



Fairport Harbor Exempted Village
Board of Education
Organizational Board Meeting
January 7, 2025
Immediately following the Tax Budget
Harding Auditorium

Fairport Harbor Exempted Village School District

Learning Today Leading Tomorrow

Our Mission Collaborate. Innovate. Accelerate

Our mission is to ensure high-level learning for every student through collaboration, innovation, and acceleration.

Our Vision

Focus on Learning

- *We are a student-centered organization.*
- *We believe learning is constant.*
- *We use proven instructional strategies for individualized instruction.*
- *We celebrate our successes.*
- *We provide a rigorous and robust curriculum.*

Collaborative Culture

- *We build knowledge through collective inquiry and professional development.*
- *We promote innovation & critical thinking for the development of global competencies.*
- *We uphold the district's mission, vision, values, and goals.*

Focus on results

- *We monitor student progress toward specific learning targets.*
- *We create data-driven environments where learning is constant.*
- *We provide feedback that is cyclical in nature and drives instructional decisions.*
- *We reflect on the results of teaching and learning.*

Acceleration

- *We believe in accelerated learning for all through the advancement of students in subjects at a rate that places them ahead of where they would be in a regular school curriculum.*
- *We use student's talents and interests to advance them to their fullest potential.*
- *We differentiate through self-paced instruction, continuous progress, curriculum compacting, and extra-curricular opportunities.*
- *We assist students in making informed academic choices through dual enrollment and college and career readiness.*

Fairport Harbor Exempted Board of Education

Sherry Maruschak
William Lukshaw
Karen Bidlack
Justin Levine
Amy Neff

Mr. William Billington,
Superintendent



Mrs. Sherry Williamson
Treasurer





FAIRPORT HARBOR

EXEMPTED VILLAGE SCHOOL DISTRICT

Anchored in Community & Illuminating Futures

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1. Opening Items

- A. Call to Order - The organizational meeting of the Fairport Harbor Exempted Village School District Board of Education is called to order at ____ p.m., at the Harding Auditorium.
- B. Roll Call of Members

Mrs. Bidlack ____, Mr. Levine ____, Mr. Lukshaw ____, Miss Maruschak ____, Mrs. Neff ____

D. Pledge of Allegiance - please stand and join us in the pledge to our flag

E. Motion ____, second ____, for the approval of the Agenda as presented and with such modifications made by the Superintendent.

Mrs. Bidlack ____, Mr. Levine ____, Mr. Lukshaw ____, Miss Maruschak ____, Mrs. Neff ____

2. Election of President Motion ____, second, ____

The President Pro Tempore asks for nominations for President of the Board, pursuant to ORC §3313.14 and Board policy BCA. Nominations need not be seconded. After repeating the name(s) of the nominee(s), the President Pro Tempore asks for further nominations. If there is no response, the President Pro Tempore asks a second time and then declares the nominations are closed.

_____ nominated _____ to be President of the Board

_____ nominated _____ to be President of the Board.

[The following motion is used only if there is more than one nominee.]

Moved by _____, seconded by _____, to close nominations for President of the Board and proceed to vote.

Board Member, _____, ETC.... Vote: _____.

The Treasurer calls the roll to determine those in favor of the nominee(s) for President of the Board. Each member will respond by stating the name of the preferred nominee.

Mrs. Bidlack _____

Mr. Levine _____

Mr. Lukshaw _____

Miss Maruschak _____



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Mrs. Neff _____

The President Pro Tempore declares the nominee who receives a majority vote elected as President of the Board and retains the chair to preside over the election of the Vice President of the Board. The President shall serve as president until such time a new president is elected.

3. Election of Vice President Motion _____, second, _____

The President asks for nominations for Vice President of the Board, pursuant to ORC §3313.14 and Board policy BCA. Nominations need not be seconded. After repeating the name(s), the President asks for further nominations. If there is no response, the President asks a second time and then declares the nominations are closed.

_____ nominated _____ to be Vice President of the Board.

_____ nominated _____ to be Vice President of the Board.

[The following motion is used only if there is more than one nominee.]

Moved by _____, seconded by _____, to close nominations for Vice President of the Board and proceed to vote.

SAME ROLL CALL SLATE

Vote: _____.

The Treasurer calls the roll to determine those in favor of the nominee(s) for Vice President of the Board. Each member will respond by stating the name of the preferred nominee.

Mrs. Bidlack _____

Mr. Levine _____

Mr. Lukshaw _____

Miss Maruschak _____

Mrs. Neff _____

The President declares the nominee who receives a majority vote elected as Vice President of the Board.



4. Time, Date, and location of regular meetings Motion _____, second, _____ that the regular meetings of the Fairport Harbor Board of Education be held on the **underlying dates** and that these meetings and work sessions normally be held in the Harding Auditorium, located at 329 Vine Street, Fairport Harbor at 6:00 p.m., Ohio, pursuant to ORC §3313.15 and Board policy BCA. Board meeting dates and locations are subject to change. Dates listed with an asterisk (*) denotes exceptions to the regular schedule.

