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November 25, 2024

Dear Superintendents and Data Protection Officers,

It has recently been brought to the attention of the New York State Education Department's Privacy Office that the Google Education Workspace for Education Team is notifying educational agencies (a copy of the notification is below) that they have until March 2025 to obtain parental consent for the use of certain additional Google services for students under 18. These additional services include Google Maps, YouTube, Google Earth and Google Search. New York educational agencies, however, must also comply with Education Law Section 2-d. Therefore, although consent may provide compliance with the Family Educational Rights Privacy Act (FERPA), these apps still cannot be used in New York schools unless they are the subject of a data protection agreement consistent with Education Law Section 2-d. In other words, this notice from Google should not be interpreted to mean that, if an educational agency obtains parental consent, it may utilize the Google services described herein.

[Core Services](#) for Google Workspace are the services typically used by your students and staff. These services are covered under the Regional Information Center (RIC) Master Service Agreement (MSA)/Data Protection Agreement (DPA). These services do not require parental consent for use by users under the age of 18. Whether or not you receive parental consent for *additional* Google Workspace services, they **cannot** be used until they are covered by an MSA/DPA.

Dear Edu Administrator,

**Educational institutions are now required to annually review and re-confirm access to Google Additional Services for users under 18.** Starting today and rolling out over the next couple of weeks, you will be prompted in [Admin Console](#) to review additional Google services that are turned on in your institutions and re-confirm access to these services for users under 18.

As a reminder, the [Google Workspace for Education Terms](#) require that institutions obtain parental consent before users under 18 can access any Additional Google Service.

**What this means for your institution**

You will have until **March 2025** to complete this re-confirmation for additional Google services for users under 18. **After March 2025, for any additional Google service that you have not re-confirmed access, users designated as under 18 can no longer use that service with their Google Workspace for Education account.** Admins can re-confirm access to Additional Services after the deadline to restore access to any users designated as under 18.

## What you need to do

### To review and re-confirm access to Google Additional Services

1. In the *Admin console*, go to *Menu > Apps > Additional Google services*.
  - a. *Note: Admins will also see an in product notification on the Admin Console Homepage and can select "Review Consent" to also get started*
2. Review the Additional services that require confirmation. At the top of the table of services, there is a notification of how many services you will be required to re-confirm access.
3. Confirm consent for an additional service by selecting *Confirm consent* under *Actions*.

Note: Admins can review and re-confirm consent at the organizational and group level, if service 'on' status was not inherited.

### We're here to help

- Review the [Manage access to additional services for users designated as under 18](#) documentation to guide you with reviewing and re-confirming Additional Services, which also includes step by step instructional video.
- Review the [Communicating with Parents and Guardians about Google Workspace for Education](#) guide to learn more about students' use of Google services accessed with Google Workspace for Education accounts, and help obtain parental consent where required.
- Your institution may have a variety of ways in which you manage the collection and tracking of parental consent, including paper consent forms and/or digital consent. In case it is helpful, Google provides a [template](#) that schools can use to gather required parental consent for additional services and for users under 18.

Thanks for choosing Google Workspace for Education.

### - The Google Workspace for Education Team

Please email the Privacy Office ([privacy@nysed.gov](mailto:privacy@nysed.gov)) if you have any additional questions or concerns regarding the use of products not covered by an MSA/DPA. And please contact your local RIC if you have additional questions about the services covered under your Google Education Workspace services agreement.

Sincerely,



Louise DeCandia  
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