

**PARK RIDGE BOARD OF EDUCATION  
PARK RIDGE, NEW JERSEY  
REORGANIZATION MEETING**

**ACTION MEETING AGENDA**

**High School Little Theater**

**MONDAY, JANUARY 6, 2025  
7:00 P.M. Public**

**I. Call to Order**

The meeting was called to order by \_\_\_\_\_ at \_\_\_\_\_ p.m.

Roll Call

R. Fisher J. Pierotti N. Agoos J. Bucco R. Browne D. Bradler

Also Present:

Dr. Robert Gamper Robert Wright A. Zartarian

**II. Swearing In of New Board Member**

David Bradler to be sworn in as a Board Member with a term to expire in the year 2027.

Roll Call

R. Fisher J. Pierotti N. Agoos J. Bucco R. Browne D. Bradler

Pledge of Allegiance was led by \_\_\_\_\_.

Reading of the "Open Public Meetings Act" by \_\_\_\_\_.

**OPEN PUBLIC MEETINGS ACT**

This is to advise the general public and to instruct that it be recorded in the minutes that in compliance with Chapter 231 of the Public Laws of 1975, entitled the "Open Public Meetings Act," the Park Ridge Board of Education on January 11, 2024 caused to be posted at the Office of the Board of Education located at 85 Pascack Road, Park Ridge, New Jersey and on January 11, 2024 sent to The Record, 1 Garret Mountain Plaza, P.O. Box 471, Woodland Park, NJ 07424-0471 and The Ridgewood News, 1 Garrett Mountain Plaza, PO Box 471, Woodland Park NJ 07424-0471 and on January 11, 2024 delivered to the Office of the Municipal Clerk of Park Ridge and the Park Ridge Public Library a meeting notice setting forth the time, date and location of this meeting.

Public participation may be limited to 3 minutes per person.

II. ORGANIZATION MEETING Superintendent’s/Business Administrator’s Report:

A. RESULTS OF THE ELECTION:

CANDIDATES – 2 Members for 3 years:

<u>CANDIDATE</u>
David Bradler
Christopher Amitrano

NOMINATIONS AND ELECTION OF A PRESIDENT

\_\_\_\_\_ moved the nomination of \_\_\_\_\_ for President.

\_\_\_\_\_ seconded the motion.

Roll call for election of \_\_\_\_\_ as President:

RF JP NA JB RB DB

B. NOMINATIONS AND ELECTION OF A VICE-PRESIDENT

\_\_\_\_\_ moved the nomination of \_\_\_\_\_ for Vice-President.

\_\_\_\_\_ seconded the motion.

Roll call for election of \_\_\_\_\_ as Vice-President:

RF JP NA JB RB DB

C. HEARING OF CITIZENS – LIMITED TO AGENDA ITEMS

Hearing of Citizens will be restricted to three minutes per person for a total of fifteen minutes for comments on agenda items only. The Board bears no responsibility, nor will it be liable for any comments made by the public. Please be advised that all comments are maintained as a matter of public record.

Non-Consent Agenda:

Withdrawn:

Consent Agenda:

Moved:

Action Taken:

M: S:  
RF JP NA JB RB DB

1. **PAYMENT OF VOUCHERS**  
Authorize the payment of vouchers that are due and payable each month prior to the regular meeting of the Board, including payroll, health benefits, debt service, social securities, and investments.
2. **APPROVAL OF VOUCHERS**  
Designate the Board Members on a rotating basis to review vouchers contained on the monthly List of Bills.
3. **CHART OF ACCOUNTS**  
Approval of the continuation of the Uniform Minimum Chart of Accounts in accordance with State statutes.
4. **LEGAL NEWSPAPERS**  
The Ridgewood News and The Record are appointed as the legal newspapers for advertisements. The Record is designated for legal notices; The Ridgewood News is being recommended in order to provide flexibility for emergencies.
5. **FACSIMILE SIGNATURE**  
The Park Ridge Board of Education approves the use of facsimile signatures of the Board President for the Operating Account.
6. **TIME AND PLACE OF REGULAR MONTHLY MEETING** – Pursuant to Board Policy #0154.

The Regular Monthly Meetings of the Park Ridge Board of Education will generally be held on the third Monday of each month at 7:00 p.m. in the Little Theater of the Park Ridge High School, except as indicated.

The dates for the regular monthly meetings are as follows:

January 27, 2025	August 25, 2025
February 24, 2025	September 15, 2025
March 24, 2025	October 20, 2025
April 28, 2025	November 17, 2025
May 19, 2025	December 15, 2025
June 16, 2025	

January 7, 2026 Reorganization Meeting

Other meetings will be designated as Special Meetings and advertised as needed.

