

The regular school board meeting of the ISD #2902 (Russell-Tyler-Ruthton) School Board will be held on Wednesday, January 8, 2025 at 7:00 pm, RTR Public School Boardroom, 111 County Road 8, Tyler, MN.

**RTR Public Schools ISD #2902
Board Meeting Agenda
January 8, 2025 – RTR Public School Boardroom - 7:00 pm**

1. Call the Meeting to Order (**Board Clerk, Peggy Dunblazier**)
2. Pledge of Allegiance
3. Oath of Office Installation of Russell-Tyler-Ruthton ISD No.2902 Board Members for (4-Year) Terms each: (action)

Mr. Tony Dybdahl Mr. Craig Hess Mrs. Bobbie Lensing Mr. Alan Matzner

4. Approve the Agenda – (action)
Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

a. **2025 Board Reorganizational Meeting:** Selection / Vote for 2025 ISD #2902 School Board Officers: (action)

1) 2025 ISD #2902 Chairperson: (2024 ISD #2902 Chairperson: Jeff Hansen)

<u>Nominations for 2025 ISD #2902 Chairperson:</u>	<u>Name</u>	<u>Votes:</u>
_____	_____	_____
_____	_____	_____
Motion to cease 2025 ISD #2902 Chairperson nominations made by _____, motion seconded by _____, vote: _____.		
Motion to approve _____ as 2025 ISD #2902 Chairperson made by _____, seconded by _____, vote _____.		

2) 2025 ISD #2902 Vice-Chairperson: (2024 ISD #2902 Vice-Chairperson: Craig Hess)

<u>Nominations for 2025 ISD #2902 Vice-Chairperson:</u>	<u>Name</u>	<u>Votes:</u>
_____	_____	_____
_____	_____	_____
Motion to cease 2025 ISD #2902 Vice-Chairperson nominations made by _____, motion seconded by _____, vote: _____.		
Motion to approve _____ as 2025 ISD #2902 Vice-Chairperson made by _____, seconded by _____, vote _____.		

3) 2025 ISD #2902 Clerk: (2024 ISD #2902 Clerk: Peggy Dunblazier)

<u>Nominations for 2025 ISD #2902 Clerk:</u>	<u>Name</u>	<u>Votes:</u>
_____	_____	_____
_____	_____	_____
Motion to cease 2025 ISD #2902 Clerk nominations made by _____, motion seconded by _____, vote: _____.		
Motion to approve _____ as 2025 ISD #2902 Clerk made by _____, seconded by _____, vote _____.		

4) 2025 ISD #2902 Treasurer: (2024 ISD #2902 Treasurer: Matt Kerkaert)

<u>Nominations for 2025 ISD #2902 Treasurer:</u>	<u>Name</u>	<u>Votes:</u>
_____	_____	_____
_____	_____	_____
Motion to cease 2025 ISD #2902 Treasurer nominations made by _____, motion seconded by _____, vote: _____.		
Motion to approve _____ as 2025 ISD #2902 Treasurer made by _____, seconded by _____, vote _____.		

b. Approve the 2025 ISD #2902 School Board Honorariums: (action)

BOARD HONORARIUMS							
2024				2025			
	Regular Meeting	Special Meeting	Committee Meeting		Regular Meeting	Special Meeting	Committee Meeting
Director	\$50.00	\$50.00	\$50.00	Director			
Chair	\$75.00	\$50.00	\$50.00	Chair			
Vice-Chair	\$60.00	\$50.00	\$50.00	Vice-Chair			
Clerk	\$75.00	\$50.00	\$50.00	Clerk			
Treasurer	\$60.00	\$50.00	\$50.00	Treasurer			

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

c. Approve the 2025 ISD #2902 Minnesota State High School League (MSHSL) Representatives. (action)

MSHSL REPRESENTATIVES		
	2024	2025
Administration	Darren Baartman	
Boys Athletics	Ted Kern	
Girls Athletics	Neil Witte	
Music	Lorilee Malecha	
Speech	Erick Harper	
Board Rep	Jeff Hansen	

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

d. Approve the 2025 ISD #2902 School Board Committee Assignments. (action)

SCHOOL BOARD COMMITTEES		
	2024	2025
Administrative and Finance Committee	Hess, Kerkaert, Johansen	
Policy Committee	Hansen, Dunblazier, Chandler	
Building & Grounds Committee	Dunblazier, Dybdahl, Chandler	
Health & Safety Committee	Dunblazier, Hansen, Dybdahl	
Negotiations Committee	Kerkaert, Johansen, Hess	

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

e. Approve the 2025 ISD #2902 Official Newspaper. (action)

OFFICIAL NEWSPAPER			
	2024	2025	
Official Newspaper:	Tyler Tribute		

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

f. Approve the 2025 ISD #2902 Official Depositories. (action)

OFFICIAL DEPOSITORIES		
2024		2025
Official Depositories:	MN School District Liquid Asset	
	First Ind. Bank (Russell, Tyler & Ruthton)	
	PMA Financial Network	

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

g. Approve the 2025 ISD #2902 District Legal Counsel. (action)

DESIGNATE SCHOOL DISTRICT LEGAL COUNSEL		
2024		2025
District Legal Counsel:	Primary - Knutson, Flynn & Deans, PA	
	Secondary - Ratwik, Roszak & Maloney	
	Secondary - Robert Gjorvad	

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

h. Approve the 2025 ISD #2902 Regular School Board Meeting Dates/Times. (action)

RTR Public School 2025 Regular School Board Meeting Dates/Times		
MONTH	MEETING DATE	MEETING TIME
January	Wednesday, January 8, 2025	7:00 PM
February	Wednesday, February 12, 2025	7:00 PM
March	Wednesday, March 12, 2025	7:00 PM
April	Wednesday, April 9, 2025	7:00 PM
May	Wednesday, May 14, 2025	7:00 PM
June	Wednesday, June 11, 2025	7:00 PM
July	Wednesday, July 9, 2025	7:00 PM
August	Wednesday, August 13, 2025	7:00 PM
September	Wednesday, September 10, 2025	7:00 PM
October	Wednesday, October 8, 2025	7:00 PM
November	Wednesday, November 12, 2025	7:00 PM
December	Wednesday, December 10, 2025	7:00 PM
Meetings are held in the District Board Room		

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

5. Consent Agenda – (action)

- a. Approval of Minutes from School Board Meeting on December 11, 2024
- b. Approval of Mr. Ted Kern promoted to be our RTR Head Football Coach
- c. Approval of Resignation of C Squad Volleyball Coach – Ashlei Hoffmann

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

6. Approval of Bills (action)

- a. Expenditures Report - \$2,346,380.02
 - b. Manual Checks - \$ 16,121.46
 - c. Payroll Report - \$ 489,638.41
- \$2,852,139.89**

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

7. Approval of Treasurer’s Report (action)

- a. Treasurers Report
- b. Revenue vs. Disbursement Report

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

8. Reports and/or Presentations (information)

- a. Elem Principal, Cristy Olsen
- b. MS Dean of Students, Darren Baartman
- c. HS Principal, Rick Gossen
- d. Superintendent, David Marlette

9. Approval of Resolution Designating David A. Marlette as ISD #2902’s Identified Official with Authority (IOwA) for Education Identity and Access Management (EDIAM) system. (action)

Motion Made by: _____ Motion Second by: _____ Roll Call Vote On Motion: _____

10. Approval of Continuing Contract Teacher Seniority List as of 01/01/2025. (action)

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

11. Motion to approve the 2025 RTR ISD #2902 Pay Equity Implementation Report, as per attachment. (action)

Motion Made by: _____ Motion Second by: _____ Vote on Motion: _____

12. Adjourn: Time Out: _____ (action)

Motion Made by: _____ Motion Second by: _____ Vote On Motion: _____

Next Meeting:
February 12, 2025
at 7:00 PM, RTR Board Room
111 County Road # 8, Tyler, MN 56178

RTR Public Schools ISD # 2902
School Board Minutes
December 11, 2024
RTR Public School in Tyler, MN – 7:00 p.m.