Date
January 07, 2025*
February 25, 2025
March 25, 2025
April 22, 2025
May 27, 2025
June 24, 2025
July 22, 2025
August 26, 2025
September 23, 2025
October 28, 2025
November 25, 2025
December 9, 2025,*

Mrs. Bidlack____, Mr. Levine ____, Mr. Lukshaw __, Miss Maruschak ____, Mrs. Neff _____

5. OSBA Delegate and Alternate

A. Moved by _____, seconded by _____, to appoint _____ as the Board’s Ohio School Boards Association Capital Conference Delegate and _____ as the Alternate.

Mrs. Bidlack____, Mr. Levine ____, Mr. Lukshaw __, Miss Maruschak ____, Mrs. Neff _____



6. OSBA Legislative Liaison

- A. Moved _____, seconded by _____, to appoint _____ as the Board's legislative liaison to the Ohio School Boards Association for the 2025 calendar year, pursuant to ORC §3313.87.

Mrs. Bidlack____, Mr. Levine ____, Mr. Lukshaw __, Miss Maruschak ____, Mrs. Neff _____

7. OSBA Student Achievement Liaison

- A. Moved by _____, seconded by _____, to appoint _____ as the Board's student achievement liaison to the Ohio School Boards Association for the 2025 calendar year, pursuant to ORC §3313.87.

Mrs. Bidlack____, Mr. Levine ____, Mr. Lukshaw __, Miss Maruschak ____, Mrs. Neff _____

8. Consent Calendar

A member of the Board or the Superintendent may request that any item be removed from the consent calendar and voted upon separately.

- A. Moved by _____, seconded by _____, that all of the following items that appear in this portion of the agenda constitute the consent calendar and are hereby adopted by this one single motion; provided, however, that should any item included within this motion be declared by a court of competent jurisdiction to be void or illegal, all remaining items within this motion shall remain in full force and effect notwithstanding the status of the voided item.
- a. **Robert's Rules of Order** To adopt Robert's Rules of Order as the parliamentary procedure guidelines for meetings of the Board and of its committees, pursuant to Board policy BCA.
 - b. **Reaffirm Policies** To reaffirm that all Board policies in effect at the date of this meeting are continued in full force and effect unless modified by subsequent action of the Board, pursuant to OAC §3301-35-02.
 - c. **Tax Advance** To authorize the Treasurer of the Fairport Harbor School District to request the Lake County Auditor to advance taxes from the proceeds of the tax levies to meet current expenses, as needed, from the period January 1, 2025, through December 31, 2025, pursuant to ORC §321.34.
 - d. **Permit Payment of Purchases** To dispense with the adoption of individual, separate, monthly, or regular resolutions authorizing the purchase or sale of property (except real estate), the payment of debts or claims, and the salaries of the Superintendent, teachers, or other employees; or approving warrants for the payment of any claim from school funds when provisions, therefore, are made in the annual appropriations resolution, pursuant to ORC §3313.18.



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- e. **Permit Necessary Borrowing** To authorize the Treasurer and the President of the Board to borrow necessary money, including borrowing between funds on a temporary basis, prior to the next regularly scheduled Board meeting, pursuant to the provisions of law.
- f. **Investment of Funds** To authorize the Treasurer to invest interim funds not needed to meet current expenditures at the most productive interest rate, pursuant to ORC §§135.14 and 135.142.
- g. **Substitute Securities** To authorize the Treasurer to request public depositories to substitute securities on a continuing basis, pursuant to ORC Chapter 135.
- h. **Advisory Committees** To authorize the continuance of the District Records Commission during 2025, as necessary, and to authorize the Board President to make such adjustments in their membership as may be required to fill vacancies or to fulfill the obligations of the committee, pursuant to Board policy BCE and EHA.
- i. **Legal Counsel** To authorize the Superintendent and Treasurer to utilize the services of the Lake County Prosecutor as legal counsel to the Board and to designate the law firms of Weston Hurd, Squire Patton Boggs, Peters Kalail & Markakis, McGown & Markling, Ennis & Britton and Gingo and Bair LLC, pursuant to Board policy BCG; to enter into an agreement with the Ohio School Boards Association for Legal Assistance Fund service from January 1, 2025, through December 31, 2025, at a cost of \$250.00, pursuant to ORC §3313.171; and to authorize the Superintendent and Treasurer to secure necessary legal assistance as conditions require, pursuant to ORC §§309.10, 3313.35 and 3313.18.
- j. **Board Member Compensation** To authorize compensation of the Board members at the rates and for the purposes authorized by ORC §3313.12, pursuant to Board policy BHD.
- k. **OSBA Membership** To join the Ohio School Boards Association pursuant to ORC §3313.87, annual membership dues are \$3,867.00, OSBA Legal Assistance Fund annual amount is \$250.00.
- l. **Dispense with Reading Board Minutes** To waive the reading of the minutes of the Board, as authorized and governed by ORC §3313.26.
- m. **Authority to File Applications for Projects** To grant the Superintendent or designee authority to file applications for all projects considered desirable for the Fairport Harbor School District, pursuant to Board policy DD.
- n. **Hiring Authority** To authorize the Superintendent to employ personnel between Board meetings, pursuant to ORC §§3313.18, 3313.47, and 3319.01 and Board policy GCD/GDC.
- o. **Resignation Authority** To authorize the superintendent or designee to accept the resignation of any Fairport Harbor Exempted Village School employee by indicating acceptance in writing on the employee's written or printed resignation statement; BE IT FURTHER RESOLVED that the Board of Education determines that a resignation shall be final and irrevocable once the Superintendent or his designee has accepted it.