7. **DEPOSITORIES AND SIGNATURES JANUARY 1, 2025 THROUGH THE NEXT REORGANIZATION MEETING:**

N.J.S.A. 17:9-9; 18a:17-34 and 18A:19-1  
Bank – Provident Bank

- A. AGENCY ACCOUNT #XXXXX8117  
SBA/BS, Robert Wright  
and  
Superintendent, Dr. Robert Gamper  
or  
Assistant to SBA/BS, Grace Biancorosso
- B. PAYROLL ACCOUNT #XXXXX8125  
Superintendent, Dr. Robert Gamper
- C. UNEMPLOYMENT COMPENSATION ACCOUNT #XXXXX8141  
SBA/BS, Robert Wright  
and  
Superintendent, Dr. Robert Gamper  
or  
Assistant to SBA/BS, Grace Biancorosso
- D. OPERATING ACCOUNT #XXXXX8109  
President or V.P.  
and  
SBA/BS, Robert Wright  
and  
Superintendent, Dr. Robert Gamper  
or  
Assistant to SBA/BS, Grace Biancorosso
- E. MERCHANT SERVICES DEPOSIT ACCOUNT #XXXXX8222
- F. MERCHANT ACCOUNT – FOOD SERVICES DEPOSIT ACCOUNT #XXXXX9792
- G. ATHLETIC ACCOUNT #XXXXX8168  
SBA/BS, Robert Wright  
and/or  
Superintendent, Dr. Robert Gamper  
and/or  
Assistant to SBA/BS, Grace Biancorosso

- H. EXTRA CURRICULAR ACCOUNT #XXXXX8176  
SBA/BS, Robert Wright  
and/or  
Superintendent, Dr. Robert Gamper  
and/or  
Assistant to SBA/BS, Grace Biancorosso
- I. PARK RIDGE BOARD OF EDUCATION VARSITY CLUB, A/C #XXXXX8192  
SBA/BS, Robert Wright  
or  
Superintendent, Dr. Robert Gamper  
and  
Assistant to SBA/BS, Grace Biancorosso
- J. BEER FAMILY SCHOLARSHIP FUND, A/C #XXXXX8214
- K. WASHNIK AWARD SCHOLARSHIP FUND, A/C #XXXXX9571
- L. ICS INVESTMENT ACCOUNT, A/C# XXXXX9539
- M. JOHANNA MULHALL SCHOLARSHIP ACCOUNT, Managed by State of New Jersey Cash Management Fund A/C #XXXXXXXX8171
- N. ANDREW AND MARIE JOHNSON PRIZE, Managed by son, Edward Johnson through Vanguard Wellington  
A/C #0021/XXXXX9226

**8. DEPOSITORIES AND INVESTMENTS**

Pursuant to Title 17:12b-241, the Park Ridge Board of Education to authorize Robert Wright, School Business Administrator/Board Secretary and/or Krista Kersting, Assistant Business Administrator, to invest school funds and order wire transfers, if necessary to complete the transaction, in one or more accounts in any insured bank, whose principal office is located in New Jersey in any amount up to, but not exceeding, the amounts for which such accounts are insured.

Additionally, the Park Ridge Board of Education may invest in Cash Management Plans subject to the provisions outlined in LFN 2017-24R and as amended by P.L. 2018 c.40 which stipulates that funds be initially invested through a public depository participating in the Governmental Unit Deposit Protection Act (GUDPA) and that 100 percent of the principal and interest of each deposit is insured by the Federal deposit Insurance Corporation (FDIC).

**9. PETTY CASH FUND**

Approval of the petty cash fund, as per Policy 6620.

10. **FLEXIBLE SPENDING PLAN**  
Approval of the continuation of the district's flexible spending plan with Aflac.
11. **403(b) AND 457 DEFERRED COMPENSATION PLANS**  
Approval of the continuation of the district's 403(b) and 457 deferred compensation plans and waiver of coverage incentive plan.
12. **ORGANIZATIONAL CHART**  
Approval of Organizational Chart, as listed under Policy 1110.
13. **SECTION 125/CAFETERIA PLAN**  
The Park Ridge Board of Education to authorize the Premium Conversion Plan, the "Plan," effective January 1, 2019, to allow eligible employees to elect to reduce their cash compensation in consideration of their receipt of certain employee and dependent health care coverage under the employer sponsored health plans. This Plan is intended to qualify as a "cafeteria plan" within the meaning of Section 125 of the Internal Revenue Code.
14. **RE-ADOPTION OF BOARD POLICIES**  
The Park Ridge Board of Education to re-adopt Board Policies and Regulations on file and shall remain in effect until the next organizational meeting unless otherwise amended.
15. **JOB DESCRIPTIONS**  
The Park Ridge Board of Education to re-approve job descriptions, which are on file in the Superintendent's office.
16. **DISTRICT MISSION & VISION STATEMENT**  
The Park Ridge Board of Education to approve the District Mission Statement.
17. **CUSTODIAN OF RECORDS**  
The Park Ridge Board of Education to approve Robert Wright as Custodian of Records.
18. **QUALIFIED PURCHASING AGENT**  
The Park Ridge Board of Education to approve Robert Wright as the district's Qualified Purchasing Agent.
19. **INTEGRATED PEST MANAGEMENT COORDINATOR (IPM)**  
The Park Ridge Board of Education to approve David Librera as the IPM.

