



AGENDA

Regular Meeting of the Board of Education, Independent School District Number One, Tulsa County, Oklahoma, **June 3, 2019**, at 6:30 PM, in the Cheryl Selman Room, ground floor, at the Charles C. Mason Education Service Center, 3027 S. New Haven Avenue, Tulsa, OK

With the exception of item A-1, the Board of Education reserves the right to take up any agenda item in any order regardless of how items are listed.

This is an open, public meeting held in accordance with the Open Meeting Laws of the State of Oklahoma. The purpose of this meeting is to conduct the business of the School District. As the elected representatives of the School District voters and school patrons, the School Board members will be making decisions concerning the operation of the School District.

In accordance with Board Policy 1301, individuals may comment on business items or recommendations appearing under the Action or Information portions of a regular meeting agenda. Requests to comment must be made by submitting a completed form for each topic. Forms are available from the Board Clerk before the beginning of each meeting. Requests will be accepted at any time up to the consideration of the Consent Agenda portion of the meeting. Statements are limited to five minutes each.

Persons desiring to address the Board concerning items not on the agenda must submit a written request form, available from the Clerk of the School Board, at least seven days prior to each meeting. Statements to the School Board by members of the public are limited to five minutes each.

A. OPENING EXERCISES

- A.1. Call to order and confirm that a quorum of the Board is present.
- A.2. Flag salute
- A.3. Remind those wishing to address the Board, sign with the clerk -- 5-minute limit.
- A.4. Motion and vote to adopt the agenda.

B. RECOGNITION OF VISITORS

C. SPECIAL PRESENTATIONS/AWARDS/RESOLUTIONS

D. APPROVAL OF MINUTES

Regular Meetings

May 6, 2018

E. CONSENT AGENDA - Motion and vote on recommendation.

F. ACTION AGENDA – Motion and vote on each recommendation.

G. INFORMATION AGENDA

H. STAFF REPORTS

I. BOARD MEMBER REPORTS AND CONCERNS

J. CITIZENS' COMMENTS

K. SUPERINTENDENT'S REPORTS/PRESENTATIONS

L. OTHER NONROUTINE ITEMS REQUIRING BOARD ACTION

- L.1. Motion, second, discussion and vote on motion to enter into a resignation agreement with Tanya Davis and to authorize its execution by the Board President and Board Clerk.
- L.2. Motion, second, discussion and vote on motion to enter into a resignation agreement with Candace Stine and to authorize its execution by the Board President and Board Clerk.

L.3. RECOMMENDATION: Approve entering into an emergency fueling, indemnification and hold harmless agreement between Northeast Waste Solutions, LLC and Tulsa Public Schools effective June 1, 2019, and will extend until June 30, 2019.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: No cost to the district.

RATIONALE: Due to the current flooding in the Tulsa area and the ongoing risk for facilities to be evacuated, this agreement will allow Tulsa Public Schools to provide fueling services to NewSolutions in the event their terminal is evacuated again in the next 30 days. NewSolutions has provided the same service to Tulsa Public Schools under a previous agreement. Tulsa Public Schools and NewSolutions have the two largest compressed natural gas (CNG) fueling stations capable of supporting each other's needs. This emergency agreement will allow NewSolutions to fuel at our East Terminal in the event of an emergency evacuation due to flooding. During the month of June, the parties will work on developing a one-year, renewable arrangement whereby NeWSolutions and the district could fuel at the other party's facilities.

M. NEW BUSINESS

Consideration and possible action on any matter which could not have been reasonably foreseen prior to the legal time deadline for posting of the agenda for this meeting.

N. ANNOUNCEMENTS

The next regular scheduled meeting of the Board of Education will be held on Monday, June 17, 2019, at 6:30 p.m. in the Cheryl Selman Room, at the Education Service Center, 3027 South New Haven Avenue, Tulsa, Oklahoma.

O. MOTION AND VOTE TO ADJOURN

E. CONSENT AGENDA - Motion and vote on recommendations

Note: With the exception of encumbrances, student trips and routine staffing items, consent items appeared on the previous regular meeting's agenda as information agenda items unless otherwise indicated.

DEPUTY SUPERINTENDENT

E.1. RECOMMENDATION: Approve routine field trips.

RATIONALE: Board Policy 3314 requires that all out-of-state student field/study trips and travel have prior authorization by the Board of Education.

TALENT MANAGEMENT

E.2. RECOMMENDATION: Approve routine staffing items.

RATIONALE: Routine personnel actions implement the various talent management plans and priorities authorized by the Board of Education. All salaries are listed at an effective annualized rate regardless of the length of effective date of contract.

FINANCIAL SERVICES

E.3. RECOMMENDATION: Approve the May 17, 2019 - May 30, 2019, New Encumbrances and Encumbrance Changes Report.

RATIONALE: New encumbrances and encumbrance changes reflect obligations of district funds issued in accordance with Board Policy 5102, Financial Reports and Statements.

F. ACTION AGENDA - Motion and vote on recommendations

TEACHING AND LEARNING

F.1. RECOMMENDATION: Enter into a contract with Instructure, Salt Lake City, Utah, to hold professional learning sessions on the Canvas Learning Management System during the month of July 2019.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: \$13,000

FUND NAME/ACCOUNT: Bond Fund, 34-1169-2212-506530-000-000000-000-06-070

REQUISITION/CONTRACT: 11912678

RATIONALE: Instructure will provide the district with five professional learning sessions on the Canvas Learning Management System that will enhance the Tulsa Way for Teaching & Learning. More specifically, the professional learning will allow the

district to augment the powerful learning experiences teachers create for students in the classroom through the use of this digital platform. The Canvas Learning Management System will also take many of the disparate applications that teachers use daily and funnel them into a one-stop spot making teaching and learning easier for all. This item is being presented as an action item because Instructure will not schedule the training until the contract is approved.

BOND PROJECTS AND ENERGY MANAGEMENT

F.2. RECOMMENDATION: Amend Item E-176 of the June 18, 2018, agenda to increase the service agreement with Crawford Electrical Service, LLC., Owasso, Oklahoma, to provide installation of energy management systems during the 2018-2019 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$175,000

FUND NAME/ACCOUNT: Bond Fund, applicable accounts

REQUISITION/CONTRACT: 42000004

RATIONALE: The original agreement was in the amount of \$150,000. This increase is necessary to complete the installation of new energy management systems. This item was originally scheduled to appear as an information item on the May 20, 2019, board agenda; however, the meeting was cancelled because of inclement weather. To keep projects on schedule, it is necessary for this item to be presented for action on June 3.

F.3. RECOMMENDATION: Enter into an operation lease and a capital lease with Midwest Transport Solutions, LLC, Tulsa, Oklahoma, for the acquisition of 15 compressed natural gas (CNG) buses. It is the intent of the district to pay the capital lease off in August 2020. The operating lease will be paid off in 39 months after receiving the buses.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: The total cost of \$2,141,414.18 will be paid as follows:

Capital Lease Payment #1: \$172,336.12

Capital Lease Payment #2: \$1,765,064.35 (Pays off the capital lease and acquires the buses.)

Operating Lease

covering CNG equipment: 39 Months at \$1,620 per month with a final payment of \$204,013.71.

FUND NAME/ACCOUNT: The first and final payments will be paid from applicable Bond Funds, XX-1410-2720-507620-000-000000-000-12-003, and the lease payments will be paid from General Fund, 11-0191-2720-507620-000-000000-000-03-003.

RATIONALE: The lease structure allows for the lessor to take advantage of energy

tax credits and to pass along a portion of the cost savings to the district. This item was originally scheduled to appear as an information item on the May 20, 2019, board agenda; however, the meeting was cancelled because of inclement weather. To meet the required timeframe of the purchase agreement, it is necessary for this item to be presented for action on June 3.

F.4. RECOMMENDATION: Renew a triparty contract for the district's 2019-2020 fiscal year, between Independent School District Number One of Tulsa County, Oklahoma, and Municipal Finance Services, Inc. ("MFSOK"), Edmond, Oklahoma, and Hilltop Securities, Inc., Dallas, Texas, to serve as the district's financial advisors providing services including (but not limited to) financial analysis, planning services, preparation of election documentation, bond documentation, including official statements, tax forms to be filed, sale of the bonds, and other services in connection with future bond elections and sales, if any. The contract shall provide for the following costs to the district and reflects no changes from the current agreement except in form and a number of additions required for compliance purposes with new MSRB rules.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: \$9,000 for the first \$1.0 million issue amount; plus \$1.75 per \$1,000 for the next \$4.0 million issue amount; plus \$1.50 per \$1,000 for the next \$45.0 million issue amount; plus \$0.60 per \$1,000 for all above \$50.0 million issue amount. The maximum fee to be charged is \$65,000 per issue. Fees will be paid from the proceeds of bond issues as administrative expenses. Arbitrage rebate calculation and reporting service fees are not included and will be submitted to the Board for approval in separate agendas.

FUND NAME/ACCOUNT: This is contingent upon the successful sale and receipt of the various Bond Funds.

RATIONALE: These firms have provided quality services and are compensated as part of every bond series sold. District staff has frequent communications with these firms on a variety of bond related topics and analysis. The firms have been highly responsive and timely on any requests from district staff and the level of coordination has been outstanding.

F.5. RECOMMENDATION: Approve the right of entry deed for the sidewalk easement, temporary easement, and property rights for construction of bus shelters at McLain High School and Marshall Elementary School.

COST: This item presents no cost to the district.

RATIONALE: Installation of the bus shelter is part of the North Peoria Transit System that is scheduled to open August 25, 2019. This recommendation is being submitted as an action item in response to the City of Tulsa's request to expedite the agreement.

F.6. RECOMMENDATION: Approve the right of entry with the City of Tulsa to construct sidewalk and drainage improvements for the Public School Safety First Initiative. School sites include: Academy Central, Bell, Kerr, Mark Twain, McClure, and

Robertson elementary schools; Reed ECDC; and Webster Middle School.

COST: The City of Tulsa will be purchasing the property rights for \$24,075. The project is funded through the City of Tulsa Vision Initiative.

RATIONALE: Improvements for the Public School Safety First Initiative were approved as part of the Tulsa Vision package. This work will be started over the summer months; therefore, it is necessary to expedite the right of entry for this project to progress.

OPERATIONS

F.7. RECOMMENDATION: Increase security services from Securitas for the remainder of the 2018-2019 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$80,000

FUND NAME/ACCOUNT: Building Fund, 21-1000-2660-503440-000-000000-000-17-049

RATIONALE: In order to provide more cost effective 24/7 security support to our transportation terminal and supplemental security services to cover absences and vacancies during the 2018-2019 school year, Campus Police increased services from Securitas. The additional funds being encumbered to pay for the additional Securitas services is part of this year's budget; therefore, is not an increase to the overall department expenses.

G. INFORMATION AGENDA

DEPUTY SUPERINTENDENT

G.1. RECOMMENDATION: Enter into a contract with Junior Achievement of Oklahoma, Inc., Tulsa, Oklahoma, to provide an instructional service agreement for the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$50,000

FUND NAME/ACCOUNT: Various funds and accounts including PTA, activity funds, and Title I funding on a per-pupil basis at each school site

RATIONALE: Junior Achievement provides a hands-on learning environment at the Junior Achievement world facility designed to supplement and reinforce student curriculum in language arts, social studies, math, science, and art through the use of technology and the real-life application "JA BizTown Program." This integrated entrepreneurial curriculum for students in fourth, fifth, and sixth grades culminates a unit of study in a field experience where students run a working city for a day.

- G.2.** RECOMMENDATION: Renew the contract with City Year, the most responsive and responsible bidder, to provide near-peer mentoring services on a full-time basis in certain district schools for the 2019-2020 school year.
- FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
- COST: Not to exceed \$984,000
- FUND NAME/ACCOUNT: Title I, Part A, 11-5118-1000-503200-494-000000-000-55-xxx-5118 or 11-5150-1000-503200-494-000000-000-05-xxx-5150 (\$769,000 from a Title I district set-aside and \$215,000 from the individual site Title I budgets of the participating schools)
- REQUISITION/CONTRACT: 22000086
- RATIONALE: The City Year contract will provide personnel dedicated to supporting students whose behaviors reflect a growing disengagement from school, their teachers, and schoolmates by leading structured group activities that are designed to increase the number of positive interactions students have at the whole school, whole class, and small group levels. It will also provide explicit behavior supports to individuals identified as at-risk by school leaders. City Year will support ten schools during the 2019-2020 school year. Schools to be served include Eugene Field Elementary, Kendall-Whittier Elementary, Sequoyah Elementary, Webster Middle, Webster High, Rogers Junior High, Monroe Middle, McLain High, Hale Junior High and Hale High schools.
- G.3.** RECOMMENDATION: Renew an agreement between the Confucius Institute and the East Asia Institute at the University of Oklahoma to provide a Chinese after-school experience at Carnegie Elementary School during the 2019-2020 school year.
- FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
- COST: This item presents no cost to the district.
- RATIONALE: This agreement will create a collaborative after-school program to expose students to the Chinese culture with fun language activities, tai chi, visual arts, music and dance. Sessions will consist of two eight-week terms, one each semester, for two hours each school day. The University of Oklahoma will provide a qualified instructor and Tulsa Public Schools' students will pay a participation fee of \$70.00 per week to participate in the Tulsa Chinese After School Experience (TCASE) program. The participation fee funds will be used to cover the cost of the teacher's salary. Other portions of the program costs are supported through a grant by the University of Oklahoma College of Arts and Science/Confucius Institute/East Asia Institute.
- G.4.** RECOMMENDATION: Renew the contract with America's Foundation for Chess, First Move, Bellevue, Washington, to provide First Move curriculum services for Eliot Elementary School, Emerson Montessori School and Zarrow International Academy during the 2019-2020 school year.
- FURTHER RECOMMEND: The attorneys for the school district prepare/approve the

appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: TBD

FUND NAME/ACCOUNT: Various Funds/Accounts including PTA, School Activity, and Title I funding on a per-pupil basis at each school site.

RATIONALE: First move is a three-year program taught one hour a week in the classroom by classroom teachers. It was designed so that anyone, regardless of chess knowledge, could successfully implement the curriculum. First Move meets math, writing, social studies, and science standards for second- and third-grade students. It is deemed a valuable use of classroom time by 94 percent of current America's Foundation for Chess teachers.

- G.5.** RECOMMENDATION: Enter into a contract with Raising Cane's Restaurants, LLC, Baton Rouge, Louisiana, to provide fundraising opportunities for Memorial High School during the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This item presents no cost to the district.

RATIONALE: Hosting restaurant nights helps various groups easily raise extra funds for activities and avoids having students do door-to-door fundraising. It also provides an opportunity to build community awareness of the different programs and opportunities provided to our students.

- G.6.** RECOMMENDATION: Enter into a contract with the TreeRing Corporation, San Mateo, California, to provide school yearbooks for East Central High School during the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This item presents no cost to the district.

RATIONALE: TreeRing is a Silicon Valley, California-based technology company that provides on-demand digital printing of customizable school yearbooks in the United States and Canada. East Central's photography class will provide TreeRing with photos of students taken by East Central's photography class. TreeRing will then create a yearbook for students to purchase directly online. TreeRing's social-first approach lets teachers, parents, and students capture memories, safely share them with the school community, and create free personalized pages for the printed edition at no cost to the district.

- G.7.** RECOMMENDATION: Approve a memorandum of understanding (MOU) with YMCA Go Club of Tulsa to provide an extended day program for kindergarten through fifth grade students at Emerson Montessori School for the 2019-2020 school year. The district will include the use of space and sharing of data collected for evaluation purposes. The YMCA will cover the entire cost to offer the program free to students.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This item presents no cost to the district.

RATIONALE: The district and the YMCA have collaborated to offer GO Club, Graduate Oklahoma, programs for several years. The program is currently serving students at McClure, Eugene Field and Sequoyah elementary schools as an extended day offering throughout the school year. Children who are healthy and feel better about individual safety and wellbeing have a better chance to do well in each grade and complete high school. GO Club staff will utilize the CATCH Kids Club after-school curriculum. This coordinated approach will help children adopt healthy dietary and physical activity behaviors by positively changing the health environments of recreational programs, schools, and home. The program also includes nutrition, literacy, the arts and STEM. The results from the project will provide better understanding of school-time programs and their impact on children, their families, and their success in school.

- G.8. RECOMMENDATION:** Approve an agreement with Modus to provide transportation to and from social service and medical appointments. This transportation will be available for Tulsa Public School students and their families by referral from Strong Tomorrows case managers.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: TBD - Contingent upon receipt of grant funds.

FUND NAME/ACCOUNT:

Grant Funds, 11-0251-2720-505130-000-000000-000-05-020-0251

REQUISITION/CONTRACT: TBD

RATIONALE: Many students do not have access to reliable and safe transportation to reach appointments, jobs, or health care. Providing reliable transportation to district students and their families will enable them to access services necessary to reach their full potential. Modus provides trained drivers who have undergone criminal, driving record, and reference checks.

- G.9. RECOMMENDATION:** Enter into a memorandum of understanding with Youth Services of Tulsa Teen Pregnancy Prevention and Sexual Health Awareness Program to partner with Tulsa Public Schools to provide an evidence-based, medically accurate health program for the 2019-2020 school year. The program will utilize Office of Adolescent Health grant funds to reimburse costs associated with the sex education component of Strong Tomorrows and related curricula and materials. The district will provide Youth Services with de-identified data for grant reporting requirements and, through the Strong Tomorrows program, replicate selected evidence-based programs, and provide Youth Services with employee information for cost reimbursement.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This item presents no cost to the district.

RATIONALE: The goal of the program is to empower teens to make healthy life choices and change their behavior in ways that will reduce their risk of an unplanned pregnancy or of becoming infected with HIV and other sexually transmitted infections.

- G.10. RECOMMENDATION:** Enter into a memorandum of understanding with Tulsa Campaign to Prevent Teen Pregnancy to provide comprehensive, evidence-based pregnancy prevention curricula, including Making a Difference, Making Proud Choices, Positive Prevention Plus, and Sexual Health and Adolescent Risk Prevention (SHARP). The program will be offered at district secondary schools during the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This item presents no cost to the district.

RATIONALE: Teen pregnancy is a significant issue today. Oklahoma ranks second in the nation for the highest teen birth rate, and at any given time there are approximately 3,000 pregnant or parenting teens within the zip codes served by the district. The goal of this collaboration is to empower teens to make healthy life choices and to structure their behavior in ways that will reduce the risk of unplanned pregnancy and sexually transmitted diseases.

- G.11. RECOMMENDATION:** Renew the contract with the Juvenile Bureau of the District Court of Tulsa County to provide education services to all eligible students attending Phoenix Rising during the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This item presents no cost to the district.

RATIONALE: The program provides alternative day school opportunities to students involved in the Tulsa County juvenile system at a site within the district's boundaries. By state statutes, the district is required to provide an appropriate number of teachers for the delivery of educational services.

- G.12. RECOMMENDATION:** Renew the agreement with Awareity, Inc., to extend the license and use of software services for administration staff and community for access to the managed ongoing awareness and trust (MOAT) vault platform and threat assessment, incident management and prevention services (TIPS) digital reporting system and TIPS hotline answering services for the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the

appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$11,600

FUND NAME/ACCOUNT: General Fund, 11-0000-2120-505300-000-000000-000-16-020, 11-0000-2199-506830-000-000000-000-16-068

RATIONALE: Awareness provides a comprehensive tool for delivering key district policies, guidelines, strategies, checklists, and other sensitive information. TIPS offers a unique and holistic suite of tools to immediately improve threat assessment efforts, incident reports, incident management, intervention, and prevention efforts. The availability of digital and phone reports provides a wide base of reporting alternatives for our staff, parents, and community.

- G.13.** RECOMMENDATION: Enter into a contract with the Juvenile Bureau of the District Court of Tulsa County, operating the Phoenix Rising Alternative School, to pay the salary and benefits for one 0.5 art teacher during the 2019-2020 school year.
FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This item presents no cost to the district.

RATIONALE: This is an addendum to the Phoenix Rising contract to reflect their intention to pay the salary and benefits for a 0.5 art teacher at their site during the 2019-2020 school year. The Juvenile Bureau shall pay for the part-time art teacher to be utilized only at Phoenix Rising Alternative school at the total amount quoted by the Tulsa Public Schools' budget director.

- G.14.** RECOMMENDATION: Renew contracts with community facilities listed below to provide educational services to all appropriate and eligible students attending or residing at said facilities during the 2019-2020 school year.

David L. Moss Correctional Facility
Tulsa County Juvenile Detention Center
Parkside
Shadow Mountain Behavioral Health System
Laureate Psychiatric Clinic and Hospital, Inc.
Positive Changes
Liberty Health at Laura Dester Shelter
Calm Center

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This item presents no cost to the district.

RATIONALE: The hospital or residence treatment sites have requested educational services from the district. By state statutes, the district is required to provide an appropriate number of teachers for the delivery of educational services.

- G.15.** RECOMMENDATION: Enter into an application with the Oklahoma Department of Human Services (DHS) for the reimbursement of expenses associated with the district's provision of before- and after-care services to children who have been designated by DHS as eligible to receive such services at the various elementary schools. The date of services will align with the DHS calendar period and continue to renew each October 1 until such language in the contract changes due to requirements within DHS.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This item presents no cost to the district.

RATIONALE: This application enables the district to be reimbursed by the Oklahoma Department of Human Services (DHS) for before- and after-care services that the district offers to children who are designated by DHS as eligible to receive such services.

- G.16.** RECOMMENDATION: Enter into agreements with the Cherokee Nation and Creek Nation for the reimbursement of expenses associated with the district's provision of before- and after-care services to children who have been designated by the Cherokee Nation or Creek Nation as eligible to receive such subsidized services at the various elementary schools from July 1, 2019, through June 30, 2020.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the Before- and After-Care Coordinator be authorized to execute the document(s) on behalf of the district, authorize the Before- and After-Care Coordinator to execute, deliver, and receive individual licensed location confirmation forms and other ancillary forms on behalf of the district to the Cherokee Nation and Creek Nation as applicable.

COST: This item presents no cost to the district.

REQUISITION/CONTRACT: These agreements enable the district to be reimbursed by the Cherokee Nation and Creek Nation for before- and after-care services that the district offers to children who are designated by the Cherokee Nation or Creek Nation as eligible to receive such subsidized services.

- G.17.** RECOMMENDATION: Enter into a memorandum of understanding with the Community Service Council and the Ed Darby Foundation to fund one (1) student and family support coordinator to serve at Gilcrease/Bunche Elementary and Unity Learning Academy during 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This item presents no cost to the district.

RATIONALE: The parties desire to facilitate student and family support programs and activities at the school sites and within the school community, as well as provide youth and family mentoring.

- G.18.** RECOMMENDATION: Renew or enter into contracts, as applicable, with the following community agencies to provide school-based comprehensive mental health and social services for Medicaid-eligible children during the 2019-2020 school year. Agencies may service any school with written permission of the school principal.

A New Way

Anchored Behavioral Health Consulting

Betty Jackson Counseling Services

Breaking Cycles

Brighter Dimensions

Centerpoint Behavioral Health Systems

Consolation Counseling Services, LLC

Counseling and Recovery Services

CREOKS Behavioral Health Services

Daybreak Family Services

DaySpring Community Services, Inc.

Destiny Wellness Center

Essence of Life Counseling Services, LLC

Family and Children's Services

Family and Youth Intervention Services of Tulsa

Homebased Services & Resources

Improving Lives Counseling Services, Inc.

J.A.M.E.S., Inc.

Let's Talk, LLC

Life Management, Inc.

Morton Comprehensive Health Services, Inc.

MTF Counseling

North Tulsa Counseling Services, LLC

Palmer Continuum of Care

Quest MHSA Restoration

SYD-LYFE Counseling Services, LLC

Tulsa Sunshine Center

Youth Care of Oklahoma

Youth Services of Tulsa

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This item presents no cost to the district.

RATIONALE: These school-based services will include individual counseling, family counseling, referral services, classroom consultation, team intervention, and case management that supports academic goals by decreasing out-of-school suspensions, improving attendance, and increasing classroom academic learning time.

- G.19.** RECOMMENDATION: Approve a memorandum of understanding for a partnership with Palmer Continuum of Care, Inc., for drug assessments, facilitation of small student support groups/ assistance programs, and prevention education for the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This item presents no cost to the district.

RATIONALE: The district's Behavior Response Plan provides mandatory referral for drug screenings for student who possess drugs or drug paraphernalia, or are under the influence of alcohol or drugs. The State Department of Oklahoma Safe and Drug Free School Division supports small student group work in a structured student assistance program for drug, alcohol, tobacco or violence prevention education.

- G.20.** **RECOMMENDATION:** Enter into an agreement with Domestic Violence Intervention Services, Inc. (DVIS), to provide curriculum and programming for district students in grades 6-12, including "Coaching Boys into Men" and LIVE to help students understand healthy relationships, relationship red flags, consent and other age appropriate topics during the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This item presents no cost to the district.

