

# ROSEBURG PUBLIC SCHOOLS

## Regular School Board Meeting & Executive Session

Joseph Lane Middle School Library

2153 NE Vine Street

Roseburg, Oregon 97470

Available via Zoom

Vol 6 No. 8

November 13, 2024

### Board Members:

Rodney D. Cotton, Vice-Chair   
Keith Cubic   
Steve Hammerson   
Ann Krimetz   
Michael Leone  Zoom  
Andrea Miner, Madam Chair   
Andrew Shirtcliff

### Administration:

Jared P. Cordon, Superintendent   
Michelle Knee, Assistant Superintendent   
Cheryl Northam, Director of Finance and Operations   
Melissa Roberts, Director of Student Services   
Jill Weber, Director of Teaching and Learning

## SCHOOL BOARD MEETING

**TIME/PLACE:** A meeting of the Douglas County School District No. 4 Board of Directors was convened on Wednesday, November 13, 2024, at 6:00 p.m. in the Joseph Lane Middle School library located at 2153 NE Vine Street in Roseburg, Oregon, in person and available via Zoom link.

**CALL TO ORDER / PLEDGE OF ALLEGIANCE:** Board Chair, Andrea Miner, called the regular meeting to order at 6:00 p.m. and thanked Principal Opp and her staff for hosting the meeting and then invited Director Michael Leone to lead the Pledge of Allegiance.

### **PRINCIPAL REPORT – JOSEPH LANE MIDDLE SCHOOL**

Joseph Lane Middle School Principal, Nicki Opp welcomed everyone noting that welcoming such a large crowd is exciting. It is great meeting all of the students and staff. Mrs. Opp went on to share information on their goals. It was noted that the Strategic Plan is the driving document and helps to keep kids at the center of all decisions made and system developments.

Principal Opp shared that the three focus areas for the 2024-25 school year, include Literacy, Math and a Path to Graduation. Literacy did not see a huge change from Spring, but the attendance goal of 70% has already been met. For the Focus Area goals, the goal for literacy is 60%, a 9-point increase; the math goal is 40%, also a 9-point increase and the attendance goal in line with the Path to Graduation Focus Area is 75%, which is a 5-point increase. Work in the literacy area includes using the 5D Framework with a focus on grade-level standards, student talk aimed at an increase in engagement and a method of formative assessment and intentional planning. All of these are aimed at driving instructional moves. In addition to the 5D Framework, Jo Lane’s intensive Professional Development activities include building-wide staff meetings, departmental meetings and learning walks. This year, Fremont is hosting Math Studio where teachers engage with one another and take what they have learned back to their own schools and incorporate the skills in their daily work. Teachers are the driving force in the Path to Graduation focus area. Jo Lane is using the CASEL Framework during PD to build classroom culture that provides students with a feeling of safety and welcome, as well as consistency. One way this is happening at Jo Lane is that each student is personally greeted as they enter the classroom. These activities, along with communication and engagement with families, are a driving factor in improving

attendance. Principal Opp shared that staff at Jo Lane are busy with a full PD schedule through March 2025.

Chair Miner acknowledged that the work being done is great and Director Cubic inquired about the use of PD sessions to discuss benchmarks. Mrs. Opp responded that in fact, math data is assessed three times each year to address the needs of students. Departments also use this time to determine goals in response to student data in area such as -writing.

At Jo Lane Middle School, the Vision for Student Learning states:

*“At Joseph Lane Middle School, students will be members of a safe, positive and inclusive school community where everyone is celebrated, involved, and has a sense of belonging.  
Students will take risks, think critically, collaborate and make connections with meaningful, relevant content.  
They will drive their learning and persevere through challenges.  
Students will be empowered to become lifelong learners and prepared with the academic and social emotional skills to contribute to their communities.”*

### **PRINCIPAL REPORT – SUNNYSLOPE ELEMENTARY SCHOOL**

Sunnyslope Elementary Principal Dan Endicott opened up his presentation by thanking everyone for showing up and to the Board for all that they do, noting that it is great to see them. Mr. Endicott shared that it is always exciting to present to the Board and he would do his best to honor their time constraints.

