

DUDLEY-CHARLTON REGIONAL SCHOOL DISTRICT

Meeting of the Dudley-Charlton Regional School Committee

Wednesday, July 10, 2024, at **6:30 PM**

Shepherd Hill Regional High School

68 Dudley-Oxford Road

Dudley, MA 01571

Minutes

I. Call Meeting to Order

The meeting was called to order at 6:35 PM.

In attendance:

Kelly Szela, Chair

Jeanne Costello, Vice-Chair

Cathleen Carmignani (arrived at 7:01 PM)

Maureen Chickering

Nicole Enberg (arrived at 6:59 PM)

Caitlynn Panczyk (arrived at 6:57 PM)

Jaime Dell'Ovo

II. Chair - statement - *The School Committee is being recorded by the District. Is there anyone in attendance this evening who wishes to record the meeting and is using their own recording device?*

III. Approval of Warrants

IV. Request for a Special Education Coordinator - Director Harriman

Heather Harriman requested another SPED Coordinator, she stated there are currently 5 SPED Coordinators but they are in need of an additional coordinator due to the large growing number of special education students.

A motion by J. Dell'Ovo, seconded by J. Costello to approve an additional SPED Coordinator was approved unanimously.

J. Dell'Ovo – Yes

J. Costello – Yes

M. Chickering – Yes

K. Szela – Yes

V. Request for an LPN District Nurse - Steven Lamarche

Steven Lamarche asked that a full-time LPN be hired to help in all school buildings for the start of the upcoming school year. The means to pay for this position would be the medicaid reimbursements.

A motion by J. Dell'Ovo, seconded by M. Chickering to approve an LPN District Nurse was approved unanimously.

J. Dell'Ovo – Yes

J. Costello – Yes

M. Chickering – Yes

K. Szela – Yes

VI. Adjourn

A motion by M. Chickering, seconded by J. Dell'Ovo was made to adjourn the meeting at 7:00 PM and passed unanimously.

K. Szela – Yes

J. Costello – Yes

M. Chickering – Yes

N. Enberg - Yes

C. Panczyk - Yes

J. Dell'Ovo – Yes

VII. School Committee Workshop

A. School Committee Goal Setting

K. Szela wanted to start with last year's School Committee goals. Under the Enhancing Community Outreach & Stakeholder Engagement there was discussion about creating a document for everyone to track where they had been. K. Szela has worked on that and will send it to all School Committee members.

J. Dell'Ovo wanted to discuss new curriculum and staff support, teacher's contracts and budget.

K. Szela's goals included:

- Bringing unity across the board with the School Committee, administration and schools.
- Creating some type of social media to share information and newsletters from every school. S. Lamarche stated that someone would need to check on any policies that might need to be followed.

M. Chickering stated School Committee members should be attending PTO meetings.

J. Costello's goals included:

- Enhanced Community Outreach & Stakeholders Engagement
- More school council participation. She would like to see school committee members take a more active engagement with the Towns and the Boards in the Towns.
- Enhance Educational excellence - students having access to modern equipment and technology.
- District Improvement Plan

C. Panczyk's goals included:

- Adding descriptions for all stipend positions so the responsibilities can be specified. She stated the ERS Report shows how we can be more fiscally responsible.
- Focus PD for Administrative Team. She stated there's a wide variety of experience and we could benefit from some PD together to utilize people we already have to help others.

C. Carmignani's goals included:

- What we can be doing for outreach outside of our school committee. Where are we as a district on the equity committee?
- Having PD for the School Committee to gain more knowledge.
- Would like to have a representative from the board to be with the MA Association of Regional School Committee or at least be part of it.

VIII. Next Meeting Dates School

School Committee Meeting: Wednesday, July 17, 2024, 6:30 PM Video Conference

Budget and Finance Subcommittee: TBD (Joe DeSantis) – Video Conference

Policy Review Subcommittee: TBD (Steven Lamarche) – Video Conference

Curriculum Subcommittee for Teaching and Learning: TBD (Kelly True) – Video Conference

Capital Outlay/Safety Subcommittee: TBD (Joe Caron) – Video Conference

IX. Future Agenda Items: Sale of Bonds (July), Student Handbooks/Staff Resource Handbook Updates (August), Superintendent Goals Update (September), School Councils (November), Special Education Parents' Advisory (SEPAC) (November)

X. Adjourn

A motion by J. Dell'Ovo, seconded by N. Enberg was made to adjourn the meeting at 7:34PM and passed unanimously.

J. Dell'Ovo – Yes

J. Costello – Yes

M. Chickering – Yes

K. Szela – Yes

C. Carmignani - Yes

N. Enberg - Yes

C. Panczyk - Yes

The items listed, which may be discussed at the meeting, are those reasonably anticipated by the chair. Not all items listed may, in-fact be discussed, and other items not listed may also be brought up for discussion to the extent permitted by law. The School Committee may vote on all items listed on this agenda.

"...to advance the knowledge and well-being of our children and our community."

2023-2024 School Committee Goals

Fiscal Responsibility

- *The Dudley-Charlton School Committee will revise its Capital Plan to reflect the needs for Shepherd Hill Regional High School.*
- *The Dudley-Charlton School Committee will continue its commitment to seeking cost-saving opportunities to ensure a sustainable budget for FY25.*
- *The Dudley-Charlton School Committee will seek input on budget priorities from staff, students, and community members and will educate the constituents on all aspects of the budget development process.*
- *The Dudley-Charlton School Committee will commission an operational audit during the 2023-2024 school year.*

Enhance Educational Excellence

- *The Dudley-Charlton School Committee will seek to maintain the integrity of a comprehensive educational experience for all students.*
- *The Dudley-Charlton School Committee will ensure that students have access to modern equipment and technologies.*

Enhance Community Outreach and Stakeholder Engagement

- *The Dudley-Charlton School Committee will increase outreach to our communities by strengthening our working relationships with local boards and expanding our presence at school and community events.*
- *The Dudley-Charlton School Committee will continue to provide opportunities for all stakeholders to be cognizant of the resources available to our students and families within the district, as well as any major initiatives within the District.*

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Shepherd Hill RHS

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Dudley, MA 01571

Agenda

- I. **Call to order**
- II. **Chair – statement – *The School Committee is being recorded by the District. Is there anyone in attendance this evening who wishes to record the meeting and is using their own recoding device.***
- III. **Approval of the Warrants**
- IV. **Request for a Special Education Coordinator – Director Harriman**
- V. **Request for an LPN District Nurse – Steven Lamarche**
- VI. **Adjourn**
- VII. **School Committee Workshop**
 - a. School Committee Goal Setting
- VIII. **Next Meeting Dates**
 - a. **School Committee:** Wednesday, July 17, 2024 – Video Conference
 - b. **Budget and Finance Subcommittee:** TBD (Joe DeSantis) - Video Conference
 - c. **Policy Review Subcommittee:** TBD (Steven Lamarche) - Video Conference
 - d. **Curriculum Subcommittee for Teaching and Learning:** TBD (Kelly True) - Video Conference
 - e. **Capital Outlay/Safety Subcommittee:** TBD (Joe Caron) - Video Conference
- IX. **Future Agenda Items:** Sale of Bonds (July), Student Handbooks/Staff Resource Handbook Updates (August), Superintendent Goals Update (September), School Councils (November), Special Education Parents' Advisory (SEPAC) (November)
- X. **Adjourn**

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The School Committee may vote on all items listed on this agenda