

Monomoy Regional School District

Dr. Scott Carpenter

Superintendent

Dr. Robin Millen

Director of Curriculum, Instruction and Assessment

Melissa Maguire

Director of Student Services



Michael MacMillan

Business Manager

Paul G. Donlan

Treasurer

Monomoy Regional Middle School

Building Committee

Middle School Conference Room

January 7, 2025

Tour of Building (inside and out) 4:30 PM

Meeting in the Middle School Conference Room thereafter

Item	Notes	Documents
1. Introductions		List of attendees and contact info
2. Tour of Building	Led by Facilities Director Rick Travers and Superintendent Scott Carpenter	
3. Committee Organization	Committee to appoint a Chair and Vice Chair.	
4. Updates On Project To date	a) History of project to date, including air quality concerns (Michael MacMillan, Business Manager)	IAQ tests summary and results
5. Updates On Project To date	b) RFQ (request for qualifications) process for selecting a "House Architect" and the selection of RDA as architect (Michael MacMillan, Business Manager)	"House Architect" presentation to the Monomoy Regional School Committee

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6. Updates On Project To date	c) Overview from RDA architects of their findings from the Feasibility Study on the siding project (Michael MacMillan, Business Manager)	RDA (architect) presentation of the Feasibility Study report for the siding project to the Monomoy Regional School Committee
7. Updates On Project To date	d) Middle School Roofing project and the MSBA Accelerated Repairs Program (Michael MacMillan, Business Manager)	MSBA Acceptance letter into the Accelerated Repairs Program
8. Expected Project Timeline for Siding Project and Roof Project (including OPM Selection)	Summary of process to completion and likely Middle School Building Committee decisions.	1 page timeline.
9. Next Meeting Date and Time	January 21 at 6:00 PM	