Mr. Endicott shared that the Strategic Plan is the core of the work being done districtwide and acknowledged the alignment between it and the 5D framework. Throughout his report, Principal Endicott was able to name each of the students pictured in his report. Staff at Sunnyslope empowers their students to grow to their full potential. Principal Endicott shared that through the positive use of the P-20 Pathway, they are helping to promote their students to the next level. Mr. Endicott acknowledged that while they may not have reached their goals, they grew in each metric (Literacy – 5-point increase, Math – 8-point increase and Attendance – 6-point increase with a current percent of 79.2 for regular attenders.) Principal Endicott shared that the most recent Professional Development session addressed Teacher Goals for all grade levels. He noted that the plan to meet these goals entails constantly reviewing, revising, and ensuring that those students who need more time and attention are afforded it. Principal Endicott expressed his appreciation for the Board’s dedication to the District.

Director Cubic inquired about the security improvements completed before the start of the school year and how they are working. Principal Endicott reported that things are going well and a cohesiveness of good drills and thinking of how to address potential future safety practices in the classroom has been a good learning process for the school.

At Sunnyslope Elementary, the Vision for Student Learning states:

*“Sunnyslope is a place where students SHINE (Safe, Helpful, Involved, Nice, and Empathetic), empowering all to grow to their full potential to become lifelong learners and high school graduates.”*

### **STUDENT REPRESENTATIVE REPORT:**

RHS leadership students Sylvia Eckman and Annan Kolberg reported that the Homecoming Court raised over \$800 for the local Cancer Center with the parents and staff supporting Homecoming week activities. Students

are also busy planning post winter break activities including Winter Week and the Winter Dance, incorporating old and new traditions. The first club grant cycle for the year has been completed with eight (8) student groups completing the application process. The leadership team is looking forward to supporting clubs on campus.

Winter sports tryouts, including basketball, are starting and other sports including the girls soccer and volleyball teams are involved in playoff games. Five Cross Country team members were named All-Conference Athletes and four of the girls soccer players were named All-Conference as well. Wrestling is in full practice mode and the football team completed their season with a win at South Eugene, ending the season with a winning record. Shout out to the coaches and parents for successful Senior night events. The band program finished out their season with a successful Platinum Arrow performance and the Festival of Bands event at Autzen Stadium, where they set a new school record for the highest score at a competition.

There is quite an assortment of student activities going on right now, from students signing up for AP tests and courses for winter term at UCC to a number of club activities including the return of the HOSA (Future Health Professionals club), the UDub Club volunteering at Make a Difference Day and FBLA and FCCLA fundraising together. Other activities taking place include the book fair in the library, the drama program hosted a movie night in corroboration with the Orange R, as well as working on the fall play. Students in the Vietnam history class partnered with the Disabled American Veterans to raise over \$3,000 for local veterans and create a tribute out in front of the high school.

### **STUDENT / STAFF RECOGNITION**

Director Steve Hammerson had the honor and privilege of recognizing worthy students this evening. Recipients received certificates and McDonald's gift cards. Honorees this evening included:

#### ***Liam Basso-Benson, Fifth Grade Student at Sunnyslope Elementary School***

Liam is one of Sunnyslope's biggest hearts. Liam has attended Sunnyslope every year since kindergarten. His smile brings joy to everyone who knows him. Progress for students is a reward for school families to witness. Sunnyslope has seen Liam grow up, get tall, and make gains that have created the remarkable student we see today! Liam is one of Sunnyslope's finest, and he will be missed as he moves onto middle school. Pizza in the cafeteria will never be the same without Liam Basso Benson leading the line for cheese pizza!

**Congratulations, Liam!**

#### ***Carter Koster, Tenth Grade Student at Roseburg High School***

Carter is the sophomore class representative and a quiet leader by example. He is involved, asks others how they need help, is willing to challenge himself, and has a positive attitude while doing it all. A talented artist skilled in both realistic and abstract styles, he is also an accomplished bowler and recently won a tournament in Cottage Grove. Academically, he excels in Math 10 Honors, where he is known for his positivity, respectfulness, and valuable contributions to group discussions. His cooperative, helpful, and polite nature makes him a joy to have in class, and he demonstrates a strong focus, motivation, and commitment to excellence in everything he does. His growth as a student this year has been impressive and greatly appreciated.