School Board Attendance: Chandler, Dunblazier, Dybdahl, Hansen, Hess, Johansen

Administration Attendance: Marlette, Baartman, Gossen, Olsen

Chair Hansen called the meeting to order at 7:00 p.m.

The Pledge of Allegiance was recited by those in attendance.

RTR High School Student Council Members, McKenna Hesse & Ava Guida, updated the board on upcoming student council activities.

John Bornhoft provided updates from the RTR Educational Foundation.

Danielle Brandt, Licensed School Nurse from SWWC Service Cooperative, addressed the board regarding the opioid epidemic.

M/S/C Dunblazier, Johansen to approve the agenda. - (6-0 vote)

Truth in Taxation Hearing: RTR Business Manager Seth Johnson presented information regarding the tax levy for taxes payable in 2025. The floor was opened for discussion regarding the district's 2024 Pay 2025 levy.

M/S/C Dunblazier, Dybdahl to approve the resolution certifying the 2024 Payable 2025 Final Levy at \$2,956,955.99. - (6-0 roll call vote)

Items b. and c. were removed from the consent agenda for further discussion.

M/S/C Chandler, Dybdahl to approve the consent agenda. - (6-0 vote)

- a. Approval of Minutes from Regular School Board Meeting on November 13, 2024
- ~~b. Approval of Resignation of RTR Head Football Coach – Darren Baartman~~
- ~~c. Approval of Resignation of Winter & Spring Strength & Conditioning Coach – Chris Determan~~
- d. Approval of Winter & Spring Strength & Conditioning Coach (.5 FTE) – Ted Kern
- e. Approval of Elementary Paraprofessional Student Assistant – Brittany Gosser
- f. Approval of the FY25 RTR ISD No. 2902 Donations as per Schedule C.

M/S/C Hess, Chandler to approve the resignation of RTR Head Football Coach Darren Baartman. (6-0 vote)

M/S/C Johansen, Dybdahl to approve the resignation of Winter & Spring Strength & Conditioning Coach – Chris Determan. (6-0 vote)

M/S/C Dybdahl, Hess to approve the bills. – Schedule A - (6-0 vote)

- a. Expenditures Report - \$324,551.27
- b. Manual Checks - \$ 8,241.35
- c. Payroll Report - \$513,533.36
\$846,325.98

M/S/C Dybdahl, Johansen to approve the Treasurer's Report. – Schedule B - (6-0 vote)

Administrative reports were presented.

M/S/C Hess, Dunblazier to approve adding a 20-hour per week part-time on-site School Resource Officer (SRO), in cooperation with the City of Tyler, MN Police Department, starting January 27, 2025, for an approximate cost of \$30,000.00 annually, and where School Safety Grants will be written to help with costs. - (6-0 call vote)

M/S/C Johansen, Chandler to approve granting all RTR Grade (9-12) Students, with a signed parent/student permission form and with a \$12.00 fee paid in advance for their FOB, the privilege to use the RTR Fitness/Weight Room any day from 4:00 a.m. – 11:00 p.m, except during school hours. - (5-1 vote)

M/S/C Chandler, Johansen to adjourn at 8:27 p.m. - (6-0 vote)

Peggy Dunblazier Clerk

All pertinent information, including schedules, is on file in the District Office.

ISD #2902 - RTR Public Schools												
December, 2024 Manual Checks												
Vendor Name	You #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj
BASS, TIMOTHY	41858	1	225.00	225.00	12/28/24 Holiday Tournament	202506	01	300	294	213	000	305
BASS, TIMOTHY Total				225.00	225.00							
BAYNARD, KANOA	41772	1	145.00	145.00	12/6/24 RRC	202506	01	300	296	213	000	305
BAYNARD, KANOA Total				145.00	145.00							
BRUENDER'S CORNER MART, INC	41797	1	27.88	27.88	8.3 Gal Diesel	202506	01	005	810	191	000	440
BRUENDER'S CORNER MART, INC	41797	1	39.42	39.42	13.37 Gal	202506	01	005	760	190	733	440
BRUENDER'S CORNER MART, INC Total				67.30	67.30							
ELZENGA, STEVE	41769	1	145.00	145.00	12/5/24 WWG	202506	01	300	294	213	000	305
ELZENGA, STEVE Total				145.00	145.00							
FREEBURG, PARKER	41812	1	145.00	145.00	12/20/24 WWG	202506	01	300	296	213	000	305
FREEBURG, PARKER Total				145.00	145.00							
HEIN, RANDY	41813	1	145.00	145.00	12/20/24 WWG	202506	01	300	296	213	000	305
HEIN, RANDY Total				145.00	145.00							
HENNEN, WAYNE	41794	1	145.00	145.00	12/12/24 AE	202506	01	300	296	213	000	305
HENNEN, WAYNE Total				145.00	145.00							
KACZMAREK, GARY	41773	1	145.00	145.00	12/6/24 RRC	202506	01	300	296	213	000	305
KACZMAREK, GARY Total				145.00	145.00							
LETENDRE, MICHAEL	41859	1	225.00	225.00	12/28/24 Holiday Tournament	202506	01	300	294	213	000	305
LETENDRE, MICHAEL	41795	1	145.00	145.00	12/12/24 AE	202506	01	300	296	213	000	305
LETENDRE, MICHAEL	41770	1	145.00	145.00	12/5/24 WWG	202506	01	300	294	213	000	305
LETENDRE, MICHAEL Total				515.00	515.00							
MESNER, TOM	41771	1	145.00	145.00	12/5/24 WWG	202506	01	300	294	213	000	305
MESNER, TOM	41796	1	145.00	145.00	12/12/24 AE	202506	01	300	296	213	000	305
MESNER, TOM Total				290.00	290.00							
MINNTEX CITRUS, INC	41860	1	7,463.20	7,463.20	Fruit (FFA)	202506	01	300	291	207	000	619
MINNTEX CITRUS, INC Total				7,463.20	7,463.20							
PTYLESKI, JERRY	41861	1	225.00	225.00	12/2724 Holiday Tournament	202506	01	300	294	213	000	305
PTYLESKI, JERRY Total				225.00	225.00							
STOWERS, RON	41862	1	225.00	225.00	12/2724 Holiday Tournament	202506	01	300	294	213	000	305
STOWERS, RON Total				225.00	225.00							
VERIZON WIRELESS	41863	1	15.59	15.59	Phone Plan	202506	01	300	211	000	000	320
VERIZON WIRELESS	41863	1	7.79	7.79	Phone Plan	202506	01	100	203	000	000	320
VERIZON WIRELESS Total				23.38	23.38							
VISA	41864	1	170.00	170.00	Para Testing	202506	01	100	203	000	000	305
VISA	41867	1	3,496.35	3,496.35	Christmas Gifts (Community Donations)	202506	09	300	298	904	301	401
VISA	41814	1	7.58	7.58	Finger Caps	202506	02	005	770	000	701	401
VISA	41815	1	1,013.31	1,013.31	Fall Leadership Lodging (Std) (FCCLA)	202506	01	300	291	208	000	369
VISA	41864	1	144.85	144.85	53.67 Gal	202506	01	005	810	191	000	440