20. **AFFIRMATIVE ACTION OFFICER**

The Park Ridge Board of Education to approve Troy Lederman as Public Agency Compliance (Affirmative Action) Officer of the Park Ridge School District.

21. **PUBLIC COMPLIANCE OFFICER**

The Park Ridge Board of Education to approve Robert Wright as the district Public Agency Compliance Officer (P.A.C.O.).

22. **504 COMPLIANCE OFFICER**

The Park Ridge Board of Education to approve Jill Connolly as the district 504 Compliance Officer.

23. **HIB COORDINATOR AND COMMITTEE/SPECIALISTS**

The Park Ridge Board of Education to approve the following for the Park Ridge School District:

- Jill Connolly as HIB Coordinator
- Specialists
  - Camilo Marmolejo East Brook
  - Tamar Keller-Moczarski West Ridge
  - Andrew Yeager & Julie Worgul High School

24. **AHERA**

The Park Ridge Board of Education to approve Robert Wright as the AHERA Coordinator.

25. **FEES FOR COPIES**

Approval of continuation of fees for copies of public documents as follows:

- .75 per page for first ten pages
- .50 per page for next 11-20 pages
- .25 per page for over 20 pages

26. **BID AUTHORIZATION**

The Park Ridge Board of Education to authorize the Board Secretary/Business Administrator to advertise for bids in accordance with the provisions of Title 18A:18A 'Public School Contracts Law' in The Record or The Ridgewood News whenever appropriate for the period through the next Organizational Meeting. Such bids for goods and/or services are to be in accordance with prepared bid specifications and to be opened at the office of the Board Secretary/Business Administrator not less than 10 days subsequent to advertising.



27. **SAFETY AND HEALTH**

The Park Ridge Board of Education to approve Robert Wright as the district's Safety and Health Coordinator.

28. **SUBSTANCE AWARENESS**

The Park Ridge Board of Education to approve Andrew Yeager as the Substance Awareness Coordinator.

29. **RIGHT-TO-KNOW**

The Park Ridge Board of Education to approve Robert Wright as the Right-To-Know Coordinator.

30. **CODE OF ETHICS**

The Park Ridge Board of Education to discuss and approve the Code of Ethics. Each board member has to acknowledge and sign the receipt.

31. **APPROVAL OF COMMITTEES BY THE BOARD**

A. Ad Hoc Committees

- 1) Buildings & Grounds/Security/ Finance Committee
- 2) Education/Technology Committee
- 3) Policy/ Personnel /Negotiations Committee
- 4) Community Relations Committee
- 5) Housing & Development Committee

B. Delegates to:

- 1) New Jersey School Boards Association
- 2) Bergen County School Boards Association

32. **SCHOOL BOOSTER CLUBS**

The Park Ridge Board of Education recognizes the following school Booster Clubs:

S.P.A. - Supporters of the Performing Arts  
Park Ridge HS Band

Park Ridge Athletic Booster Clubs:

Cheerleader  
Football  
Boys and Girls Soccer  
Volleyball  
Wrestling  
Baseball  
Basketball  
Softball  
Track

Boys and Girls Lacrosse  
Operation Graduation (OpGrad)

**33. ELECTRONIC FUNDS TRANSFER**

The Park Ridge Board of Education approves Robert Wright or Krista Kersting to initiate ACH payments for the district.

**III. HEARING OF CITIZENS**

Hearing of Citizens will be restricted to three minutes per person for a total of fifteen minutes for comments on non-agenda items. The Board bears no responsibility, nor will it be liable for any comments made by the public. Please be advised that all comments are maintained as a matter of public record.

**IV. DISCUSSION**

A. Appointment of Committees

**FINANCE RESOLUTIONS**

F1. The Park Ridge Board of Education approves the appointment of the following legal firms, per Board Policy 0153, for the period of January 1, 2025, through December 31, 2025:

- Cleary, Giacobbe, Alfieri, Jacobs, L.L.C. - School Attorney
- Machado Law Group – Counsel for Special Services
- Wilentz Goldman & Spitzer - Bond Counsel
- Lerch, Vinci, Bliss, LLP – School Auditor

M: S:  
RF JP NA JB RB DB

F2. The Park Ridge Board of Education approves the following vendors for the period of January 1, 2025, through December 31, 2025, who will exceed the bid threshold:

- Cleary, Giacobbe, Alfieri, Jacobs, L.L.C.
- Machado Law Group
- Karl Environmental Group

**V. ADJOURNMENT**

M: S:  
RF JP NA JB RB DB

---

Robert Wright  
Board Administrator/ Board Secretary