

AMITY REGIONAL SCHOOL DISTRICT NO. 5 BOARD OF EDUCATION
MARCH 14, 2022 REGULAR MEETING MINUTES
6:30 P.M., 25 NEWTON ROAD, WOODBRIDGE, CT

BOARD MEMBERS PRESENT

John Belfonti, Christopher Browe, Shannan Carlson, Paul Davis, Carla Eichler, Sean Hartshorn, Andrea Hubbard, Christina Levere-D'Addio, Dr. Carol Oladele, Donna Schuster, Dr. K. Sudhir, Dr. Jennifer Turner, Patrick Reed (arrived 6:36 p.m.)

BOARD MEMBERS ABSENT

None

STUDENT REPRESENTATIVES PRESENT

Alison Bowler

STAFF MEMBERS PRESENT

Dr. Jennifer Byars, Theresa Lumas, Frank Barretta, Thomas Brant, Kathy Burke, Shaun DeRosa, Brian Dower, Kathleen Kovalik, Jill LaPlante, Anna Mahon, Stephen Martoni, Dr. Jason Tracy

1. CALL TO ORDER

Chairperson Belfonti called the meeting to order at 6:31 p.m.

2. PLEDGE OF ALLEGIANCE

Recited by those present

3. APPROVAL OF MINUTES

- a. Board of Education Regular Meeting - February 14, 2022

MOTION by Carla Eichler, SECOND by Sean Hartshorn, to approve minutes as submitted

VOTES IN FAVOR, 12 (unanimous)

MOTION CARRIED

- b. Board of Education Special Meeting - February 23, 2022

MOTION by Paul Davis, SECOND by Sean Hartshorn, to approve minutes as submitted

VOTES IN FAVOR, 12 (unanimous)

MOTION CARRIED

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- c. Board of Education Special Meeting - March 7, 2022

*MOTION by Andrea Hubbard, SECOND by Donna Schuster, to approve minutes as submitted
VOTES IN FAVOR, 9 (Belfonti, Browe, Carlson, Davis, Hartshorn, Hubbard, Levere-D'Addio,
Schuster, Turner)
ABSTAINED, 3 (Eichler, Oladele, Sudhir)
MOTION CARRIED*

4. STUDENT REPORT

- a. Monthly Report

5. RECOGNITION OF NATIONAL MERIT SCHOLARSHIP FINALISTS

Presented by Anna Mahon

6. PUBLIC COMMENT

Resident spoke about budget.

7. PRESENTATION AND POSSIBLE ACTION ON SUPERINTENDENT'S PROPOSED 2022-2023 BUDGET

Presented by Kathy Burke, Dr. Tracy, Anna Mahon, Frank Barretta, Jill LaPlante, and Dr. Byars

*MOTION by Dr. Turner, SECOND by Shannan Carlson, to approve the budget for the fiscal year
2022-2023 at a 3.99% increase
VOTES IN FAVOR, 12 (Belfonti, Browe, Carlson, Davis, Eichler, Hubbard, Levere-D'Addio, Oladele,
Reed, Schuster, Sudhir, Turner)
OPPOSED, 1 (Hartshorn)
MOTION CARRIED*

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MOTION by Carla Eichler, SECOND by Christopher Browe, to authorize Amity Regional School District No. 5 to prepare an Explanatory Text for the Budget Referendum Question: BE IT RESOLVED, that the Secretary of the Board of Education of Amity Regional School District No. 5 is authorized to prepare, print, and distribute a concise explanatory text of the budget referendum question which, by vote of the member towns, which text shall not advocate either the approval or disapproval of the question and shall otherwise be prepared in accordance with Connecticut General Statutes Section 9-369b.

VOTES IN FAVOR, 13 (unanimous)

MOTION CARRIED

Chairperson Belfonti called meeting recess at 9:00 p.m.

Meeting resumed at 9:08 p.m.

8. SUPERINTENDENT'S REPORT

- a. Personnel Report
- b. Superintendent Report

9. CORRESPONDENCE

Summarized by Carla Eichler

10. CHAIRMAN'S REPORT

- a. Committee Reports
 - 1. ACES
 - 2. Ad Hoc School Safety

Chairperson Belfonti requested that the Ad Hoc School Safety Committee (committee of the whole) be dissolved and no longer listed on meeting agendas.