**Congratulations, Carter!**

#### ***Owen Miller, Twelfth Grade Student at Roseburg High School***

Owen is an enthusiastic, high-achieving senior who consistently contributes positively to his classes and extracurriculars. Known for his eagerness to learn and share ideas, Owen is always well-prepared and

engaged, making him a valuable class participant. He excels academically, taking advanced courses and maintaining high grades. Beyond academics, Owen is a dedicated member of the swim team, the National Honor Society, and serves as ASB Treasurer in Leadership class. In this role, he demonstrates exceptional responsibility, handling the Leadership budget and working closely with staff, earning trust for his accountability and confidentiality. Owen's upbeat and positive attitude makes him a joy to be around, and he brings energy and commitment to advanced fitness and Calculus classes, where he actively supports and motivates his peers. Owen's conscientious approach to his studies, his genuine curiosity, and his drive to improve daily showcase his outstanding character. His teachers feel lucky to have him as a student and appreciate the positive impact he has on his classmates.

**Congratulations, Owen!**

***Madison Moss, Eighth Grade Student at Joseph Lane Middle School***

According to Social Studies teacher Jason Baker, in the short time Madison has been in his room, she has established herself as a hard-working student who is a leader amongst her friends. Jason can always count on Madison to be focused on the task at hand and she looks to help others around her. Madison is determined to do her very best on every assignment and takes the extra time to make sure the quality of her work is superior. Art teacher Eric Olson says Madison is a fantastically mature and centered individual. She is kind and friendly with all those with whom she interacts. Although it is early in the year, she has shown some exceptional creativity and artistic talent. Math teacher Alexa Scroggins says Madi is a ray of sunshine every day she comes to class. She is always willing to help others and is kind to everyone around her. Alexa always looks forward to seeing Madi and her excitement over little things.

**Congratulations, Madison!**

Extraordinary staff members were also recognized and honored by Chair Andrea Miner, who presented them with Crystal Apple Awards:

***Robyn Bath-Rosenfeld, Science Teacher at Joseph Lane Middle School***

Robyn is Jo Lane's Science Department Teacher Leader and teaches 6th and 8th grade Science. She works to create a culture of learning in the building for both students and staff. She is an outstanding teacher, full of knowledge and exciting new ideas to bring to students. She is super organized and goes above and beyond in collaborating with her colleagues. Robyn is known for always sharing ideas with the rest of the Science team. She organizes the team's meetings and is efficient when running those. She creates awesome experiments with her students in both grades. Fellow staff appreciate all the help she offers when they have questions or concerns about something.

**Congratulations, Mrs. Bath-Rosenfeld!**

***Crystal Apple: "In my Science Te-Ac-H-Er Era"***

***Christy Norton, Nutrition Services Assistant at Joseph Lane Middle School***

Christy is the most veteran member of the Eastwood staff. If it happened at Eastwood in the past 30 years, she can tell you about it. Her loyalty to the school, staff and students is unmatched. She is at almost every event that involves Eastwood students, and they notice it. Students are quick to talk about how much they love Christy. Over the past few years, Christy has supervised the drop-off areas in the mornings, and parents mention that she is the perfect person to have in that position to help their child have a positive start to their day. When it comes to instructing and guiding students, Christy believes in all students.

She finds a way to connect with each student whether she is teaching them to decode words, clean up after themselves in the cafeteria, or problem solve with a friend on the playground. Educators like Christy are a true treasure to her colleagues, families and students.

