



LOWELLVILLE LOCAL SCHOOLS

***52 ROCKET PLACE
LOWELLVILLE, OHIO 44436***

Board of Education

Jennifer Johnson
Joseph Sturm
Gerald Dubos
Brian Wharry
Stephanie Yon

Administration

Christine Sawicki, Superintendent
Andrea Apisa, Treasurer
Tracie Parry, Principal
Jeff Hammond, Assistant Principal

ORGANIZATIONAL BOARD MEETING:

AGENDA

DATE: Wednesday, January 8, 2025

TIME: 5:00 p.m.

PLACE: Lowellville Library

1. The meeting will be called to order by Treasurer, Ms. Andrea Apisa who will preside until the Election of Board President and Board Vice President for 2025.
2. Pledge of Allegiance
3. Roll Call: Dubos- Johnson- Sturm- Wharry- Yon
4. **Nominations and Vote for the Office of the President of the Board of Education**
Ms. Apisa will ask the Board to open the floor for nominations for the President of the Lowellville Local School District Board of Education for the calendar year 2025.

- 1st Nomination of _____ by _____
- 2nd Nomination (if needed) of _____ by _____

Ms. Apisa will call for a motion to close the floor for nominations for President and to elect _____ as President of the Lowellville Local School District Board of Education for calendar year 2025.

Moved by _____, seconded by _____.

MISSION

The Lowellville Local School District will educate, empower and challenge our students to reach their individual potentials by providing an environment where tradition, community and excellence create productive members of a global society.

Vote: Dubos- Johnson- Sturm- Wharry- Yon
The motion - carried – failed

5. Nominations and Vote for the Office of the Vice President of the Board of Education

Ms. Apisa will ask the Board to open the floor for nominations for the Vice President of the Lowellville Local School District Board of Education for the calendar year 2025.

- 1st Nomination of _____ by _____
- 2nd Nomination (if needed) of _____ by _____

Ms. Apisa will call for a motion to close the floor for nominations for Vice President and to elect _____ as Vice President of the Lowellville Local School District Board of Education for calendar year 2025.

Moved by _____, seconded by _____.

Vote: Dubos- Johnson- Sturm- Wharry- Yon
The motion - carried – failed

6. Oath of Office- Ms. Apisa will administer the Oath of Office to the newly appointed President and Vice President.
7. The President assumes the chair. From this point forward the President will preside over the rest of the meeting.
8. Discussion to establish regular board meeting dates, times, and location for the 2025 calendar year.

It is recommended that the Board approve the following regular Board meeting dates, times, and location (as discussed above) for the 2025 calendar year: *(note- the public may find the Board Policy on meeting notice in Policy BDDA).*

January 8, 2025 Time: Regular meeting will begin immediately after the conclusion of the Organizational meeting. Lowellville Library	February	March	April
May	June	July	August

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September	October	November	December
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Moved by _____, seconded by _____.

Vote: Dubos- Johnson- Sturm- Wharry- Yon
The motion - carried – failed

9. It is recommended that the Board approve the Standing Resolutions as attached.

Moved by _____, seconded by _____.

Vote: Dubos- Johnson- Sturm- Wharry- Yon
The motion - carried – failed

10. Discussion and appointment of Board Committees and Members. It is recommended that the following Board members serve on the Board Committees outlined below:

Extra-Curricular / Clubs: _____

Academics: _____

Building / Grounds / Safety: _____

Finance: _____

Other:

- Lowellville School Foundation Member _____

Moved by _____, seconded by _____.

Vote: Dubos- Johnson- Sturm- Wharry- Yon
The motion - carried – failed

11. Discussion and appointment of Ohio School Boards Association (OSBA) Liaisons / Delegates. It is recommended that the following Board members serve as the Ohio School Boards Association (OSBA) Liaisons / Delegates as outlined below:

Ohio School Boards Association (OSBA) Legislative Liaison _____

Ohio School Boards Association (OSBA) Student Achievement Liaison _____

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Ohio School Boards Association (OSBA) Delegate to Capital Conference _____

Ohio School Boards Association (OSBA) Alternate Delegate to Capital Conference _____

Moved by _____, seconded by _____.

Vote: Dubos- Johnson- Sturm- Wharry- Yon

The motion - carried – failed

12. Adjourn Organizational Board Meeting at _____ p.m.

Moved by _____, seconded by _____.

