



DROP-OFF AND DISMISSAL PROCEDURES

Information for Students, Staff, & Parents

Morning Drop-Off

Parents should drop students off from **CROSSFIELD Road**, following our “Drop-Off Route” outlined in this [PDF \(click here\)](#). Parents should pull up between the cones to let their child out of their vehicle safely. **Parent drop-off will occur between 7:30AM and 8:00AM**. After 8:00 a.m., any late students should be dropped off at the Main Entrance at the front of the building.

Dismissal Routine

Parents will pick up students from **CROSSFIELD Road**, using the same route outlined in this [PDF \(click here\)](#). We will dismiss according to the timeline below:

- **Dismissal timeline:**
 - 5th grade walkers and car riders @ 2:50p.m.
 - 6th grade walkers and car riders @ 2:53p.m.
 - 7th grade walkers and car riders @ 2:55p.m.
 - 8th grade walkers and car riders @ 2:58p.m.

 - Wave 1 of busses @ 2:55p.m.
 - Wave 2 of busses @ 2:58p.m.
 - Wave 3 of busses @ 3:00p.m.

Parents should arrive at the following times to pick up their children:

- 5th grade parents should arrive between 2:45-2:50p.m.
- 6th grade parents should arrive between 2:50-2:55p.m.
- 7th and 8th grade parents should arrive after 2:55p.m.

If you are picking up children in multiple grade levels, please arrive at the time listed for your older child. We will be dismissing younger siblings with their older grade level siblings.



Please drive safely!