

**MINUTES OF THE REGULAR MEETING  
BOARD OF EDUCATION  
UNION SCHOOL DISTRICT  
Tulsa, Oklahoma  
November 11, 2024**

**The Union Board of Education met in regular session on Monday, November 11, 2024, at 7:00 p.m. in the Board Room of the Union Education Service Center pursuant to written notice given to the County Clerk of Tulsa County by the fifteenth day of December 2023 as required by Title 25, Oklahoma Statutes, 301-314. The time, place and agenda of this meeting were posted in prominent public view at the location of this meeting at least 24 hours in advance excluding Saturdays, Sundays, and holidays.**

- CALL TO ORDER** The meeting was called to order at 7:00 p.m. by Stacey Roerman, president.
- FLAG SALUTE** The flag salute was led by Stacey Roerman, president.
- MEMBERS PRESENT** Ms. Stacey Roerman, Mr. Joey Reyes, Dr. Chris McNeil, Ms. Heather McAdams, Mr. Steve Nguyen
- MEMBERS ABSENT** None.
- OTHERS PRESENT** Superintendent Dr. John Federline, Chief Financial Officer Dr. Trish Williams, Associate Superintendent Sandi Calvin, Chief Communications Officer Chris Payne, Executive Director of Human Resources Jay Loegering, Senior Executive Director of Secondary Education Dr. Kenneth Moore, Executive Director of Elementary Education Theresa Kiger, Director of Operations Dr. Josh Robinson, Director of Construction Services Fred Isaacs, and others.
- ADOPTION OF THE AGENDA** Dr. McNeil moved the Board approve the agenda. Ms. McAdams seconded the motion.
- Vote: Joey Reyes – aye, Steve Nguyen – aye, Heather McAdams – aye, Chris McNeil – aye, Stacey Roerman – aye.
- All voted aye – motion carried.
- The agenda was adopted as posted.
- CONSENT AGENDA** Mr. Reyes moved for approval of items on the consent agenda as follows:
- Minutes of the October 14, 2024, regular board meeting;
  - Out of state travel requests for:
    - Varsity Wrestling Team to Valley Center, KS – Dec. 11<sup>th</sup> or 12<sup>th</sup> -14, 2024;
    - Union Boys Basketball Team to Jefferson City, MO – Dec. 26-29, 2024;

- Varsity Girls Tennis Team to Midlothian, TX – March 5-6,2024;
- Facilities use license agreements and authorize Senior Facilities Manager Art Churchill to execute the agreements;
- Contract with Union High School Leadership Booster Club, Inc. to provide concession workers for UMAC events and authorize the Board President, Superintendent or designee to execute the contract;
- Renewal of Terms and Conditions with Project Lead the Way, Inc. (PLTW) for STEM curriculum, in the amount of \$17,700.00 from general funds and authorize the Senior Executive Director of Research, Design & Assessment to execute the agreement;
- Renewal of the agreement with Meltwater News US Inc. in the amount of \$2,800.00 from general funds and authorize the Chief Communications Officer to execute the agreement;
- Agreement with Kellogg & Sovereign for E-Rate consulting services for the FCC's Wi-Fi Hotspots Program Applications and authorize the Executive Director of Technology to execute the agreement;
- Master Memorandum of Understanding with The Opportunity Project, LLC and authorize the Board President, Superintendent or designee to execute the agreement;
- Agreement with Microsoft Corporation to allow the purchase of Visual Studios from Softchoice Corporation and authorize the Executive Director of Technology to execute the agreement;
- Memorandum of Understanding with Union Support Personnel Association (USPA) for the revision to the Bus Driver and Mechanic salaries and authorize Dr. Trish Williams, Chief Financial Officer, to execute the agreement;
- Practicum Facility Affiliation Agreement with University of Oklahoma Anne & Henry Zarrow School of Social Work for student interns and authorize the Executive Director of Human Resources to execute the agreement;
- Personnel resignations and terminations of certified and/or support staff for the 2021-2022, 2022-2023, 2023-2024 and 2024-2025 school years;
- Employment of certified and/or support staff, employment changes, and other payments for the 2024-2025 school year;
- Monetary Donations;
- Declaration of equipment as surplus and authorize disposal of same through donation, Natural Evolution, Inc., or surplus auction;

