

Enrollment Application for Transferring INTO Franklin County Public Schools

Office of Student Assignment 53 West River Road Louisburg, North Carolina 27549
919-496-2600 phone 919-496-2104 fax



INSTRUCTIONS *This form must be completed in black or blue ink.*

Any application from a parent or legal guardian living outside Franklin County requesting their son/daughter to attend a Franklin County Public School as a tuition student shall be acted upon by the Board contingent upon the availability of accommodations and facilities, without regard to sex, race, color, or national origin. **Students under suspension or expulsion are not eligible for transfer.** A request to attend Franklin County Public Schools from outside the district must be **RENEWED EACH SCHOOL YEAR.** Request for transfer must be received by **March 31, 2024.**

School Year Requested _____ Student's Grade Level for School Year Requested _____

Student's Name _____

Does this student receive the following: Special Education Services? Yes No 504 Services? Yes No

Parent/Legal Guardian _____ Phone Number _____

Home Address – *Physical Address of Parent/Legal Guardian _____ E-Mail Address _____

*Does the student reside at this address? Yes No

Mailing Address (If different from physical address) _____

Street _____

P. O. Box/Other _____

City, Zip _____

City, Zip _____

It is hereby requested that this student be reassigned

First Request **or** Renewal Request

FROM _____
(districted school)

School, _____ County
(county, if other than Franklin)

TO _____
(requested school)

School, _____ County
(county, if other than Franklin)

Reason for the Request _____

TRANSPORTATION MUST BE PROVIDED BY PARENTS.

TUITION PAYMENTS MUST MEET DEADLINES, Payment Deadlines: Beginning of each semester Students must maintain Franklin Co. School's acceptable standing in academics, attendance and discipline or may be transferred to the assigned school, based on the student's verified/approved physical address. **An Athletic Waiver from current county must be submitted to play sports.**

Print Name _____ Signature _____ Date _____
(Custodial Parent/Legal Guardian) (Custodial Parent/Legal Guardian)

To be completed by the Superintendent of the district (or designee) in which the student resides. For new students requesting transfer into Franklin County Schools from another district. A yearly tuition fee (assessed each year in June, currently for 24-25 @ \$2,748.00). (can expect a small increase each yr) must be paid by the parents on or before the first day of enrollment in Franklin County Schools. The tuition can be paid at the Central Office, located at 53 West River Rd. Louisburg, NC 27549.

TO SUPERINTENDENT, BOARD OR DESIGNEE OF RELEASING COUNTY: Please return this form to the parent so that it may be submitted to the Franklin County Board of Education.

The _____ Board of Education approves the release of _____ to the Franklin County Board of Education for the _____ school year.

FOR OFFICE USE ONLY

Franklin County Public Schools Administrative Action

Approved Yes No (pending full payment of first semester tuition prior to child's first day of school)

The above-named student has been accepted for assignment to: _____

Signature _____ Date _____