VISA	41815	1	326.50	326.50	Fall Leadership Lodging (Adv) FCCLA	202506	01	300	291	208	000	366
VISA	41816	1	20.62	20.62	Shaft Clamp	202506	01	300	301	000	830	433
VISA	41817	1	98.92	98.92	Lock Box	202506	01	005	810	000	000	401
VISA	41818	1	-284.96	-284.96	LDE Conference Lodging Refund (FFA)	202506	01	300	291	207	000	369
VISA	41865	1	13.50	13.50	Ed Puzzle Subscription	202506	01	300	211	000	000	406
VISA	41819	1	59.95	59.95	Pro First Aid Advance Certificate	202506	01	100	720	000	000	401
VISA	41820	1	106.86	106.86	Printer Ink (Capp)	202506	01	100	203	000	000	401
VISA	41821	1	55.00	55.00	L Samuel Technology Leadership Workshop	202506	01	100	640	000	306	366
VISA	41822	1	13.50	13.50	Ed Puzzle Monthly Subscription	202506	01	300	230	000	000	430
VISA	41866	1	235.60	235.60	Bingo Prizes/Candy/Pop/Pizza (Student Council)	202506	01	300	291	206	000	401
VISA Total			5,477.58	5,477.58								
WATTS, EDWARD	41823	1	145.00	145.00	12/2024 WWG	202506	01	300	296	213	000	305
WATTS, EDWARD	41774	1	145.00	145.00	12/6/24 RRC	202506	01	300	296	213	000	305
WATTS, EDWARD Total			290.00	290.00								
WEGNER, KIM	41868	1	225.00	225.00	12/28/24 Holiday Tournament	202506	01	300	294	213	000	305
WEGNER, KIM Total			225.00	225.00								
ZALME, MARK	41869	1	225.00	225.00	12/27/24 Holiday Tournament	202506	01	300	294	213	000	305
ZALME, MARK Total			225.00	225.00								
Grand Total			16,121.46	16,121.46								
ISD #2902 - RTR Public Schools												
January 8th, 2025												
Vendor Name	Vou #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Cr	Fin	Obj
A & B BUSINESS, INC.	41824	1	455.47	455.47	19,405 Copies	202507	01	100	050	000	000	560
A & B BUSINESS, INC.	41824	1	93.82	93.82	3,997 Copies	202507	01	005	020	000	000	560
A & B BUSINESS, INC.	41824	1	1,343.00	1,343.00	57,218 Copies	202507	01	100	203	000	000	560
A & B BUSINESS, INC.	41824	1	1,903.42	1,903.42	81,095 Copies	202507	01	300	211	000	000	560
A & B BUSINESS, INC.	41824	1	38.61	38.61	1,645 Copies	202507	01	005	110	000	000	560
A & B BUSINESS, INC.	41824	1	119.89	119.89	5,108 Copies	202507	01	300	050	000	000	560
A & B BUSINESS, INC. Total			3,954.21	3,954.21								
ALPHA WIRELESS COMMUNICATIONS CO.	41825	1	136.80	136.80	Radio Batteries	202507	01	005	718	000	342	401
ALPHA WIRELESS COMMUNICATIONS CO. Total			136.80	136.80								
AMALGAMATED BANK OF CHICAGO	41826	1	530,525.00	530,525.00	Bond Interest	202507	07	005	910	000	000	720
AMALGAMATED BANK OF CHICAGO	41826	1	1,270,000.00	1,270,000.00	Bond Principal	202507	07	005	910	000	000	710
AMALGAMATED BANK OF CHICAGO Total			1,800,525.00	1,800,525.00								
AMAZON CAPITAL SERVICES	41828	1	39.99	39.99	Board Game	202507	01	005	216	000	401	430
AMAZON CAPITAL SERVICES	41829	1	263.83	263.83	Paper Clips/Markers/Sticky Notes/Supplies	202507	01	100	203	000	000	401
AMAZON CAPITAL SERVICES	41837	1	1,140.57	1,140.57	Banner/Laminating Sheets/Supplies (CAPP)	202507	01	100	203	000	000	401
AMAZON CAPITAL SERVICES	41827	1	258.99	258.99	Sensory Cube/Table	202507	01	100	420	000	740	401
AMAZON CAPITAL SERVICES	41830	1	108.82	108.82	Batteries/Clips/Packing Tape/Index Cards	202507	01	300	211	000	000	401
AMAZON CAPITAL SERVICES	41832	1	440.26	440.26	Library Books	202507	01	300	620	000	000	470

Vendor Name	Vou #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj
AMAZON CAPITAL SERVICES	41831	1	41.97	41.97	Score Books	202507	01	300	294	213	000	401
AMAZON CAPITAL SERVICES	41830	1	24.12	24.12	Index Cards	202507	01	300	256	000	000	430
AMAZON CAPITAL SERVICES	41830	1	79.99	79.99	Coffee	202507	01	005	010	000	000	401
AMAZON CAPITAL SERVICES	41831	1	41.97	41.97	Score Books	202507	01	300	296	213	000	401
AMAZON CAPITAL SERVICES	41833	1	138.62	138.62	Address Labels/Lminate/Erasers/Supplies	202507	01	300	211	000	000	401
AMAZON CAPITAL SERVICES	41834	1	177.59	177.59	Gingerbread House Kits (FFA)	202507	01	300	291	207	000	401
AMAZON CAPITAL SERVICES	41835	1	35.32	35.32	Screws	202507	01	300	255	000	000	430
AMAZON CAPITAL SERVICES	41836	1	56.69	56.69	Envelopes/File Folders/Desk Calendar	202507	01	005	020	000	000	401
AMAZON CAPITAL SERVICES Total			2,848.73	2,848.73								
A-OX WELDING, INC	41923	1	70.35	70.35	Cylinder Rent	202507	01	300	301	000	830	433
A-OX WELDING, INC Total			70.35	70.35								
AP DESIGN INC.	41838	1	47.00	47.00	Retirement Plaque	202507	01	005	010	000	000	401
AP DESIGN INC. Total			47.00	47.00								
AVERA MARSHALL	41839	1	1,600.00	1,600.00	Athletic Trainer	202507	01	300	292	000	000	305
AVERA MARSHALL Total			1,600.00	1,600.00								
BAARTMAN, BRAYDEN	41840	1	240.00	240.00	JH GBB Ref	202507	01	300	296	213	000	305
BAARTMAN, BRAYDEN Total			240.00	240.00								
BIMBO BAKERIES USA	41842	1	1,092.16	1,092.16	Bread	202507	02	005	770	000	701	490
BIMBO BAKERIES USA Total			1,092.16	1,092.16								
BRUST, KELSEY	41843	1	84.49	84.49	Pizza/Book/Worksheets/Puzzles	202507	01	100	203	244	000	430
BRUST, KELSEY Total			84.49	84.49								
CARPENTER, SANDY	41844	1	28.93	28.93	Wrapping Paper (Caring is for Sharing)	202507	09	300	298	904	301	401
CARPENTER, SANDY	41844	1	27.16	27.16	Cheer Food	202507	01	300	292	917	301	401
CARPENTER, SANDY	41844	1	124.00	124.00	Christmas Gifts (Community Donations)	202507	09	300	298	904	301	401
CARPENTER, SANDY Total			180.09	180.09								
CDW GOVERNMENT, INC	41845	1	4,707.00	4,707.00	Nylon Carrying Cases	202507	01	005	630	000	000	456
CDW GOVERNMENT, INC Total			4,707.00	4,707.00								
CHARACTER STRONG, LLC	41846	1	1,499.00	1,499.00	SEL Program Software Annual Subscription	202507	01	100	203	000	000	406
CHARACTER STRONG, LLC Total			1,499.00	1,499.00								
CHRISTENSEN, JENNIFER	41841	1	40.00	40.00	JH BBB Ticket Seller	202507	01	300	294	213	000	305
CHRISTENSEN, JENNIFER	41841	1	400.00	400.00	JH GBB Ref	202507	01	300	296	213	000	305
CHRISTENSEN, JENNIFER Total			440.00	440.00								
DACOTAH PAPER CO.	41847	1	605.28	605.28	Vacuum Brushes/Filters/Bags	202507	01	005	810	000	000	401
DACOTAH PAPER CO. Total			605.28	605.28								
DELTA DENTAL OF MN	41848	1	2,903.07	2,903.07	Jan Dental	202507	01	215	032			
DELTA DENTAL OF MN Total			2,903.07	2,903.07								
DRAKE, JENS	41849	1	15.00	15.00	12/5/24 Scorebook	202507	01	300	294	213	000	305
DRAKE, JENS Total			15.00	15.00								
EAST SIDE JERSEY DAIRY, INC	41919	1	2,432.19	2,432.19	Milk w/Meals	202507	02	005	770	000	710	495
EAST SIDE JERSEY DAIRY, INC Total			2,432.19	2,432.19								
EDUCATORS BENEFIT CONSULTANTS	41850	1	191.61	191.61	Flex Benefits Plan/Jan Service Fee	202507	01	005	010	000	000	305