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- p. **Professional Meetings** To permit the Board Members, Superintendent, and Treasurer to attend necessary local, state, and national meetings within available appropriations, pursuant to ORC §3313.18.
- q. **Board Service Fund** The Board is asked to authorize the Treasurer to establish a Board Member Service Fund not to exceed \$15,000 for expenses incurred by Board members in the performance of their duties for each of the 2025 and 2026 fiscal years, pursuant to ORC §3315.15.
- r. **Public Records** The Board is asked to authorize the Treasurer to attend public records access training required for Board Members for each term of office (ORC 109.43)
- s. **Banking** Authorize the Treasurer to open bank accounts as needed.
- t. **Bids** Authorize the Treasurer to advertise for bids as specified by Law.
- u. **Performance of Duty Policy** the Treasurer is authorized to obtain an employee dishonesty and faithful performance of duty policy in lieu of requiring officers, employees, and appointees to obtain individual surety bonds for the faithful performance of the discharge of their public duties pursuant to board policy, DH.
- v. **Liability Insurance** To authorize the Treasurer to renew liability insurance for Fairport Harbor Exempted Village School District.
- w. **Purchasing:** Authorize the Treasurer to serve as purchasing agent for the school district and spend a maximum of \$25,000 without prior approval of the board. (Policy DJC).
- x. **Change Orders** Authorize the Treasurer to approve change orders for the PK-12 facility up to \$50,000 without prior approval of the board.
- y. **Appointment to Positions for the 2025** It is the recommendation of the Superintendent to appoint Building Principals, Personnel, and other designees to work collaboratively in the following positions:
 - 1. Title IX Hearing Officer - Bill Billington, Superintendent
 - 2. Anti-Harassment Grievance Officer -Bill Billington. Superintendent
 - 3. 504 Compliance Officer - Heidi Elmore, principal
 - 4. Civil Rights Coordinator - Katie Rumbarger, principal
 - 5. Homeless Liaison - Heidi Elmore, principal
 - 6. District Safety Compliance Officer for Public Employee Risk Reduction Act - Victoria DePasquale
 - 7. ADA Compliance Officer - Bill Billington, Superintendent
 - 8. Harassment Compliance Officer - Katie Rumsbarger, principal, and Heidi Elmore, principal
 - 9. Civil Rights/Title VI Compliance Officer - Bill Billington, Superintendent
 - 10. Equal Employment Opportunity Compliance Officer - Bill Billington, Superintendent
- z. **Mileage Reimbursement** Set the mileage rate for 2025 at the IRS approved rate.



- aa. **Disposal** Authorize the Superintendent or designee to discard or sell textbooks, library books, films/filmstrips, and equipment at all schools due to age, condition, and/or beyond repair.
- bb. **Property Complaints** Authorize the Treasurer to direct Board-approved legal counsel to file original complaints against the valuation of commercial properties, to file counter-complaints against the valuation of commercial and residential properties, and present evidence relating to the value of such properties.
- cc. **Credit Card Compliance Officer** Designate Cindi Clair, Executive Administrative Assistant to the Superintendent, as the District's credit card compliance officer in accordance with HB 312 and Board Policy DJH
- dd. **Meeting Notice** Designates the District's website and a notice posted outside the central office building as a reasonable method whereby any person may determine the time and place of all regularly scheduled meetings and the time, place, and purpose of all special meetings per Board Policy BDDA.

Mrs. Bidlack ____, Mr. Levine ____, Mr. Lukshaw ____, Miss Maruschak ____, Mrs. Neff ____

9. Adjournment

A. Moved by ____, seconded by ____, to adjourn the meeting at ____.

Mrs. Bidlack ____, Mr. Levine ____, Mr. Lukshaw ____, Miss Maruschak ____, Mrs. Neff ____

Announcement

Our next regularly scheduled Board meeting is February 25, 2025, held in the Harding Auditorium, located at 329 Vine Street, Fairport Harbor, at 6:00 p.m. We encourage members of the public to continue to take advantage of our virtual option of viewing and participating in our Board meetings.

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