



AGENDA

Regular Meeting of the Board of Education, Independent School District Number One, Tulsa County, Oklahoma, **July 15, 2019**, at 6:30 PM, in the Cheryl Selman Room, ground floor, at the Charles C. Mason Education Service Center, 3027 S. New Haven Avenue, Tulsa, OK

With the exception of item A-1, the Board of Education reserves the right to take up any agenda item in any order regardless of how items are listed.

This is an open, public meeting held in accordance with the Open Meeting Laws of the State of Oklahoma. The purpose of this meeting is to conduct the business of the School District. As the elected representatives of the School District voters and school patrons, the School Board members will be making decisions concerning the operation of the School District.

In accordance with Board Policy 1301, individuals may comment on business items or recommendations appearing under the Action or Information portions of a regular meeting agenda. Requests to comment must be made by submitting a completed form for each topic. Forms are available from the Board Clerk before the beginning of each meeting. Requests will be accepted at any time up to the consideration of the Consent Agenda portion of the meeting. Statements are limited to five minutes each.

Persons desiring to address the Board concerning items not on the agenda must submit a written request form, available from the Clerk of the School Board, at least seven days prior to each meeting. Statements to the School Board by members of the public are limited to five minutes each.

A. OPENING EXERCISES

- A.1. Call to order and confirm that a quorum of the Board is present.
- A.2. Flag salute
- A.3. Remind those wishing to address the Board, sign with the clerk -- 5-minute limit.
- A.4. Motion and vote to adopt the agenda.

B. RECOGNITION OF VISITORS

C. SPECIAL PRESENTATIONS/AWARDS/RESOLUTIONS

D. APPROVAL OF MINUTES

<u>Regular Meetings</u>	<u>Special Meetings</u>
June 17, 2019	January 28, 2019

E. CONSENT AGENDA - Motion and vote on recommendation.

F. ACTION AGENDA – Motion and vote on each recommendation.

G. INFORMATION AGENDA

H. STAFF REPORTS

I. BOARD MEMBER REPORTS AND CONCERNS

J. CITIZENS' COMMENTS

K. SUPERINTENDENT'S REPORTS/PRESENTATIONS

L. OTHER NONROUTINE ITEMS REQUIRING BOARD ACTION

M. NEW BUSINESS

Consideration and possible action on any matter which could not have been reasonably foreseen prior to the legal time deadline for posting of the agenda for this meeting.

N. ANNOUNCEMENTS

The next regular scheduled meeting of the Board of Education will be held on Monday, July 15, 2019, at 6:30 p.m. in the Cheryl Selman Room, at the Education Service Center, 3027 South New Haven Avenue, Tulsa, Oklahoma.

O. MOTION AND VOTE TO ADJOURN

E. CONSENT AGENDA - Motion and vote on recommendations

Note: With the exception of encumbrances, student trips and routine staffing items, consent items appeared on the previous regular meeting's agenda as information agenda items unless otherwise indicated.

DEPUTY SUPERINTENDENT

E.1. RECOMMENDATION: Pay expenses associated with International Baccalaureate (IB) examination fees for Booker T. Washington High School for exams administered during the 2019-2020 school year.

COST: Total cost will not exceed \$80,000. A portion of the fees will be paid by students into Booker T. Washington Student Activity Fund #528, and the balance will be paid through the IB account in an amount not to exceed \$30,000.

FUND NAME/ACCOUNT: General Fund, IB Account 11-0735-1764-50-6100-251-000000-000-07-735 and Washington High School Activity Fund Account #528.

REQUISITION/CONTRACT: 12000280

RATIONALE: Booker T. Washington students will register for the May 2020 IB exams during the month of October. All May 2020 exams fees must be paid to IB no later than December 15, 2019. There are two fees that must be paid for each registrant. The school assumes the cost of the "Candidate Registration Fee," which is currently \$172 per student. Registrants are responsible for the individual "Subject Exam Fees," which are currently \$119 per exam. Students who qualify for the free/reduced lunch program receive assistance with exam fees, only paying \$20.00 per exam, while the BTW Foundation pays \$60, and the school assumes responsibility for the remainder of the cost per exam. Currently, 134 Booker T. Washington students are enrolled with up to two being taken in their junior year and four to six taken in their senior year. Also, all eligible juniors and seniors enrolled in individual IB courses have the option of taking the IB exam for possible college credit.

E.2. RECOMMENDATION: Approve routine field trips.

RATIONALE: Board Policy 3314 requires that all out-of-state student field/study trips and travel have prior authorization by the Board of Education.

E.3. RECOMMENDATION: Renew the contract with the Tulsa City-County Health Department to administer the "It's All About Kids" Physical Education program for students in all elementary schools during the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This item presents no cost to the district.

RATIONALE: "It's All About Kids" Physical Education program is a school health program that will be offered to sites upon approval of the site principal and district athletics office to assist physical education teachers with issues such as eating

healthy, active lifestyles and nutrition. The CATCH Curriculum (Child and Adolescent Trial for Cardiovascular Health) is a toolbox that current physical education teachers may access at no cost to the district as a part of this program.

