

**AGENDA
ORGANIZATIONAL MEETING
DELPHOS CITY SCHOOLS BOARD OF EDUCATION
JAN. 8, 2025 – 5:00 P.M.**

I. CALL TO ORDER/ROLL CALL: Jason Grogg, President Pro-Tempore

Mrs. Suever ____ Mrs. Brinkman____ Mrs. Bockey ____ Mr. Grogg ____ Mrs. Grothouse____

PLEDGE OF ALLEGIANCE

II. NEW BUSINESS:

a. Nominations for Board President

1. _____ By: _____

2. _____ By: _____

Motion to close nominations: _____

Moved: _____ **Seconded:** _____

Mrs. Suever ____ Mrs. Brinkman____ Mrs. Bockey ____ Mr. Grogg ____ Mrs. Grothouse____

b. Motion to elect _____ as President for Calendar Year 2025.

Moved: _____ **Seconded:** _____

Mrs. Suever ____ Mrs. Brinkman____ Mrs. Bockey ____ Mr. Grogg ____ Mrs. Grothouse____

The New President Assumes the Chair of the Meeting

c. Nominations for Vice-President

1. _____ By: _____

2. _____ By: _____

Motion to close nominations: _____

Moved: _____ **Seconded:** _____

Mrs. Suever ____ Mrs. Brinkman____ Mrs. Bockey ____ Mr. Grogg ____ Mrs. Grothouse____

III. District Level Committees

- a. Discussions regarding committees for the 2025 school year

No action is needed for committee

- b. The board sets the time and dates of their regular monthly meeting to:_____.

Regular meetings to be held at (place) _____.

Moved: _____ Seconded: _____

Mrs. Suever ____ Mrs. Brinkman____ Mrs. Bockey ____ Mr. Grogg ____ Mrs. Grothouse____

IV. Consent Agenda

1. The Board appoints the Superintendent to serve as the Purchasing Agent of the district and sets the spending limit to \$25,000. As well, appoint Jeff Hobbs as the Chief Executive Officer, Purchasing Agent of the Delphos City Schools and review/approve student activity budgets.
2. Board authorizes the treasurer to pay invoices in a timely manner, invest active, inactive and interim funds, re-appropriated funds, and request advance draws as needed.
3. Appoint Laura Peters as the Delphos City Schools Treasurer and Chief Financial Officer
4. To authorize the Superintendent, during periods when this Board is not in session, to make offers of employment directly to candidates for either teaching or nonteaching positions on behalf of the BOE. as well, acknowledge acceptance of such offers on behalf of this Board, subject to a subsequent vote of ratification by this Board. The employment will be deemed effective as of the date of the employee's acceptance to the Superintendent. (Employment is based on satisfactory criminal records/background check and proper certification if applicable)
5. Set Delphos City Schools BOE Service Fund at \$8,000.
6. Designate WDOH, The Delphos Herald and the Delphos City Schools website as the official news outlets for the Delphos City Schools Board of Education to inform the public of special sessions and announcements.
7. Designate Legal Counsel, employed of services rendered basis:

Scott Scriven, L.L.P.
Bricker and Graydon, L.L.P.
Andrew Knueve, Delphos Law Director
8. Designate positions as cashiers for the Delphos City Schools Board of Education and authorize individuals holding these positions to make bank deposits for the Delphos City Schools

Treasurer
Assistant Treasurer

**Cafeteria Employees
Food Services Director
School Secretary
Athletic Director**

9. Set petty cash funds as follows:

Franklin Secretary	\$50
Middle School Secretary	\$200
High School Secretary	\$200
Athletic Director	\$2000

- 10. Authorize the Superintendent to approve staff members attendance at professional meetings.**
- 11. Authorize the Treasurer to approve travel and business-related expense vouchers, leave forms, etc. submitted by the Superintendent (with irregularities or concerns reported to the Superintendent and Board President.)**
- 12. Authorize the Superintendent to approve travel and business-related expense vouchers, leave forms, etc. submitted by the Treasurer (with irregularities or concerns reported to the Treasurer and Board President.)**
- 13. Designate the Delphos City Schools Board of Education to serve as Audit Committee for the finances of the school district.**
- 14. Authorize the Superintendent, on behalf of the BOE, to accept resignations which have been submitted by employees when the Board is not in session, subject to ratification by the Board at a later date. Such resignation shall be deemed effective as of the date and time of the Superintendent's acceptance.**
- 15. Appoint the Superintendent as the Delphos City Schools Allen County Schools Insurance Group Board Representative and to authorize the Treasurer to be the representative in the Superintendents absence.**
- 16. Approve the Internal Revenue Service (current) mileage rate per mile for calendar year 2025.**
- 17. Authorize the Treasurer and Superintendent to make certain expenditures on behalf of the Board of Education to promote staff morale, including staff dinners, refreshments, and funeral memorials. (Incompliance with Board approved policy 6233-Finances, Amenities for Participants at Meeting)**
- 18. Appoint the Treasurer as the Records Control Officer and to serve as the Board's designee to attend required public records training pursuant to O.R.C. 109.43(B) and acknowledge that the public records policy was given to the Treasurer.**
- 19. Whereas, the Delphos City Schools Board of Education wishes to support the effects of other BOE to obtain favorable judicial decisions, and whereas the Ohio School board Association Legal Assistance Fund has been established for this purpose. The Board of Education hereby**

resolves to participate in the OSBA LAF for the calendar year 2025 and authorizes the Treasurer to pay the LAF \$250.

Moved: _____ Seconded: _____

Mrs. Suever ____ Mrs. Brinkman____ Mrs. Bockey ____ Mr. Grogg ____ Mrs. Grothouse____

Classified Employment

- a. Approve the Classified contract for Kendra Chapman as the Assistant Treasurer effective January 6, 2025 per contract.**

Moved: _____ Seconded: _____

Mrs. Suever ____ Mrs. Brinkman____ Mrs. Bockey ____ Mr. Grogg ____ Mrs. Grothouse____

ADJOURNMENT:

**Move to adjourn the Jan 6, 2025, organizational meeting of
Delphos City Schools Board of Education at the time of ____ pm.**

Moved: _____ Seconded: _____

Mrs. Suever ____ Mrs. Brinkman____ Mrs. Bockey ____ Mr. Grogg ____ Mrs. Grothouse____

Future Meeting: Regular Meeting January ___, 2025___PM