Vendor Name	Vou #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Cr	Fin	Obj
EDUCATORS BENEFIT CONSULTANTS Total			191.61	191.61								
GRANITE TELECOMMUNICATIONS	41925	1	179.52	179.52	Jan Phone	202507	01	300	211	000	000	320
GRANITE TELECOMMUNICATIONS	41925	1	89.76	89.76	Jan Phone	202507	01	100	203	000	000	320
GRANITE TELECOMMUNICATIONS Total			269.28	269.28								
GREATER MINNESOTA FAMILY SERVICES	41851	1	625.00	625.00	Mental Health Practioner	202507	01	100	730	000	317	379
GREATER MINNESOTA FAMILY SERVICES Total			625.00	625.00								
GRIFFIN, STEPHANIE	41852	1	4.28	4.28	Tinsel	202507	04	100	580	000	325	430
GRIFFIN, STEPHANIE Total			4.28	4.28								
HANSEN, SANDY	41853	1	110.24	110.24	Costumes (Drama)	202507	01	300	291	236	000	401
HANSEN, SANDY Total			110.24	110.24								
HEALTH PARTNERS	41854	1	50,872.39	50,872.39	Jan Health Insurance	202507	01	215	028			
HEALTH PARTNERS Total			50,872.39	50,872.39								
HESSE, MAKENNA	41855	1	30.00	30.00	C-Squad Book	202507	01	300	296	213	000	305
HESSE, MAKENNA Total			30.00	30.00								
HILLYARD - SIOUX FALLS	41856	1	3,773.07	3,773.07	Descaler/Vacuum Bags/Soap/Supplies	202507	01	005	810	000	000	401
HILLYARD - SIOUX FALLS	41857	1	1,137.08	1,137.08	Repair Vacuums/Floor Scrubbers	202507	01	005	810	000	000	350
HILLYARD - SIOUX FALLS Total			4,910.15	4,910.15								
JIM'S CLOTHING & SPORTING GOOD	41870	1	557.40	557.40	Basketballs and Nets	202507	01	300	294	213	000	401
JIM'S CLOTHING & SPORTING GOOD	41870	1	557.41	557.41	Basketballs and Nets	202507	01	300	296	213	000	401
JIM'S CLOTHING & SPORTING GOOD	41871	1	197.50	197.50	Basketball Medals/Ribbons	202507	01	300	296	213	000	401
JIM'S CLOTHING & SPORTING GOOD	41872	1	95.00	95.00	Basketball Jersey	202507	01	300	294	213	000	401
JIM'S CLOTHING & SPORTING GOOD Total			1,407.31	1,407.31								
JOSTENS INC.	41873	1	23.00	23.00	Diploma/Envelopes	202507	01	300	211	165	000	401
JOSTENS INC. Total			23.00	23.00								
KNUTSON FLYNN & DEANS PA	41874	1	1,172.50	1,172.50	Legal Service	202507	01	005	105	000	000	305
KNUTSON FLYNN & DEANS PA Total			1,172.50	1,172.50								
KUESTERMEYER, ALEX	41875	1	15.00	15.00	12/5/24 C-Squad Clock	202507	01	300	294	213	000	401
KUESTERMEYER, ALEX Total			15.00	15.00								
MALECHA, LORILEE	41876	1	257.70	257.70	Music Books/Clothes/Candy	202507	01	300	258	000	000	366
MALECHA, LORILEE Total			257.70	257.70								
MARLETTE, DAVID	41877	1	67.00	67.00	100 Miles	202507	01	005	020	000	000	366
MARLETTE, DAVID Total			67.00	67.00								
MCCONE FOODS INC.	41878	1	1,210.00	1,210.00	Food Fundraiser (FFA)	202507	01	300	291	207	000	619
MCCONE FOODS INC. Total			1,210.00	1,210.00								
MCDOWELL AGENCY INC.	41879	1	55.10	55.10	Background Checks	202507	01	005	715	000	342	315
MCDOWELL AGENCY INC. Total			55.10	55.10								
MENARDS	41880	1	14.95	14.95	Surge Protector	202507	01	005	810	000	000	401
MENARDS Total			14.95	14.95								
MEULEBROECK TAUBERT & CO PLLP	41920	1	16,200.00	16,200.00	23-24 Audit	202507	01	005	110	000	000	305
MEULEBROECK TAUBERT & CO PLLP Total			16,200.00	16,200.00								
MINNESOTA FFA ASSOCIATION	41882	1	370.00	370.00	Meals (FFA)	202507	01	300	291	207	000	490

Vendor Name	Vou #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj
MINNESOTA FFA ASSOCIATION	41881	1	405.00	405.00	LDE Registrations (FFA)	202507	01	300	291	207	000	369
MINNESOTA FFA ASSOCIATION Total			775.00	775.00								
MOAT, WILYAM	41883	1	120.00	120.00	Run Lights for Holy Rocka Rollaz Concert (Drama)	202507	01	300	291	236	000	305
MOAT, WILYAM Total			120.00	120.00								
MURRAY COUNTY	41884	1	51.29	51.29	Truth in Taxation Notice	202507	01	005	010	000	000	305
MURRAY COUNTY Total			51.29	51.29								
MUSIC STREET INC	41885	1	49.05	49.05	Mouthpiec/Ligature	202507	01	300	258	233	000	430
MUSIC STREET INC	41885	1	288.90	288.90	Reeds	202507	01	300	258	233	000	619
MUSIC STREET INC	41885	1	45.00	45.00	Repairs/Supplies	202507	01	300	258	233	000	350
MUSIC STREET INC Total			382.95	382.95								
NILLES, JACOB	41886	1	40.00	40.00	Homecoming Tech Work (Student Council)	202507	01	300	291	206	000	305
NILLES, JACOB	41886	1	200.00	200.00	8th Grade Play Tech Work (Drama)	202507	01	300	291	236	000	305
NILLES, JACOB Total			240.00	240.00								
O'LEARY, TEIGYN	41887	1	30.00	30.00	C-Squad Clock	202507	01	300	296	213	000	305
O'LEARY, TEIGYN Total			30.00	30.00								
OLSEN, CRISTY	41888	1	50.00	50.00	Retirement Party Food/Supplies	202507	01	005	010	000	000	401
OLSEN, CRISTY Total			50.00	50.00								
ONE DIVERSIFIED LLC	41889	1	354.00	354.00	SMART Notebook Plus Lessons Subscriptions	202507	01	300	211	000	000	406
ONE DIVERSIFIED LLC	41889	1	177.00	177.00	SMART Notebook Plus Lessons Subscriptions	202507	01	100	203	000	000	406
ONE DIVERSIFIED LLC Total			531.00	531.00								
PEPSI COLA BOTTLING, INC	41890	1	240.00	240.00	Pop	202507	01	300	292	000	000	619
PEPSI COLA BOTTLING, INC Total			240.00	240.00								
PERFORMANCE FOODSERVICE	41922	1	1,512.01	1,512.01	Lunch Food	202507	02	005	770	000	701	490
PERFORMANCE FOODSERVICE Total			1,512.01	1,512.01								
PITNEY BOWES INC.	41891	1	142.53	142.53	Service Agreement	202507	01	300	211	000	000	329
PITNEY BOWES INC. Total			142.53	142.53								
PLAYSCRIPTS, INC	41892	1	201.94	201.94	Scripts (Drama)	202507	01	300	291	236	000	401
PLAYSCRIPTS, INC	41893	1	446.90	446.90	Scripts/Royalties/Video License (Drama)	202507	01	300	291	236	000	401
PLAYSCRIPTS, INC	41894	1	559.29	559.29	Scripts/Royalties (Drama)	202507	01	300	291	236	000	401
PLAYSCRIPTS, INC Total			1,208.13	1,208.13								
PRINCIPAL LIFE INSURANCE COMPANY	41895	1	100.10	100.10	Jan STD	202507	01	215	033			
PRINCIPAL LIFE INSURANCE COMPANY	41895	1	1,143.79	1,143.79	Jan LTD	202507	01	215	029			
PRINCIPAL LIFE INSURANCE COMPANY	41895	1	650.72	650.72	Jan Bd/Dep/Life	202507	01	215	028			
PRINCIPAL LIFE INSURANCE COMPANY Total			1,894.61	1,894.61								
ROPS, STEVE	41896	1	120.00	120.00	GBB Ref	202507	01	300	296	213	000	305
ROPS, STEVE Total			120.00	120.00								
SARATOGA LANDSCAPING & IRRIGATION	41897	1	450.00	450.00	Winterize Football Field Sprinkler	202507	01	005	810	000	000	350
SARATOGA LANDSCAPING & IRRIGATION Total			450.00	450.00								
SAVVAS LEARNING COMPANY LLC	41898	1	12,218.04	12,218.04	Comprehensive Digital Licenses	202507	01	100	203	000	000	460
SAVVAS LEARNING COMPANY LLC Total			12,218.04	12,218.04								
SOUTHWEST GLASS CTR INC	41899	1	15.00	15.00	Cut Keys	202507	01	005	810	000	000	305