E.4. RECOMMENDATION: Renew the contract with Tulsa City-County Health Department to administer the "It's All About Kids" health education program in the following schools for students during the 2019-2020 school year.

Anderson	Marshall
Burroughs	McClure
Celia Clinton	McKinley
Cooper	Project ACCEPT
Disney	Robertson
Hawthorne	Sequoyah
Hoover	Springdale
Unity	Whitman
Mark Twain	

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This item presents no cost to the district.

RATIONALE: "It's All About Kids" is a comprehensive school health program that will assist with issues such as obesity, decision/negotiation skills, self-esteem enhancement, nutrition, healthy lifestyles, and parental involvement.

E.5. RECOMMENDATION: Renew the contracts with Shortline Dental and Spring Dental to provide free on-site, noninvasive dental screenings and dental education presentations in pre-selected schools for students during the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This item presents no cost to the district.

RATIONALE: With the approval of the site administrator, students, with the consent of the parent/legal guardian, will receive free, noninvasive dental screenings, on site. Dental education presentations will also be provided upon approval of the site administrator.

E.6. RECOMMENDATION: Renew the contracts with the American Red Cross and the Oklahoma Blood Institute to provide blood drives and related educational programs during the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This item presents no cost to the district.

RATIONALE: District blood drives support the American Red Cross and the Oklahoma Blood Institute in their goal of maintaining adequate blood supply.

- E.7.** RECOMMENDATION: Pay optometrists participating in the Department of Health and Wellness student eyeglass program approximately \$40 per student for eye examinations and prescriptions, and opticians \$40 per student for eye examinations and \$50 per student for filling of prescriptions during the 2019-2020 school year.
- FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
- COST: Not to exceed \$6,000
- FUND NAME/ACCOUNT: General Fund, 11-0000-2132-503360-000-000000-000-16-059
- RATIONALE: Students who qualify for the program, based on economic need and lack of insurance, are screened and referred to participating optometrists for eye examinations and eyeglass prescriptions, and to opticians for filling the prescriptions. The service is free of charge to qualifying students.

- E.8.** RECOMMENDATION: Renew the contract with American Red Cross for all TPS Red Cross certified instructors to teach Red Cross training courses within TPS, and the State-mandated HIV/AIDS education for students, using Red Cross standards, for the 2019-2020 school year. American Red Cross will also provide training at their current rate for TPS employees to become First Aid/CPR instructors and maintain this status.
- FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
- COST: Not to exceed \$20,000
- FUND NAME/ACCOUNT: Applicable Fund and accounts
- RATIONALE: Certified Red Cross trainers will provide CPR/First Aid/AED training for personnel and HIV/AIDS education for students using American Red Cross standards. Instructor certification for trainers will facilitate site-based training. There is no cost to the District for the HIV/AIDS education.

TEACHING AND LEARNING

- E.9.** RECOMMENDATION: Enter into an agreement with Any Given Child-Tulsa, Tulsa, Oklahoma, to continue the Any Given Child program in Tulsa Public Schools for the 2019-2020 school year.
- FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
- COST: Not to exceed \$32,000

FUND NAME/ACCOUNT: General Fund, 11-0165-02212-501700-000-000000-210-06-070

REQUISITION/CONTRACT: 12000559

RATIONALE: Any Given Child-Tulsa provides equity and access in arts education for every K-8 student who attends Tulsa Public Schools. This is accomplished through 14 partners working collaboratively to fund and implement arts education programming, both in the classroom and the community. In addition to coordinating the efforts of the partners, Any Given Child-Tulsa will provide arts-related professional development for teachers and leaders, and support site-based Creative Learning Coordinators with program implementation.

TALENT MANAGEMENT

E.10. RECOMMENDATION: Approve routine staffing items.

RATIONALE: Routine personnel actions implement the various talent management plans and priorities authorized by the Board of Education. All salaries are listed at an effective annualized rate regardless of length of effective date of contract.

E.11. RECOMMENDATION: Approve the following teachers for adjunct status of one class during the 2019-2020 school year.

Susan Vilar – Art – Hoover Elementary

Mike Howe – Physical Education – Grimes Elementary

COST: This item presents no cost to the district.

RATIONALE: Generally, teachers must hold a valid Oklahoma teaching certificate to teach in the area for which they have been assigned. However, adjunct status does allow for a teacher to teach up to 270 hours per semester, outside of his or her certified area. The above teachers hold appropriate content knowledge in the fields listed, though they do not currently hold certifications in the subjects.

FINANCIAL SERVICES

E.12. RECOMMENDATION: Approve the June 28, 2019 - July 11, 2019, New Encumbrances and Encumbrance Changes Report. This report also includes purchase orders from May 15, 2019, through July 11, 2019, for fiscal year 2020.

RATIONALE: New encumbrances and encumbrance changes reflect obligations of district funds issued in accordance with Board Policy 5102, Financial Reports and Statements.