- 3. CABE

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4. Curriculum
5. District Health and Safety
6. District Technology
 - a. Monthly Report
7. Facilities
 - a. Monthly Report
8. Finance
 - a. Presentation and Discussion of Fourth Quarter 2021 Executive Summary Review of Amity Pension Fund, Sick and Severance Account, and OPEB Trust
 - b. Discussion and Possible Action on Award of Contracts over \$35,000
 1. Workers' Compensation
 2. Liability, Auto, and Property

MOTION by Shannan Carlson, SECOND by Andrea Hubbard, to award a 3-year contract to CIRMA for workers' compensation and liability, auto and property insurances with rate limits proposed in the Budget Stabilization Program for LAP at 0% year 1, maximum 3% in both years 2 and 3 and a 5% reduction in year 1 for workers' compensation plus exposures

VOTES IN FAVOR, 13 (unanimous)

MOTION CARRIED

- c. Discussion of Monthly Financial Statements
- d. Director of Finance and Administration Approved Transfers Under \$3,000
- e. Other

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9. Policy

a. First Read

1. Policy 4217.4 Dismissal/Suspension
2. Policy 4222.1 Title 1 Paraprofessionals
3. Policy 4250 Leaves and Vacations (recommendation to remove)

b. Second Read

1. Policy 9132 Committees
2. Policy 4151.1 Personal Illness (recommendation to remove)
3. Policy 4160/4260 Chronic Communicable Disease (recommendation to remove)

MOTION by Christopher Browe, SECOND by Shannan Carlson, to:

- *Approve Policy 9132 Committees*
- *Remove Policy 4151.1 Personal Illness*
- *Remove Policy 4160/4260 Chronic Communicable Disease*

VOTES IN FAVOR, 13 (unanimous)

MOTION CARRIED

10. Personnel

11. NEW BUSINESS

Communications Committee

12. ITEMS FOR THE NEXT AGENDA – Due to Chairperson by March 25, 2022

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13. ADJOURNMENT

*MOTION by Christopher Browe, SECOND by Sean Hartshorn, to adjourn meeting
VOTES IN FAVOR, 13 (unanimous)
MOTION CARRIED*

Meeting adjourned at 9:30 p.m.

Respectfully submitted,
Pamela Pero
Pamela Pero, Recording Secretary

ARHS Scheduling Presentation

March, 2022



Philosophy of scheduling ARHS

- Provide a true comprehensive high school experience for all students, regardless of academic level
- Provide opportunities for students to explore and develop interests; try new things
- Allow for professional faculty to propose new courses and programs, based on student interest, post-secondary capacity, and community expectations



Graduation Requirements

Graduation Requirements– Class of 2023 and beyond

Humanities Credits

9 Credits Total

English	4 Credits (4 Years)
Social Studies (including civics)	3 Credits (3 Years)
Arts	.5 Credit (1 semester)
Arts, Social Studies, or English Electives	1.5 Credits

Science, Technology, Engineering and Math9 Credits Total

Mathematics	4 Credits (4 Years)
Science	3.5 Credits (3 Years)
Career and Technology	.5 Credit (1 semester)
Math, Science, or CTE Electives	1 Credit

World Language	2 Credits (2 Years)
Physical Education and Wellness	1.5 Credits
Health and Safety	1 Credit (including 9th grade health class)
Electives	1.5 Credits
Mastery-Based Diploma Assessment	1 Credit
TOTAL	25 Credits

In addition to the above requirements, students are required to carry a minimum of 6 full credits per semester to maintain full-time student status and matriculate toward earning a high school diploma.

Rules about scheduling

Need to provide appropriate classes for students to matriculate through requirements on time

Need to create teacher assignments that are within the parameters set forth by the AEA Contract (class size limits, total student limits, daily schedule, etc)

Sections are created based on initial student requests; changes after the master schedule is built could create massive change to teaching assignments or FTEs

Public high school subject areas/courses require certification within specific content areas

Complexity of ARHS Schedule

(Things to consider when building a master schedule)

- Systematic Constraints
 - Requests based on Student Interest
 - AEA Contract – Class size, Combo/Contracted classes, preps, daily schedule-5443
 - Singleton Offerings – AP, certifications, student need
 - Rooms/Facilities Usage – VPA, CTE, Science, Teachers > # rooms
- Programmed Constraints
 - Special Circumstances Constraints
 - Teacher Total Student Load
 - Cotaught Classes - Humanities, Food Science, Arts & Metal
 - Science Lab Dovetails specific to content area and PE
 - Room Size Limitations
 - Services – Study Skills, Reading, ELL
 - Sections with availability – Level Changes, New Registrations

Why is There Discrepancy with Class Size?