**Congratulations, Mrs. Norton!**

*Crystal Apple: "Thanks for helping every student feel valued and important"*

***Kris Kelso, PE Teacher at Sunnyslope Elementary School***

Kris has done it all! She epitomizes the nature of education and going above and beyond. Kris is a committed and compassionate educator who has classroom roots that are demonstrated in her inclusiveness for all students. Working with PE standards, Kris works with students, creating motivating activities that focus on body movement, balance and effort. This is done with engagement principles that get all students working hard. Kris's students know P.A.C.E. (Participation, Attitude, Cooperation, and Effort) and Kris leads this by example. Sunnyslope celebrates Kris as one of the school's best!

**Congratulations, Mrs. Kelso!**

*Crystal Apple: "Dedicated, Encouraging, Outstanding"*

***Tracee Callis, Custodian at Sunnyslope Elementary School***

In the calm after students depart, Tracee goes to work. This is done every day without any hesitation. Tracee shows quiet leadership with her dedication to Sunnyslope. She works tirelessly to get the building into shape, keep it looking great, and is relentless in her pursuit of making it better than new. Tracee is quiet and would not want any attention. She is a true servant leader in her practice of caring for the school family with straightforward dedication. Thank you, Tracee!

**Congratulations, Mrs. Callis!**

*Crystal Apple: "Steps up behind the scenes every day!"*

**BRIEF RECESS:** On behalf of the Board, Chair Miner thanked the attendees for coming tonight to support the honorees and offered a brief break to provide an opportunity for those who wished to depart for the evening. The meeting was recessed at 6:50 p.m. and reconvened at 6:55 p.m.

**PUBLIC PARTICIPATION:** Asst. Superintendent Michelle Knee confirmed that no attendees, either in person or via Zoom, had expressed interest in addressing the Board.

**ACTION / DISCUSSION ITEMS**

**ATTENDANCE:** Members of the Board were present with Director Krimecz attending via Zoom. All Cabinet members were present. No media representatives were in attendance.

**COMMUNICATIONS TO THE BOARD / REVIEW OF AGENDA**

Superintendent Cordon welcomed everyone present in person, as well as those who were joining the meeting via Zoom. He further noted that since initial publication, we have added a report and discussion addressing the ODE/OHA Student Health Survey and the decision was made to move the Long-Range Facilities Plan report to a future meeting.

## **CONSENT AGENDA:**

The Consent Agenda was presented for consideration, including approval of the Consent Agenda, Minutes from the October 11<sup>th</sup> and 23<sup>rd</sup> Board Meetings; Curriculum and Instruction Committee Minutes; Surplus Items listing and Gifts to the District with Chair Miner taking the opportunity to publicly thank those individuals who contributed gifts to the district. Personnel actions including the recommendation for hire is listed below:

### **Recommendation for Hire:**

#### **Licensed Staff:**

Joseph Lane Middle School –

- Renee Bates, Math/Science Teacher

Director Keith Cubic moved to approve the Consent Agenda as presented. Director Andrew Shirtcliff seconded, and the Motion passed unanimously.

M6-023 Approved the Consent Agenda

## **OSBA BOARD OF DIRECTORS POSITION NO. 9, DOUGLAS/SOUTH COAST REGION**

The Board considered a request from OSBA to approve a candidate to represent Position 9 on the Board of Directors for the Douglas/South Coast Region. The Board approved Director Steve Hammerson as the candidate for this position at the August 28, 2024, business meeting. It was agreed that he would represent our region well. This vote will be submitted to OSBA within the voting window.

Director Andrew Shirtcliff moved to support candidate Mr. Steve Hammerson, to represent Position No. 9 of the Douglas/South Coast Region. Director Michael Leone seconded, and the Motion passed with six (6) votes in favor and one (1) abstention.

M6-024 Approved Director Steve Hammerson for OSBA Board of Directors Position 9 of Douglas/South Coast Region

## **STUDENT SUCCESS ACT (SSA) – 2023-2024 STUDENT INVESTMENT ACCOUNT (SIA) FINAL REPORT & 2023-2024 INTEGRATED PROGRAMS ANNUAL REPORT**

The Student Success Act was passed by the Oregon Legislature in May 2019. The Student Success Act is divided into three key accounts:

- Student Investment Account (SIA)
- Early Learning Account
- Statewide Education Initiatives Account

School Districts in Oregon apply for non-competitive grants to receive funding from the Student Investment Account (SIA). Assistant Superintendent, Michelle Knee, presented the 2023-24 Final Report for this grant that targets support for student mental and behavioral health; increasing academic achievement; reducing academic disparities for economically disadvantaged students; students from racial or ethnic groups that have historically experienced academic disparities; students with disabilities; English Language Learners; students who are foster children; and students who are homeless.