RATIONALE: DVIS will provide appropriately trained and experienced consultants to conduct the programs. The character development program addresses risky behaviors such as drugs, sexual practices, bullying, and poor school performance. DVIS programs teach healthy ways of communicating and relating to others in order to stop the cycle of violence experienced by many district students.

- G.21.** **RECOMMENDATION:** Enter into an agreement with Oklahoma State University to participate in the Unidos Se Puede (United We Can) initiative for the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This item presents no cost to the district.

RATIONALE: Tulsa Public Schools and Oklahoma State University will collaborate in an effort to develop a strong relationship with students in the Latino population. The Unidos Se Puede program is a family based intervention designed to help Latino middle school youth do better in school, avoid risky behaviors such as drug use and teen pregnancy, and reduce the chronic stress in their lives. Unidos has three major components: Family Engagement, Child Personal Agency, and Positive Peer Affiliations. The program helps families become more engaged in their child's schooling, pairs students with coaches who monitor their progress, and provides activities to enable them to bond with like-minded peers. Unidos Se Puede programs will take place at Hale Jr. High School, East Central Jr. High School, Edison Middle School and Rogers Jr. High School.

- G.22.** RECOMMENDATION: Enter into a partnership contract with Operation Aware of Oklahoma to provide drug and violence prevention curriculum and programming for district elementary and/or middle school students for the 2019-2020 school year.
 FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
 COST: Sites electing to have Operation Aware provide programming to their students will be responsible for payment through their site funds. The cost is based on number of students/classrooms participating.
 RATIONALE: Operation Aware addresses topics such as peer pressure, bullying, cyber threats, healthy relationships, and the dangers of alcohol, tobacco, and other drugs. The goal of the program is to enhance the school climate and reinforce the positive behaviors that are essential to successful students.
- G.23.** RECOMMENDATION: Enter into a Memorandum of Understanding with Mental Health Association Oklahoma to respond to requests for mental health screenings for 6th – 12th grade students within the district during the 2019-2020 school year.
 FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
 COST: This item presents no cost to the district.
 RATIONALE: The district and Mental Health Association Oklahoma recognize the need for mental health screening and, when appropriate, referral for further mental health evaluation and treatment for TPS students who, with parental permission, opt to participate in the Teen Screen program and whose screening indicates a positive result.
- G.24.** RECOMMENDATION: Approve receipt of a grant to the Strong Tomorrows Program from the Oklahoma State Department of Health in the amount of \$125,000. This money will be used by the Strong Tomorrows program to support salaries.
 FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
 COST:
 This item presents no cost to the district.
 FUND NAME/ACCOUNT: Grant Funds, 11-0264-1000-500000-000-000000-000-05-0000264
 RATIONALE: Strong Tomorrows provides case workers to secondary sites. The estimated number of expecting and parenting students served is 266. Case managers work directly with participating students to offer education and training on such topics as prenatal care, education/career planning, parenting, pregnancy prevention, and early childhood education. This grant money will allow the Strong Tomorrows program to expand their ability to provide resources, materials, and support for the needs of these families.

- G.25.** RECOMMENDATION: Extend the contract with Tulsa Officials of Oklahoma Association, Tulsa, Oklahoma, to provide basketball and volleyball game officials as needed for the 2019-20 school year.
- FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
- COST: Not to exceed \$70,000
- FUND NAME/ACCOUNT: General Fund, 11-0000-2199-503430-000-000000-000-16-068
- RATIONALE: The contract will allow the district to pay officials in a timely manner by making one payment each month to the officials' association. The officials' association will handle all payroll considerations that are currently being processed through the district. Simply stated, the contract will streamline the district's ability to pay officials in an efficient manner and reduce the amount of work by school personnel.
- G.26.** RECOMMENDATION: Renew the agreement with the Oklahoma State University Center for Health Sciences College of Osteopathic Medicine setting forth terms under which they will place athletic training students with Certified Athletic Trainers within the district for the purpose of fulfilling athletic trainer preparation requirements for the 2019-2020 school year.
- FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
- COST: This item presents no cost to the district.
- RATIONALE: This agreement will allow the district to collaborate with the Oklahoma State University Center for Health Sciences in their efforts to train and prepare future Certified Athletic Trainers. Collaboration with universities in this manner allows the district to provide valuable feedback on student progress in regards to the success of future employment in an urban high school setting.
- G.27.** RECOMMENDATION: Renew the contract with BSN Sports, who is partnering with Nike, Dallas, Texas, to grant exclusive sales and advertising rights for athletic apparel and equipment for use in athletic programs throughout the district during 2019-2020 school year. This is the second of four optional renewal periods. In return, the district will receive payments, product, and discounts, as negotiated, to be used to support the districts athletics programs.
- FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
- COST: This item presents no cost to the district.
- RATIONALE: Exclusive athletic apparel and equipment agreements provide unrestricted revenue in support of district athletic programs and activities.

- G.28.** RECOMMENDATION: Renew the facility use agreement with the Tulsa County Parks Department to hold cross country events at O'Brien Park.
 FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
- COST: Not to exceed \$500
 FUND NAME/ACCOUNT: General Fund, 11-0000-2490-504400-800-000000- 000-16-068
- RATIONALE: This agreement will allow the district to host cross country meets at O'Brien Park.
- G.29.** RECOMMENDATION: Renew the agreement with Rank One Sports, LP, to provide the license and use of software services for district administration and staff during the 2019-2020 school year.
 FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
- COST: Not to exceed \$3000
 FUND NAME/ACCOUNT: General Fund/11-0000-2490-505300-800-000000- 000-16-068
- RATIONALE: This Rank One Sport system increases compliance, simplifies collection of athletic forms, increases accountability, reduces risk of lost information, and increases confidentiality of protected health and personal information. It also reduces copying and duplication costs and paper usage, as much is eliminated by going to an electronic system. This system also improves communication between coaches and athletic administrators on student paperwork, as well as between coaches and parents. Athletic schedules are able to be coordinated and venue conflicts are able to be identified quicker and easier. This program is also able to archive records and speed retrieval of medical records if needed in the future.
- G.30.** RECOMMENDATION: Pay district employees, to be named, who are Certified Athletic Trainers to provide athletic training services at athletic events and practices occurring during the 2019-2020 school year. Stipends are to be paid based on the number of games, events, or practices worked in compliance with the terms of the NFL grant originally awarded in December 2016, paid out over three years.
 FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
- FUND NAME/ACCOUNT: Grant Funds, 11-0246-2132-501700-000-000000-307-05-xxx-0246, 11-0246-2132-501800-000-000000-307-05-xxx-0246
- RATIONALE: The National Football League Foundation Athletic Trainer Grant helps fund the costs associated with employing or otherwise having access to a licensed athletic trainers to improve athletic training services to the middle and high schools.

The grants are to be awarded in three installments over the course of three consecutive years beginning April 2017 through April 2020.

- G.31.** RECOMMENDATION: Purchase services from Urban Policy Development, LLC, to provide support for data-driven continuous improvement processes for instructional leadership directors and principals during the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$149,975

FUND NAME/ACCOUNT: Contingent upon donor funding.

RATIONALE: Urban Policy Development, LLC, will support the district with implementing its vision for continuous improvement in the 2019-2020 school year. Urban Policy Development, LLC, will support instructional leadership directors and school leaders in a way that advances the district's goal to become a data-driven learning organization and improve school outcomes. This will strengthen Tulsa Public Schools' strategy to make progress toward district goals in 2019-2020.

- G.32.** RECOMMENDATION: Enter into a contract with the Leadership Consultancy to provide immersion leadership training, retreats, and individual training for managers of district office teams during the 2019-2020 academic year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$262,100

FUND NAME/ACCOUNT: Contingent upon donor funding.

REQUISITION/CONTRACT: TBD

RATIONALE: The Leadership Consultancy will improve leadership skills, team performance goals, productivity, management, decision-making, and organizational outcomes amongst managers of district office teams. The recommended contract will support four cohorts inclusive of leaders across the organization, a total of sixty leaders will benefit from the service. The leadership coach will provide each cohort with six two-day team leadership coaching sessions and/or one-day retreats, a total of ninety-six hours throughout the year. In addition, twenty-five of the leaders will receive individual leadership coaching to identify and focus on goals and techniques designed to build capacity, transfer knowledge, and overcome barriers of growth. A total of 600 hours of individual leadership coaching will be provided. The contract fee shall be all-inclusive of planning, travel, and incidental fees. The contract will ensure project and professional success that will drive organizational outcomes.

- G.33.** RECOMMENDATION: Renew the legislative liaison professional services contract with Erling and Associates for the period July 1, 2019, through June 30, 2020.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$75,000

FUND NAME/ACCOUNT: General Fund, 11-0000-2511-503100-000-000000-000-09-091

RATIONALE: Erling and Associates (EAA) responsibilities include, but are not limited to, working with the superintendent, board leadership, and the executive cabinet to establish the legislative goals for the district for the 2020 legislative session; monitoring and tracking all relevant legislation in the 2019 legislative session and changes and/or new bills in the interim and 2020 sessions; research and analyze legislative committee meetings; attend hearings/meetings; testify (or arrange for the superintendent/designated staff) at appropriate committee meetings on key issues; report to the superintendent regularly as requested; and report to the board of education with legislative updates at the request of the superintendent. During the interim studies in the fall and winter and the legislative session that occurs from February through May, EAA attends daily, providing relevant and timely updates to the superintendent and executive team. EAA also represents the district in communications with the Governor's office, legislative committees, Senate Pro Tempore, Speaker of the House, State Superintendent of Schools and staff, legislative chairs and individual legislators. Finally, Ms. Erling assists in introducing, revising, and/or eliminating legislation as requested by the district.

TEACHING AND LEARNING

- G.34.** RECOMMENDATION: Renew the contract with the Oklahoma State Board of Career and Technology Education, Stillwater, Oklahoma, to provide funding for extended salaries, equipment, materials, and professional development for CareerTech programs in middle and high schools during the 2019-2020 school year. FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district. COST: This item presents no cost to the district.

RATIONALE: Oklahoma Career and Technology Education funds will be used to assist in the development and maintenance of CareerTech programs that meet the standards, provisions, and requirements contained in the state plan for Career and Technology Education.

- G.35.** RECOMMENDATION: Renew the memorandum of understanding and addendums with Tulsa Community College, Tulsa, Oklahoma, for the embedded concurrent enrollment courses for the 2018-2019 school year. FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district. COST: This item presents no cost to the district.

RATIONALE: The embedded concurrent classes started in the spring of 2011 and provide college classes for students at all high schools at a discounted rate. Students can earn up to six college credit hours a semester at a reduced cost.

G.36. RECOMMENDATION: Enter into a memorandum of understanding with the Oklahoma State Department of Education, Oklahoma City, Oklahoma, to support up to three middle school teachers' and up to two academic coordinators' participation in the OpenSciEd pilot program of two units of science curriculum during the 2019-2020 school year, beginning June 1, 2019, and ending May 31, 2020.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This item presents no cost to the district.

RATIONALE: Textbooks and resources created with the academic rigor to meet the recently adopted Oklahoma Academic Standards for Science are in the development stage. This pilot is to assess the rigor and viability of Open Ed Resources in middle school science classrooms in addition to providing professional development for the teachers in curriculum assessment processes.

G.37. RECOMMENDATION: Enter into a subscription agreement to purchase the Brainbench Skills Testing Package from SHL Talent Management, Minneapolis, Minnesota, for use in the CareerTech programs to test students' skill competency from August 1, 2019, to July 31, 2020.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$10,000

FUND NAME/ACCOUNT: Advanced Learning Fund, 11-4120-1000-506530-316-81000- 000-05-XXX-4120

REQUISITION/CONTRACT: 22000010

RATIONALE: The Brainbench Skills Tests will allow CareerTech teachers to assess the skills that students are learning using an industry-recognized credential. Students will be able to earn an industry certification that they can take with them and use to gain employment or receive college credit.

G.38. RECOMMENDATION: Enter into an agreement with Tulsa County Public Facilities Authority, Tulsa, Oklahoma, to have students from the culinary arts program at Hale High School lead culinary demonstrations at the 2019 Tulsa State Fair.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This item presents no cost to the district.

RATIONALE: This agreement will allow the culinary arts students at Hale High School the opportunity to plan and facilitate two culinary demonstrations at the Tulsa State Fair. These demonstrations will highlight the program and allow students to demonstrate the skills they are learning in the program to a public audience at the fair.

G.39. RECOMMENDATION: Approve a memorandum of understanding with Youth Entrepreneurs, Wichita, Kansas, to participate in the YE entrepreneurship program from June 1, 2019, to May 31, 2020.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This item presents no cost to the district.

RATIONALE: This program will allow the district to offer a standard entrepreneurship curriculum through the CareerTech programs during the 2019-2020 school year with the option to expand in future years. A standard curriculum ensures that as a student moves from one school to another, they can remain in the class and not miss pieces of the curriculum. Youth Entrepreneurs (YE) provides this at no cost to the district by soliciting corporate sponsorships from local businesses and industries that also promote entrepreneurship.

G.40. RECOMMENDATION: Approve a memorandum of understanding (MOU) with Tulsa Community College, Tulsa, Oklahoma, for the AEP Credits Count program for the 2019-2020 academic year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This item presents no cost to the district.

RATIONALE: Tulsa Community College was awarded a \$3 million grant from the AEP/PSO foundation to implement the Credits Count program in four high schools over five years. Programming will include middle school STEM experiences, summer bridge programs, STEM outreach programs, and teacher institutes. It will also enhance the concurrent enrollment opportunities that are available to high school juniors and seniors.

G.41. RECOMMENDATION: Renew the agreement with the Arts and Humanities Council, Tulsa, Oklahoma, to continue the Artists-in-the-Schools program for the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$69,000

FUND NAME/ACCOUNT: General Fund, 11-0000-1280-503200-100-000000-000-06-070

REQUISITION/CONTRACT: 22000008

RATIONALE: The Artists-in-the-Schools program allows classroom teachers to invite community guest artists to the classroom for arts integration. In addition, several after school arts residencies will be inserted in strategic school sites to provide enrichment.

G.42. RECOMMENDATION: Renew the memorandum of understanding with Boston Avenue United Methodist Church, Tulsa, Oklahoma, to continue providing Sistema Tulsa programming, with busing opportunities for select schools, during the 2019-2020 school year. The Sistema program includes learning opportunities for beginner, intermediate, and advanced students with focus on choir, symphony, string orchestra, and band. The following schools will participate in this year's program.

Dual Language Academy
Mayo Demonstration Academy
Carnegie Elementary School
Council Oak Elementary School
Eliot Elementary School
Grissom Elementary School
Lanier Elementary School
MacArthur Elementary School
Mark Twain Elementary School
Patrick Henry Elementary School
Wayman Tisdale Elementary School
Zarrow International School
Carver Middle School
Tulsa School of Arts and Sciences (TSAS)
Booker T. Washington High School
Central High School
East Central High School
Edison High School
Tulsa MET

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This item presents no cost to the district.

RATIONALE: Sistema Tulsa is an after-school social change through music education program. In addition to musical training the curriculum focuses on developing important skills which encourage students to pursue their aspirations for personal, family, and community success, and realize their full potential as young musicians and scholars.

G.43. RECOMMENDATION: Renew a memorandum of understanding with Harmony Project Tulsa, Tulsa, Oklahoma, to provide Harmony Project Tulsa programs during the 2019-2020 school year to the following schools:

Kendall-Whittier Elementary School
Sequoyah Elementary School
Will Rogers High School

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This item presents no cost to the district.

RATIONALE: Harmony Project Tulsa is an after-school, music-based mentoring program that provides daily academic tutoring, instruments, and music lessons to local students. Harmony Project Tulsa promotes the healthy growth and development of children through the study, practice, and performance of music; builds healthier communities by investing in the positive development of children through music; and develops children as musical ambassadors of peace, hope, and understanding among people of diverse cultures, backgrounds, and beliefs.

- G.44.** RECOMMENDATION: Enter into an instructional service agreement with Tulsa Opera, Tulsa, Oklahoma, to provide the “Raise Your Voice” program for the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This item presents no cost to the district.

RATIONALE: The Raise Your Voice program allows community vocal artists to work with school aged students in an extended-day format in school sites that currently do not have vocal music programs. The Raise Your Voice program takes the performing arts into the schools as extended units of study to promote vocal music appreciation. Several elementary, middle/Junior high, and high schools are to be included in the program.

- G.45.** RECOMMENDATION: Renew a memorandum of understanding with Tulsa Debate League, Tulsa, Oklahoma, to provide support to grow and sustain debate programs in district elementary schools, middle schools, and high schools for the 2019-2020 school year. Debate coaches will receive professional development, and debate teams at participating schools will participate in district, local, and state competitions.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This item presents no cost to the district.

RATIONALE: Research shows that urban debaters achieve significantly higher grade point averages, SAT and ACT scores, and graduate from high school and college in significantly higher numbers than their non-debating peers in the same schools. The program is modeled after successful urban debate leagues across the country which aim to expand the access to academically rigorous debate in Title I schools.

- G.46.** RECOMMENDATION: Renew the contract with WestEd, San Francisco, California, to provide a professional learning strand focusing on the instructional literacy methods, mindset, and language development approach to effectively support students, educators, and schools participating in the Striving Readers grant in accordance with the terms and conditions of Request for Proposal #18071.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$300,000

FUND NAME/ACCOUNT: Grant Funds, 11-5380-2213-503200-XXX-000000-000-05-XXX-5380

REQUISITION/CONTRACT: TBD

RATIONALE: The district was awarded a Striving Readers grant for the 2018-2019 through 2021-2022 school years. Tulsa Public Schools will serve the students in the PK-12 Hale High School feeder pattern (Skelly Early Childhood Education Center, Skelly Elementary, Owen Elementary, Jones Elementary, Hale Junior High and Hale High schools). The Tulsa Public Schools/CAP Tulsa Striving Readers Initiative will serve approximately 3,500 students and 250 teachers with high quality, needs-based consulting services, instructional training (especially for English learners), and resources and materials that supplement, compliment, and advance the district's literacy plan and help these schools build on the foundation they have constructed with core curriculum training and implementation, as well as English learner services and resources.

- G.47.** RECOMMENDATION: Purchase services from CAP Tulsa, Tulsa, Oklahoma, to provide services to Skelly Early Childhood Center for eligible students participating in the Striving Readers program during the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$63,750

FUND NAME/ACCOUNT: Grant Funds, 11-5380-1000-503200-431-000000-000-05-093-5380

REQUISITION/CONTRACT: 22000070

RATIONALE: The district was awarded a Striving Readers grant for the 2018-2019 through 2021-2022 school years. Tulsa Public Schools will partner with Community Action Project (CAP) Tulsa to serve the students in the PK-12 Hale feeder pattern (Skelly Early Childhood Education Center, Skelly Elementary, Owen Elementary, Jones Elementary, Hale Junior High, and Hale High schools). The Tulsa Public Schools/CAP Tulsa Striving Readers Initiative will serve approximately 3,500 students and 250 teachers with high-quality, needs-based consulting services, instructional training (especially for English learners), and resources and materials that supplement, compliment and advance the district's literacy plan and help these schools build on the foundation they have constructed with core curriculum training and implementation, as well as English learner services and resources.

- G.48.** RECOMMENDATION: Continue the agreement with Tulsa City County Library (TCCL) to work cooperatively to provide district students with increased access to public library resources and services. The district and TCCL will develop a system to create public library accounts for all students linked to the district's library accounts resulting in access to all TCCL digital resources and services in addition to those provided through school libraries during the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This item presents no cost to the district.

RATIONALE: Often district students lack access to TCCL services for various reasons including expired or lost public library cards or an inability to travel to the public library to activate accounts. Thus, some students cannot access public library digital research products and services like Homework Help Now! This project would continue TCCL accounts for all district students. TCCL account information will eventually be linked to the district's library system allowing students to jointly search both the public and school library collections.

- G.49.** **RECOMMENDATION:** Renew the agreement with Scholastic Book Fairs, Jefferson City, Missouri, to provide books for students to purchase during the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This item presents no cost to the district.

FUND NAME/ACCOUNT: Applicable 2019-2020 school activity funds and accounts

RATIONALE: Scholastic Book Fairs will provide books for students to purchase. Payments made by students will be deposited into the appropriate school activity fund accounts. Actual expenditures will be determined by individual student purchases.

- G.50.** **RECOMMENDATION:** Renew subscriptions for online internet reference materials for district libraries during the 2019-2020 school year from the following vendors:
Gale Cengage Learning, Farmington Hills, Michigan
Scholastic Grolier, Danbury, Connecticut
Rosen Publishing, New York, New York
Coughlin Capstone, North Mankato, Minnesota
World Book, Chicago, Illinois
Cambridge Culture Grams, Ann Arbor, Michigan

COST: Not to exceed \$210,000

FUND NAME/ACCOUNT: Bond Fund, applicable accounts

RATIONALE: These curriculum-aligned resources will be integrated into content and subject areas and will be available to all students and their families. District-level purchasing provides equitable access and ensures considerable cost savings through negotiated group pricing.

- G.51.** **RECOMMENDATION:** Enter into a three-year subscription agreement to purchase the Easy Tech online curriculum package from Learning.com, Portland, Oregon, for use in the elementary and middle school library programs to improve students' digital literacy competency. The first year agreement will be from August 1, 2019, to July 31, 2020.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$150,000 annually

FUND NAME/ACCOUNT: Applicable funds and accounts

REQUISITION/CONTRACT: TBD

RATIONALE: Three-year pricing allows for the most cost effective purchase of the Easy Tech program that aligns with National ISTE and Oklahoma Computer Science standards. Executing this curriculum will help prepare our students for college, career, and life as they will deal with a digital world.

- G.52.** RECOMMENDATION: Enter into an agreement with Scenario Learning LLC, Tampa, Florida, to provide the district with access to an electronic library of safety and compliance videos to be used to meet state mandated training requirements for the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$29,500

FUND NAME/ACCOUNT: Applicable Fund, XX-1177-2213-506530-000-000000-000-02-044

REQUISITION/CONTRACT: 22000091

RATIONALE: The Safeschools video library provides access to high-quality, safety and compliance training videos that must be reviewed annually by all employees of the district. The Safeschools platform also provides access to additional safety videos, as well as the ability to develop and support additional content as needed.

- G.53.** RECOMMENDATION: Renew the agreement with Hobson, Arlington, Virginia, to provide the district with an electronic platform to support the implementation of Individual Career and Academic Plans (ICAP) in accordance with state law.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$68,000

FUND NAME/ACCOUNT: Bond Fund, 33-1177-2230-505300-000-000000-000-06-070

REQUISITION/CONTRACT: 22000100

RATIONALE: Naviance is a college and career readiness solution that helps districts and schools align student strengths and interests to postsecondary goals, improving student outcomes and connecting learning to life. Naviance helps students identify their strengths, explore careers, create academic plans, match to best-fit educational opportunities, and finish what they start. Counselors, teachers, and school leaders will use Naviance to ensure students are prepared for college, career, and life through individual career and academic planning.

- G.54.** RECOMMENDATION: Renew the contract with Project Lead the Way (PLTW) to provide STEM education utilizing the PLTW program curriculum for the 2019-2020 school year.
- FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
- COST: Not to exceed \$15,000
- FUND NAME/ACCOUNT: Grant Funds, 11-4120-1000-508100-317-880000- 000-05-XXX-4120
- REQUISITION/CONTRACT: 22000013
- RATIONALE: PLTW is a nationally recognized curriculum for STEM education. The district has partnered with PLTW since 2006 and the program continues to grow.
- G.55.** RECOMMENDATION: Renew the memorandum of understanding (MOU) with Tulsa Regional STEM Alliance (TRSA) for the 2019-2020 academic year.
- FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
- COST: This item presents no cost to the district.
- RATIONALE: The Tulsa Regional STEM Alliance is a collaborative network of over 80 partners, including education, business, non-profits, philanthropy, faith-based communities, and government; all of whom are interested in increasing the number of students who are interested in, and academically prepared to pursue, a future STEM career. Through these partnerships, TRSA is able to provide a wide variety of STEM experiences for students throughout the Tulsa region. In this effort, TRSA needs the ability to learn from and build upon existing efforts by collecting and analyzing data to identify best practices to be shared. TRSA will comply with any district requirements to submit survey instruments for approval by an institutional review board or research office.
- G.56.** RECOMMENDATION: Enter into a contract with TeachForward San Francisco, California, for the maintenance and use of an online calibration testing platform for district evaluators of teachers and potential school leader candidates to assess the evaluators' ability to accurately and consistently rate teacher performance from August 1, 2019, through July 31, 2020. The previous vendor for this service, Empirical Education, was purchased by TeachForward. TeachForward will be providing services moving forward at a cost consistent to the previous vendor.
- FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
- COST: Not to exceed \$23,400
- FUND NAME/ACCOUNT: Bond Fund, 33-1177-2213-505300-000-000000-000-02-044
- REQUISITION/CONTRACT: 22000066
- RATIONALE: The agreement will allow the district to assess and certify the

evaluators' ability to accurately and consistently rate teacher performance using the Tulsa Model in accordance with state law. The 2018-2019 school year contract with Empirical Education was \$23,500.