BOND PROJECTS AND ENERGY MANAGEMENT

- E.13.** RECOMMENDATION: Enter into a contract with School & Office Products of AR Inc (SOPA) for auditorium chairs at Sequoyah Elementary School.
FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
COST: \$115,000
FUND NAME/ACCOUNT: Bond Fund, 33-1135-4720-504500-000-000000-047-12-405-AM012
RATIONALE: The improvements at Sequoyah Elementary School are part of the 2015 bond issue.
- E.14.** RECOMMENDATION: Enter into a contract with American Air Conditioning of Tulsa in the amount of \$551,864 for HVAC replacements at Hamilton Elementary School and Tulsa Met High School. Enter into a contract with K & M Shillingford in the amount of \$452,600 for HVAC replacements at Tulsa Learning Academy (Alcott), and Grissom and Whitman elementary schools.
FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
COST:
- | | |
|--|--------------------|
| <u>American Air Conditioning of Tulsa</u> | |
| Hamilton Elementary School: | \$450,964 |
| Tulsa Met High School: | <u>100,900</u> |
| Total American Air Conditioning: | \$551,864 |
| <u>K & M Shillingford</u> | |
| Tulsa Learning Academy: | \$144,800 |
| Whitman Elementary School: | 229,800 |
| Grissom Elementary School: | <u>78,000</u> |
| Total K & M Shillingford: | \$452,600 |
| TOTAL HVAC CONTRACTS: | \$1,004,464 |
- FUND NAME/ACCOUNT: Bond Fund, accounts specified (Contingent upon the successful sale and receipt of the August bond issuance.)
Hamilton Elementary: 35-1270-4720-504500-000-000000-020-12-204-HV027
Tulsa Met High: 35-1270-4720-504500-000-000000-079-12-745-HV028
Tulsa Learning Acad.: 35-1270-4720-504500-000-000000-065-12-636-HV029
Whitman Elementary : 35-1270-4720-504500-000-000000-051-12-435-HV030
Grissom Elementary: 35-1270-4720-504500-000-000000-019-12-449-HV031
REQUISITION/CONTRACT: 42000131, 42000132, 42000133, 42000134, 42000135
RATIONALE: The HVAC improvements are part of the 2015 bond issue.

- E.15.** RECOMMENDATION: Approve the purchase and installation of new sound systems from AML-Tulsa for the following locations:
 East Central Stadium
 Memorial Stadium
 Washington Stadium
 Webster Stadium
 Memorial Field House
 Washington Field House

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST:

East Central Stadium:	\$29,985.02
Memorial Stadium:	\$29,985.02
Washington Stadium:	\$29,985.02
Webster Stadium:	\$29,985.02
Memorial Field House:	\$128,798.12
Washington Field House:	<u>\$128,798.12</u>
Total:	\$377,536.32

FUND NAME/ACCOUNT: Bond Fund, accounts specified

East Central Stad.:	32-1135-4720-504500-000-000000-070-12-710-AM007
Memorial Stad.:	32-1135-4720-504500-000-000000-072-12-725-AM008
Washington Stad.:	32-1135-4720-504500-000-000000-073-12-735-AM009
Webster Stad.:	32-1135-4720-504500-000-000000-074-12-740-AM006
Memorial F. H.:	32-1135-4720-504500-000-000000-072-12-725-AM010
Washington F. H.:	35-1135-4720-504500-000-000000-073-12-735-AM011-

(Contingent upon the successful sale and receipt of the 2019B bond issue.)

REQUISITION/CONTRACT: 12000908, 1200910, 1200911, 1200912, 1200904, 12000902

RATIONALE: The new sound systems are part of the 2015 bond issue.

OPERATIONS

- E.16.** RECOMMENDATION: Enter into a contract with United Cold Storage for offsite storage for the 2019-2020 school year in accordance with the terms and conditions of contract.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$20,000

FUND NAME/ACCOUNT: Child Nutrition Fund, 22-3850-3140-504302-700-000000-000-03-053

REQUISITION/CONTRACT: 12000499

RATIONALE: Child Nutrition utilizes off-site storage as needed when warehouse storage is not adequate.

F. ACTION AGENDA - Motion and vote on recommendations

BOARD OF EDUCATION

F.1. RECOMMENDATION: Name the combined pre-kindergarten through fifth grade elementary school to be located at 5402 M.L.K. Jr Blvd and opening in the 2019-2020 school year “John Hope Franklin Elementary School.” This combined elementary school was created by the closure and consolidation of ECDC Bunche and Gilcrease Elementary School that was voted on and approved by the Board on April 22, 2019.

RATIONALE: In accordance with Policy 8102, an ad hoc committee including teachers, staff, parents, students, and alumni from Gilcrease Elementary School and ECDC Bunche met several times during summer 2019. The committee developed the recommendation for “John Hope Franklin Elementary School” over a period of six weeks, which included three committee meetings, one community-wide meeting, and two periods of community feedback. In the first community feedback period, the committee asked for suggestions for potential school names and received approximately 80 names. From this initial set of suggestions, the committee identified eight names to research. After discussion and deliberation, the committee narrowed down the list of potential names to five. Based on the feedback that the committee received from an average of 426 individuals per potential name, the majority of community members favored the name “John Hope Franklin.” The committee believes that the life and legacy of John Hope Franklin is one that represents the community’s aspirations for the children of this school. Franklin was a lifelong scholar who brought intellectual rigor as well as an engaged passion to his work as a historian, author, educator, and tireless advocate for his community.