Vote: Dubos- Johnson- Sturm- Wharry- Yon

The motion - carried – failed

PUBLIC PARTICIPATION AT BOARD MEETINGS (BOARD POLICY: KD)

In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation may be permitted at each meeting. Each person addressing the Board shall give his/her name and address. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. At the discretion of the Board President, the time limit may be extended to five minutes. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Persons desiring more time should follow the procedure of calling the Board office to request to be placed on the regular agenda at the Superintendent's discretion. The period of public participation may be extended by a vote of the majority of the Board, present and voting.

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ATTACHMENT
Lowellville Local School District
Standing Resolutions
Revised 1/8/2025

BE IT RESOLVED THAT:

1. The Treasurer is authorized to invest any and all available funds as available at the best interest rate during the calendar year 2025.
2. The Board establishes a service fund not to exceed \$20,000 (twenty thousand dollars) for Board Members and not to exceed \$4,000 (four thousand dollars) for the Superintendent to cover all legitimate expenses that occur as part or arising from their work as Board Member or Superintendent.
3. The Treasurer is authorized to seek advances from the Auditor when funds are available and payable to the school district.
4. The Treasurer is authorized to pay all bills that fall within the appropriations resolution approved by the Board for CY2025 and that public utility bills be paid in advance of Board meetings to save late charges.
5. The Superintendent is authorized to employ such temporary personnel as is needed for emergency situations. Such employment to be presented to the Board for approval of continuation at the next regular meeting.
6. The Superintendent is authorized to serve as purchasing agent for the school district. When an expenditure for a single item or service will exceed \$15,000.00 (fifteen thousand dollars), the Superintendent should discuss that expenditure with the Board prior to making such expenditure, unless it is a case of emergency or is governed by some other exceptionally serious concern. This limitation shall not apply to those items or services which are regularly ordered to those funded by special government funds or those included in a project to which the Board has already given its permission.
7. The Treasurer is authorized to issue Bond warrants with only the Treasurer's signature.
8. The Board shall continue as a member of the Ohio School Boards Association for CY 2025.
9. The Treasurer shall be authorized to modify appropriations as necessary during the fiscal year. Sections 5707.03 and 5705.40, Ohio Revised Code, provide that the annual appropriation measure and any amendments shall be passed by the taxing authority which is the Board of Education for said school district.
10. The Superintendent, Board and Treasurer are authorized to attend meetings or conferences.
11. Each Board member will be paid \$125.00 per meeting not to exceed 15 meetings.
12. The Board set the time, date, and place of regular Board meetings for calendar year 2025 as outlined below:*(note- the public may find the Board Policy on meeting notice in Policy BDDA).*

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13. The Lowellville School District will continue participation in Federal and State programs.
14. The Board shall approve transportation contracts as approved by the Treasurer and Superintendent.
15. The Lowellville School District designates the Youngstown Vindicator/Tribune Chronicle as newspaper of record.
16. The Lowellville School District will continue with Inter-District Open Enrollment (State wide). Procedures and guidelines as per original policy adopted August 18, 1994 and 2010, 2016, 2018, and 2023 amendment.
17. The Lowellville School District will permit the Administration to use the legal services of Peters Kalail & Markakis Co., L.P.A., Gingo and Bair Law, LLC, and Squire, Patton & Boggs, LLP “as needed” to advise the Administration in matters of finance, personnel, contract development, insurance, purchasing or any other legitimate matter or concern.
18. The Lowellville Board appoints the Superintendent to serve as the Board’s Hearing Officer in suspensions for bus misconduct, student code violations, and student attendance appeals.
19. The Lowellville Board appoints the Superintendent and Treasurer to serve on the Lowellville School Foundation.
20. The Lowellville Board appoints the following Board Member to serve on the Lowellville School Foundation: _____
21. Board meetings will be conducted in accordance with Roberts Rules of Order except for rotated Roll Call.
22. The Board approves participation in The State of Ohio Cooperative Purchasing Program.

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23. The Board names the Treasurer as Records Officer on behalf of the Board of Education and designates the Treasurer to be the Board designee for public records training as required.
24. The Board authorizes the Superintendent or Treasurer to request and use the services of either or both of these management services: The Office of School Management Assistance of the State Department of Education, The Management Advisory Service of the Office of Keith Faber, Auditor of the State and other management services when they feel it is necessary or useful to do so.
25. The Board authorizes the Superintendent, on behalf of this Board, to accept resignations which have been submitted by employees during times when this Board is not in session, subject to ratification by this Board; provided however, that upon ratification by this board, such resignations shall be deemed effective as of the date and time of the Superintendent's acceptance. The authorization provided by this resolution shall commence on the date of the Organizational Meeting, January 8, 2025, and remain in effect through the Organizational Meeting in January 2026.

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