- G.57.** RECOMMENDATION: Renew an agreement with Tulsa Technology Center, Tulsa, Oklahoma, to participate in eSchool network for the 2019-2020 school year.
FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
COST: Not to exceed \$170,000
FUND NAME/ACCOUNT: Bond Fund, 33-117-2230-505300-000-000000-000-06-064
REQUISITION/CONTRACT: 22000069
RATIONALE: The eSchool network provides online courses for all high school students to recover credits for courses that they have failed and accrue credits for courses that they have not had an opportunity to take.
- G.58.** RECOMMENDATION: Renew the agreement with the Teaching Channel, Egan, Minnesota, to provide the district with access to a private electronic library of model teaching videos to be used in teacher and leader development for the 2019-2020 school year.
FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
COST: Not to exceed \$114,800
FUND NAME/ACCOUNT: Bond Fund, 33-1177-2213-506530-000-000000-000-02-044
REQUISITION/CONTRACT: 22000019
RATIONALE: The Teaching Channel video library provides a valuable tool by providing exemplars of teacher performance aligned to the Tulsa Model Indicators that teachers, principals and trainers can access for professional development services. Expenditures for the 2018-2019 school year totaled \$114,800.
- G.59.** RECOMMENDATION: Renew the agreement with Panorama Education, Boston, Massachusetts, during the 2019-2020 school year for access to platform and support for survey administration, analysis, and reporting of: (1) online social emotional learning measures (grades 3-12), (2) online student surveys (grades 3-12), (3) online family surveys (district-wide), and (4) online teacher perception surveys (district-wide). These surveys provide critical feedback and data to teachers, families, school leaders and district leaders to inform practices for developing strong classroom/school culture, instructional practices, strategic student supports, leadership practices, and levels of family engagement.
FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$135,500

FUND NAME/ACCOUNT: Bond Fund, 33-1177-2230-506530-000-000000-000-02-087

REQUISITION/CONTRACT: 22000017

RATIONALE: The services will provide information vital to improving professional practices of teachers and school leaders, resulting in higher levels of personal and academic success for students, meaningful engagement of families, and higher levels of teacher satisfaction and retention. The cost for expenditures for 2018-2019 was \$135,000.

- G.60.** RECOMMENDATION: Renew the subscription for district access to TransAct Parent Notifications to provide a library of school documents translated into a variety of languages for the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$12,990

FUND NAME/ACCOUNT: Contingent upon the successful sale and receipt of the 2019B bond funds.

REQUISITION/CONTRACT: TBD

RATIONALE: The office of Civil Rights requires that any organization receiving federal funding provide translation of vital notices to LEP parents and guardians. The subscription to this database will provide district and site staff access to a library of translated school notices in over 20 languages. Collections included in the district subscription are general school notices, health and medical notices, child nutrition notices, IDEA/504 notices, and NCLB/ESEA notices.

- G.61.** RECOMMENDATION: Renew the agreement with the New Teacher Center (NTC), Santa Cruz, California, to provide consultation for the district's novice teacher induction and instructional mentoring program and professional development and infield coaching for district instructional mentors and teaching and learning leadership July 1, 2019, through June 30, 2020.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$134,200

FUND NAME/ACCOUNT: Contingent on grant funding

REQUISITION/CONTRACT: TBD

RATIONALE: With assistance from NTC, the district will provide a comprehensive system of support and professional development to teachers. NTC will provide technical assistance and training to fully implement a comprehensive novice teacher induction program that will include one-on-one mentoring and ongoing professional development, as well as instructional coaching support aligned with the district's instructional and cultural priorities. Expenditures for 2018-2019 totaled \$151,750.

- G.62.** RECOMMENDATION: Renew the agreement with Battelle for Kids (BFK) to provide maintenance of Tulsa Model online resources during the 2019-2020 school year.
 FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
- COST: Not to exceed \$8,000
 FUND NAME/ACCOUNT: Bond Fund, 33-1171-2213-503200-000-000000-000-06-087
 REQUISITION/CONTRACT: 22000122
 RATIONALE: This partnership with BFK will allow the district to continue the work already in progress with regards to teacher and leader effectiveness. BFK is a nationally recognized education reform nonprofit organization that has successfully supported districts in developing the tools and resources for evaluating teacher and leader effectiveness. Expenditures for 2018-2019 totaled \$24,400.
- G.63.** RECOMMENDATION: Purchase library books from Follett Library Resources, McHenry, Illinois, and Perma-Bound Books, Jacksonville, Illinois, as needed during the 2019-2020 school year. Specific titles may be purchased directly from the respective publisher when that option is available and is most cost effective.
- COST: Not to exceed \$1,000,000
 FUND NAME/ACCOUNT: Applicable funds/accounts
 REQUISITION/CONTRACT: TBD
 RATIONALE: Pricing agreements with vendors have allowed the district to obtain competitive pricing and services for all district libraries. Expenditures during the 2018-2019 school year totaled approximately \$677,521.05.
- G.64.** RECOMMENDATION: Purchase online courseware from Edmentum for homebound students and students on individualized education plans (IEP) for credit recovery and/or accrual for the 2019-2020 school year.
- COST: Not to exceed \$73,350
 FUND NAME/ACCOUNT: TBD
 REQUISITION/CONTRACT: 22000053
 RATIONALE: Implementation of the contract will allow Tulsa Public Schools to use online courseware for students on long-term suspension or utilize the courseware for credit recovery or credit accrual within the terms of a student's' IEP. The software will meet the needs of our students with special needs by providing specialized interventions while addressing grade level standards. This software has been vetted by personnel from teaching and learning, exceptional student support services, and language and cultural services. It was selected as the resource most appropriate for the target populations. Edmentum will provide course software and training for district online learning administrators and teachers.
- G.65.** RECOMMENDATION: Purchase coaching support from learning facilitators listed below who will serve as independent contractors to provide Quality Experiences

Supporting Teachers (QUEST) and Tulsa Model Assist (TMA) for the 2019-2020 school year.
Barbara McGrew
Larry Downey
Kathy Holder

COST: Cost not to exceed \$120,000

FUND NAME/ACCOUNT: General Fund, Title II - Account TBD

REQUISITION/CONTRACT: TBD

RATIONALE: Tulsa Public Schools values the work of our teachers and recognizes that investing in the development of teachers results in better outcomes for our students. When teachers score below effective on one or more indicators on a Tulsa Model evaluation, TMA and QUEST provide tiered options for personalized coaching designed to support and accelerate improvement efforts. TMA offers 10 to 20 hours of targeted coaching aligned to specific Tulsa Model indicators. QUEST is a prescribed, embedded coaching and observation experience for teachers requiring more intensive support. Coaching takes place during 18 half-day sessions over a six-week period of time. Both TMA and QUEST are integral professional learning supports for the district's Teacher Leader Effectiveness Initiative.

- G.66.** RECOMMENDATION: Purchase services from TNTP, Brooklyn, New York, to provide assistance and support in the implementation of strategic instructional priorities and initiatives during the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$1,000,000

FUND NAME/ACCOUNT: Contingent upon donor funding.

REQUISITION/CONTRACT: 22000082

RATIONALE: TNTP will continue support to the district with its ongoing priorities to create powerful learning experiences for students and result in improved student outcomes. The scope of work involves a multi-pronged approach to build capacity and create the conditions that advance the district's academic and talent management priorities. This work rests on three areas of support in the 2019-2020 school year: Academics, including instructional quality reviews to monitor progress and provide professional learning; Talent Management, including supports for infrastructure to increase collaboration, coaching of staff, and capacity related to teacher acquisition efforts; and data systems supports.

- G.67.** RECOMMENDATION: Renew an agreement with Northwest Evaluation Association (NWEA), Portland, Oregon, to purchase student testing licenses for testing in grades K-10, July 1, 2019, through June 30, 2020.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$400,000

FUND NAME/ACCOUNT: Title IA, 11-5118-2240-5065300-494-113000-000-05-XXX-5118; ACE Technology, 11-3610-2240-506530-426-113000-000-005-XXX-3610; Reading Sufficiency Act Fund, 11-3670-2240-5065300-427-113000-000-05-093-3670; Bond, 39-1177-2213-505300-000-000000-000-06-XXX

REQUISITION/CONTRACT: TBD

RATIONALE: The Measures of Academic Progress (MAP) will serve as a means to create individualized learning, as well as measurement of student levels. The MAP assessments are also conducive to demonstrating growth, differentiation and modification of instruction, and increasing enrichment.

- G.68.** RECOMMENDATION: Enter into a memorandum of understanding with the Center of Transformative Teaching (CT3) to provide training for principals, academic teams, and all educators in the strategies and philosophies on No-Nonsense Nurturer and focused instruction for the 2019-2020 school year. In addition, CT3 will provide specific supports for school improvement including, but not limited to, culture planning, principal/leadership coaching, and training of site-based real time teacher coaches for management.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$2,019,095

FUND NAME/ACCOUNT: Contingent on grant and donor funding

REQUISITION/CONTRACT: 22000084

RATIONALE: CT3 works with organizations that have an urgent focus on improving instruction, leadership, culture, and cultural competency to help ensure teachers feel supported and students feel empowered through their educational experience. The No-Nonsense Nurturer program is designed specifically to develop classroom cultures where teachers can effectively manage instructional experiences with increasing levels of complexity and rigor. CT3 will work with TPS to provide customized plans that build internal capacity for a lasting impact through improved instruction, sustainable principal leadership, classroom management, and positive learning cultures.

- G.69.** RECOMMENDATION: Purchase services from Leading Educators, New Orleans, Louisiana, to provide assistance and support in the implementation of strategic instructional priorities and initiatives during the 2019-2020 school year. Leading Educators will also provide specific support to school leaders and teacher leaders at no more than thirty schools, including, but not limited to, deepening core content knowledge, adult development skills to drive instructional improvement, and building knowledge about culturally proficient leadership.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$1,500,000

FUND NAME/ACCOUNT: Contingent upon donor funding

REQUISITION/CONTRACT: 22000083

RATIONALE: Leading Educators will continue to support the district with implementing its vision for learning and the district's instructional priorities in the 2019-2020 school year. Leading Educators will support the district's commitment to create powerful learning experiences through helping school teams harness the power of teacher leaders to improve instruction. Leading Educators support systems to empower their best teachers to lead content-specific, equity-based teacher development and build their capacity to sustain the work over time. Leading Educators will support the district's commitment to create powerful learning experiences for all by developing and deepening core content knowledge in English/language arts, mathematics, and early childhood through research-based college and career readiness aligned tools and curricula; deepening adult development skills to drive instructional improvement for colleagues in their sphere of influence; designing cycles of professional learning (CPLs) that support the core content knowledge and leadership skills to develop teacher practices that lead to increased student learning; and building knowledge about culturally proficient leadership to promote social justice and anti-racism. Leading Educators will work with Tulsa Public Schools to collaboratively design a program evaluation strategy that sets goals and metrics aligned to the vision for this work. This strategy will include a plan for collecting and reporting on data. Leading Educators will review the data analysis with the district on an ongoing basis and formally through quarterly step-backs.

- G.70.** RECOMMENDATION: Enter into an agreement with Achievement Network to support district and school leaders to support teachers in analyzing student learning data that illuminates mastery of college and career ready standards during the 2019-2020 school year. Achievement Network will also support no more than five schools in adopting interim assessment cycles, with coaching supports to help school leadership teams in the mastery of grade-level learning expectations to further student growth.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$434,490

FUND NAME/ACCOUNT: Contingent upon donor funding.

REQUISITION/CONTRACT: 22000080

RATIONALE: One of Tulsa Public Schools' top priorities is ensuring there is a great teacher in every classroom. Great teacher teams must work together to form a clear picture of where students are going (college and career ready learning expectations), where they are now, and what steps to take to move learning forward. Achievement Network brought Tulsa Public Schools' stakeholders (students, teachers, school leaders, district staff) together in the spring to develop recommendations for an assessment strategy that incorporates multiple needs and has buy-in across all levels of the district. In 2019-2020, Achievement Network will support Tulsa Public Schools in turning these recommendations into a formal assessment strategy document, build a multi-year plan for implementation, communicate the strategy across stakeholders, and monitor progress. This work will directly align with the Tulsa Way for Teaching & Learning, empower teachers to better assess student mastery of grade level learning

expectations, and adapt instruction accordingly. In addition, no more than five schools will work more in-depth with Achievement Network to adopt interim assessment cycles and ANet coaching supports to help leadership teams more deeply understand student mastery of grade-level learning expectations in order to further student growth. A randomized control trial conducted through the Investing in Innovation (i3) program showed that when schools have the right basic conditions in place and partner with ANet, students achieve 6-8 months of additional learning over a two-year period than those not participating with ANet.

- G.71.** RECOMMENDATION: Enter into an agreement with SchoolKit Group to assist in the development of supporting content for Core Knowledge Language Arts, college and career-aligned instructional practices, and adult learning aligned to Core Knowledge Language Arts to support implementation of Tulsa Way for Teaching and Learning beginning July 1, 2019, through June 30, 2020.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$500,000

FUND NAME/ACCOUNT: Contingent upon donor funding.

REQUISITION/CONTRACT: 22000081

RATIONALE: SchoolKit provides professional learning partnerships to school districts that are content and curriculum specific. We are seeking to partner with SchoolKit in our district-wide implementation of Core Knowledge Language Arts (our anchor curriculum for ELA/Literacy grades K-8) to help us assess the current state of instruction of this curriculum across Tulsa Public Schools, to develop a model for professional learning and capacity-building at the school level focused on the curriculum, and to create a set of resources, training, and materials that will bring this model to life. SchoolKit is an ideal partner because of their track record of success in creating flexible, adaptive, professional learning models in an array of districts and state agencies that focus on building the curriculum and content knowledge of educators and building internal capacity so that education systems can take on more of the professional learning work over time. Having a responsive partner is vital for us to establish “the Tulsa Way” and meet the needs of Tulsa Public Schools’ educators and students.

- G.72.** RECOMMENDATION: Purchase software licensing for all Adobe products for the district from CDW, LLC, Vernon Hills, Illinois, the most responsive vendor.

COST: Not to exceed \$100,000

FUND NAME/ACCOUNT: XX-1177-2580-505300-000-000000-000-06- 064

REQUISITION/CONTRACT: 22000089

RATIONALE: Adobe is the global leader in digital marketing and digital media solutions. Their tools and services allow us to create digital content, deploy it across media and devices, and measure and optimize it over time. The College and Career Readiness teachers are required to offer industry-standard software in our programs. This purchase will allow the software to be installed on any district-owned device.

G.73. RECOMMENDATION: Renew the pricing agreement with Barnes and Noble, Tulsa, Oklahoma, to provide a local book resource to the district during the 2019-2020 school year.

COST: Not to exceed \$100,000

FUND NAME/ACCOUNT: Applicable Fund/accounts

REQUISITION/CONTRACT: TBD

RATIONALE: The agreement will allow the district to purchase books as needed for school sites and departments.

G.74. RECOMMENDATION: Approve the Memorandum of understanding with the Oklahoma Department of Career and Technology Education to accept the lottery grant funding for the purpose of implementing innovative “cutting edge” hardware and software, curriculum materials, and machinery and equipment for new technologies and/or instructor training in the use of the new technology.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This item presents no cost to the district.

RATIONALE: Four CareerTech instructors wrote and received \$15,000 lottery fund grants from the State Department of Career and Technology Education. These grants will allow the instructors to purchase equipment, curriculum, and training to enhance the program. Instructors receiving the grants are:

Genelle Coleman, TRAI CE Academy,
Cindy Haley, McLain High School,
Lisa Stovall, Booker T. Washington, and
Amanda Morton, Hale High School

G.75. RECOMMENDATION: Purchase state-adopted and district-selected textbooks and instructional resources from the state depositories, Thompson School Book Depository and Archway, both of Oklahoma City, Oklahoma, as well as additional vendors during the 2019-2020 school year.

FUND NAME/ACCOUNT: Applicable Fund/account

RATIONALE: Students deserve and require appropriate print and digital learning materials, resources, and textbooks to support their academic growth and development. Expenditures during the 2018-2019 school year totaled approximately \$3,978,000.

G.76. RECOMMENDATION: Renew the contracts with Community Action Project, Cornerstone Child Development Center, Crosstown Learning Center, and Educare to provide services for four-year-old programs for the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$3,400,000

FUND NAME/ACCOUNT: CAP Headstart-11-0955-1000-505990-100-000000-000-08-691, Crosstown Learning Center- 11-0953-1000-505990-100-000000-000-08-676 Cornerstone-11-0951-1000-505990-100-000000-000-08-694, Educare-11-0960-1000-505990-100-000000-000-08-696

REQUISITION/CONTRACT: 12000152, 12000153, 12000154, 120001055

RATIONALE: These programs provide early-childhood programming for four-year old students. Continued partnership allows the district to meet the needs of all four year-old students and their families.

- G.77.** RECOMMENDATION: Renew the contract with Goodwill Industries, Inc., for transition work study opportunities for students with disabilities for the 2019-2020 school year. Goodwill provides students with work and job training skills prior to graduation to ensure they are ready to graduate with work skills to comply with their individualized education programs.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This item presents no cost to the district.

RATIONALE: This contract provides students with disabilities job/work training for post-graduation transition skills as part of their individualized education programs.

- G.78.** RECOMMENDATION: Enter into a Participation Agreement with the Oklahoma State Department of Education (OSDE) and Public Consulting Group, Inc, (PCG) for the purpose of obtaining Medicaid school-based health services (SBHS) reimbursement for Tulsa Public Schools from the date executed to June 30, 2020.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$40,000

FUND NAME/ACCOUNT: Medicaid Fund, 11-6980-2132-503360-239-000000-000-05-066-6980

REQUISITION/CONTRACT: TBD

RATIONALE: This Participation Agreement will allow the district to file Medicaid claims for the reimbursement of state and local funds spent by the district for health related services to Medicaid eligible children. The OSDE is the Oklahoma Healthcare Authority (OHCA) duly authorized agent and as such OSDE is duly authorized to administer the SBHS program pursuant to its June 2017 contract with the OHCA. PCG is duly authorized to provide Medicaid claiming services to the district pursuant to its contract with OSDE. The district will keep the federal share of paid claims, minus a 10% fee of the federal share to PCG for Medicaid claiming services. The current federal share effective October 1, 2019, is 66.02%.

- G.79.** RECOMMENDATION: Enter into an agreement with Premiere Pediatrics Home Health Care, Inc., of Tulsa, Oklahoma, to provide a licensed practical nurse or registered nurse to assist student(s) medical needs for the 2019-2020 School Year. FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
- FUND NAME/ACCOUNT: Not to exceed \$50,000
- REQUISITION/CONTRACT: TBD
- RATIONALE: This agreement will provide medical assistance to student(s) who need one-on-one support to ensure the student(s) receive adequate medical attention. This will also ensure that a free and appropriate public education is provided to the student as required by the Individuals with Disabilities Education Act. The district, with parental consent, will bill Medicaid for reimbursement whenever possible.
- G.80.** RECOMMENDATION: Enter into a contract with Positive Changes partial hospitalization unit in Tulsa, Oklahoma, to provide teachers, support personnel, furniture, information technology, school meals, and transportation to students that enter their care for the 2019-2020 School Year.
- FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
- COST: This item presents not cost to the district.
- RATIONALE: Implementation of the contract will allow Tulsa Public Schools to provide FAPE for students entering the care of Positive Changes partial hospitalization program. Students entering Positive Changes are considered residents of Tulsa Public Schools while they are patients at the facility, resulting in the district's responsibility to provide teachers and support similar to that provided to other hospital sites in Tulsa.
- G.81.** RECOMMENDATION: Renew the contract with A New Leaf, for Autism Works, a transition work study opportunity for students with disabilities for the 2019-2020 school year at Nathan Hale, Memorial, and Webster high schools. A New Leaf provides students with work and job training skills prior to graduation to ensure they are ready to graduate with work skills to comply with their individualized education programs.
- FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
- COST: This item presents no cost to the district.
- RATIONALE: This contract provides students with disabilities job/work training for post-graduation transition skills as part of their individualized education programs.
- G.82.** RECOMMENDATION: Renew a memorandum of understanding (MOU) with Good Shepherd Catholic School (Project OASIS-Oklahoma Autism Support and Intervention System) for the 2019-2020 school year. This MOU provides the broad

framework for cooperation and support between Good Shepherd Catholic School and Tulsa Public Schools in five (5) elementary autism classrooms.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This item presents no cost to the district.

RATIONALE: Good Shepherd Catholic School (Project OASIS) provides extensive coaching and supports to teachers and paraprofessionals who work with students with autism. Project OASIS provides 70 hours of training per site in educating students with moderate to severe autism. Training is designed to build procedural and conceptual knowledge of behavioral science and intervention. This will help the exceptional student support team provide excellent, embedded professional development to the staff that interact with students daily and work toward achieving high teacher satisfaction and higher retention rates.

- G.83.** **RECOMMENDATION:** Renew the contract with the Oklahoma Department of Rehabilitation Services (DRS) to provide the Transition School-to-Work Program for students with disabilities for the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This item presents no cost to the district.

RATIONALE: A major component of the Transition School-to-Work Program is work readiness training and work experience for students with disabilities in accordance to their Individualized Education Program. The work experience can be provided through work adjustment training on the two types of work study. School work study is supervised or closely monitored by school personnel and the school pays the stipend with DRS making reimbursement to the school for that payment. Employer work study is employment experience in a part-time job in the community with the employer paying the salary. In both cases, the student is given school credit, important guidance, and instructional help around the work experience.

- G.84.** **RECOMMENDATION:** Renew the contract with Oklahoma Health Care Authority (OHCA) Oklahoma City, Oklahoma, to provide Medicaid reimbursement for Tulsa Public Schools during the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$170,000

FUND NAME/ACCOUNT: Medicaid Fund, 11-0698-8900-509300-239-000000-000-05-066-0698

REQUISITION/CONTRACT: TBD

RATIONALE: Renewal of the contract with OHCA will allow the district to file Medicaid claims for the reimbursement of state and local funds spent by the district

for health related services to Medicaid eligible children. The Medicaid program provides funding support for special education and health-related programs through the expenditure of reimbursed Medicaid funds, which increases student ability to participate and perform in the learning process. The district will keep the Federal Medicaid Assistance Percentage of 66.02%. The figure above is based on billing for \$500,000 of reimbursable services.

- G.85.** RECOMMENDATION: Enter into a contract with Desert Choice Schools, Light Street, Phoenix, Arizona, for contracted related services such as speech/language pathologists, occupational therapists, occupational therapy assistants, physical therapists, physical therapy assistants, psychologists, paraprofessionals, and behavior technicians for the traditional school year and extended school year, July 1, 2019, through June 30, 2020.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$423,992

FUND NAME/ACCOUNT: General Fund, 11-0000-1000-503200-239-000000-000-06-xxx

REQUISITION/CONTRACT: TBD

RATIONALE: Light Street will provide related services to the sites served by Learn-It Systems to provide continuity in services and staff and align appropriately with the individual education programs of the students they serve. Light Street will also continue to partner with the district to help fill gaps in service if the district is unable to fill positions due to staffing shortages across the nation.

- G.86.** RECOMMENDATION: Enter into a contract with Desert Choice Schools, Learn-It Systems, Phoenix, Arizona, for contracted classrooms for students with severe autism and severe emotional disabilities, a behavior modification program for traditional school year and extended school year, and professional development from July 1, 2019, through June 30, 2020.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: \$1,379,220

FUND NAME/ACCOUNT: TBD

RATIONALE: Desert Choice Schools Learn-It Systems will provide intense services for the most severely affected students with autism and emotional disabilities, increasing time in school and supports for emotional and sensory needs. This will give the district the ability to serve kids that traditionally had to be sent out of the district because of the exceptional amount of resources they need to be successful in the school setting. Learn-It will also provide the district's staff with professional development related to students with emotional disabilities and autism in order for them to successfully transition from their program back to their home school. This contract also includes an additional classroom for severe behavior supports at a site

to be determined to support secondary students who would otherwise be placed on long-term suspension.

- G.87.** RECOMMENDATION: Enter into an agreement with TSHA, Inc., Tulsa, Oklahoma to provide licensed sign language interpreters as needed to interpret for hearing impaired students for the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$10,000

FUND NAME/ACCOUNT: Applicable Fund, account

RATIONALE: To provide additional sign language interpreters as needed. This will ensure that a free and appropriate public education is provided to the students as required by the Individuals with Disabilities Education Act.

- G.88.** RECOMMENDATION: Enter into individualized education plans (IEP) service agreements with the following Oklahoma school districts to provide free appropriate public education (FAPE) for certain students for whom they are unable to during the 2019-2020 school year:

Bixby Public Schools
Broken Arrow Public Schools
Catoosa Public Schools
Checotah Public Schools
Collinsville Public Schools
Glenpool Public Schools
Inola Public Schools
Jenks Public Schools
Mannford Public Schools
Okmulgee Public Schools
Owasso Public Schools
Sand Springs Public Schools
Sapulpa Public Schools
Skiatook Public Schools
Union Public Schools

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This item presents no cost to the district.

