

LOS ALAMITOS UNIFIED SCHOOL DISTRICT  
Office of the Personnel Commission  
10293 Bloomfield St.  
Los Alamitos, California 90720

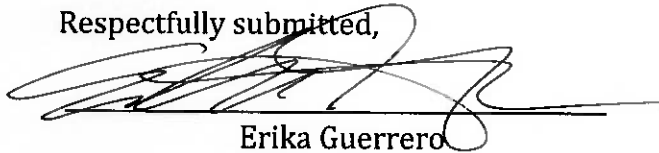
PERSONNEL COMMISSION  
MINUTES OF THE SPECIAL MEETING

ADOPTED  
March 21, 2024

1. The meeting was called to order by Commissioner Baldwin at 9:03 AM.
2. Dr. Weiss-Wright led the Pledge of Allegiance.
3. Commissioners Present  
Kimberly Baldwin  
Virginia Wilson  
David Boyer
- Staff Present  
Ryan Weiss-Wright  
Kaylie Knowland  
Erika Guerrero
4. Community/Staff Participation in Open Session and Non-Agenda Items: None.
5. Commissioner Comments: Commissioner Boyer attended a meeting with Congresswoman Steel, Dr. Pulver and Board President Cutuli where they had an interesting conversation regarding federal funding and the impact on California school districts.
6. Discussion of 2024 Annual CSPCA Conference: Commissioner Baldwin requested to discuss the conference at the June 5, 2024 personnel commission meeting.
7. Approval of new Classified job classification and job description for Instructional Assistant – Visual Arts  
MSC Wilson- Yes / Boyer -Yes – Baldwin -Yes. Vote 3-0  
Discussion: Commissioner Boyer asked if Prop 28 funds were ongoing, to which Dr. Weiss-Wright confirmed that they were since removal of the funds would have to go through the voting process. Commissioner Baldwin asked if the job descriptions should note that the jobs were created specifically for Prop 28. Dr. Weiss-Wright explained that it was not necessary to include that detail. Commissioner Baldwin inquired about an existing job description that bears some similarity to the IA-Visual Arts position, IA- Art Specialist. Dr. Weiss-Wright clarified that the new job description is more encompassing. Lastly, Dr. Weiss-Wright asked the commissioners how much notice they would need to review new job descriptions. Commissioners Baldwin and Boyer stated that they both would have wanted more information regarding the Prop 28 funds prior to the meeting.
8. Approval of new Classified job classification and job description for Instructional Assistant – Orchestra String Specialist  
MSC Wilson- Yes / Baldwin -Yes – Boyer -Yes. Vote 3-0
9. Approval of new Classified job classification and job description for Instructional Assistant – Dance & Choreography.  
MSC Wilson- Yes / Baldwin -Yes – Boyer -Yes. Vote 3-0
10. Approval of new Classified job classification and job description for Instructional Assistant – Vocal Music Show Choir.  
MSC Wilson- Yes / Baldwin -Yes – Boyer -Yes. Vote 3-0

11. Approval of new Classified job classification and job description for Instructional Assistant – Drama & Theatre.  
MSC Wilson- Yes / Baldwin -Yes – Boyer -Yes. Vote 3-0
12. Approval of new Classified job classification and job description for Instructional Assistant – Band Wind Instrument Specialist.  
MSC Wilson- Yes / Baldwin -Yes – Boyer -Yes. Vote 3-0
13. Approval of new Classified job classification and job description for Skilled Maintenance Worker - HVAC.  
MSC Wilson- Yes / Baldwin -Yes – Boyer -Yes. Vote 3-0
14. Approval of new Classified job classification and job description for Skilled Maintenance Worker – Carpenter.  
MSC Wilson- Yes / Baldwin -Yes – Boyer -Yes. Vote 3-0
15. Closed Session: Employee Discipline, Dismissal, Release and Complaint (Government Code 54957)  
None.
16. Open Session: Report of Closed Session Action, if any: No Action Taken.
17. Adjournment: Commissioner Baldwin adjourned the meeting at 9:34 a.m.

Respectfully submitted,



Erika Guerrero

04/9/2024