Combo/Contract Classes

Social Studies, Science, World Language



Rooms/Facilities Constraints

Usage- Science, CTE, VPA
Availability vs teacher availability
Capacity



Need For Seat Availability

Registrations
Level changes



Student Interest

Why does total enrollment decline not result in direct FTE reduction?

- There are 9 different departments, multiple different programs, and over 200 different courses at ARHS
- Student needs vary individually and from year to year
- Enrollment is fluid
- Master schedule is predicated on student requests from February of the prior year

PORTRAIT OF THE GRADUATE

The BOWA Portrait of the Graduate illustrates a self-aware citizen who, through a determined course of scholastic experiences, displays the following characteristics...



Schedule and Portrait of the Graduate

- The BOWA POG reflects characteristics and dispositions for our graduates
- The comprehensive high school schedule must reflect the ultimate goal of offering meaningful and authentic opportunities for all children to develop these skills and be prepared for life after compulsory education



Middle School Scheduling

Philosophy of Middle School

- Children between the ages of 10 and 14 are unique in intellectual, social, emotional, and physical growth
- Middle school is designed to meet the needs of a child as well as an adolescent during rapid developmental changes
- Environment supports the transition from the elementary to high school.

Middle School Teams

- The middle school team is the foundation for a strong learning community
- Students feel safe, respected, and supported, and are encouraged to take intellectual risks
- The structure supports collaboration across disciplines and shared responsibility for student growth, advocacy, and overall student achievement

Teaming In Action

- Middle School Team Structure
 - 5 Content teachers (one for each discipline)
 - Daily team collaboration Teams
- Data driven view of the whole child
 - Teams are balanced on many demographics (town, special needs, level, etc.)
- Coordination of Services
 - Teaming allows for SRBI and Data Team discussions with student focus
 - Parent meetings
- Team days (interdisciplinary activities)

Looking at the Data

- **Contractual Constraints**

- Comprehensive levels are capped at 22; Advanced at 28 per section
- Example: Given the Comprehensive cap of 22 consider 46 students who need comprehensive on a given team. This requires 3 sections on a team. The average will be 15.3 if we distribute evenly.

- **Service Constraints & Staff**

- Students with special needs or reading services only fit into specific sections, changing the class section sizes (3 SPED teachers and 4 teams).
- Clustering students with services on one team will recreate a core level.
- This creates a domino effect and lowers sizes in some classes and increases others.

Looking at the Data Continued

- **Current Model of Electives and Class Size**

- Offering many different electives with few teachers places teacher over contractual preps and limits elective offerings overall.

- **Students With Mixed Levels**

- Some Advanced and Some Comprehensive
- Causes jams in some classes, and lower numbers in others

Amity Regional School District No. 5 2022-2023 Proposed Budget

Wendy Carrafiello
Amity High School

Julian Stevens
Amity High School

Eveleen Jhang
LINK CREW

Andrew Gilbride

Ryan Hatrick

Nayana Wright

Justin Roche

Jacob Levy

Wil Gambardella

Elizabeth Bowler

March 14, 2022

Superintendent's Budget Proposal
Amity Board of Education Presentation
Jennifer P. Byars, Ed.D., Superintendent



Class Size – Contractual Limitations

High School

- Honors – 28 students
- Level 1 – 28 students
- Level 2/E – 28 students
- Level 3 – 20 students
- Level 2/3 combined – 22 students
- If no Level 3, Level 2 only – 22 students

Middle School

- Advanced – 28 students
- Comprehensive – 22 students



Middle School English

	18-19		19-20		20-21		21-22	
	AMSB	AMSO	AMSB	AMSO	AMSB	AMSO	AMSB	AMSO
English 7 Advanced	17.25	17.50	20.00	19.50			19.25	16.75
English 7 Comp	14.33	18.00	15.67	16.17	18.50	15.90	15.33	18.67
English 8 Advanced	18.75	20.00	18.50	18.75			21.25	19.00
English 8 Comp	11.00	13.33	13.57	19.00	15.50	15.60	16.83	15.50