Michelle revisited the four SIA Plan strategies utilized in our district, including:

1. Create a culture of safety and respect for all students and adults that supports the social, emotional, and physical well-being of students and adults that is critical to academic and professional success.
2. Ensure instructional materials and tasks are appropriately challenging and supportive for all students, are aligned with content area standards and are culturally and academically relevant.
3. Establish systems and interventions to identify and remove barriers to graduation for all students.
4. Ensure educators and families have the tools to support academic success for every student.

SIA Plan Investments included:

- Purchase books to grow PK-12 Classroom libraries - \$134,792.41
- Five Special Education Teachers and three additional days for SPED Teachers - \$510,667.04
- 25 Special Education Instructional Assistants - \$509,303.15
- Four Elementary Teachers to reduce class sizes - \$306,247.20
- Six Middle School Teachers to expand elective/CTE options for students - \$564,423.32
- Two Middle School Teachers on Special Assignment (TOSA) - \$175,635.13
- Purchase IRLA (Independent Reading Level Assessment) for 9 Elementary Schools - \$384,397.97
- Ensure access to before/after school programs, electives and extracurricular activities for all students - \$973,489.08 (eliminated fees for athletics and electives)
- Social Emotional Learning Coordinator & Social Emotional Learning Specialist - \$191,029.44
- Two School Psychologists + Extra Duty Pay for Six School Psychologists - \$390,767.45
- Ten Skills Trainers (eight elementary and two Middle School) - \$533,602.00
- Four Elementary Science, Technology, Engineering, Art & Math (STEAM) Teachers - \$313,164
- Materials for STEAM lessons - \$26,925.14
- Two Elementary Music Teachers - \$148,695.63
- One High School Health & Wellness Teacher - \$77,651.15
- Materials for Social/Emotional Learning - \$10,210.98

The 2024-2025 SIA final allocation is \$5,475,173.88.

Assistant Superintendent Knee explained that the 2023-2024 Integrated Grants include Student Investment Account (SIA), High School Success/Measure 98, and Perkins and Early Indicator and Intervention System (EIIIS). Additionally, during the 2024-2025 school year, we added the Early Literacy Grant.

The annual reporting requirements on the annual report for these programs include:

- Two narrative question addressing the Outcomes and Strategies in our plan as it pertains to progress, we have made in the implementation in our plan and an Outcome where we have seen challenges or barriers to the implementation.

Assistant Superintendent Knee shared that that these narrative questions must be answered quarterly with the information being shared in a Board meeting and on the District website, with proof being provided to ODE that we are in compliance with a link on the district website to the pertinent meetings.

**RESOLUTION 24-25-10 ACCEPTING AND APPROPRIATING UNANTICIPATED INCREASE IN STUDENT INVESTMENT ACCOUNT GRANT FUNDS**

Director of Finance and Operations, Cheryl Northam, explained that additional funds in the amount of \$1,106,000 were received. This resolution provides spending authority for the unanticipated grant increase received for the Student Investment Account Grant.

Director Steve Hammerson moved to approve resolution 24-25-10. Director Michael Leone seconded, and the Motion passed unanimously.

M6-025 Approved Resolution to Accept and Appropriate Unanticipated Increase in SIA Grant Funds.

#### **APPROVAL OF CM/GC CONTRACTOR FOR RHS VO-TECH EAST BUILDING SEISMIC RENOVATION**

Director of Finance and Operations, Cheryl Northam, shared that following the publication of the RFP for a CM/GC on OregonBuys.gov site, a mandatory walk-through of the project was held with three construction firms in attendance. Following the walk-through, one firm, S+B James, submitted a CM/GC proposal with fees in the amount of \$26,124 for the pre-construction phase and \$125,662 for the construction phase.