TEACHING AND LEARNING

F.2. RECOMMENDATION: Amend the contract with Desert Choice Schools-Learn It Systems, item E.96 of the June 18, 2018, agenda, to reflect a contract amount not to exceed \$427,972.12.

COST: Not to exceed \$427,972.12 (an increase of \$3,980.12)

FUND NAME/ACCOUNT: Medicaid, 11-0698-2152-503360-239-000000-000-06-066

RATIONALE: Learn IT will provide speech/language pathologists to the district on a contract basis. The district has attempted to hire staff to fill these roles, but there is a shortage of qualified individuals in the Tulsa area making it difficult to recruit. This amendment is necessary to allow for additional speech language services.

BOND PROJECTS AND ENERGY MANAGEMENT

F.3. RECOMMENDATION: Board to receive bids for the purchase of \$21,430,000 Combined Purpose General Obligation Bonds, Series 2019B, and motion and vote to award said bonds to the lowest bidder complying with the notice of sale and instructions to bidders.

RATIONALE: At the June 17, 2019, meeting, the Board authorized the advertisement of bids for the District's \$21,430,000 Combined Purpose General Obligation Bonds, Series 2019B to fund certain improvements to existing school sites, library improvements, acquisition of transportation vehicles and equipment and acquisition of classroom learning materials. Consequently, offering documents and other instructions were distributed by the District's Financial Advisor to interested financial institutions and broker dealers to receive bids at 11:00 a.m. on July 15, 2019. A compilation of the bids received will be presented to the Board at the meeting for consideration and action. The action item would be accepting the lowest rate of interest bid to purchase the Bonds.

- F.4.** RECOMMENDATION: Board to receive bids for the purchase of \$9,500,000 Technology Equipment General Obligation Bonds, Taxable Series 2019C, and motion and vote to award said bonds to the lowest bidder complying with the notice of sale and instructions to bidders.

RATIONALE: At the June 17, 2019, meeting, the Board authorized the advertisement of bids for the District's \$9,500,000 Technology Equipment General Obligation Bonds, Taxable Series 2019C to fund acquisition of technology infrastructure and acquiring computer hardware and software. Consequently, offering documents and other instructions were distributed by the District's Financial Advisor to interested financial institutions and broker dealers to receive bids at 11:00 a.m. on July 15, 2019. A compilation of the bids received will be presented to the Board at the meeting for consideration and action. The action item would be accepting the lowest rate of interest bid to purchase the Bonds.

- F.5.** RECOMMENDATION: Board to consider and vote on a resolution providing for the issuance of general obligation bonds in the sum of \$21,430,000 by the School District, authorized at an election duly called and held for such purpose (March 3, 2015); designating the bonds as "Combined Purpose General Obligation Bonds, Series 2019B", providing for registration thereof; providing for levy of an annual tax for the payment of principal and interest on the same; and fixing other details of the issue.

RATIONALE: The resolution authorizes the issuance of the 2019B Bonds in the amount and for the purpose so indicated and outlines key components related to the Bonds as well as providing for the levy of an annual tax to make principal and interest payments when due. The Bonds will mature on August 1, 2024, reflecting a five-year term. The appropriate action item is passing the resolution authorizing the issuance of the 2019B Bonds.

- F.6.** RECOMMENDATION: Board to consider and vote on a resolution providing for the issuance of general obligation bonds in the sum of \$9,500,000 by the School District, authorized at an election duly called and held for such purpose (March 3, 2015); designating the bonds as "Technology Equipment General Obligation Bonds, Taxable Series 2019C", providing for registration thereof; providing for levy of an annual tax for the payment of principal and interest on the same; and fixing other details of the issue.

RATIONALE: The resolution authorizes the issuance of the 2019C Bonds in the amount and for the purpose so indicated and outlines key components related to the Bonds as well as providing for the levy of an annual tax to make principal and interest payments when due. The Bonds will mature on August 1, 2024, reflecting a five-year term. The appropriate action item is passing the resolution authorizing the issuance of the 2019C Bonds.

G. INFORMATION AGENDA

DEPUTY SUPERINTENDENT

- G.1. RECOMMENDATION:** Renew the contracts with the following school booster clubs to sell stadium food and beverage concessions during the 2019-20 school year.
East Side Booster Club - East Side Stadium
Edison Track and Field Booster Club - LaFortune Stadium
Central Basketball Booster Club - S.E. Williams Stadium
TYAA Bulldogs - Driver Stadium
Webster PTSA - Milton Stadium

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

RATIONALE: These contractors will provide concession services at all athletic and other events in the stadiums during the 2019-2020 school year. The district benefits monetarily from stadium concessions, which enhance the overall athletic program.

- G.2. RECOMMENDATION:** Enter into a contract with the Oklahoma Caring Foundation Caring Van Program and Tulsa Health Department to offer, upon district request, immunization services to students who qualify for the State Vaccine for Children's Program, during the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

RATIONALE: These services supplement those provided by the district's Department of Health and Wellness and may assist with increasing state immunization rates. They will be offered upon approval of the district, site administrator, and consent of the parent/legal guardian. The contract further sets forth the understanding of the parties with respect to the establishment and operation of this program.

