



GOVERNING COUNCIL

Regular Meeting of the Albuquerque Aviation Academy Governing Council on
Friday, December 20, 2024

via Zoom.us & In person at 6441 Ventana Road NW

BOARD MEMBERS PRESENT

Jody Meyer, Mike Romo, Alex Carothers, Roland Dewing, Laura Kohr, Farrah Nickerson and Larry
Kennedy

BOARD MEMBERS ABSENT

none

ALSO IN ATTENDANCE

Bridget Barrett, Amanda Catanzaro, Lauren Chavez, Kelly Callahan and Sean Fry

PUBLIC

none

These minutes were approved on _____

By a vote of ___ yes ___ no ___ absent ___ abstained

_____ President

_____ Secretary

I. Call to Order

Larry Kennedy called to order the Regular Meeting of the Governing Council for the Albuquerque Aviation Academy for December 20, 2024 at 2:01 PM on Zoom.us and in person.

A. Roll Call

Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Alex Carothers, Roland Dewing, Laura Kohr, Farrah Nickerson (via Zoom) and Larry Kennedy.

B. Adoption of the Agenda*

Larry Kennedy asked for a motion to approve the agenda moving the Finance Report above Ongoing Business Matters. Roland Dewing made a motion to approve the agenda moving the Finance Report above Ongoing Business Matters. Alex Carothers seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Alex Carothers, Roland Dewing, Laura Kohr, Farrah Nickerson (via Zoom) and Larry Kennedy; all voted yes. The motion carried unanimously.

C. Review/Approval of Minutes from November 15, 2024 Regular Meeting*

Larry Kennedy asked for a motion to approve the minutes from the November 15, 2024 Regular Meeting. Mike Romo made a motion to approve the minutes. Laura Kohr seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Alex Carothers, Roland Dewing, Laura Kohr, Farrah Nickerson (via Zoom) and Larry Kennedy; all voted yes. The motion carried unanimously.

II. Public Comment

Larry Kennedy asked Bridget Barrett and Amanda Catanzaro if there was any public comment. There were no public comments.

III. Finance Report

A. Business Office Operations Update

Sean Fry presented that the Finance Committee met prior to the Governing Council meeting and reviewed all the financial documents in detail. 23.41% of operational has been spent to date.

There are a couple of negative functions in operational but nothing to worry about. The school missed the 40 day projected count but we are expecting final unit value to increase so that should offset some of the loss from count.

B. Voucher Approvals for November 2024*

Sean Fry presented the November Vouchers. Larry Kennedy asked for a motion to approve. Mike Romo made the motion. Farrah Nickerson seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Alex Carothers, Roland Dewing, Laura Kohr, Farrah Nickerson (via Zoom) and Larry Kennedy; all voted yes. The motion carried unanimously.

C. Bank Reconciliation for November 2024*

Sean Fry presented the November Bank Reconciliation. Larry Kennedy asked for a motion to approve. Mike Romo made the motion. Alex Carothers seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Alex Carothers, Roland Dewing, Laura Kohr, Farrah Nickerson (via Zoom) and Larry Kennedy; all voted yes. The motion carried unanimously.

D. Budget Adjustment Requests*

Sean Fry presented BAR 2425-24101-0012-I, an increase BAR from final allocation adjustment in the amount of \$8976.00 that will be used to cover EA salary and benefits. Sean Fry presented BAR 2425-31200-0014-IB, and initial budget for lease assistance. Came in higher than expected at \$248,350.00 and will cover part of the lease payments.

Alex Carothers asked if there are any concerns about lease assistance going away in the future. Sean Fry stated not a worry at this point in time.

Larry Kennedy asked for a motion to approve BAR 2425-24101-0012-I and BAR 2425-31200-0014-IB. Alex Carothers made the motion. Mike Romo seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Alex Carothers, Roland Dewing, Laura Kohr, Farrah Nickerson (via Zoom) and Larry Kennedy; all voted yes. The motion carried unanimously.

IV. Ongoing Business Matters

A. Aviation Program Update

Dr. Lauren Chavez presented that they have not flown any hours since the last report. Dynon hardware has been returned and software updates have been completed, now awaiting installation. The plane is 7 hours from the 50-hour check-up. Discussion about FOA and ITA and having pre-requisites for the aviation program.

An instrument/commercial course will be offered starting next semester. The balloon class is going well and will continue next semester.

The plane for static display is progressing well and the team is planning on installation soon. It is an experimental aircraft that is being donated to the school.

Update on the purchase of a used plane. Mechanic is planning on traveling after the holiday to check out one of the planes we are interested in.

Dr. Chavez reviewed expenses.

Larry Kennedy asked about the status of the aviation committee. The aviation committee is meeting following this Governing Council meeting.

V. Administrative Update

A. Student Achievement Update

Bridget Barrett presented that we are down one more student but had three tours for potential students this week. With the semester, we anticipate transition with some students leaving and others coming in after the new year.

Ms. Barrett reviewed the Academics by Enrollment using only the relative semester one grades. 20% F, 18% D, 26% C, 28% B, and 8% A for course enrollments, just using Edgenuity data. There are 1348 enrollments or classes that students took this semester.

Ms. Barrett met her walk-through goal for the month. Discussion about testing in Edgenuity. Students are jumping over the tests when at home and then have tons of tests to take at the end of the semester. To reduce this, the current plan is to schedule unit tests for next semester. More discussions around this to come.

VI. New Business Matters

A. Charter School Report Card Adoption*

Amanda Catanzaro shared the “report cards” that were pulled from PED via NM Vistas website, which is available to the public. PED requires that the Governing Council adopt these report cards and then they will be published on our website and will be published this school year in a newspaper of general circulation in Bernalillo County.

Larry Kennedy asked for a motion to approve the adoption of the Charter School Report Card. Mike Romo made the motion. Alex Carothers seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody

Meyer, Mike Romo, Alex Carothers, Roland Dewing, Laura Kohr, Farrah Nickerson (via Zoom) and Larry Kennedy; all voted yes. The motion carried unanimously.

VII. Governing Council Development

A. Discussion with Kelly Callahan

Kelly Callahan stated that she is finalizing the PDP report for January meeting and will present next month.

The Governing Council has already met the five hours of required training for this year. Kelly Callahan is identifying and validating what is witnessed during the meetings and will provide the final report for CSD when finalized.

If there are any special trainings or topics any of the Governing Council members would like to discuss, please let Kelly know.

The question was presented about voting for adjournment at the end of a meeting. Kelly Callahan said it is not required but also not bas practice. Larry Kennedy shared that is was an individual choice and he would like to continue. Request was made that the time be included.

VIII. Announcements

Next regular Governing Council meeting is scheduled for January 17, 2025.

IX. Adjournment*

Larry Kennedy called for a motion to adjourn. Mike Romo made a motion to adjourn. Laura Kohr seconded the motion. Larry Kennedy asked Amanda Catanzaro to call roll. Amanda Catanzaro called Jody Meyer, Mike Romo, Alex Carothers, Roland Dewing, Laura Kohr, Farrah Nickerson (via Zoom) and Larry Kennedy; all voted yes. The motion carried unanimously.

The Regular Meeting of the Governing Council for the Albuquerque Aviation Academy adjourned on December 20, 2024 at 2:44 p.m.