Director Keith Cubic moved to approve S+B James Construction as the contractor for the RHS Vo-Tech East Building Seismic Renovation and to begin contract negotiations. Director Steve Hammerson seconded, and the Motion passed unanimously.

M6-026 Approved S+B James Construction as Contractor for RHS Vo-Tech East Building Seismic Renovation.

#### **APPROVAL OF PHOTOCOPIERS AND RELATED SERVICES CONTRACT EXTENSION**

Purchasing Manager, Denny Austin, shared the details around the requested approval for an extension of the terms of the district's contract agreement with Pacific Office Automation, for an additional four years with upgrades to all machines throughout the district. Mr. Austin also noted that the fees for service, supplies and imaging are to stay the same with the monthly machine lease amount increasing from \$3,936.00 to \$4,272.00, an increase of \$336.00 per month. Board members inquired about the details of the contract, including why this is an extension of the contract and not a new contract and clarification of details on machine life and vendor availability. Mr. Austin explained to the Board that the extension will bring the district's contract in line with the Portland Public Schools agreement and Intergovernmental cooperative Agreement.

Director Steve Hammerson moved to approve the contract extension for district photocopiers and related services. Vice-Chair Rodney Cotton seconded, and the Motion passed unanimously.

M6-027 Approved Contract Extension of Photocopiers and Related Services with Pacific Office Automation.

#### **DEPARTMENT OF TEACHING & LEARNING REPORT – COLLEGE & CAREER WORK**

Dr. Jill Weber shared that the work of the Teaching & Learning Department and everything that the department does, centers around kids. Our Strategic Plan is the central focus with specific concentration this year on literacy, math and a path to graduation, as well as prioritizing grade level standards for all students, reading and writing every day in every class and assessments for learning. Dr. Weber explained that the work of the Teaching & Learning department is truly diverse, providing support for the following:

- All Curricular areas – math, ELA, Science, Health, Music, Physical Education and so much more;



- The Pre-Kindergarten program;
- English Language Development program;
- Talented & Gifted program;
- Indian Education program;
- New Teacher Mentor Program;
- Social & Emotional Learning coordination and support;
- P-20 Pathways and College and Careers;
- Elementary literacy coaching;
- STEAM Team; and
- Multi-Tiered Systems of Support (MTSS)

Dr. Weber explained that her department has provided:

- Over 100 professional development meetings so far this year;
- Curricular material adoptions per the state adoption cycles;
- Implementation of the curriculum and instructional framework;
- Ensured that staff have the materials necessary to provide instruction;
- Provided support for assessments, reports and data;
- Provided mentoring and coaching;
- Conducted monthly learning walks;
- Facilitated teacher leader and curricular teamwork; and
- Supported and filled in anywhere there are teaching and learning needs.

Dr. Weber provided a list of teacher leaders and program teams that the department supports, as well as sharing the 5D work; noting that normally staff will stay within their own school levels, but this year they have requested to see how the work is being done outside of their space. It does not matter at what level they are teaching at; good instruction is good instruction. This has been great for our teachers and leaders.

Dr. Weber spoke about the P-20 Career Pathways work, noting how quickly and phenomenally this new work has been accomplished and the results that have come forth. Dr. Weber thanked Mr. Brett Steinacher for his work on the integration of the RPS and UCC work. Mr. Steinacher thanked the Board for the opportunity to share how happy and proud he is of the work and the impact it is making on our students and their futures. Every student now has a pathway for post-graduate success within in-demand, high wage fields. The program is a blend of aligning coursework and experiences for students in high school through opportunities for dual credit courses through partnered programs that ultimately lead to a degree program or professional certificate. Mr. Steinacher shared that in the 2023-24 school year, 306 students enrolled in dual credit courses for a total of 1,193 classes taken and earned over 4,000 credits. Mr. Steinacher noted that these course are not just random courses, but instead they are purposeful and transferable; very strategically and purposefully aligned to a degree or professional certificate. In looking further down the line on the chart being shared, the number of teachers accredited to teacher dual credit courses is higher than ever before, the total amount students saved in tuition costs for the 2023-24 school year was over \$612,000. Our expectation for the 2025-26 school year is higher numbers based on integration that has already taken place. Also, we have three new programs (EMT and Phlebotomy certificates and Fire Science degree program) with twenty new courses articulated for dual credit. Mr. Steinacher shared his excitement for the future of this program. The work is greatly benefiting our students and ultimately our community; thank you for your investment. Superintendent Cordon thanked both Mr. Steinacher and Dr. Weber, sharing that the project is one of the most exciting endeavors in our community, expressing that this is a nexus for keeping our kids here and changing the trajectory of our community.