- G.3. RECOMMENDATION:** Enter into an agreement with ArbiterSports, Inc., Sandy, Utah, to pay game officials for football, baseball, softball, wrestling, and soccer as needed during the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$80,000

FUND NAME/ACCOUNT: General Fund, 11-0000-2199503430-000-000000-000-16-068

RATIONALE: The agreement will allow the district to pay officials in a timely manner by making one payment each month to ArbiterSports, Inc. ArbiterSports, Inc. will handle all payroll considerations, which currently are being processed through the district. The agreement will streamline the district's ability to pay officials in an efficient manner and will greatly reduce the amount of work by school personnel.

TEACHING AND LEARNING

- G.4.** RECOMMENDATION: Amend the contract with SHL Talent Management, item E.39 of the June 17, 2019, agenda, to reflect a contract amount not to exceed \$10,300.

COST: Not to exceed: \$10,300 (an increase of \$300)

FUND NAME/ACCOUNT: 11-4120-1000-506530-316-81000-000-05-XXX-4120

RATIONALE: This amendment is necessary because of an unexpected increase in the Brainbench Skills Testing subscription price for the 2019-2020 school year.

- G.5.** RECOMMENDATION: Amend the contract with Scenario Learning, item E.53 of the June 17, 2019, agenda, to increase the contract amount to not exceed \$30,850.

COST: Not to exceed \$30,850 (an increase of \$1,350)

RATIONALE: This amendment is necessary because an additional component has been added to the Safeschools platform that has resulted in an increased subscription price.

TALENT MANAGEMENT

- G.6.** RECOMMENDATION: Approve position creations/deletions.

RATIONALE: Positions to be effective after Board approval unless otherwise indicated. Funding for each new position will originate and be included in applicable departmental budgets.

INFORMATION AND ANALYTICS

- G.7.** RECOMMENDATION: Enter into a contract with Kajeet Inc., McLean, Virginia, for their Kajeet SmartBus Select program that includes a Kajeet Custom Data Plan. This agreement will be effective for a 12-month period beginning upon completion of the Wi-Fi installation.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$10,000

FUND NAME/ACCOUNT: General Fund 11-0000-2580-504320-000-000000-000-02-056

REQUISITION/CONTRACT: 12000718

RATIONALE: This solution will provide Wi-Fi connectivity on the district's 11 activity buses. This will extend instructional time as well as help enrich field trips and extracurricular activities by providing access to instructional tools and experiences via the internet. The 11 activity buses were selected for this enhancement because they are typically used for longer trips. The annual fee is approximately \$840 per bus and will increase or decrease based on the number of vehicles chosen for Wi-Fi.

FINANCIAL SERVICES

G.8. RECOMMENDATION: Renew the contract with Legacy Studios, Andover, New Jersey, for student pictures and yearbooks.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This item presents no cost to the district.

FUND NAME/ACCOUNT: Applicable School Activity Fund accounts

RATIONALE: The vendor collects funds from students for pictures/yearbooks, and then a commission check is sent to the school for deposit into the appropriate school activity fund account. Actual expenditures are determined by individual site choices regarding quantity, features, and services.

BOND PROJECTS AND ENERGY MANAGEMENT

G.9. RECOMMENDATION: Enter into a contract with the lowest responsible bidder for a facility condition assessment (FCA) on all Tulsa Public Schools facilities.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This contract is currently in the bidding phase. The contractor's name and bid amount will be presented on the consent agenda.

FUND NAME/ACCOUNT: Bond Fund, contingent upon the sale and receipt of bond funds 2019B

RATIONALE: In preparation for the 2021 bond issue, a facility study is needed to analyze existing facilities.

G.10. RECOMMENDATION: Enter into a contract with the lowest responsible bidder for LED lighting at various sites.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This project is currently in the bidding phase. The contractor's name and bid amount will be presented on the consent agenda.

FUND NAME/ACCOUNT: Bond Fund, contingent upon the successful sale and receipt of 2019B bond funds

RATIONALE: The LED lighting improvements are part of the 2015 bond issue.

- G.11.** RECOMMENDATION: Declare the Park Elementary School site surplus to the needs of the district, and authorize the superintendent to offer the real estate for public sale.

RATIONALE: School districts may sell surplus property in accordance with surplus sale procedures set forth in Okla. Stat., Title 70, section 5-17(11) and Board Policy 5402.

- G.12.** RECOMMENDATION: Accept conveyance of the following described real property by Special Warranty Deed from Tulsa Development Authority:
Lots 1 through 6, less the South 29.5 feet of Lot 6, Block 21, Burgess Hill Addition and Lots 17 through 22 less the South 29.5 feet of Lot 17, Block 21, Burgess Hill Addition and Lots 1 through 24 less the East 12 feet thereof, Block 4, Kirkpatrick Heights Addition together with the vacated alleys and streets adjacent thereto, all in the City of Tulsa, Tulsa County, State of Oklahoma.

FURTHER RECOMMEND: That the attorney for the school district review and approve the form of the Special Warranty Deed.

