

INDEPENDENT SCHOOL DISTRICT NO. 625
Saint Paul, Minnesota
ANNUAL MEETING OF THE BOARD OF EDUCATION
Administration Building
360 Colborne Street
Saint Paul, Minnesota 55102

January 7, 2025
4:00 PM

A G E N D A

1. **CALL TO ORDER**
2. **ROLL CALL**
3. **APPROVAL OF THE ORDER OF THE MAIN AGENDA**
4. **ELECTION OF OFFICERS**
 - A. Chair - Board of Education
 - B. Vice Chair - Board of Education
 - C. Clerk - Board of Education
 - D. Treasurer - Board of Education
5. **ANNUAL MEETING ACTION ITEMS** **2**
 - A. Appointment of the Assistant Treasurer
 - B. Appointment of the Assistant Clerk
 - C. Resolution Naming Depository Accounts
 - D. Resolution Naming Banks as Custodians for Safekeeping of Collateral
 - E. Resolution Authorizing Investments of School District Funds
 - F. Resolution Naming Brokerage Accounts
 - G. Resolution Authorizing Entry into Joint Purchasing Agreements
 - H. Resolution Naming the Official Newspaper
 - I. Resolution to Adopt and Confirm All Policies Contained in the SPPS Policy Manual
 - J. Resolution to Approve the 2025 Board of Education Meeting Schedule
 - K. Acknowledgment of Review of All 200-Level Board Policies
6. **COMMITTEE/SUBCOMMITTEE/WORK GROUP SELECTION AND SCHOOL AREAS SELECTION** **27**
7. **FUTURE MEETING SCHEDULE**
 - A. Board of Education Meetings (6:05 unless otherwise noted)
 - B. Committee of the Board Meetings (4:30 unless otherwise noted)
8. **ADJOURNMENT**

#BoldSubject#

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: January 7, 2025

TOPIC: Appointment of the Assistant Treasurer

A. PERTINENT FACTS:

1. The Board of Education annually appoints an Assistant Treasurer of the school district.
2. The Assistant Treasurer has the authority to sign appropriate documents in the absence of the Board Treasurer as well as other assigned duties.
3. This meets the District Strategic Initiative: Program Evaluation and Resource Allocation.
4. This item is submitted by Dr. John Thein, Superintendent.

B. RECOMMENDATION:

That the Board of Education approve the attached resolution naming Tom Sager, Executive Chief of Financial Services, as the Assistant Treasurer of Independent School District No. 625 for the year 2025.



Board File No. _____
Date _____

INDEPENDENT SCHOOL DISTRICT NO. 625
Board of Education
Saint Paul Public Schools

APPOINTMENT OF ASSISTANT TREASURER

BE IT RESOLVED, by the Board of Education of Independent School District No. 625, that it herewith appoints Tom Sager, Executive Chief of Financial Services, as the Assistant Treasurer of this school district for 2025.

Adopted January 7, 2025

CHAIR Board of Education

CLERK Board of Education

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: January 7, 2025

TOPIC: Appointment of the Assistant Clerk

A. PERTINENT FACTS:

1. The Board of Education annually appoints an Assistant Clerk of the school district.
2. The Assistant Clerk has the authority to sign appropriate documents in the absence of the Board Clerk as well as other assigned duties.
3. This meets the District Strategic Initiative: Program Evaluation and Resource Allocation.
4. This item is submitted by Dr. John Thein, Superintendent.

B. RECOMMENDATION:

That the Board of Education approve the attached resolution naming Sarah Dahlke as the Assistant Clerk of Independent School District No. 625 for the year 2025.



Board File No. _____
Date _____

INDEPENDENT SCHOOL DISTRICT NO. 625
Board of Education
Saint Paul Public Schools

APPOINTMENT OF THE ASSISTANT CLERK

BE IT RESOLVED, by the Board of Education of Independent School District No. 625, that it herewith appoints Sarah Dahlke as the Assistant Clerk of this school district for 2025.

Adopted January 7, 2025

 CHAIR Board of Education

 CLERK Board of Education

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: January 7, 2025

TOPIC: Resolution Naming Depository Accounts

A. PERTINENT FACTS:

1. Minnesota Statutes require the Board of Education to name at its annual organizational meeting the banks that are to serve as depositories for school district funds.
2. This meets the District Strategic Initiative: Program Evaluation and Resource Allocation.
3. This item is submitted by Tom Sager, Executive Chief of Financial Services.

B. RECOMMENDATION:

That the Board of Education approve the attached resolution naming the banks that are to serve as depositories of school district funds for the year 2025.



Board File No. _____
Date _____

INDEPENDENT SCHOOL DISTRICT NO. 625
Board of Education
Saint Paul Public Schools

RESOLUTION NAMING DEPOSITORY ACCOUNTS

BE IT RESOLVED, by the Board of Education of Independent School District No. 625, that it hereby authorizes, approves and designates the following listed banks as depositories for school district funds, according to the terms and provisions of this resolution and the requirements contained in Minnesota Statutes, Chapter 118A.