Middle School Math

	18-19		19-20		20-21		21-22	
	AMSB	AMSO	AMSB	AMSO	AMSB	AMSO	AMSB	AMSO
Grade 7 Math	15.17	17.33	15.67	17.00	17.43	16.83	16.33	16.17
Grade 7 Pre-Algebra	16.00	17.50	19.00	18.00	15.00	12.75	16.00	16.25
Grade 8 Algebra I	14.75	14.25	20.67	19.33	18.00	15.50	13.75	15.00
Grade 8 Geometry	5.00			4.00	3.00	1.00	4.00	5.00
Grade 8 Math	13.00	17.00	17.83	20.50	14.17	16.17	21.00	18.50



Middle School Science & Social Studies

	18-19		19-20		20-21		21-22	
	AMSB	AMSO	AMSB	AMSO	AMSB	AMSO	AMSB	AMSO
Science 7 Advanced	16.50	18.50	19.75	18.50			18.00	19.00
Science 7 Comp	16.00	18.00	16.00	17.17	18.60	16.50	16.33	17.67
Science 8 Advanced	18.50	16.25	17.75	17.75			19.75	15.75
Science 8 Comp	12.33	15.83	14.29	19.50	15.80	15.60	17.83	18.17
Soc. Stud 7 Advanced	17.25	17.00	20.50	19.50			19.00	17.75
Soc. Stud 7 Comp	15.50	18.67	13.29	16.17	18.50	16.30	15.67	18.50
Soc. Stud 8 Advanced	19.50	20.25	19.25	18.00			22.75	19.00
Soc. Stud 8 Comp	11.67	13.00	13.57	19.17	15.80	15.60	15.83	16.00



Health & PE

	18-19			19-20			20-21			21-22		
	AMSB	AMSO	ARHS	AMSB	AMSO	ARHS	AMSB	AMSO	ARHS	AMSB	AMSO	ARHS
Phys. Ed. 7	20.13	20.22		21.88	17.50		20.56	20.75		21.38	23.38	
Phys Ed 8	16.33	20.50		15.36	21.33		19.63	19.75		20.67	21.50	
Phys Ed 9			23.81			23.29			25.79			23.36
Health 9			24.06			23.86			24.67			25.23



High School English

	18-19	19-20	20-21	21-22
English I L1	22.38	17.00	20.29	21.29
English I L2	17.67	17.38	18.40	20.57
English I L3	12.33	15.50	14.50	13.00
English II LH	21.00	20.33	21.67	19.67
English II L1	22.60	26.80	24.75	26.00
English II L2	24.50	24.83	21.50	22.86
English II L3	14.50	16.00	12.50	12.00
English III L1	22.67	17.71	19.50	16.29
English III L2	19.83	25.20	23.40	17.83
English III L3	14.50	13.00	14.00	7.50
AP Literature	20.75	21.25	26.67	19.25



High School Math

	18-19	19-20	20-21	21-22
Algebra I L1	21.33	21.67	17.40	17.67
Algebra I L2	21.83	19.40	23.20	17.17
Algebra I L3	17.50	16.00	13.00	20.50
Geometry L1	25.67	23.67	26.00	23.00
Geometry L2	24.67	20.43	20.67	20.13
Geometry L3	12.00	17.33	13.00	12.67
Algebra II LH	22.00	15.33	26.00	20.50
Algebra II L1	25.50	24.00	25.25	24.75
Algebra II L2	22.33	23.67	24.50	23.40
Algebra II L3	13.00	14.33	15.67	10.67



High School Science

	18-19	19-20	20-21	21-22
Biology I L1	22.00	22.86	20.86	21.86
Biology I L2	18.78	15.22	16.55	14.20
Biology I L3	6.80	3.56	3.00	3.44
Chemistry I LH	21.33	23.33	22.00	19.00
Chemistry I L1	22.17	21.80	18.40	20.20
Chemistry I L2	15.81	14.82	14.56	15.20
Chemistry I L3	4.81	3.70	3.75	2.60
AP Biology LH	20.50	21.50	23.00	17.33
AP Chemistry LH	14.00	13.00	12.00	7.00



High School Social Studies

	18-19	19-20	20-21	21-22
World History L1	20.33	22.43	22.29	22.14
World History L2	11.00	12.36	14.33	13.40
World History L3	3.62	3.56	2.90	2.60
Modern American History L1	24.00	20.00	20.80	17.00
Modern American History L2	12.55	11.73	12.60	13.09
Modern American History L3	3.44	3.91	2.67	3.44