Vendor Name	Vou #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj
SOUTHWEST GLASS CTR INC Total			15.00	15.00								
SW/WC SERVICE COOPERATIVES	41900	1	6,764.75	6,764.75	Oct Tech Support	202507	01	005	630	000	000	316
SW/WC SERVICE COOPERATIVES	41900	1	1,425.00	1,425.00	Oct Business Services	202507	01	005	110	000	000	316
SW/WC SERVICE COOPERATIVES	41901	1	2,897.17	2,897.17	Inservice Speaker/Food	202507	01	005	640	000	306	390
SW/WC SERVICE COOPERATIVES Total			11,086.92	11,086.92								
TEACHING STRATEGIES LLC	41902	1	904.55	904.55	Online Assessment Portfolios	202507	01	100	203	000	000	461
TEACHING STRATEGIES LLC Total			904.55	904.55								
THOMAS ELECTRIC, INC	41904	1	169.63	169.63	Replace GFCI Breaker	202507	01	005	865	000	370	350
THOMAS ELECTRIC, INC Total			169.63	169.63								
TIMECLOCK PLUS, LLC	41903	1	4,894.64	4,894.64	Timeclock Plus Software	202507	01	005	110	000	000	315
TIMECLOCK PLUS, LLC Total			4,894.64	4,894.64								
TRENHAILE, JAY D.	41921	1	591.67	591.67	December Contracted Services	202507	01	300	211	000	000	394
TRENHAILE, JAY D.	41921	1	1,183.33	1,183.33	December Contracted Services	202507	01	005	420	000	740	394
TRENHAILE, JAY D. Total			1,775.00	1,775.00								
TYLER ARTS COUNCIL	41905	1	440.03	440.03	Almost, Maine Online Ticket Sales (Drama)	202507	01	300	291	236	000	305
TYLER ARTS COUNCIL Total			440.03	440.03								
TYLER BUS SERVICE, INC.	41906	1	67,370.15	67,370.15	Contracted Transportation	202507	01	005	760	000	720	360
TYLER BUS SERVICE, INC.	41906	1	53,627.90	53,627.90	Shuttles/Out of District/Activities/Excess Fuel	202507	01	005	760	000	720	360
TYLER BUS SERVICE, INC. Total			120,998.05	120,998.05								
TYLER CITY OF	41918	1	18,895.69	18,895.69	Nov Utilities	202507	01	005	810	184	000	330
TYLER CITY OF Total			18,895.69	18,895.69								
TYLER HARDWARE HANK	41907	1	17.97	17.97	Brush/Rigid Plate Castors	202507	01	300	301	000	830	433
TYLER HARDWARE HANK	41907	1	44.95	44.95	Extension Cord/Decorations	202507	02	005	770	000	701	401
TYLER HARDWARE HANK	41907	1	247.81	247.81	Adhesive Hooks/Outlet/Chain/Supplies	202507	01	005	810	000	000	401
TYLER HARDWARE HANK	41908	1	29.28	29.28	Lubricant/Cleaner/Supplies	202507	01	300	301	000	830	433
TYLER HARDWARE HANK Total			340.01	340.01								
TYLER LUMBER COMPANY	41909	1	312.81	312.81	Lumber/Screws/Sanding Disc/Supplies	202507	01	300	301	000	830	433
TYLER LUMBER COMPANY Total			312.81	312.81								
TYLER OIL CO	41910	1	703.98	703.98	242 Gal for Generator	202507	01	005	810	000	000	440
TYLER OIL CO Total			703.98	703.98								
TYLER TRIBUTE	41911	1	77.00	77.00	Art Show Ad	202507	01	300	211	000	000	305
TYLER TRIBUTE	41911	1	137.60	137.60	24-25 Budget Publication	202507	01	005	010	000	000	305
TYLER TRIBUTE Total			214.60	214.60								
UMB BANK, N.A.	41912	1	120,000.00	120,000.00	Series 2021 A Bond Principal	202507	01	005	850	000	000	580
UMB BANK, N.A.	41912	1	23,100.00	23,100.00	Series 2021 A Bond Interest	202507	01	005	850	000	000	581
UMB BANK, N.A.	41912	1	90,000.00	90,000.00	Series 2021 A Bond Principal	202507	07	005	910	000	000	710
UMB BANK, N.A.	41912	1	7,442.50	7,442.50	Series 2021 A Bond Interest	202507	07	005	910	000	000	720
UMB BANK, N.A. Total			240,542.50	240,542.50								
US FOODS, INC.	41924	1	20,174.36	20,174.36	Lunch Food	202507	02	005	770	000	701	490
US FOODS, INC. Total			20,174.36	20,174.36								
VAN DAMME, SHANE	41913	1	240.00	240.00	Ref GBB Games	202507	01	300	296	213	000	305

Vendor Name	Vou #	Units	Rate	Total	Description	Period	Fd	Org	Pro	Crs	Fin	Obj
VAN DAMME, SHANE	41913	1	80.00	80.00	Ref BBB Games	202507	01	300	294	213	000	305
VAN DAMME, SHANE Total			320.00	320.00								
WASTE MANAGEMENT OF MN, INC.	41926	1	1,431.56	1,431.56	Dec Garbage	202507	01	005	810	186	000	330
WASTE MANAGEMENT OF MN, INC. Total			1,431.56	1,431.56								
WEX	41927	1	119.25	119.25	Dec Participant Fees	202507	01	005	010	000	000	305
WEX Total			119.25	119.25								
WICHMANN, CODY	41914	1	240.00	240.00	Ref GBB Games	202507	01	300	296	213	000	305
WICHMANN, CODY Total			240.00	240.00								
WICHMANN, TYLER	41915	1	120.00	120.00	GBB Ref	202507	01	300	296	213	000	305
WICHMANN, TYLER Total			120.00	120.00								
WITTE, NEIL	41916	1	46.00	46.00	Scripts (Drama)	202507	01	300	291	236	000	401
WITTE, NEIL Total			46.00	46.00								
WYHE'S CHOICE FUNDRAISING	41917	1	1,854.00	1,854.00	Pastries (FFA)	202507	01	300	291	207	000	619
WYHE'S CHOICE FUNDRAISING Total			1,854.00	1,854.00								
Grand Total			2,346,380.02	2,346,380.02								

	Bills	Manual	December	GRAND
	1/8/2025	Checks	Payroll	TOTAL
Fund 01 - General	422,999.64	12,617.53	446,397.42	882,014.59
Fund 02 - Food Service	25,255.67	7.58	22,754.65	48,017.90
Fund 04 - Community Service	4.28	0.00	20,486.34	20,490.62
Fund 07 - Debt Redemption	1,897,967.50	0.00	0.00	1,897,967.50
Fund 09 - Agency	152.93	3,496.35	0.00	0.00
Total	2,346,380.02	16,121.46	489,638.41	2,852,139.89