- Bank of America
- US Bank
- US Bank Trust
- Wells Fargo
- Associated Bank

BE IT FURTHER RESOLVED, that the Treasurer and Assistant Treasurer shall deposit the funds of said school district in said depositories according to provisions of the above statutes and in accordance with the provisions of this resolution.

BE IT FURTHER RESOLVED, that the funds of said school district are to be deposited in the depositories as follows:

BANK OF AMERICA
Workers Compensation Petty Cash

- US BANK**
1. General Operating and Community Service Funds
 2. Construction Funds
 3. Debt Service Funds
 4. Nutrition Service Operating Funds
 5. Select Account
 6. Certificates of Deposit
 7. School Food Service Petty Cash

- ASSOCIATED BANK**
1. General Operating and Community Service Funds
 2. Construction Funds
 3. Debt Service Funds

- 4. Nutrition Service Operating Funds
- 5. Select Account
- 6. Certificates of Deposit
- 7. School Food Service Petty Cash

Adopted January 7, 2025

CHAIR Board of Education

CLERK Board of Education

Page 2 (Resolution Naming Depository Accounts)

ASSOCIATED BANK
 US BANK TRUST
 1. Bond Proceeds

WELLS FARGO
 Other Post Employment Benefits (OPEB) Revocable Trust

BE IT FURTHER RESOLVED, that the above named Banks, (hereafter called "Banks") are hereby designated as a depository of this Organization and that a checking or deposit account be opened and maintained in the name of this Organization with said Bank and that all checks, drafts or other orders for the payment of money from said account be signed by the facsimile signatures of the corporate officers and physical signatures of two designated individuals (Superintendent, Chief Financial Officer, Chief of Staff, Controller, Accountant 4, or Senior Budget Analyst) when checks exceed \$25,000. The signature cards shall stipulate these signing agreements. The Treasurer and Assistant Treasurer are authorized to endorse all notes, drafts, checks, bills, certificates of deposit or other items payable to or owned or held by this Organization for deposit in said account or for collection or discount by said Bank; and to accept drafts and other items payable at said Bank and to waive protest of any check, note, bill or other item made, drawn or endorsed by or to the order of this Organization.

BE IT FURTHER RESOLVED, that the Bank is hereby directed to accept and pay without further inquiry any note, draft or check against said account bearing the signature or signatures of authorized officers even though drawn or endorsed to the order of any officer signing the same or tendered by such officer for cashing or in payment of the individual obligation of such officer or for deposit to his personal account and the Bank shall not be required or be under any obligation to inquire as to the circumstances of the issue or use of any item signed in accordance with the foregoing resolution, or the application, or disposition of such item or the proceeds thereof.

FURTHER RESOLVED, that the Assistant Clerk shall certify to said Bank the names of the presently duly elected and qualified officers of the organization and shall from time to time hereafter, as changes in the

personnel of said officers are made, immediately certify such changes to the Bank and the Bank shall be fully protected in relying on such certifications of the Assistant Clerk and shall be indemnified and saved harmless from any claims, demands, expenses, loss or damage resulting from or growing out of honoring the signature of any officer so certified or for refusing to honor any signature not so certified.

FURTHER RESOLVED, that the foregoing resolutions shall remain in full force and effect until written notice of their amendment or rescissions shall have been received by Bank and that receipt of such notice shall not affect any action taken by Bank prior thereto; and

FURTHER RESOLVED, that the Assistant Clerk be, and he/she is hereby authorized and directed to certify to said Bank the foregoing resolutions and that the provisions thereof are in conformity with the constitution, articles, rules and by-laws of this Organization.

Page 3 (Resolution Naming Depository Accounts)

I further certify that the following are the names and official signatures of the present officers and designated signers of this Organization:

OFFICER	NAME	SIGNATURE
Chair		
Clerk		
Treasurer		
Superintendent	John Thein	
Chief of Staff	Jackie Turner	
Exec. Chief of Financial Services	Tom Sager	
Executive Director of Finance	Daniel Moser	
Controller	Lori Doehne	
Senior Budget Analyst	Chay Yang	

IN WITNESS WHEREOF, I have hereunto subscribed by name and affixed the seal of the organization, this 7th day of January, 2025.

Attest Sarah Dahlke
Assistant Clerk

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: January 7, 2025

TOPIC: Resolution Naming Banks as Custodians for Safekeeping of Collateral

A. PERTINENT FACTS:

1. This resolution names the banks that can be used to hold the collateral that has been pledged as security for the school district bank deposits.
2. This meets the District Strategic Initiative: Program Evaluation and Resource Allocation.
3. This item is submitted by Tom Sager, Executive Chief of Financial Services.

B. RECOMMENDATION:

That the Board of Education approve the attached resolution naming the banks that are to be used as custodians for safekeeping of pledged security for school district deposits.