RATIONALE: An IEP service agreement between two districts is entered into when the student's resident district is unable to provide FAPE. The resident district maintains all legal, financial, and transportation obligations for their student and pays tuition to the receiving district. The student is counted on the resident district's childcount and the resident district receives average daily attendance for the student. The receiving district will invite the resident district to all meetings regarding the provision of FAPE for the student.

- G.89.** RECOMMENDATION: Renew the contracts with colleges listed below, setting forth the terms under which student interns will work with exceptional student support related services staff (Speech Pathologist, Occupational Therapist or Physical Therapist) within the district for the purpose of fulfilling college preparation requirements for the 2019-2020 school year.
Northeastern State University
Oklahoma State University
Tulsa Community College
University of Tulsa
- FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
- COST: This item presents no cost to the district.
- RATIONALE: Therapists in training will work directly under the related service staff within the district to gain school-based experience.

- G.90.** RECOMMENDATION: Renew collaborative agreements with agencies listed below to provide services to eligible students identified as having disabilities during the 2019-2020 school year:
Community Action Project (CAP) Head Start
Muscogee (Creek) Nation Head Start
Native American Coalition Head Start
Tulsa Educare, Inc.
- FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
- COST: This item presents no cost to the district.
- RATIONALE: The proposed agreements establish the operating procedures for the way the district implements IDEA to eligible children attending these programs.

TALENT MANAGEMENT

- G.91.** RECOMMENDATION: Purchase recruitment and professional development services from Teach for America, New Haven, Connecticut, the most responsive and responsible bidder, to provide recruitment for up to 70 teachers and provide applicable professional development to the 2019-2020 Teach for America hires.
- FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
- COST: Not to exceed \$500,000
- FUND NAME/ACCOUNT: Title II, Par A, 11-5410-2571-503370-000-000000-000-05-041-5410 and 11-5410-2213-503600-000-05-041-5410
- REQUISITION/CONTRACT: 22000085
- RATIONALE: Given the continuing teacher shortage crisis, the district has a need to

further expand talent pipelines to recruit, prepare, and support qualified teachers. The selected vendor will recruit, select for participation, and present to the district for employment up to 70 teachers from a broad range of academic majors, career fields, and diverse backgrounds. The vendor will also provide teachers with pre-service training in order to prepare teachers to work in an urban environment and provide various professional development services and activities covering a wide range of topics, including content or grade level-specific training and pedagogy.

- G.92.** RECOMMENDATION: Renew the contract with Equifax, Talx UCM Services, to act on behalf of the district as a third-party administrator to provide timely responses and administration of unemployment claims during the 2019-2020 fiscal year.
- FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
- COST: Not to exceed \$10,000
- FUND NAME/ACCOUNT: General Fund, 11-0000-2340-502710-000-000000-107-04-041
- REQUISITION/CONTRACT: TBD
- RATIONALE: Equifax receives all notices of claims that may be charged to Tulsa Public Schools. As a third-party administrator (TPA), Equifax protests claims when appropriate and submits all relevant documents to the Oklahoma Employees Security Commission (OESC) regarding employment separation. In addition, Equifax represents the district at all administrative hearings regarding unemployment benefits. The district is obligated to reimburse OESC all money paid out in benefits. Therefore, an effective TPA is necessary to ensure the best use of district resources. Expenditures for 2018-2019 totaled \$10,000.
- G.93.** RECOMMENDATION: Enter into a contract to purchase criminal record checks and related services from American Checked, Inc., Tulsa, Oklahoma, for the talent management department during the 2019-2020 school year in accordance with the terms and conditions of Request for Proposal #16034.
- FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
- COST: Not to exceed \$157,000
- FUND NAME/ACCOUNT: General Fund, 11-0000-2575-505990-000-000000-000-04-041
- REQUISITION/CONTRACT: TBD
- RATIONALE: American Checked will provide nationwide background checks on potential district employees and applicable volunteers. Expenditures during the 2018-2019 school year totaled approximately \$157,000.00.
- G.94.** RECOMMENDATION: Renew the agreement with American Fidelity Assurance Company to maintain the district's Section 125 Flexible Benefit Plan during the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This item presents no cost to the district.

RATIONALE: The district offers employees pre-tax deduction options under section 125 of the Internal Revenue Service code. These options include medical insurance, long-term care, and other premiums. American Fidelity Assurance Company will provide administration support for the district's section 125 plan.

- G.95.** **RECOMMENDATION:** Renew the contract with Commercial Risk Services, Inc., Tulsa, Oklahoma, for risk management services for the 2019-2020 school year in accordance with the agreed upon terms and conditions.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$180,000

FUND NAME/ACCOUNT: General Fund, 11-0000-2573-503600-000-000000-000-04-041

REQUISITION/CONTRACT: TBD

RATIONALE: Services under this contract provide comprehensive technical assistance of risk management including oversight in compliance, prevention and training, claims management, and other related areas. Services also include specialized support directed towards reduction of risks and claims costs in all areas. Expenditures in 2018-2019 were approximately \$180,000.

- G.96.** **RECOMMENDATION:** Renew the contract with Equifax, Inc., Talx UC Express, to provide employment verification services for the district during the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This item presents no cost to the district.

RATIONALE: Talx UC Express, a subsidiary of Equifax, will provide expeditious employment verification services for current and past employees for purposes such as obtaining mortgages, credit cards, and apartment rentals.

- G.97.** **RECOMMENDATION:** Exercise the option to renew the contract with Occupational Health Centers of the Southwest, Oklahoma City, Oklahoma, d.b.a., Concentra, for employee drug screenings, other testing and physicals as needed during the 2019-2020 school year in accordance with the terms and conditions of the RFP.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$66,000

FUND NAME/ACCOUNT: General Fund, 11-0000-2574-503360-000-000000-000-04-041

REQUISITION/CONTRACT: TBD

RATIONALE: This contract will allow for drug screening of all new hires and any related testing and physicals as needed. The cost of these services during the 2018-2019 school year was approximately \$66,000.

- G.98.** RECOMMENDATION: Enter into a contract to purchase professional, clerical and industrial/labor temporary personnel services from Hoffman Business Enterprises, d.b.a. Pinpoint Personnel, Tulsa, Oklahoma, as needed during FY 2019-2020.
FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
COST: Not to exceed \$2,500,000
FUND NAME/ACCOUNT: Applicable funds/accounts
REQUISITION/CONTRACT: TBD
RATIONALE: Expenditures during the 2018-2019 school year totaled approximately \$2,500,000
- G.99.** RECOMMENDATION: Pay sub-contracted professionals to be named \$15.60 per hour (total not to exceed \$15,600) to serve as part-time scoring professionals for the teacher and site leader hiring process.
COST: Not to exceed \$15,600
FUND NAME/ACCOUNT: General Fund, 11-0000-2571-503420-000-000000-000-04-041
REQUISITION/CONTRACT: TBD
RATIONALE: These subcontracted professionals will expand the capacity of the talent management team to screen applicants during peak times of the hiring season. The talent management team will train selectors to score application assessments and phone screening interviews to aid in placing the highest quality prospects in front of site-based/district-based administrators for selection.
- G.100.** RECOMMENDATION: Renew the contract to purchase third-party workers' compensation administration services from York Risk Services (formerly JI Specialties), Austin, Texas, during the 2019-2020 school year in accordance with the terms and conditions of the request for proposal.
FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
COST: Not to exceed \$275,000
FUND NAME/ACCOUNT: Workers' Compensation Fund, 83-0000-7400-503310-000-000000-000-04-041
REQUISITION/CONTRACT: TBD

RATIONALE: As the third-party administrator, York Risk Services will provide the necessary support to coordinate all medical treatment for injured employees, as well as process all payments to medical providers, claimants and expenses as necessary under Oklahoma Workers' Compensation Statutes. The district has approximately 550 workers' compensation claims annually. Expenditures for administrative services as of April 2019 were approximately \$179,000.

G.101. RECOMMENDATION: Approve position creations/deletions.

RATIONALE: Positions to be effective after Board approval unless otherwise indicated. Funding for each new position will originate and be included in applicable departmental budgets.

G.102. RECOMMENDATION: Approve the following teachers for adjunct status of one class during the 2019-2020 school year.

Ellen Bracken - Kindergarten Art - Robertson Elementary
Heather Ellis – Intermediate Mathematics - MET High School
Linda McDaniel - Kindergarten Art - Patrick Henry Elementary
Mariko Takahashi - Japanese - Washington High School

COST: This item presents no cost to the district.

RATIONALE: Generally, teachers must hold a valid Oklahoma teaching certificate to teach in the area for which they have been assigned. However, adjunct status does allow for a teacher to teach up to 270 hours per semester, outside of his or her certified area. The above teachers hold appropriate content knowledge in the fields listed, though they do not currently hold certification in the subject.

G.103. RECOMMENDATION: Renew the contract with the Amity Institute, San Diego, California, to act as a visa sponsor for current and incoming candidates chosen from the Visiting Teachers Program in Spain for the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Cost not to exceed \$50,000

FUND NAME/ACCOUNT: General Fund,11-0000-2571-508100-000-000000-000-04-041

REQUISITION/CONTRACT: TBD

RATIONALE: The district has a specific need for bilingual and bi-literate teachers. While the need is limited, the district will continue to participate in a visiting teachers program offered by the Oklahoma State Department and the country of Spain. These teachers have education experience and, after successfully completing the hiring process and demonstrating competency in both languages, will be able to fill immersion and dual language vacancies. The sponsorship fee would cover all costs associated with managing the process of securing immigration visas handled by Amity Institute.

G.104. RECOMMENDATION: Enter into agreements with the following universities setting forth the terms under which they will place student interns (student teachers) with teachers within the district for purposes of fulfilling teacher preparation requirements for the 2019-2020 school year.

Cameron University
Grand Canyon University
Langston University
Mansfield University
Missouri Southern State University
Northeastern State University
Oklahoma State University
Oral Roberts University
Pittsburg State University
Texas Women's University
Tulsa Community College
University of Central Oklahoma
University of Oklahoma
University of Phoenix
University of Southern California
University of Tulsa
Western Governors University

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This item presents no cost to the district.

RATIONALE: These agreements will allow the district to partner with area universities in their efforts to train and prepare future teachers. Partnering with universities in this manner allows the district to provide valuable feedback on student progress in regards to the success of future employment in an urban school setting in addition to influencing the knowledge, experiences and practical skills of its future workforce and applicant pool.

G.105. RECOMMENDATION: Pay certified staff (to be named), who meet the State Department of Education criteria and who have received National Board Certification for year 2020, an annual bonus based on funds provided by the state and subject to lawful withholdings. Bonuses are to be paid by the State Department of Education through the District's payroll service.

COST: This item presents no cost to the district.

RATIONALE: The Internal Revenue Service regulations require that the money for this state award be paid through individual districts. Final cost to the district will be determined after notification of final budget reductions from the State Department of Education.

G.106. RECOMMENDATION: Continue payment effective July 1, 2019, for all administrative, certificated, and support employees at the rate of compensation

established by the Board of Education for their services during the 2019-2020 fiscal year until further action by the Board of Education.

RATIONALE: This recommendation provides a basis for salary compensation for all employees to continue as currently approved, pending any potential action the Board of Education may take subsequent to July 1, 2019, regarding salary adjustments for the 2019-2020 fiscal year.

- G.107.** RECOMMENDATION: Renew the contract with Frontline Technologies Group LLC, Malvern, Pennsylvania, for the period July 1, 2019, through June 30, 2020, for their management system.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$300,000

FUND NAME/ACCOUNT: Bond Fund, applicable accounts

REQUISITION/CONTRACT: TBD

RATIONALE: This management system allows the talent management team to more quickly, easily, and accurately track applicant data and have a comprehensive system that will house screening processes. It is also the platform that supports online professional development (formerly known as My Learning Plan) and the teacher absence and substitute teacher scheduling system (formerly known as ASOP).

- G.108.** RECOMMENDATION: Enter into a contract with Snickelbox, LLC, for consultative supports related to school-based talent strategies, strategic recruiting pipelines, and increased teacher retention beginning July 1, 2019, through June 30, 2020.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed: \$130,000

FUND NAME/ACCOUNT: General Fund, TBD

REQUISITION/CONTRACT: TBD

RATIONALE: Teacher quality is the number one predictor of student success; however, local and national teacher shortages require changes in how we attract, engage, develop, and retain instructional talent in our schools. Engaging in this partnership with Snickelbox, LLC, will allow the district to continue to update and refine talent management practices throughout the district to ensure that every school is fully and consistently staffed with a strong teacher pool that is representative of both our students and our community.

INFORMATION AND ANALYTICS

- G.109.** RECOMMENDATION: Enter into an agreement with Salesforce.com, San Francisco, California, for the purchase of 24 Heroku dyno units to provide additional computing power to support dashboards to be made available to teachers.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the

appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$15,000

FUND NAME/ACCOUNT: Grant Funds, applicable accounts

REQUISITION/CONTRACT: TBD

RATIONALE: The additional computing power from these Heroku servers provided by Salesforce.com will allow for the newly developed dashboards to be made available to teachers. Currently, the dashboards are only available to school leaders due to limited capacity and functionality on the current servers.

- G.110.** RECOMMENDATION: Enter into an agreement with Catalant Technologies, Inc, Boston, MA, to provide expert support to the IT and data teams aimed at improving processes and practices related to information and data governance.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$150,000

FUND NAME/ACCOUNT: Grant Fund, applicable accounts

REQUISITION/CONTRACT: TBD

RATIONALE: Catalant Technologies is a leading company in providing hands on, in person support to organizations seeking to improve their data and technology practices. With the rapid advances in technology and ever-changing best practices, it is important for the IT and data team to regularly reassess district practices in search of opportunities for improvement. Industry experts from Catalant will work with individuals and small groups to provide real-time feedback and coaching in addition to providing IT leadership recommendations for improvements to specific processes and practices.

- G.111.** RECOMMENDATION: Enter into a service agreement with Trane U.S. Inc., Broken Arrow, Oklahoma, for the period July 1, 2019, through June 30, 2020, for preventative maintenance and repair of the data center air conditioning units in the Mason building.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$6,540

FUND NAME/ACCOUNT: General Fund, applicable accounts

REQUISITION/CONTRACT: TBD

RATIONALE: Regular preventative maintenance and repairs by a manufacturer-certified company ensure continuous operation. The data center on the fifth floor of the Mason building houses the servers that run the applications that support the district and require significant cooling to keep them operational. The cost in 2018-2019 was \$6,385 and the increase is due to rising vendor costs.

- G.112.** RECOMMENDATION: Renew the annual subscription with 15Five, Incorporated, San Francisco, California, for the period July 1, 2019, through June 30, 2020, for 15Five Plus, the district's performance management solution.
- FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
- COST: Not to exceed \$12,121.20
- FUND NAME/ACCOUNT: Bond Fund, applicable account
- REQUISITION/CONTRACT: TBD
- RATIONALE: This will renew the annual subscription for 15Five, the district's performance management solution that helps employees grow and develop. The subscription cost in 2018-2019 was \$10,389.60 and has increased this year due to an increase in the number of licenses from 300 to 350.
- G.113.** RECOMMENDATION: Extend the annual agreement with Clever, Inc., San Francisco, California, for sharing data with district partners during the 2019-2020 school year.
- FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
- COST: This item presents no cost to the district.
- RATIONALE: This annual agreement allows the district to utilize Clever tools to interface securely and more efficiently with third party applications. Clever provides this service to school district's at no cost. Clever is used by a majority of the top 100 school districts in America.
- G.114.** RECOMMENDATION: Renew the contract with Finalsity, Glastonbury, Connecticut, for their web content management and web hosting solution for the period of July 1, 2019, through June 30, 2020. This exercises the third of three renewals.
- COST: Not to exceed \$102,540 of which \$66,600 was approved and encumbered as a result of board agenda item E.169 on June 19, 2017.
- FUND NAME/ACCOUNT: Bond Fund, TBD
- REQUISITION/CONTRACT: TBD
- RATIONALE: Finalsity provides a web hosting solution, as well as a content management solution, for the new district website. The subscription for AudioEye, needed for ADA compliance, is also included. Contract costs in 2018-2019 were \$102,540.
- G.115.** RECOMMENDATION: Renew the annual maintenance and support for Munis systems with Tyler Technologies, Falmouth, Maine, for the period of July 1, 2019, through June 30, 2020.
- COST: Not to exceed \$295,424.02
- FUND NAME/ACCOUNT: General Fund, applicable accounts

REQUISITION/CONTRACT: TBD

RATIONALE: This will renew maintenance and support for the Munis system, including student activities accounting, operating system and database administrative (OS/DBA) and disaster recovery services. Munis is the primary data system used by the district for Finance and Talent Management. Expenditures in 2018-2019 were \$284,653.82 and increased due to rising vendor costs.

- G.116.** RECOMMENDATION: Renew the contract with AT&T, effective July 1, 2019, through June 30, 2020, for telecommunication services for Centrex services.
FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
COST: Not to exceed \$90,000
FUND NAME/ACCOUNT: General Fund, 11-0000-2620-505320-000-000000-000-02-026
REQUISITION/CONTRACT: TBD
RATIONALE: This service provides analog phone lines that are mainly used for fire and security alarms as well as some 911 services across the district. Last year, the cost was not to exceed \$88,800 and has increased due to rising taxes/fees.
- G.117.** RECOMMENDATION: Renew and amend the annual service agreement with PowerSchool, Folsom, California, for the district's student information system for the period of July 1, 2019, through June 30, 2020.
FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
COST: Not to exceed \$202,895
FUND NAME/ACCOUNT: TBD
REQUISITION/CONTRACT: TBD
RATIONALE: This will renew software maintenance and support for the PowerSchool student information system. Expenditures for 2018-2019 were \$197,120 and have increased due to rising vendor costs and the adoption of charter schools.
- G.118.** RECOMMENDATION: Purchase annual maintenance from Sigma Technology Solutions, Inc., San Antonio, Texas, for Aruba wireless network controllers for the period July 1, 2019, through June 30, 2020.
COST: Not to exceed \$86,898.05
FUND NAME/ACCOUNT: General Fund, applicable accounts
REQUISITION/CONTRACT: TBD
RATIONALE: This will provide maintenance and support on the Aruba equipment critical to providing high availability wireless network connectivity throughout the district. Expenditures in 2018-2019 were \$85,821.15 and have increased due to rising vendor costs.

G.119. RECOMMENDATION: Enter into a contract with Verizon, effective July 1, 2019, through June 30, 2020, for cellular telephone and mobile data services for the district.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$180,000

FUND NAME/ACCOUNT: General Fund, 11-0000-2580-505340-000-000000-000-XX-XXX

REQUISITION/CONTRACT: TBD

RATIONALE: The cellular telephone service allows for immediate contact of supervisors and select employees, enhancing the district's ability to quickly address issues, including safety. Mobile data services are used to access email, contact, and dispatch, as well as to provide instant two-way radio contact capabilities to critical personnel. Utilizing one vendor for these services leverages volume and ensures excellent pricing and a standard quality product, as well as more efficient administration of services.

G.120. RECOMMENDATION: Renew the annual maintenance agreement with Twotrees Technologies, Wichita, Kansas, for the period July 1, 2019, through June 30, 2020, for Sophos anti-virus software.

COST: Not to exceed \$100,800

FUND NAME/ACCOUNT: Bond Fund, applicable accounts

REQUISITION/CONTRACT: TBD

RATIONALE: This will extend licensing and maintenance for the district's anti-virus software. This also includes additional software to help defend against ransomware and malware types of attacks. The cost in 2018–2019 was \$72,900 and increased due to the additional software coverage.

G.121. RECOMMENDATION: Renew the contract with Upwork Enterprise, Mountain View, California, to provide technical support to the IT and data teams, effective from the date of execution through June 30, 2020.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$100,000

FUND NAME/ACCOUNT: Grant Funds, applicable account

REQUISITION/CONTRACT: TBD

RATIONALE: Upwork Enterprise is a leading organization in the supply of freelance workers with strong technical expertise. This will allow the IT and Data Strategy and Analytics team to provide more rapid support especially in the case where highly specialized skills are needed.

- G.122.** RECOMMENDATION: Renew the annual maintenance agreement with Dell, Roundrock, Texas, for the period July 1, 2019, through June 30, 2020, for software support of the district's virtual servers.
- COST: Not to exceed \$75,580.37
- FUND NAME/ACCOUNT: Bond Fund, applicable accounts
- REQUISITION/CONTRACT: TBD
- RATIONALE: This will renew annual maintenance of VMware, a key component for the district's server virtualization strategy and architecture. Expenditures in 2018-2019 were \$71,485.29 and have increased due to rising vendor costs.
- G.123.** RECOMMENDATION: Renew the contract with Cox Business Services, Tulsa, Oklahoma, effective July 1, 2019, through June 30, 2020, for telecommunication services for direct inward dialing (DID), primary rate interface (PRI), and basic voice services. This exercises the fourth of four voluntary renewal periods awarded on March 23, 2015, under request for proposals #979860001252270.
- FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
- COST: Not to exceed \$60,000
- FUND NAME/ACCOUNT: General Fund, 11-0000-2620-505320-000-000000-000-02-026
- REQUISITION/CONTRACT: TBD
- RATIONALE: These services represent the basic inbound and outbound telephone services used by the district, supporting approximately 5,000 telephones across the district.
- G.124.** RECOMMENDATION: Renew the annual agreement with Presidio Corporation, Greenbelt, Maryland, for the period July 1, 2019, through June 30, 2020, for Cisco Smartnet software licensing, hardware/software support and maintenance on certain of the district's core Cisco switching hardware and telephone system as specified.
- COST: Not to exceed \$232,348.59
- FUND NAME/ACCOUNT: General Fund, applicable accounts
- REQUISITION/CONTRACT: TBD
- RATIONALE: This will provide Cisco Smartnet software licensing, software/hardware support, and maintenance for network switching hardware and voip system not currently under warranty. A maintenance contract provides the best method for providing software and hardware resolutions on the critical systems. Expenditures last year were \$186,137.22 and have increased due to additional equipment coverage.
- G.125.** RECOMMENDATION: Enter into an agreement with Park Place Technologies, Mayfield Heights, Ohio, for the period July 1, 2019, through June 30, 2020, for maintenance on the district's NetApp storage area network device.
- FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education

be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$8,333.28

FUND NAME/ACCOUNT: General Fund, applicable account

REQUISITION/CONTRACT: TBD

RATIONALE: The NetApp solution provides backups for critical district systems and data. This maintenance contract covers the maintenance and support of this solution. Expenditures in 2018-2019 were \$4,202.64 and have increased due to the increased cost of maintaining some of the solution components. The Information Technology team will actively look to upgrade or replace these components in the coming school year.

- G.126.** RECOMMENDATION: Renew the annual service agreement with Kellogg & Sovereign, Ada, Oklahoma, for the period of July 1, 2019, through June 30, 2020, to provide E-Rate and Oklahoma Universal Service Fund (OUSF) management services and resources, as specified.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$53,500

FUND NAME/ACCOUNT: General Fund, applicable account

REQUISITION/CONTRACT: TBD

RATIONALE: The contracted services will provide comprehensive E-Rate and OUSF management for the district for 2019-2020 funding period. With the increasing emphasis on utilization of technology in the classroom, these services will help the district leverage the E-Rate program to its fullest potential. E-Rate reimbursements/discounts for the 2018-2019 school year so far are \$979,072.84. The cost in 2018–2019 was \$46,500 and increased due to rising vendor costs.

- G.127.** RECOMMENDATION: Enter into a service agreement with GDH Consulting, Tulsa, Oklahoma, for technical resources to supplement the Information Technology staff for the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$650,000

FUND NAME/ACCOUNT: Bond Fund, applicable account

REQUISITION/CONTRACT: TBD

RATIONALE: The final phase of the 2013 Smart and Secure Bond coupled with the 2015 Bond continue to increase the amount and utilization of technology in the classroom. It is imperative that Information Technology have access to additional resources to provide technology planning, deployment, and timely support to teachers and staff.

- G.128.** RECOMMENDATION: Enter into an agreement for software and maintenance from Hoonuit I, LLC, formerly Versifit Technologies, Appleton, Wisconsin, for the period

July 1, 2019, through June 30, 2020.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$105,700

FUND NAME/ACCOUNT: Bond Fund, applicable accounts

REQUISITION/CONTRACT: TBD

RATIONALE: This solution will provide the finance department, school principals, and clerks with a robust financial reporting dashboard tool that can be used for analytics.

G.129. RECOMMENDATION: Purchase computer hardware, iPads, interactive display boards, Chromebooks, wireless infrastructure, and other technology related equipment from Dell, Inc., Round Rock, Texas; Apple, Inc., Austin, Texas; Piraino Consulting, Conway, Arkansas; Sigma Technology Solutions Inc., San Antonio, Texas; Presidio Networked Solutions Inc., Philadelphia, Pennsylvania; Trinity3, St. Paul, Minnesota and CDW-G, Vernon Hills, Illinois, as needed during the 2019-2020 school year.

COST: Not to exceed \$11,000,000

FUND NAME/ACCOUNT: Contingent upon the successful sale and receipt of the 2019B, 2019C and 2020A bond funds.

