



Inspiring Excellence

Upper Merion Area School District

435 Crossfield Road • King of Prussia, PA 19406 • 610-205-6400 • Fax 610-205-6433 • www.umasd.org

FROM: Mrs. Caitlin Navarro, Director of Human Resources

SUBJECT: Perpetual Reasonable Assurance Letter

As a nine-month or ten-month employee with the Upper Merion Area School District, you may be reasonably assured, unless notified otherwise, that the Upper Merion Area School District intends to retain your services in the same capacity from school year to school year and after all summer recesses and holiday breaks contained therein.

Please note that this notice is not a contract of employment, but is issued for the purpose of meeting the provisions of the Pennsylvania Unemployment Compensation Law and its related regulations.

Acknowledgement:

(Employee Signature)

(Date)

(Employee Printed Name)

My signature above indicates ONLY that I have received and read the above statement.

Please return signed and dated copy to:

Upper Merion Area School District
435 Crossfield Road
King of Prussia, PA 19406
Attention: Personnel Department