RATIONALE: The above-described property is currently leased from the University Center at Tulsa Authority pursuant to a long-term lease. The property comprises the southern portion of the expanded Emerson Elementary School campus. University Center at Tulsa Authority has recently conveyed the property back to the Tulsa Development Authority and the Tulsa Development Authority has offered to donate the property to the school district. The conveyance of the property to the school district will extinguish the lease with the University Center at Tulsa Authority.

OPERATIONS

- G.13.** RECOMMENDATION: Purchase frozen custard for school sites during the 2019-2020 school year from Wiljackal LLC, dba Freckles Frozen Custard, in accordance with the terms and conditions of request for proposal #19043.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$145,000

FUND NAME/ACCOUNT: Child Nutrition Fund, 22-3850-3150-506310-700-000000-000-03-053

RATIONALE: Frozen custard is an ala carte item available for students and adults to purchase at all school levels. Expenditures during the 2018-2019 school year totaled approximately \$157,687.40. During the 2019-2020 school year, Child Nutrition will purchase custard products at the price of \$0.65 for plain/\$0.70 with added toppings rather than the 2018-2019 school year price of \$0.75 plain/ \$0.81 with added toppings, thereby recognizing an estimated reduction in expenditures.

- G.14.** RECOMMENDATION: Enter into an agreement for meal service with KIPP Tulsa Academy University Preparatory, Inc., for the 2019-2020 school year.
 FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
 COST: This item presents no cost to the district.
- RATIONALE: The district will provide food services for KIPP charter school students. KIPP will pay all costs incurred by the district in providing food service. Revenue will be deposited into the child nutrition fund. Gross receipts for 2018-2019 totaled approximately \$222,614.85.
- G.15.** RECOMMENDATION: Enter into an agreement for meal services with Tulsa School of Arts and Sciences, Inc. (TSAS) for the 2019-2020 school year.
 FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
 COST: This item presents no cost to the district.
- RATIONALE: The district will provide food service for TSAS students. TSAS will pay all costs incurred by the district in providing food service. Revenue will be deposited into the child nutrition fund. Revenue will be determined by the number of meals provided and price per meal. This is the first year for TSAS to contract for meal service.
- G.16.** RECOMMENDATION: Purchase food and supplies for the Child Nutrition Catering Department during the 2019-2020 school year from Tankersley, in accordance with the terms and conditions of request for proposal #19045.
 FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
 COST: Not to exceed \$70,000
 FUND NAME/ACCOUNT: Child Nutrition Fund, 22-0223-3150-506300-700-000000-000-03-053
 REQUISITION/CONTRACT: 12000599
 RATIONALE: Orders for food and supplies are placed by the Child Nutrition Catering Department as needed to meet catering requirements. Expenditures during the 2018-2019 school year totaled approximately \$69,677.95
- G.17.** RECOMMENDATION: Purchase food and supplies for the Education Service Center Haven Cafe during the 2019-2020 school year from Tankersley, in accordance with the terms and conditions of request for proposal #19045.
 FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$72,000

FUND NAME/ACCOUNT: Child Nutrition Fund, 22-0222-3150-506300-700-000000-000-03-053

REQUISITION/CONTRACT: 12000604

RATIONALE: Orders for food and supplies are placed by the ESC Haven cafeteria as needed to meet menu requirements. Expenditures during the 2018-2019 school year totaled approximately \$73,298.92.

- G.18.** RECOMMENDATION: Approve a price increase for student paid lunches during the 2019-2020 school year. The price increase for secondary school lunches will be \$0.05 per lunch.

COST: This item presents no cost to the district.

RATIONALE: The price increase is based on the paid lunch equity calculation that requires prices cover the cost of meals served to students who are not eligible for free or reduced priced meals. This increase is required to maintain compliance with Section 205 of the Healthy, Hunger-Free Kids Act of 2010. The secondary lunch price during the 2018-2019 school year was \$2.80. The cost of secondary lunches during the 2019-2020 school year will be \$2.85. The last price increase for student meals occurred with the 2017-2018 school year.

SUPPORTING INFORMATION – Agenda Date: July 15, 2019

CONSENT ITEM E.2.

ROUTINE FIELD TRIPS

SCHOOL/ PARTICIPANTS	NUMBER OF STUDENTS/ PARENTS/ STAFF	PURPOSE OF TRAVEL AND LOCATION	TRAVEL DATES	NUMBER SCHOOL DAYS MISSED	TRAVEL COST AND FUNDING SOURCE
Washington High School/T-Connection Band	Students: 75 Parents/Volunteers: 20 Staff: 3	To participate in the Bentonville Football game/Bentonville, Arkansas	August 31, 2019	0	Not to exceed \$5,000.00/Washington's School Activity Fund #562
Washington High School/T-Connection Band	Students: 75 Parents/Volunteers: 20 Staff: 3	To participate in the Pine Bluff Parade Competition/Pine Bluff, Arkansas	October 4-6, 2019	1	Not to exceed \$17,000.00/Washington's School Activity Fund #562