2022-2023 Town Allocations

January 13, 2022

	<u>2021-2022</u>	<u>2022-2023</u>	<u>\$ Variance</u>	<u>% Variance</u>
Bethany	\$8,983,608	\$9,070,462	\$86,854	0.97%
Orange	\$25,236,005	\$26,817,922	\$1,581,917	6.27%
Woodbridge	\$16,275,624	\$17,354,527	\$1,078,903	6.63%
Other Revenue	\$1,202,970	\$1,000,197	(\$202,773)	(16.85%)
Total	\$51,698,207	\$54,243,108	\$2,544,901	4.92%



Proposed Adjustments – Non-Instructional

Item	Cost
Bitdefender (Endpoint Protection Software) 3-year renewal	-\$ 15,710
Textbooks (World Language and Social Studies); use 2021-2022 Transfer	-\$ 33,500
Private In Transportation	-\$ 20,000
New Position (Assistant Superintendent)	+\$15,388
Summer Work Days MS Counselors	-\$ 3,936
General Liability Insurance	-\$ 3,287
TOTAL	-\$ 61,045



Still in Proposed Budget

- 1.0 Special Education Teacher for Spartan Prep (9-12)
- 1.0 Mental Health Clinician for Spartan Prep (9-12)
- 0.2 Pupil Services Administrative Assistant
- 1.0 Information Security/Support Technician
- 1.0 School Security Officer – High School
- 0.5 Diversity, Equity, & Inclusion Instructional Coach (1.0 new position; partially grant funded)
- 2.0 Middle School Life Arts Digital Media Teachers (1 per school)



Cybersecurity Options

IN-DISTRICT STAFF PROPOSAL

- Add 1.0 technician to existing IT staff
- Approximately 30-40 hours per week; 5 days per week; 12-month position
- Assigned other tasks as needed
- Would have to train technician and build our own logging server
- Proposed budget cost - \$51,156 salary+\$20,000 benefits

OUTSIDE CONSULTANT

- Virtual Information Security Office (vISO): Customized monthly cyber security consulting; 25 hours/month; \$106,500 per year
- Security Operations Center Analyst: 15 hours/week for patching/threat log reviews; \$198,000
- Custom Centralized Logging Platform: (initial cost \$8,500 + annual cost (\$30,250))



Staffing Changes Proposed & Historical

Category	2018-2019	2019-2020	2020-2021	2021-2022	2022-2023 proposed	Category total
Regular Ed Staff	0.1			-1.0	3.0	2.1
Special Ed Staff	1.0	2.9	1.0	1.0	2.0	7.9
Non-Instructional Staff		3.8	1.0	-1.0	2.2	6.0
Yearly Total	1.1	6.7	2.0	-1.0	7.2	16.0



Special Education Staff Changes

<u>In-District Program</u>	<u>Operational Cost</u>	<u>OOD Tuition & Transportation Cost</u>
7-12 SAILS	\$281,915	\$779,800
Amity Transition Academy	\$271,274	\$551,000
Spartan Prep (Grades 7-8)	\$133,436	\$494,256
Spartan Prep (Grades 9-12)	\$188,371	\$463,295
TOTAL	\$874,996	\$2,288,351
COST SAVINGS	\$1,413,355	



Current CASBO Data

- Average DRG B School District Budget Request Increases – 4.87%
- DRG B Approved BOE Budgets (3) - Average – 4.42%
- Average All School District Budget Increases – 3.54%
- All Approved BOE Budgets (15) - Average – 2.74%

On February 28, 2022, Amity Finance Committee approved 4-2 a recommendation for a budget increase of 3.99%.



Additional Proposed Adjustments – Non-Instructional

Item	Cost
District OPEB Contribution	-\$ 100,000
Medical Reserve Reduction (bringing reserve from 22% to 20.8%)	-\$ 321,000
TOTAL	-\$ 421,000



2022-2023 Town Allocations (Proposed March 14, 2022)

	January 13, 2022 Request		February 28, 2022 Request		March 14, 2022 Request	
	\$ Variance	% Variance	\$ Variance	% Variance	\$ Variance	% Variance
Bethany	\$86,854	0.97%	\$76,453	0.85%	\$4,731	0.05%
Orange	\$1,581,917	6.27%	\$1,551,164	6.15%	\$1,339,111	5.31%
Woodbridge	\$1,078,903	6.63%	\$1,059,002	6.51%	\$921,777	5.66%
Other Revenue	(\$202,773)	(16.85%)	(\$202,773)	(16.85%)	(\$202,773)	(16.85%)
Total	\$2,544,901	4.92%	\$2,483,846	4.80%	\$2,062,846	3.99%



Thank you
for
supporting
your Amity
Students