Presented by Alex Rott, District Treasurer	RTR INDEPENDENT SCHOOL DISTRICT No. 2902 Russell, Tyler, Ruthton, Minnesota Treasurer's Report				2024-2025 December 2024
TYPE OF FUND	MONTHLY STARTING BALANCE	MONTHLY RECEIPTS	MONTHLY DISBURSEMENTS	MONTHLY ADJUSTMENTS	MONTHLY ENDING BALANCE
GENERAL FUND 01*	\$ 3,514,924.46	\$ 850,950.67	\$ 754,165.97	\$0.00	\$ 3,611,709.16
FOOD SERVICE FUND 02*	\$ 388,158.68	\$ 62,878.56	\$ 54,602.26	\$0.00	\$ 396,434.98
COMM. SERVICE FUND 04*	\$ 108,259.99	\$ 23,857.18	\$ 21,789.34	\$0.00	\$ 110,327.83
Building Fund 06*	\$ (138,640.53)	\$ -	\$ -	\$0.00	\$ (138,640.53)
DEBT REDUCTION FUND 07*	\$ 1,969,691.36	\$ 93,331.81	\$ -	\$0.00	\$ 2,063,023.17
Agency 09*	\$ 7,775.27	\$ 1,305.59	\$ 3,796.65	\$0.00	\$ 5,284.21
FY 25 DISTRICT TOTALS FUNDS (01* - 09*)	\$ 5,850,169.23	\$ 1,032,323.81	\$ 834,354.22	\$0.00	\$ 6,048,138.82
FY24 Comparisons	\$ 5,589,054.44	\$ 1,026,983.15	\$ 880,086.91	\$0.00	\$ 5,735,950.68
FY25 Difference	\$ 261,114.79	\$ 5,340.66	\$ (45,732.69)	\$0.00	\$ 312,188.14
ACCOUNT BALANCES	BALANCE PER FY24 ACCOUNT BOOKS	FY25 - FY24 ACCOUNT DIFFERENCE	NAME AND TYPES OF ACCOUNTS		BALANCE PER FY25 ACCOUNT BOOKS
RTR FINANCIAL ACCOUNT BALANCES	\$ 208,668.61	\$ 3,499.64	DISTRICT CHECKING ACCOUNTS		\$ 212,168.25
	\$ 563,198.24	\$ 144.41	INVESTMENTS/CD's		\$ 563,342.65
	\$ 4,369,243.92	\$ 256,505.62	MN LIQUID ASSET FUND ACCOUNT		\$ 4,625,749.54
	\$ 594,839.91	\$ 52,038.47	INVESTMENTS/PMA/UMB FINANCIAL NETWORK		\$ 646,878.38
	\$ 5,735,950.68	\$ 312,188.14	DISTRICT TOTALS:		\$ 6,048,138.82
BANK STATEMENT	FY24 ACCOUNT TOTALS:	FY25 BALANCE PER BANK STATEMENT	FY25 OUTSTANDING CHECKS PER	FY25 RATE OF INTEREST AND	FY25 BALANCE PER TREASURER'S BOOKS
First Independent Bank Checking	0.25% \$ 208,668.61	\$ 255,255.38	\$ (43,172.04)	0.25% \$ 84.91	\$ 212,168.25
PMA Public Investment	5.28% \$ 552,782.18	\$ 552,915.46	\$ -	4.45% \$ 11.13	\$ 552,926.59
First Independent Bank CD's, Voice of Democracy	.5% AND 2.00% \$ 10,416.06	\$ 10,416.06	\$ -	1.5% AND 1.71% \$ -	\$ 10,416.06
MN Liquid Asset Fund Liquid	5.28% \$ 273,669.81	\$ 342,267.45	\$ -	4.55% \$ 1,280.35	\$ 343,547.80
MN Liquid Asset Fund Maximum	5.40% \$ 4,095,574.11	\$ 4,266,391.44	\$ -	4.52% \$ 15,810.30	\$ 4,282,201.74
PMA Financial Network Construction Financing	5.28% \$ 594,839.91	\$ 644,411.85	\$ -	4.40% \$ 2,466.53	\$ 646,878.38
TOTALS	\$ 5,735,950.68	\$ 6,071,657.64	\$ (43,172.04)	\$ 19,653.22	\$ 6,048,138.82
				FY24 DIFFERENCE	\$ 312,188.14

MONTH ENDING	RTR INDEPENDENT SCHOOL DISTRICT No. 2902 Russell, Tyler, Ruthton, Minnesota Revenue vs. Disbursement Report						Presented by Alex Rott, RTR Treasurer	
December, 2024								
TYPE OF FUND	FY25 YTD REVENUES	FY25 BUDGET REVENUES	%	FY25 YTD EXPENSES	FY25 BUDGET EXPENSES	%	YTD REVENUES MINUS EXPENSES	%
01* - GENERAL FUND (WITH TRANS & CAPITAL)	\$ 3,863,097	\$ 8,756,932	44.11%	\$ 3,835,317	\$ 8,873,393	43.22%	\$ 27,781	0.89%
FY24 COMPARISON	\$ 2,993,973	\$ 8,585,540	34.87%	\$ 3,654,587	\$ 9,078,460	40.26%	\$ (660,614)	-5.38%
YEARS DIFFERENCE	\$ 869,124	\$ 171,392	9.24%	\$ 180,729	\$ (205,067)	2.97%	\$ 688,395	6.28%
02* - FOOD SERVICE FUND	\$ 176,196	\$ 673,800	26.15%	\$ 231,482	\$ 498,364	46.45%	\$ (55,287)	-20.30%
FY24 COMPARISON	\$ 189,113	\$ 539,500	35.05%	\$ 182,677	\$ 492,299	37.11%	\$ 6,436	-2.05%
YEARS DIFFERENCE	\$ (12,917)	\$ 134,300	-8.90%	\$ 48,805	\$ 6,065	9.34%	\$ (61,723)	-18.25%
04* - COMMUNITY SERVICE FUND	\$ 83,141	\$ 163,502	50.85%	\$ 111,875	\$ 200,172	55.89%	\$ (28,734)	-5.04%
FY24 COMPARISON	\$ 99,871	\$ 244,479	40.85%	\$ 117,290	\$ 194,785	60.22%	\$ (17,419)	-19.4%
YEARS DIFFERENCE	\$ (16,729)	\$ (80,977)	10.0%	\$ (5,414)	\$ 5,387	-4.33%	\$ (11,315)	14.3%
07* - DEBT REDEMPTION FUND	\$ 1,439,350	\$ 2,425,463	59.34%	\$ 541,818	\$ 2,424,900	22.34%	\$ 897,533	37.00%
FY24 COMPARISON	\$ 1,315,766	\$ 2,559,889	51.40%	\$ 572,653	\$ 2,439,605	23.47%	\$ 743,114	27.93%
YEARS DIFFERENCE	\$ 123,584	\$ (134,426)	0.00%	\$ (30,835)	\$ (14,705)	-1.13%	\$ 154,419	1.13%
2024 - 2025 TOTALS	\$ 5,561,785	\$ 12,019,697	46.27%	\$ 4,720,492	\$ 11,996,829	39.35%	\$ 841,293	6.92%
2023 - 2024 TOTALS	\$ 4,598,723	\$ 11,929,408	38.55%	\$ 4,527,207	\$ 12,205,149	37.09%	\$ 71,516	1.46%
FY25 DIFFERENCE	\$ 963,062	\$ 90,289	7.72%	\$ 193,285	\$ (208,320)	2.26%	\$ 769,776	5.47%
06* - BUILDING CONSTRUCTION FUND	\$ 13,314	\$ 29,000	45.91%	\$ 42,608	\$ 79,800	0.00%	\$ (29,295)	0.00%
FY25 YTD REVENUES	Our Year-to-Date 2024-2025 Revenues are up \$963,062 in comparison to our last year Revenues at this same time. This is primarily due to our increased enrollment.							
FY25 YTD EXPENSES	Our Year-to-Date 2024-2025 Expenses are up \$193,285 in comparison to our last year Expenses at this same time. Even with inflation, higher costs, and serving more students, we are still \$769,766 to the good in comparison to last year at this time.							

