



EDEN PRAIRIE SCHOOLS

Inspiring each student every day

SCHOOL BOARD Annual Organizational Meeting

Monday, January 6, 2025

6:00 PM

MEETING AGENDA

*The mission of Eden Prairie Schools is to inspire each student to learn continuously so they are empowered
To reach personal fulfillment and contribute purposefully to our ever-changing world.*

1. Convene - 6:00 PM

Call to order, School Board Roll Call:

Steve Bartz, Ann Bradsher, Aaron Casper, Abby Libsack, Kim Ross, Jody Ward-Rannow

Not Present: Board Member Debjyoti "DD" Dwivedy

2. Pledge of Allegiance

3. Oath of Office

I swear/affirm that I will support the Constitution of the United States and of this State, and that I will discharge faithfully the duties of the office of School Board Member of Independent School District No. 272 to the best of my judgment and ability.

4. Agenda Review and Approval (Action)

Approval of the Agenda for the Monday, January 6, 2025, Organizational Meeting of the School Board of Independent School District 272, Eden Prairie Schools.

Motion _____ Seconded _____

5. Announcement - Superintendent Annual Review

6. Election of Officers - 6:05 PM (Action)

A. Election of School Board Chair

B. Election of School Board Vice Chair

C. Election of School Board Clerk

D. Election of School Board Treasurer

7. School Board Member Interim Vacancy Discussion

8. Required Board Action - Annual Organizational Meeting - 6:15 PM (Action)

A. Approval of 2025 School Board Compensation

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Motion _____ Seconded _____

B. Approval of School Board Meeting Calendar

4

1) School Board Meeting dates from January through June 2025

Motion _____ Seconded _____

2) School Board Meeting dates after July 1, 2025 to be determined at a future meeting

Motion _____ Seconded _____

C. Appointment of Intermediate District 287 Representative

Motion _____ Seconded _____

9. Superintendent Consent Agenda - 6:25 PM (Action)

5

Management items the School Board would not act upon in Policy Governance, but require School Board approval from outside entities.

Motion _____ Seconded _____

A. Annual District Organizational Items

- 1) Designate District Newspaper
- 2) Designate District Depository/Financial Institutions
- 3) Appointment of Money Wire Transfers
- 4) Authorization for Early Claims Payments
- 5) Designate District Legal Counsel
- 6) Appointment of School District Responsible Authority
- 7) Appointment of Deputy Clerk and Deputy Treasurer
- 8) Facsimile Signature Authorization
- 9) Authorization to Sign Contracts
- 10) Approval of Local Education Agency (LEA) Representative
- 11) Designation of Identified Official with Authority for the MDE External User Access Recertification System (IoWA)

10. Adjournment (Action)

Motion _____ **Seconded** _____ to adjourn the Annual Organizational Meeting at _____ PM.

2025 School Board Annual Compensation:

The annual compensation for School Board Members of Independent School District 272, Eden Prairie, MN, for the calendar year January 1, 2025, through December 31, 2025:

1. \$6,600.00 (\$550.00/month) for School Board Chair (no change)
2. \$5,700.00 (\$475.00/month) for School Board Vice Chair (no change)
3. \$4,800.00 (\$400.00/month) for School Board Members (no change)



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2024-2025 School Board Meeting Calendar