RATIONALE: Utilizing one supplier for equipment leverages volume and ensures excellent pricing and a standard quality product, as well as more efficient administration of purchases. This will allow the district to update technology in classrooms and deploy new equipment faster. Cumulative expenditures during the 2018-2019 school year totaled approximately \$6,645,672 (break-out below). Annual expenditures include all spending during the year; both contract and non-contract purchases.

\$13,487 - Apple

\$4,891,083 - Piraino

\$833,481 - Dell

\$156,531 - Presidio

\$194,316 - CDW-G

\$451,089 - Trinity3

\$105,685 - Sigma Solutions

G.130. RECOMMENDATION: Enter into a service agreement with ImageNet, Tulsa, Oklahoma, for the purchase of a high-end 3D printer solution.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$150,000

FUND NAME/ACCOUNT: Bond Fund, applicable account

RATIONALE: With this solution, students will be able to create complex 3D full color

models and objects as part of their project-based learning with science, engineering, or art. In addition, this solution will be able to print multiple objects at the same time and in a shorter duration than regular 3D printers. Providing this technology to students will better prepare them for college and careers that are already leveraging this technology. Due to its strong affinity with STEAM, this printer will be housed at Memorial High School, but will be available for printing by students across the district.

- G.131.** RECOMMENDATION: Enter into an agreement with Park Place Technologies, Mayfield Heights, Ohio, for the period of July 1, 2019, through June 30, 2020, for maintenance on the district's Dell servers.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$22,979.17

FUND NAME/ACCOUNT: General Fund, applicable accounts

REQUISITION/CONTRACT: TBD

RATIONALE: This will provide support and maintenance for the devices that house the district's applications. A maintenance contract provides the best method for providing software and hardware resolutions on critical systems. Expenditures in 2018-2019 were \$37,122.14 through Dell. The decrease is a result of switching to a more cost effective vendor for equivalent support.

- G.132.** RECOMMENDATION: Renew the subscription with Microsoft Corporation, Redmond, Washington, for their Enrollment for Education Solutions (EES) package for one year beginning in October 2019.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$365,090.92

FUND NAME/ACCOUNT: Bond Fund, applicable accounts

REQUISITION/CONTRACT: TBD

RATIONALE: Microsoft's EES program helps education customers license products in greater quantity and manage software across multiple devices and systems. Teachers, school leaders, support staff, and students leverage Microsoft products including the Windows operating system, Microsoft Office, Outlook email, SharePoint, and other related services the district relies on daily. In addition to these critical tools, this contract will cover the cost of SQL server licenses for the multitude of servers that run critical applications across the district. With EES the district will benefit from the simplicity of licensing education platform products organization-wide through an annual count of users instead of PCs/devices, and offers additional flexibilities. Expenditures for 2018-2019 were \$360,773.92 and has increased due to rising vendor costs.

G.133. RECOMMENDATION: Renew the contract with Secureworks, One Concourse Parkway, Suite 500, Atlanta, Georgia, for the period July 1, 2019, through June 30, 2020, for their Incident Management Retainer to minimize the duration and impact of a cybersecurity breach should one occur.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$13,860

FUND NAME/ACCOUNT: General Fund, applicable account

REQUISITION/CONTRACT: TBD

RATIONALE: While cybersecurity breaches have predominately targeted corporations, government agencies, and universities, there has been a dramatic increase in these types of attacks against K-12 school districts. This agreement will ensure that experienced SecureWorks personnel are available to respond quickly and effectively in the event of a cybersecurity breach. They would contain the threat and then eradicate any trace of the threat before recovering the systems that were impacted. SecureWorks is a recognized leader in this area and can provide highly skilled resources that are beyond the technical expertise of the Tulsa Public Schools Information Technology staff.

G.134. RECOMMENDATION: Purchase GoGuardian licenses from GoGuardian, Inc., El Segundo, California, for the period July 1, 2019, through June 30, 2020, for the district's administration of chromebooks.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$115,200

FUND NAME/ACCOUNT: Bond Fund, applicable account

REQUISITION/CONTRACT: TBD

RATIONALE: This will allow for easy administration of chromebooks across the district. GoGuardian allows teachers to create a classroom session for students through GoGuardian Teacher that connects with Google Classroom. GoGuardian also provides smart filtering that helps with safe and effective learning environments, as well as the ability to track lost and stolen devices.

G.135. RECOMMENDATION: Renew the annual maintenance and license agreement with Viewpoint Networks, Norman, Oklahoma, for Fortinet, the district's web-filtering and firewall solution, for the period July 1, 2019, through June 30, 2020.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$55,700.36

FUND NAME/ACCOUNT: Bond Fund, applicable account

REQUISITION/CONTRACT: TBD

RATIONALE: Fortinet provides next-generation web-filtering and firewall for two dedicated broadband Internet connections, one at the Maintenance and Transportation facility and one at the Charles C. Mason building. The Fortinet solution protects the district from malware, unauthorized access to internal systems, and complies with the Children's Internet Protection Act (CIPA).

- G.136.** RECOMMENDATION: Enter into a contract with Cox Business Services, Tulsa, Oklahoma, effective July 1, 2019, through June 30, 2020, for data service.
FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
COST: Not to exceed \$14,000
FUND NAME/ACCOUNT: General Fund, 11-0000-2620-505320-000-000000-000-02-026
REQUISITION/CONTRACT: TBD
RATIONALE: This contract will provide internet access for administrative personnel at the Cherokee, Helmzar, Porter, Legacy at Greely, Kipp at Woods, and Roosevelt sites, with bandwidth level of 100 Mbps down and 20 Mbps up.
- G.137.** RECOMMENDATION: Renew the annual subscription with Granicus, a Minnesota Limited Liability Company, for the period of July 1, 2019, through June 30, 2020, for Novus the district's board agenda hosting solution.
COST: Not to exceed \$5,339.30
FUND NAME/ACCOUNT: Bond Fund, applicable account
REQUISITION/CONTRACT: TBD
RATIONALE: This will renew the annual subscription for Novus, the district's board agenda hosting solution. The subscription cost in 2018-2019 was \$4,990.
- G.138.** RECOMMENDATION: Renew and amend the agreement with Firefly Digital, Inc, Lafayette, Louisiana, for Student Enrollment Software in accordance with Request for Proposal #14047.
FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
COST: Not to exceed \$59,000
FUND NAME/ACCOUNT: Applicable fund and account
REQUISITION/CONTRACT: TBD
RATIONALE: The district has used Firefly Digital's SmartChoice program since 2014 to support the enrollment application used by families. In the recommended contract renewal, \$40,500 of the total cost is a one-time fee to improve and expand the capabilities that are needed to implement the core components of the proposed new and improved enrollment system for Tulsa Public Schools. A portion of the cost, \$18,500, is a recurring annual hosting and licensing fee, which is an increase of

\$6,000 from last year's agreement to support the expanded features.

- G.139.** RECOMMENDATION: Renew the contract with Thoughtbot, Inc., Boston, Massachusetts, effective June 30, 2019, through June 30, 2020, for consulting and technical expertise regarding data dashboard development.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$150,000

FUND NAME/ACCOUNT: Grant Funds, applicable accounts

RATIONALE: The number of TPS dashboard users continues to grow and with that comes a demand for more tools and resources to support teachers and school leaders in their work. Partnering with Thoughtbot, Inc., will allow the data team to speed up development of the dashboards, allowing us to build out new features for teachers, support staff, and school leaders faster than our current capacity allows. Thoughtbot's user-centered design approach aligns with the data team's current dashboard development approach. Further, Thoughtbot has produced top quality, user driven applications for hundreds of organizations over the past 12 years, and a partnership will support continued capacity-building for TPS employees to improve their development skills.

DESIGN AND INNOVATION

- G.140.** RECOMMENDATION: Enter into an agreement with Franklin Covey Client Sales, Inc., Salt Lake City, Utah, to purchase "The Leader in Me" coaching system for use at Nathan Hale High School during the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$25,350

FUND NAME/ACCOUNT: Grant Funds, 11-0250-XXXX-503600-000-000000-000-05-715-0250

REQUISITION/CONTRACT: TBD

RATIONALE: "The Leader in Me" is a schoolwide model structured to increase teacher effectiveness through professional development, student engagement via strong relationships with adults, connected learning, and academic achievement, while preparing students to be leaders in the community. These themes are consistent with the Hale Beyond design.

- G.141.** RECOMMENDATION: Enter into a contract with Turnaround for Children to provide professional development services in adolescent brain science beginning July 1, 2019 through June 30, 2020. This is the first of two annual renewal options in accordance with Request for Proposal #19054.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education

be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$170,000

FUND NAME/ACCOUNT: Grant Funded, 11-0260-2573-503600-000-000000-000-05-005-0260

REQUISITION/CONTRACT: TBD

RATIONALE: Turnaround for Children translates neuroscientific research into practical tools and strategies for educators. This support will address the interconnected relationships between school systems, mindsets and skills, and student success to help educators create healthy learning environments that promote whole child development. Under this contract, Turnaround for Children will provide professional development for the Tulsa Beyond school sites, the Design Lab, and partners.

- G.142.** RECOMMENDATION: Renew the agreement with New Classrooms for the 2019-2020 school year authorizing New Classrooms to support the continued delivery of Teach to One: Math at schools listed below. Teach to One is a math program that is highly personalized and allows each student to move at their own pace. The agreement will renew in future fiscal years upon mutual ratification and appropriations by the district.

McLain High School

Hale Junior High School

Webster Middle School

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: \$150,000

FUND NAME/ACCOUNT: Bond Fund, applicable account

REQUISITION/CONTRACT: TBD

RATIONALE: Students enrolled in the Teach to One math program for multiple years have demonstrated significant gains in proficiency. Cohorts that have participated in the program for multiple years have seen greater than 40% gains in proficiency. Notably, student groups with diverse learning needs, such as English language learners and students with disabilities have seen the largest gains in proficiency. License and support fees are \$500 per student; \$400 of that amount is subsidized by New Classrooms. The cost to the district will be \$100 per student for an estimated 1,500 students and total of \$150,000.

- G.143.** RECOMMENDATION: Renew our partnership with the Oklahoma Public Schools Resource Center for the 2019-2020 school year. The Oklahoma Public Schools Resource Center provides professional development for personalized learning at the following schools:

McClure Elementary School

Hamilton Elementary School

Memorial Junior High School

Central Junior High School

Memorial High School

Central High School
Tulsa MET High School
Webster High School
Hale High School

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$30,000

FUND NAME/ACCOUNT: Grant Fund, 11-0250-2573-503600-000-000000-000-05-005-0250

REQUISITION/CONTRACT: TBD

RATIONALE: Adoption of personalized learning models has created a need for building capacity within our organization for core instructional practices related to personalized learning. Oklahoma Public Schools Resource Center has gained expertise in this model through their work with other schools within the state. The total amount not to exceed \$30,000 is to be paid from grant funds.

- G.144.** RECOMMENDATION: Renew the agreement with the Institute for Excellence in Education, d/b/a National Charter Schools Institute, Mt. Pleasant, Michigan, to implement a web-based software system known as Epicenter from July 1, 2019, through June 30, 2020.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$15,000

FUND NAME/ACCOUNT: General Fund, 11-0086-2340-506-530-000-000000-00-05-093-0086

REQUISITION/CONTRACT: TBD

RATIONALE: Epicenter is a web-based software system designed to strengthen the district's ability to oversee, support, and efficiently manage its authorized public charter and partnership schools. Additionally, Epicenter is designed to help ease the administrative burden for the district's sponsored charter schools.

- G.145.** RECOMMENDATION: Approve the renewal of Street School's annual contract. This approval shall be subject to a mutually agreeable and fully executed contract between the parties.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$650,000 (Tulsa Public Schools will dedicate nine teachers to serve at the original and expanding Street School sites. In addition, the district will provide the following services free of charge: building usage and routine maintenance, custodial and grounds services, child nutrition services, and access to bond library and textbook funding. The total cash value of these services shall not exceed \$650,000.)

RATIONALE: Street School has been a partner to Tulsa Public Schools for over 40 years. They serve students who have stopped attending school or have dropped out of school and seek admission to Street School. This expansion will enable them to serve a larger number of Tulsa Public Schools students through a successful model that merges academic and therapeutic services.

G.146. RECOMMENDATION: Renew the contract with Collegiate Hall, Inc., Charter School to provide basic health services during the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This item presents no cost to the district.

RATIONALE: Collegiate Hall, Inc., is a tenant at the Marshall Elementary School building. Health services currently provided to Marshall Elementary students will be made available to Collegiate Hall students, subject to terms and conditions of the contract. Total revenue to the district during the 2019-2020 school year will not exceed \$20,000.

G.147. RECOMMENDATION: Approve the renewal of Greenwood Leadership Academy Partnership School's annual contract and authorize them to serve grades prekindergarten through third-grade and a maximum 320 students. This approval shall be subject to a mutually agreeable and fully executed contract between the parties.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

RATIONALE: Greenwood Leadership Academy is Oklahoma's first partnership school. The 2019-2020 school year is the third of five years of growth that, if approved as presented in the original application, will reach a maximum capacity of 560 students in grades prekindergarten through fifth-grade.

FINANCIAL SERVICES

G.148. RECOMMENDATION: Authorize Executive Director of Federal Programs and Special Projects Jill Hendricks to act as the district's representative for local, state, and federal programs and grants during the 2019-2020 school year.

RATIONALE: Local, state, and federal enactment applications submitted and approved for funding require an authorized representative be identified for each program and that this authorization is acted upon by the Board of Education. Authorization will allow filing of budget revisions, monthly reimbursement requests, and reports as required by individual grants and funding sources.

G.149. RECOMMENDATION: Enter into a contract with Education Resource Strategies (ERS), Watertown, Massachusetts, to provide technical assistance and consultation on the implementation of strategic talent, instructional and school design

priorities and initiatives during the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$1,300,000

FUND NAME/ACCOUNT: Contingent upon donor funding.

REQUISITION/CONTRACT: 22000078

RATIONALE: The district will continue its strategic partnership with ERS. This scope of work will result in several major deliverables: support Tulsa schools with strategic school designs that enhance personalized learning for kids and foster increased teacher collaboration; clear models of strategic school designs mapped to their specific funding context, constraints, and opportunities to use as proof points for additional schools pursuing their own school redesigns; improved set of system-level enabling conditions prioritized through learning from the work with up to 22 schools (12 FY18 pilot schools and 10 Empower schools in FY19); increased capacity for district staff in supporting strategic school design at scale; targeted set of teacher leadership roles for the 2018-2019 school year; and clear understanding of related resource implications for individual schools and the district.

- G.150.** **RECOMMENDATION:** Renew the agreement with Scholastic Book Fairs, Jefferson City, Missouri, to provide books for students to purchase during the 2019-2020 school year.

COST: This item presents no cost to the district.

FUND NAME/ACCOUNT: Applicable 2019-2020 School Activity Fund accounts

RATIONALE: Scholastic Books supplies books for students to purchase. Deposits are made to the appropriate school activity fund account. Actual expenditures are determined by individual student purchases.

- G.151.** **RECOMMENDATION:** Renew the audit contract with Sanders, Bledsoe & Hewett, Certified Public Accountants, Inc., (SBH), Broken Arrow, Oklahoma, to provide audits for district school activity funds, ESC athletics, ESC activity funds, before- and after-care, and the estimate of needs for the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: \$27,500

FUND NAME/ACCOUNT:

General Fund, 11-0000-2511-503310-000-000000-000-08-098

REQUISITION/CONTRACT: 22000056

RATIONALE: SBH has been performing audits for the district for more than 30 years. The auditors perform the district's internal audit of every school site's activity funds, and their fee also includes preparation of the Estimate of Needs for 2019-2020 school year, which is required by the Oklahoma State Department of Education. The district has contracted with SBH since 1992, and this fiscal year the district has paid \$22,000 for their services.

G.152. RECOMMENDATION: Renew the agreement with Hilltop Securities Asset Management, LLC, (formerly known as First Southwest Asset Management), Dallas, Texas, (dba Hilltop Holdings) for annual arbitrage rebate compliance services in connection with all bonds issued by the school district for the next 12 months.
FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
COST: Not to exceed \$16,000
FUND NAME/ACCOUNT: General Fund, 11-0000-4400-503300-000-000000-000-08-097
REQUISITION/CONTRACT: 22000057
RATIONALE: The arbitrage rebate compliance calculations required by the Internal Revenue Code are extremely technical and complex. Hilltop Securities Asset Management, Inc., has the experience and expertise to make the calculations and has contracted with the district since 1998. The fees paid in 2018-2019 totaled \$15,250.

G.153. RECOMMENDATION: Approve the following banks as official depositories for the period July 1, 2019, to June 30, 2020, for all funds.
American Bank and Trust Co.
Arvest Bank
Bank of America
Bank of Oklahoma, N.A.
Tulsa Prosperity
Freedom Bank
JP Morgan
Chase Bank, N.A.
ONB Bank & Trust
Peoples State Bank
Regent Bank
Spirit Bank
Tulsa Teachers Credit Union
Commerce Bank

RATIONALE: Oklahoma Statute Title 62-516.5 requires the treasurer of school districts in the state of Oklahoma to deposit daily all funds that come into their possession into one or more banks. The district uses the listed banks for this purpose.

G.154. RECOMMENDATION: Renew the electronic participant agreement between VANTIV, LLC, Symmes Township, Ohio, and its designated Member Bank and the registered submerchant of CP-DBS, LLC, d/b/a Data Business Systems (DBS), and the district to participate in the PaySchools online website payments system.
FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: \$800

FUND NAME/ACCOUNT: Child Nutrition Fund, 22-3850-3140-505990-700-000000-000-03-053 (\$300.00) and Before-and After-Care General Fund, 11-0390-503300-000-000000-000-16-039 (\$500.00)

REQUISITION/CONTRACT: TBD

RATIONALE: The system allows parents to make purchases from items displayed on the district's web pages, accumulate the price of the purchases in a "shopping cart," and pay for the items using either their credit card or an online check. The system clears the credit card and check purchases and deposits the proceeds into the district's bank account. Reports from the system provide the administrative data needed to then credit the revenue back to the proper source of the sale. The system is used by Child Nutrition to allow parents to purchase meal tickets and for before- and after-care tuition and registration payments, as well as various other district programs. The renewal agreement offers the district the option to renew the agreement for 12 months commencing on July 1, 2019, on the same terms and conditions by giving DBS written notice 60 days prior to the renewal date which is June 30, 2020. The district has contracted with DBS since 2013, and this fiscal year the district has paid DBS a total of \$575.25.

- G.155.** RECOMMENDATION: Authorize the treasurer of the district to use non-payable warrants to an aggregate amount not to exceed \$20,000,000 at any one time at the discretion of the treasurer if the issuance of non-payable warrants is necessary to pay the district's current obligations, including payroll, on a timely basis.

FURTHER RECOMMEND: The treasurer shall register each non-payable warrant on the treasurer's warrant register as provided by law and no warrants shall be issued that would cause all warrants, payable and non-payable, issued by the district to exceed the amount of the estimate made and approved for the current fiscal year or the amount authorized for such purpose by a bond issue. The non-payable warrants shall be paid, in numerical order, from the first available ad valorem tax receipts of the district, provided that the treasurer, at his discretion, may pay the non-payable warrants from other sources of available district revenue. The treasurer shall be authorized, at his discretion from time to time, to invest any monies in his custody in the General Fund, Building Fund, Bond Fund, or other funds not necessary for current expenditures in non-payable warrants issued by the district. No further action by the Board of Education shall be necessary to authorize the treasurer to issue non-payable warrants within the limits of this recommendation. As authorized by Title 62. O. (1991) 475, the treasurer is authorized to enter into arrangements with financial institutions to facilitate the honoring and processing of the non-payable warrants, with no charge to the district other than the interest payable on the non-payable warrants. This authorization will terminate on February 1, 2020, and no non-payable warrants shall be issued after that date except on subsequent authorization by the Board.

RATIONALE: The adoption by the Board of the above recommendation is necessary to allow the treasurer to issue non-payable warrants, if necessary, and is proposed as a method of financing cash flow deficits during the period of time prior to the receipt of the 2019 ad valorem taxes. The non-payable warrants issued under this authority will bear interest from the date or dates the non-payable warrants are honored by acceptance at a financial institution until paid by the district at a rate of interest equal to

the 90-day treasury bill rate on the date of acceptance, plus 210 basis points, not to exceed ten percent per annum except that non-payable warrants purchased as an investment for district funds, as authorized herein, will be noninterest bearing. The arrangement with a local bank is a program designed to immediately honor non-payable warrants, if issued. The bank program will be used by the district only in the event that 1) the district issues non-payable warrants, and 2) the district is unable to invest in these warrants using cash from another fund. The district entered into such an agreement with the service provider during the previous six fiscal years; however, the funds provided under the agreement were not needed.

- G.156.** RECOMMENDATION: Enter into a contract with RSM, US, LLP, Oklahoma City, Oklahoma, to provide professional auditing services for the 2018-2019 school year. The audit is required by the Oklahoma State Department of Education and the Oklahoma state auditor and inspector.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: \$118,000

FUND NAME/ACCOUNT: General Fund, 11-0000-2318-503310-000-000000-000-09-092

REQUISITION/CONTRACT: 11914811

RATIONALE: The Oklahoma State Auditor provides a list of auditing firms who are in good standing with the Oklahoma Accountancy Board as of January each year, and RSM is on the list. RSM will perform an independent financial audit of the district's 2018-2019 financial statements in accordance with auditing standards generally accepted in the United States of America and Government Auditing Standards, issued by the Comptroller General of the United States, and a compliance audit of the District's major Federal programs in accordance with the Single Audit Act. This information will make up a part of our Comprehensive Annual Financial Report. This firm has been the district's auditor for the past 10 years.

- G.157.** RECOMMENDATION: Renew the service agreement with National Benefit Services, LLC, Salt Lake City, Utah, to provide 403(b) plan administration and compliance services.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: \$216

FUND NAME/ACCOUNT: General Fund, 11-0000-2575-508100-000-000000-000-04-041

REQUISITION/CONTRACT: TBD

RATIONALE: National Benefit Services (NBS) administers the written 403(b) plan for the district and provides compliance services in accordance with Internal Revenue Service regulations for 403(b) tax sheltered plans. The cost to the district in 2018-2019 was \$216. NBS has been a vendor since 2008.

G.158. RECOMMENDATION: Approve the following scheduled principal and interest installments on district's bond issues due for the 2019-2020 fiscal year. The payment will be made by wire or warrant. The money for these payments will be available in the District's Debt Service Fund.

Date Payment (YY.MMDD)	Date Issue (YY.MMDD)	Principal	Interest	Total
2019.0701	2015.0101B		34,200.00	34,200.00
2019.0701	2015.0101A		80,800.00	80,800.00
2019.0701	2014.0701D	1,790,000.00	17,900.00	1,807,900.00
2019.0701	2014.0701C	10,210,000.00	102,100.00	10,312,100.00
2019.0801	2015.0801D	2,500,000.00	62,500.00	2,562,500.00
2019.0801	2015.0801C	4,475,000.00	111,875.00	4,586,875.00
2019.0801	2016.0801	8,690,000.00	217,350.00	8,907,350.00
2019.0801	2017.0801	11,000,000.00	440,000.00	11,440,000.00
2019.0901	2018.0301		303,750.00	303,750.00
2019.0901	2017.0301		306,250.00	306,250.00
2019.1101	2016.0501		37,500.00	37,500.00
2019.1101	2015.1101E	7,525,000.00	188,125.00	7,713,125.00
2020.0101	2015.0101B	3,420,000.00	34,200.00	3,454,200.00
2020.0101	2015.0101A	8,080,000.00	80,800.00	8,160,800.00
2020.0201	2015.0801D		25,000.00	25,000.00
2020.0201	2015.0801C		67,125.00	67,125.00
2020.0201	2016.0801		152,175.00	152,175.00
2020.0201	2017.0801		330,000.00	330,000.00
2020.0201	2018.0801B		2,221,143.75	2,221,143.75
2020.0201	2018.0801C		464,062.50	464,062.50
2020.0301	2018.0301	6,750,000.00	303,750.00	7,053,750.00
2020.0301	2017.0301	8,750,000.00	306,250.00	9,056,250.00
2020.0401	2019.0401A		520,312.50	520,312.50
2020.0501	2015.1101E		112,875.00	112,875.00
2020.0501	2016.0501	1,875,000.00	37,500.00	1,912,500.00
		75,065,000.00	6,557,543.75	81,622,543.75

COST: The total principal and interest cost is \$81,622,543.75.

RATIONALE: Bond installment payments are a required component of every bond issue. Last year's principal and interest totaled \$76,919,703.13 with \$71,815,000 in principal and \$5,104,703.13 in interest. Cost varies each year as bonds are issued or retired.

