

BID NUMBER 25-07

**RANKIN COUNTY SCHOOL DISTRICT**

**BID INSTRUCTIONS**

1220 APPLE PARK PLACE  
BRANDON MISSISSIPPI 39042  
TELEPHONE  
(601) 825-5590

**INVITATION:** Sealed and electronic bids, subject to the conditions herein stated and attached hereto, will be received at this office until **2:00PM. TUESDAY, JANUARY 28, 2025**, local time and then publicly opened, read aloud and taken under advisement for the sale of the items listed below:

**DESCRIPTION**

**BID 25-07, SURPLUS COMPUTER EQUIPMENT-APPLE LAPTOPS & IPADS**

The Rankin County Board of Education shall openly meet at the Administration Building located at 1220 Apple Park Place Brandon, MS, 39042 on **WEDNESDAY, FEBRUARY 12, 2025, at 7:30 a.m.**, at which time bids for the sale of the aforementioned items shall be awarded to the highest and best bidder, provided, however that the Rankin County Board of Education shall have the right to reject any and/or all bids submitted and to waive any informalities.

Items required, specifications, and bid forms may be obtained via the following web address: [www.rcsdplans.com](http://www.rcsdplans.com). You may also obtain the documents in person at the Administrative Office Building of the Rankin County School District, located at 1220 Apple Park Place, Brandon, Mississippi.

Electronic bids **should** be submitted through the website [www.rcsdplans.com](http://www.rcsdplans.com). Electronic bids are not required by the RCSD but offered as another means to submit a bid.

**Security to Perform**--All bids shall be accompanied by a cashier's check, certified check, bid bond, or irrevocable letter of credit in the amount of Five Percent (5%) of the total amount of the bid, as security to ensure performance in the event such bid is accepted as the highest and best bid. In the event that such bid is not selected as the highest and best bid, the District shall return such security to the Bidder. If a bid is selected as the highest and best bid and the Bidder fails to perform, such security shall be retained as liquidated damages. If you are submitting your bid document online, you must mail your certified check to the address listed above.

Inquires regarding this bid can be directed to: Amanda Harris, Director of Technology, Rankin County School District, Phone: (601) 825-8626 Email address: [aharris@rcsd.ms](mailto:aharris@rcsd.ms)

**Dr. Scott Rimes, Superintendent**

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Advertisement Dates:

January 1, 2025  
January 8, 2025  
January 15, 2025