Board File No. _____
Date _____

INDEPENDENT SCHOOL DISTRICT NO. 625
Board of Education
Saint Paul Public Schools

RESOLUTION NAMING BANKS AS CUSTODIANS FOR SAFEKEEPING OF COLLATERAL

WHEREAS, to the extent that funds deposited are in excess of available federal deposit insurance, the school district shall require the financial institution to furnish collateral security or a corporate surety bond executed by a company authorized to do business in the state, and

WHEREAS, M.S.A. 118A.01-118A.03 governing the depositories of the public funds states that “all collateral shall be placed in safekeeping in a restricted account at a Federal Reserve Bank or in an account at a trust department of a commercial bank or other “financial institution” and “the selection shall be approved by the government entity” and

WHEREAS, the collateral pledged remains under the control of the Assistant Treasurer of the school district; now, therefore

BE IT RESOLVED, that upon the recommendation of the Assistant Treasurer, banks designated as depositories of school district funds shall be permitted to designate any one of the following named banks to act as custodians for safekeeping of the collateral pledged to secure school district deposits; provided, however, that no collateral furnished by any depository bank shall ever be held by such bank:

1. Bank of New York
2. Bankers Trust New York
3. The Federal Reserve Bank of Minneapolis
4. The First National Bank of Chicago
5. J.P. Morgan Chase Bank
6. Morgan Stanley
7. UBS Financial Services, Inc.
8. US Bank
9. US Bank Trust
10. Wells Fargo
11. Associated Bank
12. BMO Harris

Adopted January 7, 2025

CHAIR Board of Education

CLERK Board of Education

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: January 7, 2025

TOPIC: Resolution Authorizing Investments of School District Funds

A. PERTINENT FACTS:

1. This is an annual resolution passed by the Board of Education authorizing the Assistant Treasurer to invest surplus school district funds from time to time, as provided by Minnesota Statutes and the School Board Investment Policy.
2. This meets the District Strategic Initiative: Program Evaluation and Resource Allocation.
3. This item is submitted by Dr. John Thein, Superintendent.

B. RECOMMENDATION:

That the Board of Education approve the attached resolution that herewith authorizes the Assistant Treasurer to invest surplus funds of the school district from time to time, as provided in Minnesota Statutes and the School Board Investment Policy.



Board File No. _____
Date _____

INDEPENDENT SCHOOL DISTRICT NO. 625
Board of Education
Saint Paul Public Schools

RESOLUTION AUTHORIZING INVESTMENTS OF SCHOOL DISTRICT FUNDS

BE IT RESOLVED, by the Board of Education of Independent School District No. 625, that it herewith authorizes the Assistant Treasurer to invest surplus funds of the District from time to time, as provided in provisions of the Minnesota Statutes and the School Board Investment Policy.

Adopted January 7, 2025

CHAIR Board of Education

CLERK Board of Education

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: January 7, 2025

TOPIC: Resolution Naming Brokerage Accounts

A. PERTINENT FACTS:

1. Minnesota Statutes require the Board of Education to name at its annual organizational meeting the brokerage firms that are to handle the purchase and sale of securities and other property.
2. This meets the District Strategic Initiative: Program Evaluation and Resource Allocation.
3. This item is submitted by Tom Sager, Executive Chief of Financial Services.

B. RECOMMENDATION:

That the Board of Education approve the attached resolution naming the brokerage firms that are to handle the purchase and sale of securities and other property.



Board File No. _____
Date _____

INDEPENDENT SCHOOL DISTRICT NO. 625
Board of Education
Saint Paul Public Schools

RESOLUTION NAMING BROKERAGE ACCOUNTS

BE IT RESOLVED, by the Board of Education of Independent School District No. 625 (Corporation), to open with US Bank, Wells Fargo, PFM Asset Management LLC, PMA Financial LLC, and Associated Bank, its successor firms, subsidiaries, correspondents or affiliates (“US Bank, Wells Fargo, PFM, PMA Financial LLC, and Associated Bank”) brokerage accounts for the purchase and sale of securities and other property. “Securities” means, but is not limited to money, stocks, bonds, options including stock index options, interest rate options, foreign currency options and other securities and property.

BE IT RESOLVED, that the Corporate Officers names in the spaces below are authorized to act on behalf of the Corporation with respect to opening an account, to execute on behalf of the Corporation any and all relevant documents, including, but not limited to documents granting a limited or general power of attorney that delegate authority (including discretionary authority) over the account, margin agreements and/or option agreements and to deal with US Bank, Wells Fargo, PFM, PMA Financial LLC, and Associated Bank in connection with all aspects of said account individually, with no limits as to the amount (hereinafter called “Authorized Person.”)