SUPPORTING INFORMATION**CONSENT ITEM E.10.****ROUTINE STAFFING****ELECTIONS**

Name	Effective Date	Contract Amount	Position	Grade or Degree and Step
Dominguez, Cesar	7/22/19	\$93,000.00	Manager of Strategic Initiatives	BG-11
Dresel, Dominik	7/30/19	\$93,000.00	Manager of Strategic Initiatives	BG-11
Eyler, Malia	8/15/19	\$41,939.00	Speech Pathologist	M-6
Hubbard, Ashley	6/24/19	\$12.36	Bus Driver Trainee	MT-7
Journee, Moseeta	7/01/19	\$12.36	Bus Driver Trainee	MT-7
Marshall, Enrik	5/28/19	\$10.31	Evening Custodian	MT-3
Munoz Prieto, Deisy	6/25/19	\$13.66	Registrar	CA-9
Russell, Lynda	6/26/19	\$14.91	Registrar	CA-9
Stephenson, Jasmine	6/17/19	\$12.36	Bus Driver Trainee	MT-7
Suewell, Cordero	6/24/19	\$12.36	Bus Driver	MT-7
Vincent, Erin	7/29/19	\$93,000.00	Manager of Strategic Initiatives	BG-11
Williams, Janee	7/01/19	\$18.98	School Safety Officer	TS-11

ADJUSTMENTS

Name	Effective Date	Contract Amount	Current Position	Proposed Position	Grade or Degree and Step
Abercrombie, Anbriel	6/03/19	\$12.36	Bus Driver Trainee	Bus Driver	MT-7
Brown-Miller, Lisa	6/13/19	\$14.23	Unassigned Custodian	Head Custodian	MT-7
Drake, Selma	8/19/19	\$13.49	Paraprofessional	ED Paraprofessional	IS-10
Erby, Sharon	6/03/19	\$12.99	Bus Driver Trainee	Bus Driver	MT-7

ADJUSTMENTS

Name	Effective Date	Contract Amount	Current Position	Proposed Position	Grade or Degree and Step
Fricker, Dee	8/19/19	\$12.37	Teacher Assistant	Paraprofessional	IS-6
Gaskill, Frank	6/03/19	\$12.99	Bus Driver Trainee	Bus Driver	MT-7
Griffin, Mary	8/19/19	\$13.69	Paraprofessional	1:1 Paraprofessional ED	IS-10
Hamm, Matthew	5/23/19	\$10.83	Evening Custodian	Unassigned Custodian	MT-3
Hercheck, Tamara	8/19/19	\$13.49	Part Time Clerk / Part Time Library Teacher Assistant	ED Paraprofessional	IS-10
Herrera Pasillas, Florencio	5/13/19	\$11.27	Unassigned Custodian	Evening Custodian	MT-3
Hill, William	6/06/19	\$14.39	Unassigned Custodian	Head Custodian	MT-7
Komata, Hillary	8/19/19	\$10.71	Teacher Assistant	Paraprofessional	IS-3
Meeks, Christian	6/03/19	\$12.36	Bus Driver Trainee	Bus Driver	MT-7
Montgomery, Paul	6/03/19	\$12.36	Bus Driver Trainee	Bus Driver	MT-7
Morris, Luellen	6/17/19	\$12.02	Head Custodian	Assistant Evening Custodian Head	MT-5
Pullen, Norman	8/19/19	\$13.22	Teacher Assistant	Paraprofessional	IS-6
Shearer, Beverly	7/16/19	\$48,000.00	Executive Administrative Assistant Deputy Clerk of the Board	Bond Operations Project Manager	BG-5
Sims, Cathy	8/19/19	\$12.69	Paraprofessional	DD Paraprofessional	IS-6
Snider, Maria	8/19/19	\$14.67	Para Teacher	Paraprofessional	IS-6
Spencer, Lorenzo	6/03/19	\$12.36	Bus Driver Trainee	Bus Driver	MT-7

ADJUSTMENTS – Continued

Name	Effective Date	Contract Amount	Current Position	Proposed Position	Grade or Degree and Step
Thompson, Lakeasha	8/19/19	\$15.37	Paraprofessional	1:1 Autism Paraprofessional	IS-10

SEPARATIONS

Name	Effective Date	Position
Atkinson, David	6/21/19	Police Officer
Bauman, Emily	5/28/19	Speech Pathologist
Carlson, Aspasia	6/06/19	Director of High School Design
Cox, Debra	5/28/19	Teacher
Durante, Joanna	6/21/19	Teacher
Edwards, Regina	6/17/19	Bus Assistant
Fernandez, Catherine	5/28/19	Teacher
Ford, Barbara	7/10/19	Evening Custodian
Gligo, Becky	5/29/19	Director of Portfolio Management
Gowda, Anupama	5/28/19	Nurse
Hadeed, Kristine	5/28/19	Teacher
Marsh, Donald	6/18/19	Bus Driver
McDermott, Cornelius	6/10/19	Assistant Head Custodian
Musgrove, Radonn	5/28/19	Teacher
Najera, Nadia	5/28/19	Teacher
Ornelas, Mary	5/28/19	Teacher
Patterson, Anthony	5/16/19	Bus Driver
Pinney, Christy	5/28/19	Teacher
Ray, Shaniqua	5/28/19	Teacher
Rodriguez, Gerardo	6/21/19	Evening Custodian
Shores, Monica	5/28/19	Teacher
Stotts, Diane	6/30/19	Teacher
Velazquez, Amanda	5/28/19	Teacher
Webb, Danny	5/28/19	Teacher