RTR Public Schools
Petty Cash – Check Book Reimbursement
January 8, 2025

CHECK #	VENDOR	DESCRIPTION	AMOUNT
		TOTAL	0.00

Activity	July 1st Balance	Revenue	Expense	Dec 31st Balance
FFA	16,085.95	15,597.63	5,690.97	25,992.61
Yearbook	3,312.81	1,123.06	637.60	3,798.27
Student Council	1,538.80	7,513.00	7,608.11	1,443.69
FCCLA	5,557.60	22,569.89	19,894.67	8,232.82
Drumline	1,940.07	0.00	0.00	1,940.07
Football	3,622.50	2,673.00	1,184.99	5,110.51
Volleyball	10,435.35	6,867.93	3,323.77	13,979.51
Cheer	8,018.38	3,697.51	3,814.05	7,901.84
Baseball	4,261.15	0.00	0.00	4,261.15
MS Basketball	328.01	0.00	0.00	328.01
Caring is Sharing	3,630.91	7,815.60	3,796.65	7,649.86

RTR Public Schools #2902
Exp Detail - Fd, Org, Pro
Period Ending December 31, 2024

Sequence: Fd, Org, Pro

										25BUD			% YTD	Remaining			
L	Fd	Org	Pro	Crs	Fin	O/S	Class	Sub	Description	Annual Budget	Period 202506	Year To Date	% YTD	Encumbrances	+ Enc	Balance	
01	General																
	005	Districtwide															
		810	Operations & Maint.														
E	01	005	810	000	000	401	422	00	Custodial Sup/Mat	45,000.00	8,613.47	29,122.16	65%	0.00	65%	15,877.84	
E	01	005	810	000	000	440	422	00	Natural Gas	70,000.00	2,999.48	11,059.71	16%	0.00	16%	58,940.29	
E	01	005	810	000	302	530	424	00	Cust Equipment Purchased	16,800.00	0.00	22,517.64	134%	0.00	134%	(5,717.64)	
E	01	005	810	000	000	230	422	00	Custodial Life Ins	140.00	12.84	70.60	50%	0.00	50%	69.40	
E	01	005	810	000	000	220	422	00	Custodial Health Insurances	48,464.00	4,793.03	26,395.47	54%	0.00	54%	22,068.53	
E	01	005	810	000	000	214	422	00	Custodial PERA	20,401.00	1,889.70	10,694.60	52%	0.00	52%	9,706.40	
E	01	005	810	000	000	210	422	00	Custodial FICA	22,920.00	1,894.34	11,171.75	49%	0.00	49%	11,748.25	
E	01	005	810	000	000	199	422	00	Custodial Cash in Lieu	904.00	89.00	518.07	57%	0.00	57%	385.93	
E	01	005	810	000	000	170	422	00	Custodial Salary	318,521.00	25,276.05	148,739.31	47%	0.00	47%	169,781.69	
E	01	005	810	000	302	550	424	00	Veh Leased/Purchased	3,200.00	0.00	0.00	0%	0.00	0%	3,200.00	
E	01	005	810	000	733	365	422	00	Custodial Chargeback	120.00	0.00	0.00	0%	0.00	0%	120.00	
E	01	005	810	000	000	251	422	00	Custodial Health Reimb Arra	0.00	42.67	253.46	0%	0.00	0%	(253.46)	
E	01	005	810	000	000	270	422	00	Custodial Workers Compens	5,512.00	0.00	0.00	0%	0.00	0%	5,512.00	
E	01	005	810	000	000	305	422	00	Custodial Fees For Svc	14,000.00	6.00	4,518.00	32%	0.00	32%	9,482.00	
E	01	005	810	000	000	350	422	00	Custodial Repair & Maint Ser	85,300.00	1,655.06	9,872.73	12%	0.00	12%	75,427.27	
E	01	005	810	000	000	366	422	00	Custodial Travel	300.00	0.00	0.00	0%	0.00	0%	300.00	
E	01	005	810	102	000	401	422	00	Oper & Maint Sup/Mat Non-I	8,700.00	0.00	0.00	0%	0.00	0%	8,700.00	
E	01	005	810	183	000	330	422	00	Water/Sewer	8,500.00	1,301.14	3,406.81	40%	0.00	40%	5,093.19	
E	01	005	810	184	000	330	422	00	Electricity Services	131,950.00	11,550.00	65,402.00	50%	0.00	50%	66,548.00	
E	01	005	810	186	000	330	422	00	Garbage Services	33,000.00	1,512.29	8,515.12	26%	0.00	26%	24,484.88	
E	01	005	810	191	000	440	422	00	Fuels-Custodial	0.00	172.73	1,537.70	0%	0.00	0%	(1,537.70)	
			810	Operations & Maint.							833,732.00	61,807.80	353,795.13	42%	0.00	42%	479,936.87
		850	Capital Facilities														
E	01	005	850	000	348	570	422	00	Princ LT Bld/Land Leases	0.00	0.00	4,877.28	0%	0.00	0%	(4,877.28)	
E	01	005	850	000	348	571	422	00	Inter LT Bld/Land Leases	0.00	0.00	1,443.72	0%	0.00	0%	(1,443.72)	
E	01	005	850	000	000	390	422	00	Levy Allocation	10,540.00	0.00	0.00	0%	0.00	0%	10,540.00	
E	01	005	850	000	000	520	422	00	Bldgs Acquisition & Improver	0.00	0.00	27,713.08	0%	0.00	0%	(27,713.08)	
E	01	005	850	000	000	580	422	00	Principal Ctf of Part	120,000.00	0.00	0.00	0%	0.00	0%	120,000.00	
E	01	005	850	000	000	581	422	00	Interest Ctf of Part.	46,200.00	0.00	23,100.00	50%	0.00	50%	23,100.00	
E	01	005	850	000	302	530	424	00	Fac. Equipment Purchased	2,600.00	0.00	0.00	0%	0.00	0%	2,600.00	
E	01	005	850	000	302	896	424	00	Taxes & Special Assessment	460.00	0.00	0.00	0%	0.00	0%	460.00	
			850	Capital Facilities							179,800.00	0.00	57,134.08	32%	0.00	32%	122,665.92
		865	Long Term Facility Maint														
E	01	005	865	000	347	305	467	00	FS Inspection	500.00	300.00	300.00	60%	0.00	60%	200.00	

RTR Public Schools #2902
Exp Detail - Fd, Org, Pro
Period Ending December 31, 2024

Sequence: Fd, Org, Pro

										25BUD				% YTD	Remaining		
L	Fd	Org	Pro	Crs	Fin	O/S	Class	Sub	Description	Annual Budget	Period 202506	Year To Date	% YTD	Encumbrances	+ Enc	Balance	
01	General																
	005	Districtwide															
		865	Long Term Facility Maint														
E	01	005	865	000	349	305	467	00	Haz Chem Inv Fee/Bulb Rec	700.00	0.00	0.00	0%	0.00	0%	700.00	
E	01	005	865	000	380	350	467	00	Mechanical Sys-Repair & Ma	0.00	0.00	12,525.41	0%	0.00	0%	(12,525.41)	
E	01	005	865	000	381	350	467	00	LTFM Plumbing Repair & Ma	0.00	0.00	2,325.00	0%	0.00	0%	(2,325.00)	
E	01	005	865	000	384	350	467	00	Site Proj Repair & Maint Sen	0.00	0.00	7,316.00	0%	0.00	0%	(7,316.00)	
E	01	005	865	000	368	520	467	00	Bldgs Envelope Acquis & Imj	20,000.00	0.00	0.00	0%	0.00	0%	20,000.00	
E	01	005	865	000	369	350	467	00	Elevator Repair & Maint Serv	0.00	0.00	1,806.30	0%	0.00	0%	(1,806.30)	
E	01	005	865	000	370	350	467	00	LTFM Electrical Repair	1,000.00	0.00	0.00	0%	0.00	0%	1,000.00	
E	01	005	865	000	352	305	467	00	H/S Contract	8,600.00	0.00	4,796.00	56%	0.00	56%	3,804.00	
E	01	005	865	000	363	305	467	00	Fire Safety Fees for Service	2,000.00	3,700.00	8,334.50	417%	0.00	417%	(6,334.50)	
E	01	005	865	000	363	350	467	00	Fire Safety Repair & Maint L	4,000.00	0.00	341.50	9%	0.00	9%	3,658.50	
			865	Long Term Facility Maint							36,800.00	4,000.00	37,744.71	103%	0.00	103%	(944.71)
		005	Districtwide							1,050,332.00	65,807.80	448,673.92	43%	0.00	43%	601,658.08	
	300	High School															
		865	Long Term Facility Maint														
E	01	300	865	000	370	350	467	00	LTFM Electrical Repair	0.00	426.89	1,229.89	0%	0.00	0%	(1,229.89)	
			865	Long Term Facility Maint							0.00	426.89	1,229.89	0%	0.00	0%	(1,229.89)
		300	High School							0.00	426.89	1,229.89	0%	0.00	0%	(1,229.89)	
01	General									1,050,332.00	66,234.69	449,903.81	43%	0.00	43%	600,428.19	