- Change order No. 4 with RECO Construction for the Peters Elementary HVAC Replacement Project, in the amount of \$8,472.22 from bond funds;
- Change order No. 2 with Construction Enterprise, Inc. for the Pavement Improvement at Alternative Education Project in the amount of \$17,056.87 from bond funds;
- Applications for School Activity Fund Sanctioning as follows:
  - Varsity Highsteppers
  - Choir
  - Darnaby PTA
  - Boys Wrestling
  - Hawk Squad
  - JV Highsteppers
  - Special Olympics
  - McAuliffe PTA
  - Volleyball
  - Aquatics
  - Boys Basketball
  - Rosa Parks PTA
  - 8<sup>th</sup> Grade Pom
  - Softball
  - Orchestra
  - Cross Country/Track
  - Girls Soccer
- Fundraising activities for school activity sub-accounts and common expenditures for same for the 2024-2025 fiscal year;
- Activity fund budget sub-accounts, revenues and expenditures for fiscal year 2024-2025;
- Approval of district financial statements and approval to issue, revise, pay, and close encumbrances and claims, PO list #2252714 through #22503119 in the amount of \$1,867,394.57, and the release of payroll encumbrances;

Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye, Steve Nguyen – aye, Heather McAdams – aye, Chris McNeil - aye.

All voted aye – motion carried.

**USPA REPORT**

None

**UCTA REPORT**

UCTA President Kerri Gunter reported that they have been working with their membership committee to start the process of planning some member events for this year. They are also continuing to increase their membership, as several have recently joined. They have been working with some members in the last month to resolve individual teacher concerns. They appreciate the Administration who have worked with them quickly to resolve the issues. She wished the board members a Happy Thanksgiving.

**HEARINGS AND CORRESPONDENCE**

None.

**COMMUNICATIONS**

None.

**COMMENTS FROM THE  
AUDIENCE REGARDING  
THE AGENDA**

None

**BUSINESS AGENDA**

**FIRST READING OF BOARD  
POLICY REVISIONS**

Dr. Federline presented the recommended revisions to Board policies for first reading. He noted that during this time the proposed changes would be for the Board and public to review and that the revisions would be brought before the Board on December 9, 2024, to be voted on for final approval.

**2025 BOARD MEETING  
CALENDAR**

Dr. Federline recommended the Board approve the proposed dates for regular Board meetings during 2025.

Mr. Reyes moved for approval. Mr. Nguyen seconded the motion.

Vote: Joey Reyes – aye, Steve Nguyen – aye, Chris McNeil – aye, Heather McAdams – aye, Stacey Roemerman - aye.

All voted aye – motion carried.

**PROVIDER AGREEMENT  
WITH CAP OF TULSA**

Alycia Pennington, Rosa Parks Early Childhood Principal, recommended the Board approve the Oklahoma Early Childhood Program (OECF) Provider Agreement with Community Action Project of Tulsa (CAP Tulsa) for the Rosa Parks Early Childhood Education Program and authorize the Board President, Superintendent or designee to execute the agreement.

Dr. McNeil moved for approval. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Steve Nguyen – aye, Chris McNeil – aye, Heather McAdams – aye, Stacey Roemerman - aye.

All voted aye – motion carried.

**LIBRARY MANAGEMENT  
SOFTWARE**

Gart Morris, Executive Director of Instructional Technology, recommended the Board approve the renewal of Follett Software, LLC – Destiny Library Management subscription in the amount of \$139,093.49 from bond funds.

Dr. McNeil moved for approval. Mr. Reyes seconded the motion.

Vote: Joey Reyes – aye, Heather McAdams – aye, Chris McNeil – aye, Steve Nguyen – aye, Stacey Roemerman - aye.

All voted aye – motion carried.