G.159. RECOMMENDATION: Renew a triparty contract for the district's 2019-2020 fiscal year, between Independent School District Number One of Tulsa County, Oklahoma and Municipal Finance Services, Inc. ("MFSOK"), Edmond, Oklahoma, and First Southwest, a Division of Hilltop Securities Inc., Dallas, Texas, to serve as the district's financial advisors providing services including, but not limited to, financial analysis, planning services, preparation of election documentation, bond documentation, including, official statements, tax forms to be filed, sale of the bonds, IRS arbitrage consulting and other services in connection with future bond elections and sales, if any. The contract shall provide for the following costs to the district and reflects no changes from the current agreement except in form and a number of additions required for compliance purposes with new MSRB rules.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Fee Schedule: \$9,000 for the first \$1.0 million issue amount; plus \$1.75 per \$1,000 for the next \$4.0 million issue amount; plus \$1.50 per \$1,000 for the next \$45.0 million issue amount; plus \$0.60 per \$1,000 for all above \$50.0 million issue amount. The maximum fee to be charged is \$65,000 per issue. Fees will be paid from the proceeds of bond issues as administrative expenses. Arbitrage rebate calculation and reporting service fees are not included and will be submitted to the Board for approval in separate agendas.

FUND NAME/ACCOUNT: This is contingent upon the successful sale and receipt of the various Bond Funds.

RATIONALE: These firms have provided quality services and are compensated as part of every bond series sold. The district staff has frequent communications with these firms on a variety of bond related topics and analysis. The firms have been highly responsive and timely on any requests from the district staff, and the level of coordination has been outstanding.

G.160. RECOMMENDATION: Purchase postage services from USPS Neopost, Eagan, Minnesota, for the district's mail services as needed for the 2019-2020 school year.

COST: Not to exceed \$100,000

FUND NAME/ACCOUNT: General Fund, 11-0000-2620-505310-000-000000-000-08-054

RATIONALE: Postage is necessary to meet every district site mail service needs. Mail from 98 district sites is picked up and delivered to the mail room at the Mason building where it is prepared with postage for United States Postal Service pick up. Expenditures during the 2018-2019 school year totaled approximately \$70,000.

G.161. RECOMMENDATION: Purchase paper, office, classroom, custodial, and library supplies from a vendor who offers the best value with the most reasonable price to restock the warehouse as supplies are depleted.

COST: Not to exceed \$1,800,000

FUND NAME/ACCOUNT: Applicable Fund, account

RATIONALE: It is necessary to maintain adequate warehouse stock for distribution to various district sites. The value of these supplies drawn from the warehouse during the 2018-2019 school year totaled approximately \$842,000. These supplies represent 377 line items, such as art supplies, pens/pencils, notebooks, audio visual supplies, paper towels, waste containers and liners, floor varnish, cleaning supplies, as well as the supplies listed in the recommendation.

G.162. RECOMMENDATION: Renew the maintenance agreement with OMECORP LLC, Tulsa, Oklahoma, for the period of July 1, 2019, through June 30, 2020, for preventative maintenance and repair of the district's postage machine.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: \$5,000

FUND NAME/ACCOUNT: General Fund, 11-0000-2620-505310-000-000000-000-08-054

REQUISITION/CONTRACT: TBD

RATIONALE: Regular preventative maintenance and repairs by a manufacturer certified company ensures continuous operation of the postage machine. In 2016, the district signed an agreement with OMECORP LLC, for regular preventative maintenance and repairs on all components for the postage machine. The agreement states the district has the option to renew the agreement for a maximum of four renewal terms each beginning on July 1 and ending on June 30. Therefore, the district may continue to renew the agreement until 2020.

G.163. RECOMMENDATION: Purchase travel services from World Travel Service, Tulsa, Oklahoma, as needed during the 2019-2020 school year.

COST: Not to exceed \$600,000

FUND NAME/ACCOUNT: General Fund, 11-XXXX-XXXX-505820-000-000000-000-XX-XXX

RATIONALE: Aggregating volume with one vendor reduces fees and enhances services. Expenditures during the 2018-2019 school year totaled approximately \$500,000.

G.164. RECOMMENDATION: Renew the master vehicle rental agreement with Transportation Leasing Company d/b/a Mahan Rent-a-Car, and/or Tulsa Truck Rental, Tulsa, Oklahoma, for the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

FUND NAME/ACCOUNT: Applicable School Activity Fund, account

RATIONALE: The district frequently rents vehicles to transport students for a variety of events off campus. Due to individual coaches, principals, and administrative staff being unauthorized to execute rental contracts, a master agreement has been developed that would prevail for the transactions and still allow specific requirements

(type of vehicle, dates/times) to be stipulated by the requestor and authorized by district/SAF purchase order. Cost for rentals during the 2018-2019 school year totaled approximately \$20,000.

G.165. RECOMMENDATION: Renew contracts with the following vendors for student pictures and yearbooks.

Lifetouch, Tulsa, Oklahoma

Josten's, Tulsa, Oklahoma

Artisanlife Photography, Tulsa, Oklahoma

Knutson Photography, Tulsa, Oklahoma

Ken's Universal Photo, Inc., Tulsa, Oklahoma

Shannon Surratt Photography, Tulsa, Oklahoma

Andy's Fine Portraits, Tulsa, Oklahoma

Josh New Photography, Tulsa, Oklahoma

Ruth Kelly Studio, Muskogee, Oklahoma

Herff-Jones, Sapulpa, Oklahoma

KKB Studios LLC, Claremore, Oklahoma

Walsworth Publishing Co., Marceline, Missouri

Entourage Yearbooks, Princeton Junction, New Jersey

Inter-State Publishing, Sedalia, Missouri

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Applicable School Activity Fund, account

RATIONALE: The vendors collect funds from students for pictures/yearbooks, and then a commission check is sent to the school for deposit into the appropriate school activity fund account. Actual expenditures are determined by individual site choices regarding quantity, features, and services.

G.166. RECOMMENDATION: Renew the agreement with Office Depot to purchase non-warehoused office supplies, as needed, for all district sites.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$350,000

FUND NAME/ACCOUNT: Applicable Fund, account.

RATIONALE: Electronic ordering and system billing are the most effective procurement methods for handling repetitive low dollar orders. This agreement provides a cost effective source for items not available in the district's warehouse. Expenditures during the 2018-2019 school years were approximately \$300,000.

G.167. RECOMMENDATION: Renew the agreement with Public Group, LLC, Provo, Utah, to administer the online sale of selected surplus items. The January 2014 original agreement with Public Group, LLC, has a term of renewal upon mutual written agreement of the parties.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This item presents no cost to the district.

RATIONALE: Public Group hosts the online ads, administers the sale, and remits monthly to the district. The handling is deducted from the gross sales. Sales for 2018-2019, using this method, totaled approximately \$218,000.

- G.168.** **RECOMMENDATION:** Renew the agreement with Disbursement Review, LLC, Plano, Texas, to conduct a review of procurement and accounts payable records to determine whether or not, and to what extent, over payments and/or under deductions have been made which have not been identified by the district for the 2018-2019 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This item presents no cost to the district.

RATIONALE: Having an independent review of disbursement transactions allows management assurance that processes and procedures are functioning to a high degree of accuracy.

- G.169.** **RECOMMENDATION:** Renew the contract with the most responsive and responsible bidder to provide site building inspections of district fire alarms and fire suppression equipment for the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$60,000

FUND NAME/ACCOUNT: Building Fund, 21-0000-2660-504300-000-000000-000-17-049

REQUISITION/CONTRACT: TBD

RATIONALE: Public school buildings are required by law to have an annual certified fire inspection. The district does not have certified licensed personnel to provide this service. Expenditures for the 2018-2019 school year were approximately \$46,000.

- G.170.** **RECOMMENDATION:** Renew the contract with Imperial, Inc., Tulsa, Oklahoma, to grant exclusive vending rights for snack products and to Coca-Cola Southwest Beverage, Tulsa, Oklahoma, for vended beverages throughout the district during 2019-2020 with renewal options for an additional four annual terms. In return, the district will receive commission payments on actual sales for sites to deposit in their respective site school activity funds and for support of district wide activities.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education

be authorized to execute the document(s) on behalf of the district.
COST: This item presents no cost to the district.

RATIONALE: Exclusive soft drink/beverage and snack product agreements provide unrestricted revenue in support of district programs and activities that cannot be funded through the general fund.

BOND PROJECTS AND ENERGY MANAGEMENT

G.171. RECOMMENDATION: Extend the unit-price contract for one year with FADCO Incorporated, Tulsa, Oklahoma, for mill work at various sites. The original contract was approved on the February 1, 2016, agenda, item E-6.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$1,000,000

FUND NAME/ACCOUNT: Applicable Bond Fund, accounts

REQUISITION/CONTRACT: Individual purchase orders will be issued on an as-needed basis. This is a five-year contract renewed on a yearly basis.

RATIONALE: The new mill work is necessary to complete renovations.

G.172. RECOMMENDATION: Extend the unit-price contract with Cherokee Pride Construction, Sapulpa, Oklahoma, the lowest responsible bidder for as-needed paving.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$850,000

FUND NAME/ACCOUNT: Applicable Bond Fund, accounts

REQUISITION/CONTRACT: 42000009

RATIONALE: The paving projects are part of the 2015 bond issue.

G.173. RECOMMENDATION: Approve the purchase of Honeywell Energy Management Materials from the lowest responsible bidder.

COST: Not to exceed \$350,000

FUND NAME/ACCOUNT: Applicable Bond Fund, accounts

RATIONALE: The energy management system improvements are part of the 2015 bond issue.

G.174. RECOMMENDATION: Enter into a service agreement with Crawford Electrical Service, LLC., Owasso, Oklahoma, to provide installation of energy management systems during the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education

be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$250,000

FUND NAME/ACCOUNT: Applicable Bond Fund, accounts

RATIONALE: This service is necessary to complete the installation of the new energy management systems.

- G.175.** RECOMMENDATION: Enter into contract with the lowest responsible bidder for district-wide electrical, data, and low voltage for the 2019-2020 fiscal year.
FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
COST: Not to exceed \$2,500,000
FUND NAME/ACCOUNT: Applicable Bond Fund, accounts
REQUISITION/CONTRACT: 42000001
RATIONALE: Low voltage work is required for the repair/replacement of access controls, fire alarms, and intercoms and installation of secure entries throughout the district. Additional electrical work is required throughout the year.
- G.176.** RECOMMENDATION: Renew the service contract with Vizion Digital, LLC., Tulsa, Oklahoma, to provide project management, conduct site surveys, and provide AutoCad drawings of all changes regarding bond projects during the 2019-2020 school year. The contract was originally approved February 22, 2011, item E-24.
FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
COST: Not to exceed \$75,000
FUND NAME/ACCOUNT: Applicable Bond Fund, accounts
REQUISITION/CONTRACT: 42000007
RATIONALE: This service is necessary to update site plans and square footage for upcoming projects. Expenditures for 2017-2018 totaled approximately \$52,000.
- G.177.** RECOMMENDATION: Renew a service contract with Ramsey System Services, LLC, independent project manager, Tulsa, Oklahoma, to provide energy management, site visits, and submittal review and approval during the 2019-2020 school year.
FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
COST: Not to exceed \$175,000
FUND NAME/ACCOUNT: Applicable Bond Fund, accounts
REQUISITION/CONTRACT: 42000008
RATIONALE: This service is necessary to upgrade the energy management system. Expenditures for the 2018-2019 school year totaled approximately \$100,000.

- G.178.** RECOMMENDATION: Renew a service contract with Jerece Daniels, Independent Architect, Tulsa, Oklahoma, to provide architectural, project management, and construction administration services that include, but are not limited to, CAD drawings, and documents as needed for bidding, construction site visits, construction meetings, requests for information, and submittal review and approval.
- FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
- COST: Not to exceed \$100,000
- FUND NAME/ACCOUNT: Applicable Bond Fund, accounts
- REQUISITION/CONTRACT: 42000006
- RATIONALE: This service is necessary to update school site plans and square footage for upcoming projects. Expenditures for 2018-2019 totaled approximately \$86,000.
- G.179.** RECOMMENDATION: Renew a service contract with Stephanie Peaster, Project Manager, Tulsa, Oklahoma, to provide project management and interior design including site visits and submittals review and approval, from July 1, 2019, through June 30, 2020.
- FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
- COST: Not to exceed \$100,000
- FUND NAME/ACCOUNT: Applicable Bond Fund, accounts
- REQUISITION/CONTRACT: 42000009
- RATIONALE: Having an interior designer on staff has saved the district approximately \$200,000 annually. The district is able to perform interior renovations without hiring an architect to oversee the work. This individual works with all schools as needed to assist in selection and ordering of furniture and services as the architectural interior designer on all major construction projects. The district purchases about \$900,000 in furnishings annually that this individual selects, receives, and manages as district interior designer. Expenditures during 2018-2019 totaled approximately \$75,000.
- G.180.** RECOMMENDATION: Approve pricing agreements with vendors listed below who are the lowest responsible bidders for early childhood, cafeteria, library, computer, classroom, and mobile classroom furniture throughout the district during the 2019-2020 school year.
- Virco, Inc., Conway, Arkansas
 Krueger International (KI), Inc., Appleton, Wisconsin
 Fenton Office Mart, Stillwater, Oklahoma
 School Specialty, Inc., Appleton, Wisconsin
 Workspace Solutions, Incorporated, dba Scott Rice, Broken Arrow, Oklahoma
- COST: Not to exceed \$2,000,000

FUND NAME/ACCOUNT: Applicable Bond Fund, accounts

RATIONALE: Replacement of worn out furniture is part of the 2015 bond issue. The implementation of blended learning will require more flexibility in the classroom to accommodate project-based learning. Expenditures for 2018-2019 totaled approximately \$1,169,202.32.

G.181. RECOMMENDATION: Renew the contract with Lighthouse Electric, Tulsa, Oklahoma, the lowest responsible bidder for internet protocol (IP) camera software and new cameras throughout the district from July 1, 2019, through June 30, 2020. The original contract was approved on the June 20, 2016, agenda. This is the third year of the contract.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$1,500,000

FUND NAME/ACCOUNT: Applicable Bond Fund, accounts

REQUISITION/CONTRACT: 42000002

RATIONALE: Adding and maintaining cameras throughout the district is part of the 2015 bond issue.

G.182. RECOMMENDATION: Approve the pricing agreement with Asbestos Handlers, Tulsa, Oklahoma, the lowest responsible bidder for asbestos abatement services as needed at various sites throughout the district during the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$300,000

FUND NAME/ACCOUNT: Applicable Bond Fund, accounts

REQUISITION/CONTRACT: 42000003

RATIONALE: The renovation of existing facilities requires the removal of asbestos containing materials before construction can start. Asbestos removal is an ongoing project. Expenditures during 2018-2019 totaled approximately \$195,582.50.

G.183. RECOMMENDATION: Renew an agreement with Constellation NewEnergy-Gas Division, LLC., Louisville, Kentucky, for natural gas products for qualifying sites during the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Approximately \$500,000

FUND NAME/ACCOUNT: Applicable Fund, accounts

REQUISITION/CONTRACT: TBD

RATIONALE: Pricing is based on an independent third-party index for product only,

plus a margin. This is for gas commodities only. Oklahoma Natural Gas will continue to provide product transportation to district sites. Expenditures during the 2018-2019 school year were approximately \$500,000.

- G.184.** RECOMMENDATION: Renew the lease agreement with BlueMark Solutions, LLC., Tulsa, Oklahoma, for the compressed natural gas (CNG) garage upgrade at the East transportation lot.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: The agreement will be paid monthly in payments of \$2,771.49, with a maximum term, subject to annual ratification of 10 years. The school district will have a purchase option that may be exercised after the third year of the lease term at a cost of \$2,399,831. The fourth term of the lease will be extended through June 30, 2020.

FUND NAME/ACCOUNT: Building Fund, 21-0000-4720-507360-000-000000-000-03-003

REQUISITION/CONTRACT: 41700326

RATIONALE: The vendor will offset the cost of the compressed natural gas equipment with federal income tax credits. The vendor's cost savings will be shared with the district resulting in a reduction in cost to the district of approximately \$800,000. It is our present intention to exercise the purchase option as soon as permitted using bond funds from the 2015 bond issue.

- G.185.** RECOMMENDATION: Extend the operating leases with Midwest Transport Solutions, LLC, Tulsa, Oklahoma, for the operating of 40 compressed natural gas (CNG) buses. The operating leases will each be paid off 39 months after receipt of buses. The first lease of 18 buses was approved on August 21, 2017, and the second lease of 22 buses was approved on February 20, 2018.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: The operating leases covering the CNG equipment will be paid in 39 monthly payments of \$108 per bus, totaling \$1,944 per month for the lease approved for 18 buses on 8/21/2017, and \$2,376 per month for the lease approved for 22 buses on 2/20/2018, which will have the first payment due after buses are purchased with the 2018B bond issuance. Total cost for the 2019 fiscal year is \$47,088

FUND NAME/ACCOUNT: General Fund, 11-0191-2720-507620-000-000000-000-03-003

REQUISITION/CONTRACT: 41800162

RATIONALE: The lease structure allows the lessor to take advantage of energy tax credit and pass along a portion of the cost savings to the district, saving the district money and allowing more buses to be purchased. The district has saved approximately \$330,000 with this agreement.

- G.186.** RECOMMENDATION: Approve the purchase of playground equipment from Children's Specialties, Incorporated, Broken Arrow, Oklahoma, the lowest

responsible bidder.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$1,000,000

FUND NAME/ACCOUNT: Applicable Bond Fund, accounts

REQUISITION/CONTRACT: TBD

RATIONALE: Playground improvements are part of the 2015 bond issue. This contract will provide play structures for approximately ten schools. Each structure will include a rubberized fall zone and concrete base.

- G.187. RECOMMENDATION:** Renew the equipment lease purchase agreement and related instruments between the district and BOK Financial Equipment Finance, Inc. for the lease purchase on LED lighting equipment for a districtwide lighting retrofit for a term of 48 months.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: \$1,200,293 annually for four years

FUND NAME/ACCOUNT: Building Fund, applicable accounts

REQUISITION/CONTRACT: 41900203

RATIONALE: The lighting retrofit will include replacement of existing light fixtures and bulbs with LED fixtures and bulbs in order to realize significant cost savings resulting from lower utility costs and increased life span.

- G.188. RECOMMENDATION:** Approve a resolution fixing the amount of Combined Purpose General Obligation Bonds, Series 2019B to mature each year; fixing the time and place the bonds are to be sold; approving the preliminary official statement and authorizing distribution of same; authorizing the clerk to give notice of said sale as required by law; and approving other matters related to the issuance of the District's Combined Purpose General Obligation Bonds, Series 2019B.

RATIONALE: The sale of bonds approved as part of the 2015 voter referendum will allow the District to proceed with projects as outlined in the District's Bond Book. The resolution authorizes the issuance of: \$11,360,000 in building bonds (Proposition No. 1); \$3,305,000 in library improvement bonds (Proposition No. 2); \$305,000 in transportation equipment bonds (Proposition No. 3) and \$6,460,000 in classroom learning material bonds (Proposition No. 4). The 2019B Bonds in the aggregate amount of \$21,430,000 would be sold on July 15, 2019, and approved/awarded at the Board's July 15, 2019, meeting, with proceeds made available to the District on or about August 27, 2019. Upon issuance of these bonds, there would be \$145,015,000 in bonds remaining to be sold from the 2015 authorization.

- G.189. RECOMMENDATION:** Approve a resolution fixing the amount of Technology Equipment General Obligation Bonds, Taxable Series 2019C to mature each year;

fixing the time and place the bonds are to be sold; approving the preliminary official statement and authorizing distribution of same; authorizing the clerk to give notice of said sale as required by law; and approving other matters related to the issuance of the District's Technology Equipment General Obligation Bonds, Taxable Series 2019C.

RATIONALE: The sale of bonds approved as part of the 2015 voter referendum will allow the district to proceed with projects as outlined in the District's Bond Book. The resolution authorizes the issuance of \$9,500,000 in classroom learning material bonds (Proposition No. 4). The Taxable Series 2019C in the aggregate amount of \$9,500,000 would be sold on July 15, 2019, and approved/awarded at the Board's July 15, 2019, meeting, with proceeds made available to the District on or about August 27, 2019. The District is issuing taxable bonds due to the majority of the proceeds being used for operational or non-capital expenses that cannot be financed with tax exempt debt. Upon issuance of these bonds, there would be \$135,515,000 in bonds remaining to be sold from the 2015 authorization.

- G.190.** **RECOMMENDATION:** Approve an agreement for registrar and paying agent services with BOKF, NA on the District's Technology Equipment General Obligation Bonds, Taxable Series 2019C.

RATIONALE: A registrar and paying agent is necessary to properly administrate the sale and receipt of bond funds. BOKF, NA has served as the District's Registrar and Paying Agent for all past bond programs with excellent results.

- G.191.** **RECOMMENDATION:** Approve an agreement for registrar and paying agent services with BOKF, NA on the District's Combined Purpose General Obligation Bonds, Series 2019B.

RATIONALE: A registrar and paying agent is necessary to properly administrate the sale and receipt of bond funds. BOKF, NA has served as the District's Registrar and Paying Agent for all past bond programs with excellent results.

- G.192.** **RECOMMENDATION:** Approve an agreement with Hilborne & Weidman, P.C., to serve as Bond Counsel and Disclosure Counsel on the District's Combined Purpose General Obligation Bonds, Series 2019B.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

RATIONALE: The district engages experts for these services in connection with bond issuing to ensure compliance with all rules and regulations governing the sale of bonds. The use of bond counsel is necessary to prepare the required documentation for a bond sale in a correct manner and provide a legal opinion to the purchaser of the bonds regarding the tax-exempt nature of the obligations. Due to recent SEC review and enforcement actions related to Continuing Disclosure, the Bond Counsel role has been expanded to include Disclosure Counsel responsibilities. Under the referenced

Bond Counsel and Disclosure Counsel Engagement, Bond Counsel fee would be \$13,000.00 for the 2019B Bonds and \$13,000.00 for the Taxable Series 2019C Bonds and Disclosure Counsel would be one fee for Disclosure Counsel \$8,000.00 for both series of bonds for a total cost of \$34,000.00, payable from bond proceeds.

G.193. RECOMMENDATION: Approve an agreement with Hilborne & Weidman, P.C., to serve as Bond Counsel and Disclosure Counsel on the District's Technology Equipment General Obligation Bonds, Taxable Series 2019C.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

RATIONALE: The district engages experts for these services in connection with bond issuing to ensure compliance with all rules and regulations governing the sale of bonds. The use of bond counsel is necessary to prepare the required documentation for a bond sale in a correct manner and provide a legal opinion to the purchaser of the bonds regarding the tax-exempt nature of the obligations. Due to recent SEC review and enforcement actions related to Continuing Disclosure, the Bond Counsel role has been expanded to include Disclosure Counsel responsibilities. Under the referenced Bond Counsel and Disclosure Counsel Engagement, Bond Counsel fee would be \$13,000.00 for the 2019B Bonds and \$13,000.00 for the Taxable Series 2019C Bonds and Disclosure Counsel would be one fee for Disclosure Counsel \$8,000.00 for both series of bonds for a total cost of \$34,000.00, payable from bond proceeds.

OPERATIONS

G.194. RECOMMENDATION: Renew the contract for security services from Securitas, the most responsive vendor for supplemental security services for athletic events and backfills for campus security officers as otherwise needed for the district during the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$170,000

FUND NAME/ACCOUNT: Building Fund, 21-0000-2660-503440-000-000000-000-17-049

REQUISITION/CONTRACT: 22000117

RATIONALE: This service provides uniformed security officers as needed at district sites. Security costs will be paid through general, building, bond, and federal funds. Expenditures during the 2018-2019 school year totaled approximately \$161,000.00.

G.195. RECOMMENDATION: Renew the contract for American Gold Security of Tulsa, Tulsa Oklahoma, to provide support to district security services by engaging off-duty Tulsa police officers to work under the direction of the Campus Police Department during the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$7,000

FUND NAME/ACCOUNT: Building Fund, 21-0000-2660-503442-000-000000-000-17-049.

REQUISITION/CONTRACT: 12000128

RATIONALE: This support is needed as part of the district-wide plan to provide adequate security and policing services to all special and/or athletic events that occur within the district.

- G.196.** RECOMMENDATION: Enter into a contract with Praetoria Security Services to provide district support in addition to Securitas security services in the event Securitas is unable to provide support for asset protection and/or backfill for assets, administrative, and school sites as needed during the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$30,000

FUND NAME/ACCOUNT: Building Fund, 21-0000-2660-503440-000-000000-000-17-049

REQUISITION/CONTRACT: 22000124

RATIONALE: This service provides uniformed security officers as needed at district Sites. Security costs will be paid through general, building, bond, and federal funds, for expenditures during the 2019-2020 school year. This is a new vendor for contract security, which will provide operational support in the event resources and attendance at work are critically low.

- G.197.** RECOMMENDATION: Renew the contract with York Electronics, Inc., Tulsa Oklahoma, to provide site building inspections of district fire alarms and fire suppression equipment for the 2019-2020 school year in accordance with the terms and conditions of Request for Proposal #16037 and #19026. This represents the second of two optional renewals.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$55,000

FUND NAME/ACCOUNT: Building Fund, 21-0000-2660-504300-000-000000-000-17-049

REQUISITION/CONTRACT: 12000129

RATIONALE: Public school buildings are required by law to have an annual certified fire inspection. The district does not have certified licensed personnel to provide this service. Expenditures for the 2018-2019 school year were approximately \$35,000.