SUBSTITUTE AND TEMPORARY ELECTIONS

CLERKS

Conway, Brittany
O'Reilly, Sophie

BUS DRIVERS

Edwards, Regina

TUTORS

Brosky, Karynn
Hansen, Monica
Horton, Brenda
Lee, Robert
Reid, Charlene
Steichen, Erin
Whiteford, Matthew

IT INTERN

Morrison, Tony

SUBSTITUTE AND TEMPORARY PAYMENTS FOR EMPLOYEES

Teaching & Learning Professional Development Stipend

11-0000-2213-501700-000-000000-210-06-070

Pay teachers, to be named, at \$21/hr. to attend and \$26/hr. to facilitate professional development related to district priorities outside of contract hours during the 2019-2020 school year. Total stipend cost not to exceed \$10,000.

East Central Jr. High – 11-0000-501700-421-113000-210-07-659

Pay certified teacher, Marilyn Pippin, a stipend @ \$3,500 to hold after school detention and Saturday detention during the 2019-2020 school year.

Washington – School Activity Fund #536

Pay Adina Meilner, TPS employee, a total not to exceed \$5000.00 for BTW Summer swim camp during June and July, 2019. The BTW Swim Team Booster Club has reimbursed the therefore there is no cost to the district.

CORRECTIONS TO PREVIOUSLY APPROVED ITEMS

Correct contract amount and grade June 17, 2019 page 101

ELECTIONS

Name	Effective Date	Contract Amount	Position	Grade or Degree and Step
Carter, Keith	7/22/19	\$56,589.00	Assistant Principal	EG-6

Correct effective date and contract amount June 17, 2019 page 102

ADJUSTMENTS – Continued

Name	Effective Date	Contract Amount	Current Position	Proposed Position	Grade or Degree and Step
Barnard, Amanda	7/22/19	\$51,000.00	Teacher	Design Lab Data Analyst	BG-7

SUPPORTING INFORMATION

INFORMATION ITEM G.6.

POSITION CREATIONS/DELETIONS

Create:

Position	Salary/Grade	Duties
<p>Roofer Apprentice- Maintenance/ Maintenance</p> <p><i>Annual Budget Impact:</i> \$ 22,293 min. – \$ 29,760 max.</p> <p><i>Funding Source:</i> 21-0000-2620-501210- 000 000000-707-01-002</p>	<p>MT-08 \$12.33/hr. to \$16.46/hr. 12 Months</p>	<p>A roofer apprentice will report directly to the shop foreperson in the day-to-day operation of the maintenance programs; does skilled work in maintenance and inspections of all types of roofs. Experience in carpentry in cutting, sizing, aligning and overlapping roofing paper and/or other roofing materials, as well as, the ability to use roofing tools is preferred.</p>

Delete:

Position	Salary/Grade	Duties
<p>Brick Mason- Maintenance/ Maintenance</p> <p><i>Annual Budget Impact:</i> \$ 26,686 min. – \$ 36,160 max.</p> <p><i>Funding Source:</i> 21-0000-2620-501210- 000-000000-701-01-002</p>	<p>MT-13 \$14.76/hr. to \$20.00/hr. 12 Months</p>	<p>The Brick Mason Craftsperson is expected to provide prompt quality service to every school every day. Provide a variety of tasks necessary to maintain, build, alter, and repair brick, stone structures and surfaces. The employee must also have the ability to work with, ceramic tile, cory tile, and similar type of tile work that would be associated with the use of mortar. Must be willing to work outside in all types of weather conditions and follow all safety requirements. Must report day-to-day operations to shop foreperson and/or lead-person, report and track material costs and maintain a daily time sheet.</p>

Create:

Position	Salary/Grade	Duties
<p data-bbox="203 279 475 411">Data and Reporting Specialist-ESC/ Exceptional Student Support Services</p> <p data-bbox="203 447 505 546"><i>Annual Budget Impact:</i> \$ 35,400 min. – \$ 53,000 max.</p> <p data-bbox="203 581 505 709"><i>Funding Source:</i> 11-6210-2544-501210- 239-105000-609-05- 066-6210</p>	<p data-bbox="613 279 737 342">BG-4 12 Month</p>	<p data-bbox="824 279 1479 1270">Responsible for the implementation of the district's special education and homebound web-based coursework program. Ensures regular updates are performed to the courseware program for optimal functioning. Reconfigure computers at building sites that do not have the ability to run the program. Provide monthly trainings to teachers and other district personnel in utilizing the program and interpreting student reports. Facilitate student enrollment in the educational courseware program. Manipulate and monitor student information and data. Troubleshoot and diagnose courseware and computer issues. Assist students in accessing and using the web-based courseware. Create Medicaid reports as required. Process billing claims as they come in and verify authenticity of claim. Maintain records of claim amounts, money owed and money received. Provide professional development to staff that bill Medicaid on proper procedures for billing. Maintain current on the laws that govern billing to avoid situations of payback. Work with district IEP system and billing tool to coordinator the online effort to bill. Maintain record of provider's certification and licensure, eligibility and NPI numbers.</p>