## STUDENT HEALTH SURVEY

Superintendent Cordon shared that in 2020 the Oregon Health Authority (OHA) developed a student health survey that was implemented by the Oregon Department of Education (ODE). Prior to the 2024-25 school year, the survey was voluntary and Roseburg Public Schools made the decision not to participate. Mr. Cordon noted that our district values the input of our students and we conduct a survey through the Institute for Research and Reform in Education (IRRE) to obtain information. With the passing of HB2656 we are now required to distribute a survey not developed by our district, which is optional for students to complete. Our district believes that parents should be allowed to review the material in the survey and have the option to opt-out. Based upon the concerns about the age appropriateness of the questions being asked, Director Cubic put forth a motion to the Roseburg School Board to direct the District to implement ORS 329.078 “Informational Surveys, AKA “Student Health Survey” through parent notification and choice to participate. The District is directed to compile all responses and report them to OHA and ODE by the deadline. It was also noted that surveys not received by the deadline would be deemed as a “notice to decline to participate.” Board members were in agreement that providing the survey to families in this manner will allow parents to control the information and it will not be in the hands of district employees to promote.

Director Keith Cubic moved to direct District Office Staff to distribute the Student Health Survey. Director Steve Hammerson seconded, and the Motion passed unanimously.

M6-028 Approved Implementation of Informational Surveys AKA “Student Health Survey” per ORS 329.078 .
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## SUPERINTENDENT REPORT *(slide deck follows)*

Superintendent Cordon acknowledged that we have great kids and there are hundreds of things that we can be proud of as a community. Recently we were notified by the Douglas Public Health Network (DPHN) of an incidence of pertussis (whooping cough) in the community. The medical restraints of this were a challenge to students, but our staff rallied around students and families and Superintendent Cordon expressed his sincere thank you for the actions taken. Instead of negativity and people separating due to a difference of opinion, it became all about how to help the students and families during this time. Superintendent Cordon also spoke about community rallying around the students in our district, including the recent Lion’s Club vision screenings, the Coca-Cola Scholars Program where one of our RHS students was chosen as a semifinalist. At the end of football season, middle school players honored one of their own with a special tribute to the Jo Lane team manager, who completed a 50-yard touchdown, while wheelchair bound, with the help of his teammates.

Superintendent Cordon talked about honoring Veterans, are a big part of the social fabric of our community, acknowledging that without the service of our veterans, public education would not be a possibility. It has been wonderful to see Roseburg students engage with individuals who served to ensure our freedom, from the RHS band marching in the Veteran’s Day Parade; to RHS students raising funds for a Field of Flags as part of an elective course about the Vietnam War; to Green Elementary and Roseburg Virtual School hosting ceremonies and honoring veterans through artwork created by the students. Superintendent Cordon shared his pride in living in a community that is not ashamed to support freedom.

At the end of this school year, Cheryl Northam, our Director of Finance and Operations, will retire from her position within our district and Superintendent Cordon took a moment to express his appreciation for all that Mrs. Northam does for our district. Cheryl is a fierce advocate for our kids, spearheading many projects including the seismic work completed throughout the district and other grants for our building work. Cheryl has worked

extremely hard in her position to ensure that our district has continued to be fiscally responsible. While Cheryl may be leaving her position, she is not leaving the area and will continue to be part of the Roseburg Public Schools family. Superintendent Cordon noted that the next steps will include a posting of this position followed by a complete screening and interview process to find the best possible candidate to continue Cheryl's legacy. Thank you, Cheryl. Vice-Chair Rodney Cotton called for a round of applause for Cheryl.