- G.198.** RECOMMENDATION: Extend the contract with Sodexo Services, Inc., to provide management services for the district's Child Nutrition Services for the 2019-2020 summer feeding program ending August 16, 2019.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed TBD

FUND NAME/ACCOUNT: Child Nutrition Fund, 22-3850-3120-505700-000-000000-000-03-053

REQUISITION/CONTRACT: 22000075

RATIONALE: The contract fee shall be all inclusive of management salaries, profit, and other operating costs and will be billed at the negotiated fee per meal/ meal equivalent. The district is currently going through the RFP process and will not be able to make a decision before the new year. The extension will ensure that the summer feeding program continues without disruption.

- G.199.** RECOMMENDATION: Enter into an agreement for meal service with KIPP Tulsa Academy College Preparatory, Inc., for the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This item presents no cost to the district.

RATIONALE: The district will provide food service for KIPP charter school students. KIPP will pay all costs incurred by the district in providing food service. Revenue will be deposited into the child nutrition fund. Gross receipts for 2018-2019 totaled approximately \$222,614.85

- G.200.** RECOMMENDATION: Enter into an agreement for meal service with Collegiate Hall Charter School for the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This item presents no cost to the district.

RATIONALE: The district will provide food service for Collegiate Hall Charter School students. Collegiate Hall will pay all costs incurred by the district in providing food service. Revenue will be deposited into the child nutrition fund. Gross receipts for 2018-2019 totaled approximately \$205,194.68.

- G.201.** RECOMMENDATION: Enter into an agreement for meal service with Tulsa Honor Academy Charter School for the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education

be authorized to execute the document(s) on behalf of the district.
COST: This item presents no cost to the district.

RATIONALE: The district will provide food service for Tulsa Honor Academy Charter School students. Tulsa Honor Academy will pay all costs incurred by the district in providing food service. Revenue will be deposited into the child nutrition fund. Gross receipts for 2018-2019 totaled approximately \$355,791.25.

G.202. RECOMMENDATION: Enter into an agreement for meal service with College Bound Academy Charter School for the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This item presents no cost to the district.

RATIONALE: The district will provide food service for College Bound Academy students. College Bound Academy will pay all costs incurred by the district in providing food service. Revenue will be deposited into the child nutrition fund. Gross receipts for 2018-2019 totaled approximately \$355,806.80.

G.203. RECOMMENDATION: Enter into standard contracts with Community Action Program (CAP), Tulsa, Oklahoma; Hutchison YMCA, Tulsa, Oklahoma; and NACT Head Start, Tulsa, Oklahoma, based on capacity to provide contract meals in accordance with the established fee schedule for the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This item presents no cost to the district.

RATIONALE: The district makes these services available to entities serving children in the community. Revenue is deposited in the district's child nutrition fund. Gross receipts for 2018-2019 totaled approximately \$1,934,600.82.

G.204. RECOMMENDATION: Pay the Oklahoma Department of Human Services' annual commodity distribution assessment fee.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$48,000

FUND NAME/ACCOUNT: Child Nutrition, 22-3850-3150-506301-700-000000-000-03-053

REQUISITION/CONTRACT: TBD

RATIONALE: Child Nutrition is charged an annual commodity distribution assessment fee that is based on annual meal count and assessment rate per meal. Expenditures for the 2018-2019 school year were \$47,993.25.

- G.205.** RECOMMENDATION: Purchase food, paper products, linens, cleaning supplies, and food preparation equipment from the most responsive and responsible offerors for Child Nutrition Services as needed during the 2019-2020 school year, in accordance with the terms and conditions of the request for proposal.
FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
COST: \$5,886,728.44
FUND NAME/ACCOUNT: Child Nutrition Fund, 22-3850-3150-506300-700-000000-000-03-053
REQUISITION/CONTRACT: TBD
RATIONALE: Items are ordered throughout the year as needed to meet menu and equipment needs of Child Nutrition Services. Expenditures during the 2018-2019 school year totaled approximately \$5,771,302.39.
- G.206.** RECOMMENDATION: Purchase milk and milk products for school cafeterias and the Education Service Center during the 2019-2020 school year from Oak Farms in accordance with the terms and conditions of Request for Proposal #19022.
FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
COST: \$1,596,156.07
FUND NAME/ACCOUNT: Child Nutrition Fund, 22-3850-3150-506310-700-000000-000-03-053
REQUISITION/CONTRACT: 22000043
RATIONALE: Orders for milk and milk products are placed by the cafeterias as needed to meet menu requirements. Expenditures during the 2018-2019 school year totaled approximately \$1,564,858.89.
- G.207.** RECOMMENDATION: Purchase produce from lowest, most responsive bidder for direct delivery to school cafeterias and sites as needed during the 2019-2020 school year in accordance with the terms and conditions of Request for Proposal #19033.
FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
COST: Not to exceed \$3,177,053.79
FUND NAME/ACCOUNT: Child Nutrition Fund, 22-3850-3150-506310-700-000000-000-03-053
REQUISITION/CONTRACT: 22000047
RATIONALE: These food products are necessary to meet menu requirements of school cafeterias. Expenditures during the 2018-2019 school year totaled approximately \$3,114,758.62.

G.208. RECOMMENDATION: Purchase Point of Sale software, annual maintenance/support, and equipment/supplies as needed from Heartland, Jefferson, Indiana, for Child Nutrition Services during the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$49,673. (\$48,673 for Point of Sale software annual maintenance/support, and \$1,000 for equipment/supplies)

FUND NAME/ACCOUNT: Child Nutrition Fund, 22-3850-3140-506530-700-000000-000-03-053

REQUISITION/CONTRACT: 22000074

RATIONALE: Child Nutrition Services uses Point of Sale equipment, and WebSMARTT for state and federal reporting requirements. Expenditures for the 2018-2019 school year were \$54,003.15.

G.209. RECOMMENDATION: Authorize the following individuals as the district's authorized representatives for the State Department of Education Child Nutrition programs during the 2019-2020 school year.

Tammy Christman, Claims Analyst
Manager Sheila Russell, Summer Café Coordinator
Kurt Stillman, Summer Cafe Assistant Coordinator
Saima Malik, Bookkeeper
Diana Jones, Family Applications Clerk

RATIONALE: Each school district that participates in the USDA school meal programs must designate school employees as authorized representatives for the State Department of Education Child Nutrition programs, which includes school breakfast and lunch, summer food service, and the childcare and adult care food program to certify and submit reports and claims for reimbursement, as well as to have access to all functions. The authorized representatives verify that all submitted information is true and correct.

G.210. RECOMMENDATION: Renew the contract with Sodexo Management, Inc., to provide management services for the district's Maintenance, Plant Operations, and Grounds department, July 1, 2019, through June 30, 2020. This is the initial period in accordance with the terms and conditions of Request for Proposal #18006.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$1,140,770

FUND NAME/ACCOUNT: Building Fund, 21-0000-2620-504200-000-000000-000-01-002

REQUISITION/CONTRACT: 22000112

RATIONALE: Included in the 2019-2020 contract is a management fee of \$254,896, plus reimbursable expenses of approximately \$885,874 totaling \$1,140,770.

Expenditures during 2018-2019 totaled approximately \$1,140,770.

- G.211.** RECOMMENDATION: Renew the contract for waste management, refuse disposal services, and recycling with BFI Waste Services, LLC, dba Allied Waste Services of Tulsa/Republic Services of Tulsa, Tulsa, Oklahoma, for the 2019-2020 school year in accordance with specifications outlined in Request for Proposal #16032. The district is exercising the third of four optional renewals.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$293,403.60 for routine services; not to exceed \$105,000 for unforeseen additional services.

FUND NAME/ACCOUNT: Building Fund, 21-0000-2620-504230-000-000000-000-01-002

REQUISITION/CONTRACT: 22000099, 22000102, 22000105

RATIONALE: These services are necessary for the removal of trash and waste produced at district sites, as well as the removal of recyclable materials. The above amount of \$105,000 will be charged when unforeseen, additional services are required for disposal of increased waste (\$215 per haul) and recycling (\$25.20 per haul) at school sites. Expenditures during the 2018-2019 school year totaled approximately \$400,000.

- G.212.** RECOMMENDATION: Enter into a contract with the most responsive and responsible bidder to provide elevator maintenance services for the district during the 2019- 2020 school year in accordance with the terms and conditions of Request for Proposal #19025.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This service is currently in the bidding phase. The contractors name and amount will be presented on the consent agenda.

FUND NAME/ACCOUNT: Building Fund, 21-0000-2620-504380-000-000000-000-01-002

REQUISITION/CONTRACT: TBD

RATIONALE: This contract will allow for elevator maintenance services by licensed personnel not available in the district. Expenditures during the 2018-2019 school year totaled \$65,000.

- G.213.** RECOMMENDATION: Renew the contract with ATIS Elevator, St. Louis, Missouri, for qualified elevator inspector services for the 2019-2020 school year in accordance with the terms and conditions of Request for Proposal #16023.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$8,000

FUND NAME/ACCOUNT: Building Fund, 21-0000-2620-503400-000-000000-000-03-025
REQUISITION/CONTRACT: 22000097

RATIONALE: The state requires all elevators and lifts be inspected annually by an elevator inspector licensed by the state of Oklahoma. This contract allows for inspection and testing of elevators and lifts to confirm that the equipment meets code, as well as safety devices are functioning as required. Expenditures during the 2018-2019 school year totaled approximately \$8,000.

- G.214.** RECOMMENDATION: Enter into lease, custodial, and grounds agreements with the following charter schools for use of Tulsa Public Schools' school buildings beginning July 1, 2019, through June 30, 2020.

Charter School	TPS School Building
College Bound Academy	Eastside Academy
Collegiate Hall	Marshall Elementary
KIPP Tulsa Academy College Preparatory, Inc.	Ellis Walker Woods
KIPP Academy University Prep	Porter
Tulsa Honor Academy	Bell Primary
Tulsa Legacy Charter School	Cherokee
Tulsa Legacy Charter School	Greeley
Tulsa School of Arts and Sciences, Inc. (TSAS)	Roosevelt

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This item presents no cost to the district.

RATIONALE: These agreements support the district's sponsored charter schools and charter collaboration compact. Revenue for the 2019-2020 school year will be approximately \$224,854.80 from the lease agreements and \$471,963.60 from the custodial and grounds agreements. Revenue for 2018-2019 was approximately \$201,021 from the lease agreements and \$373,161.96 from the custodial and grounds agreements.

- G.215.** RECOMMENDATION: Enter into custodial services agreements with Tulsa Children's Coalition and Tulsa Educare Inc., Tulsa, Oklahoma, for the purpose of providing custodial services at early childhood facilities operated by Tulsa Children's Coalition and Tulsa Educare, Inc., during the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This item presents no cost to the district.

RATIONALE:

Tulsa Children's Coalition, Tulsa Educare, Inc., and the district have entered into ground leases and sublease agreements that include custodial services for the Tulsa Children's Coalition and Educare locations. The custodial services agreement

provides for separate and specific detail and related costs for these services. The parties agree that the educational environment must be conducted in clean, safe facilities imperative to the wellbeing of young children.

- G.216.** RECOMMENDATION: Purchase air filters from FirstLine Filters, Tulsa, Oklahoma, for the Maintenance Department during the 2019-2020 school year in accordance with the terms and conditions of Request for Proposal #17053.

COST: Not to exceed \$110,000

FUND NAME/ACCOUNT: Building Fund, 21-0000-2620-504500-000-000000-000-03-025

REQUISITION/CONTRACT: 22000096

RATIONALE: Air filters are used to maintain heating/cooling systems throughout the district. Expenditures during 2018-2019 totaled approximately \$80,000.

- G.217.** RECOMMENDATION: Purchase fire extinguishers and maintenance services from All American Fire Systems, Claremore, Oklahoma, for the maintenance department during the 2019-2020 school year, in accordance with the terms and conditions of Request for Proposal #17051. This represents the second of two optional renewals.

COST: Not to exceed \$50,000

FUND NAME/ACCOUNT: Building Fund, 21-0000-2620-504380-000-000000-000-01-002

REQUISITION/CONTRACT: 22000098

RATIONALE: This agreement provides handheld fire suppression equipment and service. Expenditures for 2018-2019 totaled approximately \$50,000.

- G.218.** RECOMMENDATION: Enter into a service agreement with All American Fire Systems, Claremore, Oklahoma, for the 2019-2020 school year for the inspection, preventive maintenance, and mechanical repair of the fire suppression systems from the most responsive and responsible offer or in accordance with the terms and conditions of the Request for Proposal #19027.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$40,000

FUND NAME/ACCOUNT: Building Fund, 21-0000-2620-504380-000-000000-000-01-002

REQUISITION/CONTRACT: 22000029

RATIONALE: The state requires all fire suppression systems be inspected annually by an inspector licensed by the state of Oklahoma. This agreement allows the inspection and service of fire suppression systems to confirm equipment meets code. Expenditures during 2018-2019 totaled approximately \$40,000.

- G.219.** RECOMMENDATION: Enter into service agreements with Allied Refrigeration, Tulsa, Oklahoma, and Arctic Refrigeration LLC, Tulsa, Oklahoma, for the 2019-2020

school year for service and repair of cafeteria equipment in accordance with specifications outlined in Request for Proposal #19062.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$150,000

FUND NAME/ACCOUNT: Building Fund, 21-0000-2620-504300-000-000000-000-01-002

REQUISITION/CONTRACT: 22000101 and 22000116

RATIONALE: This agreement allows the timely service and repair of warehouse and kitchen refrigeration and freezer equipment by licensed personnel not available in the district. Expenditures during the 2018-2019 school year totaled approximately \$150,000.

- G.220.** **RECOMMENDATION:** Purchase HVAC equipment and repair parts from Lennox Industries, Broken Arrow, Oklahoma, during the 2019-2020 school year.

COST: Not to exceed \$250,000

FUND NAME/ACCOUNT: Building Fund, 21-0000-2620-504500-000-000000-000-03-025

REQUISITION/CONTRACT: 22000109

RATIONALE: Parts will be purchased as needed to maintain and repair HVAC equipment throughout the district. Expenditures during the 2018-2019 school year totaled approximately \$200,000.

- G.221.** **RECOMMENDATION:** Enter into a maintenance services agreement with TCF-Tulsa PAL, LLC, Tulsa, Oklahoma, for the purpose of providing maintenance services at the Helmzar Challenge Course facility operated by TCF-Tulsa PAL, LLC, for the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This item presents no cost to the district.

RATIONALE: TCF-Tulsa PAL, LLC, and the district have entered into a lease agreement for the Helmzar Challenge Course facility. The maintenance services agreement provides for separate and specific details and related costs for these services. The parties agree that the educational environment must be conducted in a clean, safe facility.

- G.222.** **RECOMMENDATION:** Enter into service agreements with American Air Conditioning of Tulsa Inc., Broken Arrow, Oklahoma, and Arctic Refrigeration, LLC, Tulsa, Oklahoma, for repair of HVAC equipment for the 2019-2020 school year in accordance with the terms and conditions of Request for Proposal #19031.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the

appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
COST: Not to exceed \$150,000

FUND NAME/ACCOUNT: Building Fund, 21-0000-2620-504500-000-000000-000-03-025

REQUISITION/CONTRACT: 22000103 and 22000104

RATIONALE: These service contracts are used to supplement maintenance crews with emergency repairs of HVAC equipment throughout the district. Expenditures during the 2018-2019 school year totaled approximately \$150,000.

- G.223.** RECOMMENDATION: Enter into a service contract for pest control services from West Termite Pest and Lawn Management, Inc., Tulsa, Oklahoma, for district sites during the 2019-2020 school year in accordance with the terms and conditions of Request for Proposal #19028.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$100,000

FUND NAME/ACCOUNT: Building Fund, 21-0000-2620-504300-000-000000-000-01-002

REQUISITION/CONTRACT: 22000110

RATIONALE: Pest control is required to maintain buildings throughout the district. There is an indeterminate amount as needed for spot termite treatment. Expenditures during the 2018-2019 school year totaled \$91,000.

- G.224.** RECOMMENDATION: Renew the lease agreement with Teach For America, Inc., New Haven, Connecticut, to provide facility space for the Teach For America Greater Tulsa staff during the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This item presents no cost to the district.

RATIONALE: Since 2009, the district's partnership with Teach For America has made it possible for corps members to be placed annually at some of the district's highest needs schools. This lease agreement permits Teach For America Greater Tulsa regional staff to continue to office in a location that is in close proximity to the corps members they support on a daily basis. Updates to the lease include an annual renewal language, outlined custodial responsibilities, and clarification of the space available to Teach For America staff and corps members.

- G.225.** RECOMMENDATION: Enter into a lease agreement with the Tulsa Children's Coalition, Inc., Tulsa, Oklahoma, for use of ECDC Reed for the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the

appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
COST: This item presents no cost to the district.

RATIONALE: Tulsa Children's Coalition provides early childhood programming for four-year-old students. This continued partnership allows the district to meet the needs of its four-year-olds and their families.

- G.226.** RECOMMENDATION: Accept the proposal from Alternative Service Concepts, Oklahoma City, Oklahoma, for claims administration services associated with the district's liability insurance during the 2019-2020 school year.
FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
COST: Not to exceed \$60,175
FUND NAME/ACCOUNT: General Fund, 11-0325-2620-505290-000-000000-000-03-025
REQUISITION/CONTRACT: TBD
RATIONALE: This provides claims administration services for tort claims and/or losses involving auto liability, general liability, and errors and omission claims made against Tulsa Public Schools. Expenditures for 2018-2019 totaled \$60,000.
- G.227.** RECOMMENDATION: Approve an extension of the contract with Commercial Risk Services, Inc. (CRS), Tulsa, Oklahoma, for risk management and emergency management services for the 2019-2020 school year in accordance with the agreed upon terms and conditions. The procurement of this service contract will be through membership with TIPS ("The Interlocal Purchasing System") that was approved on November, 5, 2018, item G-6.
FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
COST: Not to exceed \$283,200
RATIONALE: Since entering into a contractual agreement with CRS (2/2015) the district has realized a savings of over \$8 million dollars in workers' compensation incurred losses. This is based on a previous 10-year average cost of \$4 million/yr. to a current 4-year average of \$1.9 million/yr. CRS has also assumed the duties of the Emergency Management Department (10/2018) replacing the need for a director level, full-time employee salary and benefits. By continuing to enlist the services of a contractor, CRS, to perform both risk management and emergency management responsibilities through its staff, the district will continue to capture efficiencies and increased coordination of the risk, safety, and security duties in the district.
- G.228.** RECOMMENDATION: Accept the proposal from Rich and Cartmill, Tulsa, Oklahoma, for insurance for property, fire and extended coverage on buildings and contents (where contents are insured, i.e., in the Education Service Center and

Maintenance/Warehouse facility) as well as vehicle lot coverage, aka catastrophic vehicle physical damage coverage with a blanket limit of \$18,500,000 and a wind and hail deductible of 3% per unit with a minimum of \$100,000 per unit and a maximum of \$4,500,000 per occurrence for all units and an all other covered peril deductible of \$100,000 per occurrence for the 2019 to 2020 school year. The annual premium is not to exceed \$1,343,433.00.

COST: Not to exceed \$1,343,433.00.

FUND NAME/ACCOUNT: Building Fund, 21-0000-2620-505230-000-000000-000-03-025

REQUISITION/CONTRACT: 11900329

RATIONALE: This insurance covers repair/replacement of buildings damaged/destroyed by fire, acts of nature, etc. The premium for 2018-2019 was \$1,074,240.00 with a wind and hail 3% deductible per unit with a minimum of \$100,000 per unit and a maximum deductible of \$4,500,000 per occurrence for all units. The all other covered peril deductible was \$100,000 per occurrence.

- G.229.** RECOMMENDATION: Accept the proposal from Rich and Cartmill, Tulsa, Oklahoma, for excess workers' compensation insurance coverage July 1, 2019, through June 30, 2020.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$169,391

FUND NAME/ACCOUNT: Workers' Compensation Fund, 83-0000-7400-505290-000-000000-000-04-041

REQUISITION/CONTRACT: TBD

RATIONALE: This provides workers' compensation specific and aggregate excess insurance. The self-insured retention is \$1,000,000 per occurrence and the funds to cover the self-insured retention have been set aside in a segregated fund. Premiums for 2018-2019 totaled \$169,376.

- G.230.** RECOMMENDATION: Renew the agreement with Rich and Cartmill, Tulsa, Oklahoma, for the period of July 1 2019, through June 30, 2020, to provide cybersecurity liability insurance.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Not to exceed \$24,698

REQUISITION/CONTRACT: TBD

RATIONALE: This agreement protects the school district from the financial impact of a breach to the district's information technology systems. The coverage includes costs associated with communication of a breach, remediation and recovery efforts from a breach, and tort or liability lawsuits as a result of a breach. Premium for 2018-2019 was \$24,698.

- G.231.** RECOMMENDATION: Accept the proposal from Rich and Cartmill, Tulsa, Oklahoma, for blanket coverage insurance for district employees and specifically treasurers of the school activity funds throughout the district from July 1, 2019, through June 30, 2020.
- FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
- COST: Not to exceed \$16,390.00
- FUND NAME/ACCOUNT: General Fund, 11-0000-2319-505250-000-0000-000-03-025
- REQUISITION/CONTRACT: TBD
- RATIONALE: This insurance covers all district employees as well as treasurers of the school activity funds. The blanket limit is \$500,000 with \$5,000 per occurrence deductible; specific treasurer coverage is \$150,000 for high schools, \$40,000 for middle schools, \$15,000 for elementary schools, and \$10,000 for all others, with a deductible of \$1,000 per occurrence. The premium for 2018 - 2019 was \$16,526.00.
- G.232.** RECOMMENDATION: Accept the proposal from Rich and Cartmill, Tulsa, Oklahoma, to provide business travel accident insurance through The Hartford, July 1, 2019, through June 30, 2020.
- FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
- COST: Not to exceed \$750
- FUND NAME/ACCOUNT: General Fund, 11-0000-2511-505290-000-000000-000-03-025
- REQUISITION/CONTRACT: TBD
- RATIONALE: This provides business travel accident insurance for the district's full- and part-time employees. Premium for 2018-2019 was \$750.
- G.233.** RECOMMENDATION: Accept the proposal from Rich and Cartmill, Tulsa, Oklahoma, for general liability insurance and School Board/Professional Liability, Automobile Liability and Fiduciary Liability with limits of liability as specified in the Governmental Tort Claim Act, with \$175,000 retention per occurrence, July 1, 2019, through June 30, 2020.
- FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
- COST: Not to exceed \$218,161.00
- FUND NAME/ACCOUNT: General Fund, 11-0000-2319-505220-000-000000-000-03-025
- REQUISITION/CONTRACT: TBD
- RATIONALE: This insurance covers tort claims and resulting law suits that the district receives. The premium for 2018-2019 was \$212,849.00

- G.234.** RECOMMENDATION: Accept the proposal from Rich and Cartmill, Tulsa, Oklahoma, to provide bond coverage during the 2019 - 2020 school year.
 FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
- COST: Not to exceed \$2,825
 FUND NAME/ACCOUNT: General Fund, 11-0000-2312-505250-000-000000-000-03-025 (\$425.), 11-0000-2313-505250-000-000000-000-03-025 (\$100.), 11-0000-2321-505250-000-000000-000-03-025 (\$1,950.), 11-0000-2511-505250-000-000000-000-03-025 (\$350.)
 REQUISITION/CONTRACT: TBD
 RATIONALE: This provides surety bonds coverage for the treasurer and assistant treasurer, as well as five other district public official positions. Expenditures for 2018-2019 totaled \$2,825.
- G.235.** RECOMMENDATION: Renew the contract to purchase third-party workers' compensation administration services from York Risk Services (formerly JI specialties) Austin, Texas, during the 2019-2020 school year in accordance with the terms and conditions of the Request for Proposal #16031.
 FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
- COST: Not to exceed \$275,000
 FUND NAME/ACCOUNT: Workers' Compensation Fund, 83-0000-7400-503310-000-000000-000-04-041
 REQUISITION/CONTRACT: TBD
 RATIONALE: The third-party administrator coordinates all medical treatment for injured employees, all payments to medical providers, claimants, and expenses as necessary under Oklahoma Workers Compensation Statutes. The district has approximately 550 workers' compensation claims annually. Expenditures for administrative services during the 2018-2019 school year totaled approximately \$180,000.
- G.236.** RECOMMENDATION: Extend the contract with TransPar Group, Inc., for professional transportation management services for the district's transportation department, July 1, 2019, through June 30, 2020.
 FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
- COST: Not to exceed \$266,078.21, plus \$6,000 for the Learning Management System (LMS) to equal \$272,078.21
 FUND NAME/ACCOUNT: General Fund, 11-0000-2720-503100-000-000000-000-03-003

REQUISITION/CONTRACT: 22000030

RATIONALE: The TransPar Group's program will improve culture/climate, efficiency, and services in the transportation department. Efficiency will be gained by evaluating bell times, optimizing the fleet and staff through route management, and lowering operating expenses by reducing overtime, fuel costs, and inventory. This year's costs include a pass through charge of \$6,000 for the Transportation Learning Management System. Expenditures for 2018-2019 were \$259,842.