RTR Public Schools #2902
Exp Detail - Fd, Org, Pro
Period Ending December 31, 2024

Sequence: Fd, Org, Pro

										25BUD				% YTD	Remaining	
L	Fd	Org	Pro	Crs	Fin	O/S	Class	Sub	Description	Annual Budget	Period 202506	Year To Date	% YTD	Encumbrances	+ Enc	Balance
06									Building Construction							
									005 Districtwide							
									870 Bldg Construction							
	E	06	005	870	801	000	520	464	801 Bldgs Acquisition & Impr-Ath	60,000.00	0.00	30,950.00	52%	0.00	52%	29,050.00
	E	06	005	870	000	000	520	464	000 Bldgs Acquisition & Improver	7,800.00	0.00	11,658.21	149%	0.00	149%	(3,858.21)
	E	06	005	870	801	000	305	464	801 Consult/Fees For Svc-Athl C	6,200.00	0.00	0.00	0%	0.00	0%	6,200.00
	E	06	005	870	000	000	305	464	000 Consult/Fees For Svc	5,800.00	0.00	0.00	0%	0.00	0%	5,800.00
									870 Bldg Construction	79,800.00	0.00	42,608.21	53%	0.00	53%	37,191.79
									005 Districtwide	79,800.00	0.00	42,608.21	53%	0.00	53%	37,191.79
06									Building Construction	79,800.00	0.00	42,608.21	53%	0.00	53%	37,191.79
									Report Totals:	1,130,132.00	66,234.69	492,512.02	44%	0.00	44%	637,619.98



RTR SCHOOL DISTRICT #2902

Russell – Tyler - Ruthton

PO Box 659 ♦ Tyler, MN 56178-0659
507-247-5911 ♦ Fax: 507-579-0994 ♦ www.rtrschoools.org

Elementary Board Report - January 8, 2025

Cristy Olsen – Principal

Due to the weather and the early out on December 19, we had to reschedule Brenda's retirement party. It will now be held on January 15. She has been a paraprofessional here at RTR for 36 years and we need to celebrate her. She will be greatly missed!

We had a fun staff Christmas party on December 18. It is always fun to get together and relax and celebrate the season together.

As we return from our winter break we will be giving the FastBridge assessments. These will help us plan our interventions and gauge our instructional success and approach.

As an admin team, we will review the ideas that our staff brainstormed at our last early out. We will evaluate the needs and priorities as we consider moving forward with some moves and changes.

I will be attending the MESPA Institute the first week of February. It is good for me to attend this conference to gain some insight and stay current with the good things that are happening in education.

Here are the current enrollment numbers as of right now:

Preschool - 79	Kindergarten - 44
First Grade - 32	Second Grade - 51
Third Grade - 44	Fourth Grade - 43
Fifth Grade - 44	
Total Enrollment: 337	

Thanks for all of your support as a school board and if you ever have any concerns or questions, please do not hesitate to reach out!

**School Board Meeting
January 8, 2025
7:00 PM**

Secondary Principal Report

- Counselor News: There isn't anything new on this subject. I have been in contact with a potential candidate, but nothing set up to interview at this point.
- CEO Business Owner Panel: This event went well. We had six local business owners/managers in attendance to answer questions about their journey in life. We had a few underclassmen that may be interested in the program show up and listen as well.
- Snow Week: January 13-18 with the Winter Formal happening on January 18th from 8:00-11:00.
- End of Qtr 2/Semester 1 is January 24th.
- Course Offerings: The high school teachers have been asked to review their course offerings during the month of January. Mrs. DeSmith and I are hoping to get some pre-registration for the 25-26 school year going in February.

- **Current Enrollment: January 3, 2025**

Grade 6:	46	
Grade 7:	53	
<u>Grade 8:</u>	<u>60</u>	159
Grade 9:	55	
Grade 10:	61	
Grade 11:	57	
<u>Grade 12:</u>	<u>48</u>	221
Total 6-12:		380



RTR SCHOOL DISTRICT #2902

Russell – Tyler – Ruthton

PO Box 659 ♦ 111 County Road 8 ♦ Tyler, MN 56178-0659
Phone: 507-247-5913 ♦ Fax: 507-579-0994 ♦ www.rtrschoools.org

Education Identity and Access Management Board Resolution

The Minnesota Department of Education (MDE), Professional Educator Licensing Standards Board (PELSB), and Office of Higher Education (OHE) require annual designation of an Identified Official with Authority (IOwA) for each local educational agency that uses the Education Identity and Access Management (EDIAM) system. The IOwA is responsible for authorizing, reviewing, and recertifying user access for their local educational agency in accordance with the State of Minnesota Enterprise Identity and Access Management Standard, which states that all user access rights to Minnesota state systems must be reviewed and recertified at least annually. The IOwA will authorize user access to State of Minnesota Education secure systems in accordance with the user’s assigned job duties, and will revoke that user’s access when it is no longer needed to perform their job duties.

Your school board or equivalent governing board must designate an IOwA to authorize user access to State of Minnesota Education secure websites for your organization. This EDIAM board resolution must be completed and submitted to the Minnesota Department of Education annually, as well as any time there is a change in the assignment of the Identified Official with Authority.

It is strongly recommended that only one person at the local educational agency or organization (the superintendent or exec. director) is designated as the IOwA. The IOwA will grant the IOwA Proxy role(s).

Designation of the Identified Official with Authority for Education Identity and Access Management

Organization Name: RTR Public Schools

6-Digit or 9-Digit Organization Number (e.g. 1234-01 or 1234-01-000): 2902-01

Superintendent or Exec. Director Name: David Marlette

Will act as the IOwA? Yes No

If no, identify below the individual who will act as the IOwA for your organization. _____

The Superintendent or Exec. Director recommends the Board authorize the below named individual(s) to act as the Identified Official with Authority (IOwA) for this organization:

Print Name: _____

Title: _____

Board Member Signature:

Name: _____

Date: _____

Once the EDIAM Board Resolution is completed, scan and email it to: useraccess.mde@state.mn.us

Pay Equity Implementation Report

Part A: Jurisdiction Identification

Jurisdiction: ISD No. 2902 - Russell-Tyler- Ruthton
111 County Road 8
PO BOX 659
Tyler, MN 56178

Jurisdiction Type: School

Contact: Sallie Thooft

Phone: (507) 247-5913

E-Mail: [sallie.thooft@rtrschoo
s.org](mailto:sallie.thooft@rtrschoo
s.org)

Part B: Official Verification

1. The job evaluation system used measured skill, effort responsibility and working conditions and the same system was used for all classes of employees.

The system was used: State Job Match

Description:

2. Health Insurance benefits for male and female classes of comparable value have been evaluated and:

There is no difference and female classes are not at a disadvantage.

3. An official notice has been posted at:
RTR Public School 111 County Road 8 Tyler,
MN 56178

(prominent location)

informing employees that the Pay Equity Implementation Report has been filed and is available to employees upon request. A copy of the notice has been sent to each exclusive representative, if any, and also to the public library.

The report was approved by:

Seth Johnson (District Business Manager)

(governing body)

Peggy Dunblazier

(chief elected official)

Clerk

(title)

Part C: Total Payroll

\$4484885.31

is the annual payroll for the calendar year just ended December 31.

- Checking this box indicates the following:
- signature of chief elected official
 - approval by governing body
 - all information is complete and accurate, and
 - all employees over which the jurisdiction has final budgetary authority are included

Date Submitted: 1/2/2025