**PROFESSIONAL  
DEVELOPMENT**

Ms. Chasity Gray, Director of Professional Learning, recommended the Board approve the bid for Teacher Clarity Method Professional Development Services and award the contract to Corwin Press, Inc., a Sage Publications, Inc. company, in the amount of \$7,500.00 per day, not to exceed a combined total of \$300,000.00 from federal funds.

Dr. McNeil moved for approval. Mr. Nguyen seconded the motion.

Vote: Joey Reyes – aye, Chris McNeil – aye, Steve Nguyen – aye, Heather McAdams – aye, Stacey Roemerman – aye.

All voted aye – motion carried.

**HVAC SYSTEM RENOVATION  
AT ANDERSEN ELEM**

Dr. Robinson, Director of Operations, recommended the Board approve the bid for the office HVAC (Heating, Ventilation, and Air Conditioning) System Renovation at Andersen Elementary and award the contract to COP Hometown Service dba Custom Services in the amount of \$175,590.00 from bond funds.

Dr. McNeil moved for approval. Ms. McAdams seconded the motion.

Vote: Joey Reyes – aye, Steve Nguyen – aye, Chris McNeil – aye, Heather McAdams – aye, Stacey Roemerman – aye.

All voted aye – motion carried.

**HIGH SCHOOL STORM WATER  
AND EAST STADIUM SEWER  
LINE REPLACEMENT**

Dr. Robinson, Director of Operations, recommended the Board approve the bid for the High School Storm Water and East Stadium Sewer Line Replacement and award the contract to Magnum Construction in the amount of \$361,400.00 from bond funds.

Mr. Nguyen moved for approval. Dr. McNeil seconded the motion.

Vote: Joey Reyes – aye, Steve Nguyen – aye, Chris McNeil – aye, Heather McAdams – aye, Stacey Roemerman - aye.

All voted aye – motion carried.

**CHILD NUTRITION  
PURCHASE**

Bradyn Powell, Director of Child Nutrition, recommended the Board approve an additional blanket purchase order to Tankersley in the amount of \$250,000.00 from Child Nutrition funds.

Dr. McNeil moved for approval. Ms. McAdams seconded the motion.

Vote: Joey Reyes – aye, Steve Nguyen – aye, Chris McNeil – aye, Heather McAdams – aye, Stacey Roerman - aye.

All voted aye – motion carried.

**RE-APPROVAL OF THE BUDGETS**

Dr. Williams, Chief Financial Officer, recommended the Board re-approve the General, Building, and Child Nutrition Fund operational budgets for the 2024-2025 fiscal year as outlined on the Statements of Revenues, Expenditures and Fund Balances and as originally approved by the Board of Education on September 9, 2024, and re-approval of the 2024-2025 Estimate of Needs document as approved by the County Excise Board on October 17, 2024.

Mr. Nguyen moved for approval. Ms. McAdams seconded the motion.

Vote: Joey Reyes – aye, Steve Nguyen – aye, Chris McNeil – aye, Heather McAdams – aye, Stacey Roerman - aye.

All voted aye – motion carried.

**NEW BUSINESS**

None.

**COMMENTS FROM THE AUDIENCE AND BOARD MEMBERS**

Dr. McNeil stated that he was able to see a lot of what happens behind the scenes before a football game. They had their recent Medical Summit and brought a lot of students to the football field and celebrated some alumni as well as staff. It wouldn't be possible without the many people who work behind the scenes. He is very appreciative of everyone who puts together this masterpiece on Fridays.

**ADJOURNMENT**

Dr. McNeil moved to adjourn the meeting. Ms. McAdams seconded the motion.

Vote: Joey Reyes – aye, Steve Nguyen – aye, Heather McAdams – aye, Chris McNeil – aye, Stacey Roerman - aye.


All voted aye – motion carried.

The meeting adjourned at 7:17 p.m.

Michelle Hinkle, Board Secretary

Regular Meeting  
Board of Education  
Union Public Schools

Minutes of the **November 11, 2024**, regular meeting were approved by a majority vote of the Union Board of Education on **December 9, 2024**.



---

Heather McAdams, Deputy Clerk  
Union Board of Education