Date	Time	Meeting Type	Location
January 2025			
Monday, Jan 6, 2025	6:00 PM 6:30 PM	Annual Organizational Meeting Board Workshop	Administrative Services Center
Monday, Jan 13, 2025	4:00 PM	School Board Learning Session	Administrative Service Center
Monday, Jan 27, 2025	6:00 PM	Regular Business Meeting Post Board Meeting Workshop	Administrative Services Center
February 2025			
Monday, Feb 10, 2025	6:00 PM	Board Workshop	Administrative Services Center
Monday, Feb 24, 2025	6:00 PM	Regular Business Meeting Post Board Meeting Workshop	Administrative Services Center
March 2025			
Monday, Mar 10, 2025	6:00 PM	Board Workshop	Administrative Services Center
Monday, Mar 24, 2025	6:00 PM	Regular Business Meeting Post Board Meeting Workshop	Administrative Services Center
April 2025			
Monday, Apr 14, 2025	6:00 PM	Board Workshop	Administrative Services Center
Monday, Apr 28, 2025	6:00 PM	Regular Business Meeting Post Board Meeting Workshop	Administrative Services Center
May 2025			
Monday, May 12, 2025	6:00 PM	Board Workshop	Administrative Services Center
Tuesday, May 27, 2025** **Memorial Day on May 26, 2025	6:00 PM	Regular Business Meeting Post Board Meeting Workshop	Administrative Services Center
June 2025			
Monday, Jun 9, 2025	6:00 PM	Board Workshop	Administrative Services Center
Monday, Jun 23, 2025	6:00 PM	Regular Business Meeting Post Board Meeting Workshop	Administrative Services Center

Superintendent Consent Agenda

A. Annual District Organizational Items

1. Designate District Newspaper

Designate the Eden Prairie Sun-Sailor, Eden Prairie, MN, as the official newspaper for calendar year January 1, 2025, through December 31, 2025.

2. Designate District Depository/Financial Institutions

Appoint US Bank, Minnesota School District Liquid Asset Fund Plus, Associated Bank, PMA Financial Network, Wells Fargo Bank, Royal Credit Union, and other financial institutions as deemed necessary, as authorized financial institutions for Independent School District 272 for the calendar year January 1, 2025, through December 31, 2025.

3. Appointment of Money Wire Transfers

The Executive Director of Business Services or his/her designee is given the authority to invest surplus funds without prior approval of the School Board within the limitations set by law and district policy and to complete required wire transfers with notification to the School Board by the next meeting or as needed.

4. Authorization for Early Claims Payments

The Superintendent or designee is authorized to pay appropriate claims in advance of School Board authorizations in order to expedite vendor payments and to utilize discount privileges, but that such claims shall be reported to the School Board from January 1, 2025, through December 31, 2025.

5. Designate District Legal Counsel

The School Board authorizes the Superintendent or designee to contact local attorneys or any other attorney licensed in Minnesota, as may from time to time be deemed appropriate, for District legal services on an “as needed” basis during calendar year 2025.

6. Appointment of School District Responsible Authority

Pursuant to the provisions of Minnesota Statutes, Section 13.02, Subdivision 16, as amended, the Superintendent is hereby appointed Responsible Authority for Independent School District 272 for the calendar year January 1, 2025, through December 31, 2025.

7. Appointment of Deputy Clerk and Deputy Treasurer

Appoint the Executive Director of Business Services as Deputy Clerk and Deputy Treasurer of the School Board for Independent School District 272 for the calendar year January 1, 2025, through December 31, 2025.

8. Machine-Signed Signature Authorization

Authorize the use of the facsimile demand deposit signature plate using the names of _____, *Chair*; _____, *Clerk*; and _____, *Treasurer*, for the calendar year January 1, 2025, through December 31, 2025.

9. Authorization to Sign Contracts

Authorize the Superintendent or Executive Director of Business Services or his/her designee to execute contracts and purchase orders for goods and services contained within the Board approved budget for Independent School District 272 for the calendar year January 1, 2025, through December 31, 2025.

Superintendent Consent Agenda

10. Approval of Local Education Agency (LEA) Representative

Approve the Superintendent or Designee as the Local Education Agency (LEA) Representative for the calendar year January 1, 2025, through December 31, 2025.

11. Designation of Identified Official with Authority for the MDE External User Access Recertification System (IoWA)

The Minnesota Department of Education (MDE) requires that school districts annually designate an Identified Official with Authority to comply with the MNIT Enterprise Identity and Access Management Standard which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The Identified Official with Authority will assign job duties and authorize external user's access to MDE secure systems for their local education agency (LEA). The Board recommends to authorize Superintendent Joshua Swanson to act as the Identified Official with Authority (IoWA) for Independent School District 0272-01 for the calendar year January 1, 2025, through December 31, 2025.