G.237. RECOMMENDATION: Enter into a student transportation contract with Tulsa Legacy Charter School for the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This item presents no cost to the district.

REQUISITION/CONTRACT: TBD

RATIONALE: This contract will provide equipment and services to transport Tulsa Legacy Charter School students. All costs incurred by the district in providing transportation will be paid by Tulsa Legacy Charter School. Revenue for the 2018-2019 school year totaled approximately \$83,000. Estimated revenue for the 2019-2020 school year is approximately \$96,000.

G.238. RECOMMENDATION: Enter into a student transportation contract with Tulsa Honor Academy of Tulsa, Inc., for the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This item presents no cost to the district.

RATIONALE: This contract will provide equipment and services to transport Tulsa Honor charter school students. All costs incurred by the district in providing transportation will be paid by Tulsa Honor Academy. Revenue for the 2018-2019 school year was approximately \$96,000. Estimated revenue for the 2019-2020 school year is approximately \$132,000.

G.239. RECOMMENDATION: Enter into a student transportation contract with KIPP Tulsa Academy College Preparatory, Inc., middle and high, for the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This item presents no cost to the district.

RATIONALE: The district will provide equipment and services to transport KIPP Charter School students. KIPP will pay all costs incurred by the district in providing transportation. Revenue for the 2018-2019 school year was approximately \$114,000. Estimated revenue for the 2019-2020 school year is approximately \$74,000 for the high school and \$81,000 for the middle school for a total of \$155,000.

- G.240.** RECOMMENDATION: Enter into a student transportation contract with College Bound Academy of Tulsa, Inc., for the 2019-2020 school year.
FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
COST: This item presents no cost to the district.

RATIONALE: This contract will provide equipment and services to transport College Bound Charter school students. All costs incurred by the district in providing transportation will be paid by College Bound. Revenue for the 2018-2019 school year was approximately \$86,000. Estimated revenue for the 2019-2020 school year is approximately \$89,000.
- G.241.** RECOMMENDATION: Enter into a student transportation contract with Collegiate Hall Academy of Tulsa, Inc., for the 2019-2020 school year.
FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
COST: This item presents no cost to the district.

RATIONALE: This contract will provide equipment and services to transport Collegiate Hall Charter School students. All costs incurred by the district in providing transportation will be paid by Collegiate Hall. Revenue for 2018-2019 was \$84,776.48. Estimated revenue for the 2019-2020 school year is approximately \$86,000.
- G.242.** RECOMMENDATION: Enter into a transportation contract with Teach for America, Inc. (TFA), New York City, New York, to transport TFA corps members participating in TFA's Summer Institute from pick-up locations (the 'bus stops') designated by TFA to a district campus and return to the bus stops. The district will provide transportation each weekday commencing June 17, 2019, through July 19, 2019, with no classes or transportation provided on July 4, 2019.
FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
COST: This item presents no cost to the district.

RATIONALE: Teach for America, Inc., desires to enter into a contract with the district whereby the district will provide transportation equipment and services to transport the corps members participating in TFA's Summer Institute. The district has available sufficient buses and drivers to provide the transportation. Teach for America, Inc., will pay all costs incurred by the district in providing the transportation. Revenue for the 2018-2019 school year totaled approximately \$40,000. Estimated revenue for 2019-2020 school year is \$46,000.
- G.243.** RECOMMENDATION: Enter into standard contracts with various non-district agencies/organizations as identified in previous years to provide transportation based

on the established fee schedule for the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This item presents no cost to the district.

RATIONALE: The district makes these services available to entities serving children in the community based on bus availability. Gross receipts for the 2018-2019 school year totaled approximately \$370,000. Estimated revenue for the 2019-2020 school year is approximately \$320,000.

- G.244.** RECOMMENDATION: Purchase recapping services and new vehicle tires from Southern Tire Mart, LLC, Tulsa, Oklahoma, for the Transportation Department during the 2019-2020 school year.

COST: Not to exceed \$200,000

FUND NAME/ACCOUNT: General Fund, 11-0000-2740-506120-000-000000-000-03-003

REQUISITION/CONTRACT: 22000062

RATIONALE: These purchases are necessary to maintain the district's transportation fleet. Expenditures for 2018-2019 totaled approximately \$80,000.

- G.245.** RECOMMENDATION: Purchase vehicle repair and service parts for maintenance, repair, and overhaul (MRO), parts from NAPA Auto Parts, Tulsa, Oklahoma, for the Transportation Department during the 2019-2020 school year.

COST: Not to exceed \$150,000

FUND NAME/ACCOUNT: General Fund, 11-0000-2740-506120-000-000000-000-03-003

REQUISITION/CONTRACT: 22000061

RATIONALE: This will provide for repairs, maintenance, and overhaul parts and supplies to maintain the district's transportation fleet. Expenditures for the 2018-2019 school year totaled approximately \$70,000.

- G.246.** RECOMMENDATION: Renew the transportation service contract with Tulsa Technology Center for the 2019-2020 school year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This item presents no cost to the district.

RATIONALE: The Transportation Department will transport students to the Tulsa Technology Center during the 2019-2020 school year. During the 2018-2019 school year, this contract brought revenue into the district totaling approximately \$467,315.86. The revenue for 2019-2020 will be approximately \$502,438.46

- G.247.** RECOMMENDATION: Purchase Original Equipment Manufacturer (OEM) bus and heavy truck parts and services for gas, diesel, and CNG vehicles from Summit Trucks Group, Tulsa, Oklahoma, for the Transportation Department during the 2019-2020 school year.
 COST: Not to exceed \$500,000
 FUND NAME/ACCOUNT: General Fund, 11-0000-2740-506120-000-000000-000-03-003
 REQUISITION/CONTRACT: 22000060
 RATIONALE: These purchases are necessary to maintain the district's transportation fleet. Expenditures for the 2018-2019 school year totaled approximately \$100,000.
- G.248.** RECOMMENDATION: Purchase gasoline and diesel fuel from Truman Arnold Companies (TAC), Texarkana, Texas, per the TAC proposal dated June 6, 2017, for bulk storage needs; and from Fleetcor Technologies, Charlotte, North Carolina, on the City of Oklahoma City's contract for off-site needs or spot market bids as the market justifies during the 2019-2020 school year.
 COST: Not to exceed \$2,000,000
 FUND NAME/ACCOUNT: General Fund, 11-0000-2720-506250-000-000000-000-03-003
 REQUISITION/CONTRACT: 22000064, 22000065
 RATIONALE: By cooperatively purchasing this fuel with other municipalities, all agencies are in a better buying position. Expenditures during the 2018-2019 school year totaled approximately \$800,000.
- G.249.** RECOMMENDATION: Renew the contract with Ricoh Americas Corporation, Tulsa, Oklahoma, for the period July 1, 2019, through June 30, 2020, in accordance with the terms and conditions of the request for proposal. This contract renewal will provide continuity to the three major components of a modern, district-wide Managed Print Services (MPS) program. The recommended contract renewal will provide on-site MPS staff, including print center operators and management, multifunction device (print, copy, scan, and fax) support services, and MPS software subscriptions including administrative services. This contract includes four voluntary annual renewal periods.
 FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.
 COST: Not to exceed \$1,335,658.96
 FUND NAME/ACCOUNT: \$353,283.96 - General Fund, 11-0000-2530-503460-000-000000-000-02-031;
 \$850,000.00 - General Fund, 11-0000-2530-505592--000000-000-02-031; and
 \$132,375.00 - 2015 Bond Fund, 37-1147-2580-506530-000-000000-000-02-026
 RATIONALE: Managed print services have proven uniquely capable to achieve cost savings and improve efficiencies and service quality. The recommended contract will provide district printing dramatic improvements to the user's experience, general support, data transparency, and overall cost by improving the support program to

proactively provide toner/supplies; ensuring current equipment remains operational offering free replacements for up to five years; maintaining a centrally managed driver management solution; and leading a continuous improvement program to use new data collection capabilities to address aging equipment, distribution of devices, quality of service, and promote responsible printing behaviors; implementing a much improved third-party online submission and approval system to greater utilize the Print Center for additional savings.

G.250. RECOMMENDATION: Enter into a three-year contract with Scribbles Software, LLC, Laguna Niguel, California, a web-based student transcript and verification request software and document storage company, effective July 1, 2018, through June 30, 2021.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: This item presents no cost to the district.

RATIONALE: Scribbles provides a secure, paperless system for requesting, delivering and maintaining historical record of all record requests. It automatically captures applicants' data, collects applicable fees, and securely enforces FERPA compliant work processes. ScribTransfer and ScribOnline (Archive) provides seamless transfer of student records between school districts. This software will eliminate the need for faxed, USPS, emailed, and personal record requests by combining these into a single data source.

GENERAL COUNSEL

G.251. RECOMMENDATION: Approve the legal services agreement with Rosenstein, Fist & Ringold for the 2019-2020 fiscal year.

FURTHER RECOMMEND: The attorneys for the school district prepare/approve the appropriate contract document(s) and the proper officers of the Board of Education be authorized to execute the document(s) on behalf of the district.

COST: Services billed on an hourly rate basis.

FUND NAME/ACCOUNT: General Fund, 11-0000-2317-5034XX-000-000000-000-09-006 and Bond Fund, applicable accounts

RATIONALE: The agreement will provide legal services required by the district.

SUPPORTING INFORMATION – May 20, 2019

CONSENT ITEM E-1

ROUTINE FIELD TRIPS

SCHOOL/ PARTICIPANTS	NUMBER OF STUDENTS/ PARENTS/ STAFF	PURPOSE OF TRAVEL AND LOCATION	TRAVEL DATES	NUMBER SCHOOL DAYS MISSED	TRAVEL COST AND FUNDING SOURCE
Edison Preparatory High School/ 9 th Grade Students	Students: 8 Parents/Volunteers: 0 Staff: 1	To attend Southwestern College/Winfield, Kansas	June 9-13, 2019	0	Not cost to the district. (funding will be provided by the Edison Foundation)

SUPPORTING INFORMATION**CONSENT ITEM E-2****ROUTINE STAFFING****ELECTIONS**

Name	Effective Date	Contract Amount	Position	Grade or Degree and Step
Bethel, Damonta	5/16/19	\$9.71	Before and After Care Site Assistant	MT-2
Gaskill, Frank	5/20/19	\$12.99	Bus Driver Trainee	MT-7
Holmes, Valerie	4/22/19	\$9.31	Cafeteria Assistant	MT-1
Perryman, Chris	4/01/19	\$30,000.00	Apprentice	NS

ADJUSTMENTS

Name	Effective Date	Contract Amount	Current Position	Proposed Position	Grade or Degree and Step
Easiley, Darren	4/29/19	\$12.36	Bus Driver	Special Needs Bus Driver	MT-7
Herrera Pasillas, Florencio	3/08/19	\$11.27	Evening Custodian	Unassigned Custodian	MT-3
Hoops, Gary	4/29/19	\$10.94	Bus Driver	Bus Assistant	MT-A
Laws, Jeffery	4/22/19	\$12.36	Bus Driver Trainee	Bus Driver	MT-7
Renz, Debra	5/15/19	\$92,904.00	Special Education Coordinator	Director of Related Services and Behavioral Health	BG-10
Sanchez, Elva	4/22/19	\$10.47	Cook I	Cook II	MT-3
Thierry, Nora	6/03/19	\$15.74	Principal's Secretary	Benefits Specialist	CA-12
Toledo, Karla	5/09/19	\$11.21	Teacher Assistant	Parent Involvement Facilitator	IS-6
Vidales, Alonda	4/22/19	\$9.97	Cafeteria Assistant	Cook I	MT-2
Villalobos, Elizabeth	4/23/19	\$10.31	Teacher Assistant	School Clerk	CA-3
Walker, Terri	4/29/19	\$12.95	Parent Involvement Facilitator	Principal's Secretary	CA-8

ADJUSTMENTS – Continued

Name	Effective Date	Contract Amount	Current Position	Proposed Position	Grade or Degree and Step
Washington, Julia	5/06/19	\$12.54	Cook I	Cook II	MT-3
Williams, Raquonna	4/22/19	\$12.73	Cook I	Cook II	MT-3

SEPARATIONS

Name	Effective Date	Position
Balachander, Naomi	5/23/19	Teacher
Barr, Reanna	5/23/19	Teacher
Bradford, Jasmine	4/16/19	Bus Assistant
Burk, Timothy	4/05/19	Bus Driver Trainee
Butragueno Caballero, Mario	5/23/19	Para Teacher
Carter, Chester	5/10/19	Bus Driver
Chatron, Leah	5/06/19	Teacher Assistant
Chisum, Kristin	4/24/19	Health Assistant
Coberly, Deanna	5/23/19	Teacher
Combes, Mason	5/23/19	Teacher
Daniels, Teresa	5/23/19	Teacher
Duncan, Brenna	5/23/19	Teacher
Edmundson, Joseph	4/15/19	Evening Custodian
Farrell, Kirk	5/23/19	Teacher
Foster, Emmett	5/23/19	Teacher
Garcia, Janet	4/26/19	Bus Driver Trainee
Gladden, Patricia	4/18/19	Bus Driver
Hardy, Lysondra	5/23/19	Teacher
Hernandez Mercado, Leidy	4/04/19	School Clerk
Ingram, Trendy	5/23/19	Teacher
Kendrick, Marisa	5/23/19	Teacher
King, Dorothy	5/22/19	Parent Involvement Facilitator
Knop, Jessica	5/23/19	Teacher
Lane, Ralph	5/10/19	Assistant Head Custodian
Lewis, Lesheana	5/22/19	Cafeteria Assistant
Lowther, Kim	4/22/19	Police Officer
Macaruso, Cristina	5/03/19	Teacher Assistant
Martin, Norma	5/23/19	Teacher Assistant
Martinez, Antonio	5/06/19	Police Officer
McAnally-Vail, Mary	5/23/19	Teacher
McKinney, Denise	5/13/19	Cafeteria Assistant
Miller, Maite	5/23/19	Teacher
Monge Monge, Benita	4/26/19	Evening Custodian
Munoz, Eve	6/30/18	Para Teacher
Ousley, Wendy	5/23/19	Teacher

SEPARATIONS

Name	Effective Date	Position
Perryman, James	5/13/19	Special Needs Bus Driver
Reather, Kayla	5/23/19	Teacher
Roberts, Grace	5/23/19	Teacher
Rooney-Dorst, Kelsey	5/23/19	Half Time Teacher
Sharpe, Shannon	5/22/19	Teacher Assistant
Stemkowski, Ermil	5/23/19	Teacher Assistant
Sutton, Amanda	5/22/19	Teacher Assistant
Taylor, Carol	5/17/19	Cafeteria Assistant
Trampler, Rachel	6/30/19	Site Based Social Service Specialist
Turner, Ashley	5/23/19	Teacher
Walker, O.Z.	5/23/19	Teacher
Watkins, Janice	5/23/19	Counselor
Watson, Jessica	5/23/19	Teacher Assistant
Wilber, Sabrina	5/23/19	Teacher
Williky, Carly	5/23/19	Teacher
Wittrock, Jamie	6/30/19	Half Time Instructional Mentor
Younger, Derrek	5/23/19	Police Officer

Rescind:

Robkoff, Larry

SUBSTITUTE AND TEMPORARY PAYMENTS FOR EMPLOYEES

East Central Jr. High – 11-0000-2410-501210-000-000000-609-07-659

Pay assistant principal, Steve Butcher, @ daily rate for additional duties outside normal contracted days for scheduling, data disaggregation, interviewing and hiring and revising policies/procedures for students and teachers from July 1st, 2019 to July 28th, 2019.

Thoreau – 11-0000-2620-501210-000-000000-954-01-573

Pay evening custodian, Cristina De Los Santos, @ \$1.30/hr. worked for additional duties from August 31, 2018 to October 26, 2018.

Federal Programs & Special Projects - 11-0224-2511-501210-000-000000-305-05-093

Pay Beth Richardson, Budget Analyst, a stipend of \$2.81/hr. worked for additional federal programs and grants responsibilities, July 1, 2019, to June 30, 2020.

Alternative Schools: 11-0000-1000-501110-xxx-xxxxxx-210-07-640

Pay certified teachers Diana Hall, Tamera Hayes, and Tina Rule at their current rate of pay an additional 1.5 hours per day from May 6 to May 22 to meet the state requirement for the total number of hours for alternative programs at the David L. Moss Detention Facility for the 2018-2019 school year. It was recently brought to TPS' attention that the residents at this facility were receiving less than the state required time for an alternative facility. Hours had to be adjusted lengthening the school day and adding days to the school year.

SUBSTITUTE AND TEMPORARY PAYMENTS FOR EMPLOYEES – Continued

Before and After Care - 11-0244-2213-501700-000-000000-xxx-05-xxx-0244

Pay certified and support employees listed below, stipend of \$3,000/per employee, to serve as Social and Emotional Learning (SEL) Champions. The role of the SEL Champion is to act as the main point of contact for the Wallace Initiative at each school site. All information regarding this SEL initiative will be sent directly to the SEL Champion throughout the school year and it is then the responsibility of the SEL champion to ensure that other school staff members and out-of-school time staff are kept informed. The SEL champion will also have some professional development outside of school hours during 2018-2019 contract.

- Kelly Cates
- Cynthia Murdock
- To be named
- Carrie Jones
- Bridget Silva

Before and After Care Site Director – 11-0244-3300-501210-640-000000-962-05-395; 11-0244-3300-501210-640-000000-962-05-305

Pay Before and After Care Site Directors, Callie Raney and Wheatina Bonner, an additional \$3.82/hr. worked (not to exceed \$7,800) to perform extra duties as defined through the Wallace Grant from July 1, 2019 to June 30, 2020.

TFA Summer Institute - 11-0104-2660-501800-000-000000-959-07-XXX-0104

Pay security staff, to be named, @ their regular hourly rate of pay (total not to exceed \$10,807) in June 2019 to provide security at the participating TFA Summer Institute schools.

TFA Summer Institute - 11-0104-2660-501800-000-000000-959-07-XXX-0104

Pay security staff, to be named, @ their regular hourly rate of pay (total not to exceed \$16,807) in July 2019 to provide security at the participating TFA Summer Institute schools.

Summer boot camp and early summer school - 11-3621-1000-501700-426-000000-415-05-XXX-3621

Pay certified teachers, to be named, at their effective hourly rate of pay, (total not to exceed \$50,000) in June 2019 to provide course support through Edgenuity credit recovery and accrual to complete graduation requirements.

Summer boot camp and early summer school - 11-3621-1000-501700-426-000000-415-05-XXX-3621

Pay counselors, to be named, at their effective hourly rate of pay, (total not to exceed \$10,000) in June 2019 to assist teachers and students in summer school.

Summer boot camp and early summer school - 11-3621-1000-501700-426-000000-415-05-XXX-3621

Pay counselors, to be named, at their effective hourly rate of pay, (total not to exceed \$10,000) in July 2019 to assist teachers and students in summer school.

Summer boot camp and early summer school - 11-3621-2213-501700-426-000000-XXX-05-XXX-3621; 11-3621-2213-501800-426-000000-XXX-05-XXX-3621

Pay teachers, to be named, \$21/hr, and clerks, to be named, at their effective hourly rate of pay (total not to exceed \$2,000) in June 2019 to attend training pertaining to the summer school boot camp and early summer school.

SUBSTITUTE AND TEMPORARY PAYMENTS FOR EMPLOYEES – Continued

PM Summer Institute - 11-3621-1000-501700-426-000000-415-05-XXX-3621

Pay certified teachers, to be named, @ \$26 per hour (total not to exceed \$4,160) in June 2019 to provide course support and remediation through Edgenuity credit recovery and accrual to complete graduation requirements.

PM Summer Institute - 11-3621-1000-501700-426-000000-415-05-XXX-3621

Pay certified teachers, to be named, @ \$26 per hour (total not to exceed \$11,648) in July 2019 to provide course support and remediation through Edgenuity credit recovery and accrual to complete graduation requirements.

PM Summer Institute - 11-3621-1000-501800-426-113000-414-05-XXX-3621

Pay support staff, to be named, @ their current regular hourly rate of pay (total not to exceed \$6,750) in June 2019 to serve as clerks at the participating TFA Summer Institute schools.

PM Summer Institute - 11-3621-1000-501800-426-113000-414-05-XXX-3621

Pay support staff, to be named, @ their current regular hourly rate of pay (total not to exceed \$6,750) in July 2019 to serve as clerks at the participating TFA Summer Institute schools.

PM Summer Institute - 11-3621-1000-501800-426-113000-414-05-XXX-3621

Pay 2 Edgenuity Coordinators, to be named, at their regular hourly rate of pay (total not to exceed \$10,000) in June 2019 to manage the Edgenuity summer programs.

PM Summer Institute - 11-3621-1000-501800-426-113000-414-05-XXX-3621

Pay 2 Edgenuity Coordinators, to be named, at their regular hourly rate of pay (total not to exceed \$10,000) in July 2019 to manage the Edgenuity summer programs.

PM Summer Institute - 11-3621-1000-501800-426-113000-414-05-XXX-3621

Pay teacher assistants, to be named, at their regular hourly rate of pay (total not to exceed \$3,360) in July 2019 to work with certified teachers and provide teacher and students.

PM Summer Institute - 11-3621-2660-501210-426-000000-959-05-049-3621

Pay security staff, to be named, @ their regular hourly rate of pay (total not to exceed \$10,807) in June 2019 to provide afternoon security at the participating TFA Summer Institute schools.

PM Summer Institute - 11-3621-2660-501210-426-000000-959-05-049-3621

Pay security staff, to be named, @ their regular hourly rate of pay (total not to exceed \$16,087) in July 2019 to provide afternoon security at the participating TFA Summer Institute schools.

PM Summer Institute - 11-3621-2410-501700-426-000000-112-07-XXX-0104

Pay 1 certified staff, to be named, at their current effectively hourly rate of pay (total not to exceed \$1,120) in June 2019 to assist with administration of the PM Summer Institute.

PM Summer Institute - 11-3621-2410-501700-426-000000-112-07-XXX-0104

Pay 1 certified staff, to be named, at their current effectively hourly rate of pay (total not to exceed \$3,136) in July 2019 to assist with administration of the PM Summer Institute.

SUBSTITUTE AND TEMPORARY PAYMENTS FOR EMPLOYEES – Continued

Design and Innovation - 11-0278-2213-501700-000-000000-210-05-005-0278

Pay administrators a stipend of \$250 each for serving as acting administrators for City Lab Summer Programming as follows: Sheila Riley, Principal, during June 3-7, 2019; and Trinity Price, Dean, during June 10-14, 2019. Not to exceed \$500.00.

Design and Innovation – 11-0250-2410-501110-000-000000-105-715-0250

Pay Chad Beesley, Assistant Principal, a stipend in the amount of his daily rate of pay for continued summer support of Tulsa Beyond from July 1, 2019 – July 22, 2019. Not to exceed \$6,500.00

CORRECTIONS TO PREVIOUSLY APPROVED ITEMS

Correct effective date on separated employee May 20, 2019

SEPARATIONS

Name	Effective Date	Position
Bass, Suzanne	6/07/19	Social Services Specialist

Correct number of staff on temporary payment April 22, 2019 page 23

SUBSTITUTE AND TEMPORARY PAYMENTS FOR EMPLOYEES

Kravis Summer Arts Camp – 81-2439-2340-501700-000-000000-000-06-070

Pay 17 certified staff members to be named @ \$23/hour (total not to exceed \$35,000) to manage Kravis Summer Arts Camp (June 17th – 28th, 2019) on the University of Tulsa campus, Phillips Hall Building, and also the Edison Preparatory School Campus.

SUPPORTING INFORMATION

INFORMATION ITEM G-

POSITION CREATIONS/DELETIONS

Create:

Position	Salary/Grade	Duties
<p>Webster Beyond Grant Director/Webster</p> <p><i>Annual Budget Impact:</i> \$ 70,500 min. – \$ 105,700 max.</p> <p><i>Funding Source:</i></p> <p><i>Grant Funded</i></p>	<p>BG-10 12 Months</p>	<p>The Webster Beyond Administrator will be dedicated to achieving the aspiration of Webster’s new school model:</p> <p>Webster is an inclusive community of learners and leaders who value student voice and choice as evidenced by offering personalized pacing, on- and off-site interest-based learning, and genuine staff-student relationships anchored in commonality. We offer relevant, innovative experiential learning opportunities that prepare life-long problem solvers for an ever-changing world. Our school is guided by love, equity, equality, and a belief in “progress over perfection.”</p> <p>The role will function as the leader of the Webster Beyond high school model and as a key member of the Webster administrative team. This role will provide leadership and oversight around the new school model. In addition to providing leadership and management of the new school model, the role will provide leadership and administrative support to Webster High school.</p>