## **BOARD OF EDUCATION REPORTS**

Madame Chair Andrea Miner thanked Superintendent Cordon for his report and opened the floor for Board of Education reports.

Director Shirtcliff thanked Principals Opp and Endicott for their reports and shared that seeing the growth from their goals set last year was amazing. Director Shirtcliff also acknowledged how grateful he is to be a part of this Board and work with everyone as a unit in this great community.

Director Hammerson expressed amazement at the tuition savings amount of \$612, 000 that Mr. Steinacher shared in his report; this is great. Also, Mr. Hammerson shared that he would miss Mrs. Northam; she will be hard to replace.

Director Krimetz expressed thanks to Principal Opp and Jo Lane staff for hosting the meeting this evening, acknowledging the enthusiasm that Nicki shows for her work. Mrs. Krimetz noted that the plans Principal Opp has made for her school are good and attainable. Director Krimetz also wished Mrs. Northam a great retirement, noting that she deserves the opportunity, but that she will be hard to replace.

Vice-Chair Cotton also let Mrs. Northam know that she will be missed and stated that she is very special. Mr. Cotton thanked Jo Lane for hosting tonight, noting that the last time felt a little bit rushed as it was at the end of the school year; this time was great. Mr. Cotton shared that earlier in the month he attended one of the RHS Band's last performances, noting how entertaining it was and that extracurricular activities are so important to this district. Also, kudos to the football team on their season. They are on a good path.

Director Cubic shared that he happened to be at Central Office on the day that the auditors were onsite and they wanted to meet with someone representing the Budget Committee or the Board, so he obliged them and spent time with their team discussing federal funds and the quality of our financial manager. Also, the importance of Generally Accepted Accounting Practices (GAAP) and the financial operations of our schools. The audit team inquired about the responsible budgetary management for our district and Director Cubic credited the work of the Superintendent, the Board and the Director of Finance and Operations. Additionally, Mr. Cubic shared that he stopped by RHS at the beginning of the month to replace some vintage hats he owns that have logos that are no longer wearable and although the school store was not open, he was offered a hat, that while it did not fit, he was invited to stop by when the school was open again and upon returning he was offered eight different options of hats; Director Cubic has a new hat that he wears with pride.

Chair Miner also now stated that she will miss Director of Finance and Operations, Cheryl Northam. Mrs. Miner noted that Roseburg has amazing and classy kids, sharing that she and her husband attended the Senior Night volleyball game vs. her alma mater, Willamette High School. At the beginning of the game, the RHS players presented bouquets to each of the senior players in their school colors, as well as when player names were announced, the RHS girls presented to a single rose to the players on the other team. Gestures like this are completely unexpected and priceless. Roseburg indeed has some great kids.

**ADJOURNMENT:** With business before the Board concluded, and with no objections, Chair Miner adjourned the meeting at 7:57 p.m. and announced that the next meeting will take place at Green Elementary on December 11<sup>th</sup> at 6:00 p.m. with a facility tour at 4:45 p.m. She announced that the board will be convening in Executive Session pursuant to ORS 192.660(2)(e)and (j) after a brief recess.

**EXECUTIVE SESSION**  
**Pursuant to ORS 192.660(2) (e) and (j)**

Chair Andrea Miner convened an Executive Session pursuant to ORS 192.660(2)(e)and (j) at 8:00 p.m. The Board, Superintendent Cordon, and Cabinet members attended.

**ADJOURNMENT:** The executive session was adjourned at 9:05 p.m.

**Jared P. Cordon, Superintendent**  
JPC/sdt

**Next Meeting:** Board Meeting and Executive Session, December 11, 2024, at 6:00 p.m. at Green Elementary School. located at 4498 SW Carnes Road, Roseburg, Oregon and available via Zoom.