<u>OFFICER</u>	<u>NAME</u>	<u>SIGNATURE</u>
<u>Superintendent</u>	<u>John Thein</u>	_____
<u>Chief of Staff</u>	<u>Jackie Turner</u>	_____
<u>Exec. Chief of Financial Services</u>	<u>Tom Sager</u>	_____

Adopted January 7, 2025

_____	CHAIR	Board of Education
_____	CLERK	Board of Education

BE IT FURTHER RESOLVED, that US Bank, Wells Fargo, PFM, PMA Financial LLC, and Associated Bank are authorized to deal with each Authorized Person individually, including anyone granted a limited or general power of attorney or delegated discretionary authority from any Authorized Person. (US Bank, Wells Fargo, PFM, PMA Financial LLC, and Associated Bank Investment Executives may be granted a limited power of attorney for trading purposes only.) From any such Authorized Person of the Corporation, without further inquiry as to his or her authority, US Bank, Wells Fargo, PFM, PMA Financial LLC, and Associated Bank may: accept all order for purchases, sales and distributions requested; follow instructions given verbally or in writing; receive any funds, securities or other property for the account of the Corporation; extend loans in connection with the maintenance of a margin account or US Bank, Wells Fargo, PFM, PMA Financial LLC, and Associated Bank Credit Line (if applicable); effect BankCard transactions in connection with the Corporation's account (if applicable), including use of Bank One's Line of Credit in connection with the MasterCard Business Card or Gold MasterCard; honor written instructions from any Authorized Person to write checks against the Corporation's account; send all confirmations, notices, demands, statements and other communications to the Authorized Person and to the Corporation; and US Bank, Wells Fargo, PFM, PMA Financial LLC, and Associated Bank will honor all written instructions from any individual Authorized Person to deliver in any manner or any name, including but not limited to bearer form and street certificates, any funds, securities or other property held for the account of the Corporation, attention: Tom Sager, Executive Chief of Financial Services, 360 Colborne Street, Saint Paul, MN 55102.

BE IT FURTHER RESOLVED, that any withdrawals of money, check writing, BankCard purchases (if applicable) and other non-brokerage transactions including but not limited to obtaining letters of credit and other types of credit facilities made on behalf of the Corporation with US Bank, Wells Fargo, PFM, PMA Financial LLC, and Associated Bank are ratified, confirmed and approved and that US Bank, Wells Fargo, PFM, PMA Financial LLC, and Associated Bank are authorized to rely upon the authority conferred by these resolutions until US Bank, Wells Fargo, PFM, PMA Financial LLC, and Associated Bank receive a certified copy of resolutions of the Corporation's Board of Directors revoking or modifying these resolutions. In the event that US Bank, Wells Fargo, PFM, PMA Financial LLC, and Associated Bank, for any reason, is uncertain as to the continuing effectiveness of the authority conferred by these resolutions or any other resolutions of the Corporation, US Bank, Wells Fargo, PFM, PMA Financial LLC, and Associated Bank may refrain from taking any action with respect to this account until such time as it is satisfied as to its authority and US Bank, Wells Fargo, PFM, PMA Financial LLC, and Associated Bank shall be indemnified against and held harmless from any claims, demands, expenses, loss or damage, including legal fees and costs, resulting from or arising out of its refraining from taking any action.

BE IT FURTHER RESOLVED, that the Corporation elects Cash Account.

IN WITNESS WHEREOF, I have hereunto subscribed by name and affixed the seal of the organization, this 7th day of January, 2025.

Attest Sarah Dahlke
Assistant Clerk

INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS

DATE: January 7, 2025

TOPIC: Resolution Authorizing Entry into Joint Purchasing Agreements

A. PERTINENT FACTS:

1. Minnesota Statute 471.59 authorizes governmental units to make cooperative purchases. In order to enjoy the mutual benefits of these cooperative purchases, the governing bodies of the units must first enter into a joint purchasing agreement.
2. In an effort to further collaboration and to enhance the District's buying power, the Purchasing and Contract Services Department wishes to continue to have the opportunity to participate in cooperative purchases, bids and contracts with school districts, counties, and other purchasing cooperatives, attached are some of those entities.
3. This is no cost to the district.
4. This project will meet the District Strategic Initiative: Program Evaluation and Resource Allocation.
5. This item is submitted by Brian Cihacek, Purchasing Manager and Tom Sager, Executive Chief of Financial Services.

B. RECOMMENDATION:

That the Board of Education authorize the administration to continue current joint cooperative purchase agreements and to enter into other various Joint Cooperative Purchasing Agreements as deemed necessary.

