

- Other topics and/or questions?
- Next Process Improvement Meeting on **Monday, January 13<sup>th</sup>, 3:00 pm. MLK Holiday is Monday, January 20<sup>th</sup>. February Break is 14<sup>th</sup> through the 23<sup>rd</sup>.** Please cancel your live class sessions to suit.
- MEVA **virtual** high school graduation on **Friday, June 6<sup>th</sup> at 2:00 pm.** MEVA **virtual** eighth grade recognition ceremony on **Friday, June 13<sup>th</sup> at 11:00 am.**
- Looking ahead, the Last Day of School is **June 13<sup>th</sup>.**
- PI Meeting Materials are posted at:  
<https://www.mainevirtualacademy.org/essaesserlau-elresources/meva-process-improvement-meeting-materials>
- Thank you for all that you do to support your colleagues, your students, and their families.