

School Community Council Meeting

Tuesday, September 24, 2024 4:00-5:00 pm

Library

Members Present

Attending: Mason Anderson, Kaitlyn Call, Vanessa Chesley, Jasilyn Heaps, Maggie Perez, Jill Larsen, Kaylene Murray, Trudy Wilson, and Kathy Christiansen

Welcome:

Introduction of Members:

Review of Recommended Timeline:

- Copies were distributed, and a discussion was held concerning the requirements of the committee and the action items to be addressed at each monthly meeting throughout the school year.

Elect a Chair/Co-Chair:

- Elect a Chair from the Parent Representatives:
 - Maggie Perez volunteered for this position.
 - Trudy Wilson made a motion to nominate Maggie Perez.
 - Jill Larsen seconded the motion.
 - The committee voted unanimously in favor.
- Elect a Vice-Chair of the committee:
 - Kaitlyn Call (parent) volunteered for this position.
 - Trudy Wilson made a motion to nominate Kaitlyn Call as Vice-Chair
 - Jill Larsen seconded the motion.
 - The committee voted unanimously in favor.

Rules of Order and Procedure (Discussion/Approval):

- The Rules of Order and Procedure were reviewed and discussed.
- Kathy Christiansen, school board member, clarified elements of Parliamentary Procedure that will be utilized.

Title One:

- **Review of Title One Plan and Free/Reduced Lunch Push**

- Teachers are sending reminders to parents to apply for free/reduced lunch.
- We are under 30% and need to be at 40% to retain Title One status for next year.
- How can we encourage parents to apply?
 - The eligibility/income chart is on the back of the lunch envelopes.
 - Resend this chart and information to parents.
 - Contact Chris Monson from Smithfield City Council to add “Birch Creek is in jeopardy of losing Title One status” on the “Three Things You Need to Know” weekly email to residents.
- **Review of Birch Creek School Parent-Student Compact**
 - Reviewed checklist of requirements and cross-referenced to the document to ensure inclusion of all points and requirements.
 - Changes were suggested to refine the document.
 - A motion was made to approve changes, seconded, then voted to approve by the committee.
- **Review the Birch Creek Elementary Parent and Family Engagement Policy**
 - Requirements of guidelines and actual policy were examined.
 - A motion to approve changes to the document to update and clarify wording was made and seconded, then voted to approve by the committee.

The meeting was adjourned after discussing all agenda items.

The October 8th Virtual Training will serve as our October meeting and the committee will reconvene on November 19, 2024.