TOPIC:

Authorization to Enter into Joint Purchase Agreements

Anoka County
Anoka-Hennepin ISD #11
Bloomington ISD #271
Burnsville, Eagan, Savage ISD #191
BuyBoard National Purchasing Cooperative
Carver County
Chaska ISD #112
City of Minneapolis
City of Red Wing
City of Saint Paul
Cooperative Purchasing Connection
Dakota County
E & I-Education & Institutional Coop Service Inc
Edina ESD #273
Elk River ISD #728
Farmington ISD #192
Forest Lake ISD #831
Hastings ISD #200
Hennepin County
Intermediate District #287
Intermediate District #917
Lakeville ISD #194
Mahtomedi ISD #832
Midwestern Higher Education Compact
MICTA
Minneapolis Special School District #1
Minnesota State Colleges & Universities
Minnetonka ISD #276
Minnetex
Mounds View ISD #621
National Assn. of State Procurement Officials
N Saint Paul-Maplewood-Oakdale ISD #622
Northeast Metro School District 916
Olmsted County
Omnia Partners
Orono ISD #278
Osseo ISD #279
Owatonna ISD #761
Prior Lake-Savage Area ISD #719
Ramsey County
Robbinsdale Area Schools ISD #196
Rochester ISD #535

Roseville Area Schools #623
Saint Cloud ISD #742
Saint Louis Park ISD #283
Saint Paul-Maplewood-Oakdale ISD #622
Scott County
Sherburne County
Sourcewell
South Washington Cty School Dist. #833
Southeast Service Cooperative
Spring Lake Park #16
St. Francis ISD #15
St. Louis County
State of Minnesota Cooperative Purchasing Venture
Stearns County
Stillwater ISD #834
TIPS USA
United States General Services Administration
University of Minnesota
Washington County
Wayzata ISD #284
W Saint Paul-Mendota Hgts-Eagan ISD #197
White Bear Lake ISD #624

Rockford ISD #883
Rosemount Eagan Apple Valley ISD #196



Board File No. _____
Date _____

INDEPENDENT SCHOOL DISTRICT NO. 625

Board of Education

Saint Paul Public Schools

RESOLUTION AUTHORIZING COOPERATIVE PURCHASING AGREEMENTS

BE IT RESOLVED, by the Board of Education of Independent School District No. 625 (Corporation) that under Minnesota Statute 471.59 authorizing governmental units to make cooperative purchases, does, in order to enjoy the mutual benefits of these cooperative purchases and to further collaborate and enhance the District’s buying power, authorize administration to continue current joint cooperative purchase agreements and to enter into other various Joint Cooperative Purchasing Agreements as deemed necessary.

Adopted January 7, 2025

CHAIR Board of Education

CLERK Board of Education

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: January 7, 2025

TOPIC: Resolution Naming the Official Newspaper

A. PERTINENT FACTS:

1. Minnesota Statutes require the Board of Education to name annually the official newspaper of the School District.
2. This meets the District Strategic Initiative: Allocate resources more strategically.
3. This item is submitted by Tom Sager, Executive Chief of Financial Services.

B. RECOMMENDATION:

That the Board of Education approve the attached resolution naming the Saint Paul Legal Ledger Minnesota Lawyer as the official newspaper of the School District.



Board File No. _____
Date _____

INDEPENDENT SCHOOL DISTRICT NO. 625
Board of Education
Saint Paul Public Schools

RESOLUTION NAMING THE OFFICIAL NEWSPAPER

BE IT RESOLVED, by the Board of Education of Independent School District No. 625, that the SAINT PAUL LEGAL LEDGER MINNESOTA LAWYER is herewith approved as the official newspaper of the school district.

Adopted January 7, 2025

CHAIR Board of Education

CLERK Board of Education

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: January 7, 2025

TOPIC: Resolution to Re-Adopt and Confirm All Policies Contained in the Board Policy Manual

A. PERTINENT FACTS:

1. It has been the policy of the Board of Education to confirm and re-adopt annually all policies contained in the Board Policy Manual.
2. This meets the District Strategic Plan Initiatives: Positive School and District Culture.
3. This item is submitted by Dr. John Thein, Superintendent.

B. RECOMMENDATION:

That the Board of Education approve the attached resolution confirming and re-adopting all policies contained in the Board Policy Manual.



Board File No. _____
Date _____

INDEPENDENT SCHOOL DISTRICT NO. 625
Board of Education
Saint Paul Public Schools

RESOLUTION TO RE-ADOPT AND CONFIRM ALL POLICIES CONTAINED IN THE BOARD POLICY MANUAL

BE IT RESOLVED, by the Board of Education of Independent School District No. 625, that it herewith confirms and re-adopts all policies contained in the Board Policy Manual.

Adopted January 7, 2025

CHAIR Board of Education

CLERK Board of Education

**INDEPENDENT SCHOOL DISTRICT NO. 625
BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS**

DATE: January 7, 2025

TOPIC: Resolution to Approve the 2025 Board of Education Meeting Schedule

A. PERTINENT FACTS:

1. The Board of Education typically meets once a month for Committee of the Board meetings (except July), and once a month for Regular Meetings of the Board of Education.
2. Meetings will typically be held on Tuesdays. Committee of the Board meetings begin at 4:30 p.m. in Conference Room 5A of the District Administration Building at 360 Colborne Street, Saint Paul, MN 55102. Regular Meetings of the Board of Education begin at 5:30 p.m. in Conference Rooms A and B of the District Administration Building at 360 Colborne Street, Saint Paul, MN 55102.
3. Meeting dates and times may be modified with notice in accordance with applicable policies and laws.
4. Special business meetings, emergency meetings, and meetings closed to the public shall be separately posted and duly noticed in accordance with applicable policies and laws.
5. This item is submitted by Sarah Dahlke, Assistant Clerk.

B. RECOMMENDATION:

That the Board of Education approve the attached resolution confirming the meeting dates of Regular Meetings of the Board of Education and Committee of the Board Meetings of the Board of Education for the year 2025.

**BOARD OF EDUCATION
SAINT PAUL PUBLIC SCHOOLS
RESOLUTION**



Board File No. _____

Date _____

**RESOLUTION TO APPROVE THE 2025 BOARD OF EDUCATION
MEETING SCHEDULE**

WHEREAS the Board of Education regular business meetings will typically be held on the second or third Tuesday of each month from 5:30 p.m. until adjournment, and will take place in Conference Rooms A and B at the District Administration Office (360 Colborne Street, Saint Paul, MN 55102) per the schedule below (unless otherwise noticed); and

WHEREAS the proposed regular business meeting dates for the 2025 calendar year are as follows:

- January 7, 2025 (Annual Organizational Meeting at 4:00 pm)
- January 21, 2025
- February 18, 2025
- March 18, 2025
- April 22, 2025
- May 20, 2025
- June 10, 2025 (Special Meeting – Non-Renewals) | 4:00 p.m. | Conference Room 5A
- June 17, 2025
- July 15, 2025
- August 19, 2025
- September 23, 2025
- October 21, 2025
- November 18, 2025
- December 16, 2025

WHEREAS the Board of Education will also hold Committee of the Board (discussion) meetings on topics determined by the Chair in consultation with the Superintendent, during the 2025 calendar year. These meetings will typically be held on the first or second Tuesday of each month (except July) from 4:30 p.m. to adjournment, and will take place in Conference Room 5A at the District Administration Office (360 Colborne Street, Saint Paul, MN 55102) per the schedule below (unless otherwise noticed); and

WHEREAS the proposed Committee of the Board meeting dates for the 2025 calendar year are as follows:

- January 7, 2025
- February 4, 2025
- March 4, 2025
- April 8, 2025
- May 6, 2025
- June 10, 2025
- There is not a Committee of the Board Meeting in July.
- August 6, 2025 – Wednesday (due to election primary)
- September 9, 2025
- October 7, 2025
- November 5, 2025 – Wednesday (due to Election Day)
- December 2, 2025

WHEREAS Board of Education committees will determine their own meeting schedules, which shall be posted, duly noticed, and will typically occur on Tuesdays; and

WHEREAS special business meetings, emergency meetings, and meetings closed to the public shall be separately posted and duly noticed in accordance with applicable policies and laws.

THEREFORE BE IT RESOLVED that the Board of Education, Independent School District No. 625, hereby adopt the 2025 schedule of board meetings.

FURTHER BE IT RESOLVED that the Board Chair, in consultation with the Superintendent and in accordance with all meeting notice requirements, may modify dates and times as needed to adjust for unforeseen circumstances.

Adopted _____

CHAIR Board of Education

CLERK Board of Education

INTERNAL WORK GROUPS						
Work Group	Last Meeting	Purpose	Keep/ Delete/ Modify	Meeting Schedule		2024 Members
SEAB	11/15/22	Response to challenges SEAB was experiencing and efforts to restart the program.				Dir. Franco Dir. Allen Dir. Vue
Policy	11/16/23	Review, revise, develop board policy	<i>Keep</i>	Meets monthly on Thursdays at 12:30pm virtually Next: January 18		Dir. Allen Dir. Carillo Dir. Ward
Evaluation	Fall 2023	Lead superintendent evaluation process	<i>Modify (timeline)</i>			Dir. Ward Dir. Vue Dir. Franco
Executive Team	12/21/23	Board information requests; upcoming COB/BOE topics; Supt/Admin Updates	<i>Keep</i>	Monthly; last Tuesday of the month at 4:30pm virtually Next: January 30		Dir. Henderson Dir. Ward Dir. Carrillo
Board Governance and Operations	12/7/23	Review board processes, practice, develop as needed, guide SOFG work, review board budget	<i>Add</i>	Monthly; first Thursday Next: February 1		Dir. Ward Dir. Valliant Dir. Vue

2024 | Committee, Work Group, School Area, and Graduation Schedule
 January 9, 2024 | Annual Meeting

SPPS*FAC	New	The purpose of the FAC is to ensure fiscal recommendations are grounded in sound financial decision making and are in alignment with the strategic priorities of Saint Paul Public Schools.		January 29: 4 to 5:30 PM March 25: 4 to 5:30 PM May 28: 4 to 5:30 PM		Dir. Ward Dir. Carrillo Dir. Vue
Txuj Ci Lower	New					Dir. Henderson Dir. Vue Dir. Allen
African American Program						Dir. Allen Dir. Valliant Dir. Henderson
Board Retreat	New	Coordinate and plan agenda and topics for Board Retreat				Dir. Henderson Dir. Ward Dir. Allen

REQUIRED BY RESOLUTION, POLICY, OR STATUTE						
Group	Last Meeting	Purpose	2022 Members	Meeting Schedule		2024 Members
Equity Committee (policy 211.01/211.02)	3/26/2021	Identify and examine disparities impacting SPPS students, staff, families, and community				Dir. Valliant Dir. Franco Dir. Vue
JPTAC (policy 204.07)	9/28/2022	The Committee will meet from time to time to make appropriate recommendations for the efficient and effective use of property tax dollars raised by each jurisdiction for programs, buildings, and operations. The main purpose of JPTAC is to coordinate setting policies on budgets and taxation that jointly affect the citizens and taxpayers in the City of Saint Paul who are served and taxed by the three units of government.	Dir. Vue Dir. Ward Dir. Ellis	Quarterly – County chairing for 2024; City in 2025; SPPS in 2026 January 22 June 24 8:30am; City Hall		Dir. Carrillo Dir. Henderson Dir. Franco (Dir. Allen – alt.)
Tribal Consultation (policy 204.07)		Meet with staff and members of TNEC	Dir. Vue Dir. Kopp (Chair+1)	Twice yearly		Dir. Henderson Dir. Ward Dir. Valliant

EXTERNAL BOARDS AND ORGANIZATIONS					
Organization	Cost	Purpose	Meeting Schedule		2024 Members
MSBA	\$21,140 - due in July	The Minnesota School Boards Association, a leading advocate for public education, supports, promotes and strengthens the work of public school boards.			Dir. Allen (Dir. Vue – alt.)
CGCS	\$43,647 - due in July	The Council of the Great City Schools (CGCS) brings together 76 of nation’s largest urban public school systems in a coalition dedicated to the improvement of education for children in the inner cities.	Board Meeting at Fall Conf. Next: October 16-20		Dir. Henderson
AMSD	\$11,894 - due in July	It is the mission of AMSD to advocate for metropolitan school districts and advance legislation that supports student achievement.	First Fridays (mornings at 7am in Little Canada) Next: Feb. 2		Dir. Valliant (Dir. Allen – alt.) (Dir. Vue – alt.)
RCLLG	\$263 - due in March	Our mission is to foster cooperation among Ramsey County units of government thereby increasing the effectiveness and efficiency of public service delivery.	Second Tuesdays (mornings), monthly programs (virtual at 7:30am), quarterly board meetings Next: January 12		Dir. Vue (Dir. Franco – alt.)
SPARK			Dir. Henderson and Dr. Gothard will update us on status of group		Dir. Henderson

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<p>Children's Collaborative</p>		<p>The mission of the St. Paul Children's Collaborative (SPCC) is to engage policy-makers, communities, business leaders, and other stakeholders to strengthen the social and economic fabric of St. Paul to support the healthy development of children.</p>	<p>Monthly on Wednesdays at 8am; virtual or in person Next: January 10 at 8:00am</p>		<p>Dir. Valliant (Dir. Franco – alt.)</p>
<p>MSHSL</p>		<p>Minnesota State High School League</p>			<p>Dir. Franco (Dir. Vue – alt.)</p>
<p>St. Paul Teachers Retirement Association Board of Trustees</p>		<p>The mission of the St. Paul Teachers' Retirement Fund Association is to: Provide our members and their beneficiaries with retirement, survivor and disability benefits; assist our members in planning a secure retirement; invest the assets of the fund to provide the optimum return while preserving principal by controlling the portfolio risk.</p>	<p>1x per month from 9am-2pm; SPPS is a voting member Next: January 2024</p>		<p>Dir. Henderson</p>
<p>President's Advisory Council - St. Paul College</p>		<p>Advise SPC President on issues</p>	<p>Quarterly at 4:00pm on Thursdays at SPC Next: January 11</p>		<p>Dir. Valliant (Dir. Carrillo – alt.)</p>

School Area Assignments | 2024

Area	Schools		2024
<p style="text-align: center;">A (9 Schools)</p>	<p>Frost Lake Elementary (PreK-5) The Heights (PreK-5) L'Etoile du Nord Hazel Park Prep (PreK-8) Nokomis Montessori North (PreK-5) Txuj Ci Upper (6-8) Txuj Ci Lower (PreK-5) Johnson Sr (9-12) Early Childhood Hub East E-STEM (6-8)</p>		Dir. Vue
<p style="text-align: center;">B (8 Schools)</p>	<p>American Indian (PreK-8) Dayton's Bluff Elementary (PreK-5) Harding Sr (9-12) Eastern Heights Elementary (PreK-5) Nokomis Montessori South (PreK-5) Battle Creek Middle (6-8) Battle Creek Elementary (PreK-5) – feeding to E-Stem Highwood Hills (PreK-5) E-STEM (6-8)</p>		Dir. Ward
<p style="text-align: center;">C (9 Schools)</p>	<p>Farnsworth Lower (PreK-4) Farnsworth Upper (5-8) LEAP Bruce Vento (PreK-5) St. Paul Music Academy (PreK-5) Washington Technology (6-12) Creative Arts (6-12) Mississippi Creative Arts (PreK-5)</p>		Dir. Carrillo
<p style="text-align: center;">D (8 Schools)</p>	<p>Riverview (PreK-5) Open World (6-12) Humboldt Secondary (6-12) Cherokee Heights Elementary (PreK-5)</p>		Dir. Franco

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<p>E (12 Schools)</p>	<p>Murray Middle (6-8) St. Anthony Park Elementary (K-5) Hamline Elementary School (PreK-5) Early Childhood Hub West Gordon Parks (9-12) Chelsea Heights Elementary (K-5) Como Park Elementary (PreK-5) Como Park Sr (9-12) Crossroads Montessori/Science (PreK-5) Wellstone Elementary RiverEast</p>		<p>Dir. Valliant</p>
<p>F1 (10 Schools)</p>	<p>Four Seasons (PreK-5) Hidden River (6-8) Central Sr (9-12) JJ Hill Montessori (PreK-5) Maxfield Elementary (PreK-5) AGAPE Randolph Heights Elementary Benjamin E. Mays (PreK-5) Capitol Hill (1-8) Groveland Elementary Global Arts Plus Lower Global Arts Plus Upper Journeys Bridge View/Focus Beyond</p>		<p>Dir. Allen</p>
<p>F2 (9 Schools)</p>	<p>Adams Spanish Immersion (K-5) EXPO Elementary (PreK-5) Highland Park Elementary (K-5) Highland Park Middle (6-8) Highland Park Sr (9-12) Horace Mann (K-5) Jie Ming</p>		<p>Dir. Henderson</p>
<p>ECFE Adult Basic Ed Hubbs Center</p>			<p>Dir. Valliant</p>

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Community Ed. Rec Check	Exploring options		Dir. Allen
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2024 Graduation Schedule

Approved by Andrew Collins, Executive Chief of Schools and Learning 10/19/23

Date School	Location	Rehearsal Time	Ceremony Time	Board Of Education (TBD)		Administration (Supt/Asst Supt) Giving Remarks (TBD)
				Greeting	Conferring Diplomas	
Wednesday, May 29						
Hubbs Center (Walker)	Saint Paul College		6:30 p.m.	Erica Valliant		
Friday, May 31						
Bridge View (Nistler)	360 Colborne St. Rooms A & B	N/A	10:00 a.m.	Yusef Carrillo		
Monday, June 3						
Johnson (Kunz)	Roy Wilkins	10:00 a.m.	5:30 p.m.	Chauntyll Allen	Uriah Ward	
Harding (Paez)	Roy Wilkins	8:00 a.m.	8:00 p.m.	Chauntyll Allen	Uriah Ward	
Humboldt (Vang)	O'Shaughnessy	11:00 a.m.	5:30 p.m.	Carlo Franco	Halla Henderson	
OWL (Vang)	O'Shaughnessy	9:00 a.m.	7:30 p.m.	Halla Henderson	Carlo Franco	
Tuesday, June 4						
Highland Park (Morris)	Roy Wilkins	10:00 a.m.	5:30 p.m.	Yusef Carrillo	Halla Henderson	
Central (Paez)	Roy Wilkins	8:00 a.m.	8:00 p.m.	Chauntyll Allen	Erica Valliant	
AGAPE/Gordon Parks (Kunz)	O'Shaughnessy	11:00 a.m.	5:30 p.m.	Jim Vue	Carlo Franco	
Gateway to College (Kunz)	O'Shaughnessy	9:00 a.m.	7:30 p.m.	Carlo Franco	Jim Vue	

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SPPS Online School (Kunz)	Saint Paul College	8:30 a.m.	5:00 p.m.	Uriah Ward		
LEAP (Kunz)	Saint Paul College	10:00 a.m.	7:30 p.m.	Uriah Ward		
Wednesday, June 5						
Washington (Kunz)	Roy Wilkins	10:00 a.m.	5:30 p.m.	Jim Vue	Yusef Carrillo	
Como Park (Morris)	Roy Wilkins	8:00 a.m.	8:00 p.m.	Chauntyll Allen	Jim Vue	
Journeys (Nistler)	Journeys Secondary	N/A	5:00 p.m.	Carlo Franco		
Creative Arts (Morris)	CASS	N/A	6:00 p.m.	Halla Henderson		
TBD						
Summer Graduation	TBD	N/A	TBD	Erica Valliant	Halla Henderson	