

Agenda
January 2, 2025
Swedesboro-Woolwich Board of Education
"A Community dedicated to inspiring life-long learners"
Gov. Charles Stratton School
15 Fredrick Boulevard
Woolwich Township, NJ 08085
6:00 P.M. Meeting Opening

A. Opening

A. Call to Order

Open Public Meeting Act. *Adequate notice of this meeting of the board of education of the Swedesboro-Woolwich School District has been provided in accordance with the certification of notice by the secretary of the board, which shall become part of the minutes of this meeting.*

B. Election Results, as submitted.

C. Reading of Oaths to Office- Newly Elected Members
(Publicly read oaths)

- Gina Azzari
- Erin Carroll
- Laurie Cecala-Read

D. Code of Ethics, as submitted

E. Roll Call

<i>Board Member</i>	<i>Term Expires</i>
<input type="checkbox"/> Gina Azzari	2027
<input type="checkbox"/> Natalie Baker	2025
<input type="checkbox"/> Marie Barbara	2025
<input type="checkbox"/> Alfred Beaver	2025
<input type="checkbox"/> Laurie Cecala-Read	2027
<input type="checkbox"/> Erin Carroll	2027
<input type="checkbox"/> Julie Dickson	2025
<input type="checkbox"/> Tamara McGovern	2026
<input type="checkbox"/> Kenneth Riley	2026

Quorum _____

F. Flag Salute

G. **Nominations for the position of Board President.**

Motion to nominate:

Other nominations:

Motion to close the nominations for the position of Board President:

Opportunity for nominees to present their individual strengths and credentials- **if needed.**

Board action needed: Yes (Roll Call Required)

Gina Azzari	Natalie Baker	Marie Barbara
Alfred Beaver	Erin Carroll	Laurie Cecala-Read
Julie Dickson	Tamara McGovern	Kenneth Riley

Turn meeting over to the new Board President

H. **Nominations for the position of Vice-President.**

Motion to nominate:

Other nominations:

Motion to close the nominations for the position of Board Vice President:

Opportunity for nominees to present their individual strengths and credentials- **if needed.**

Board action needed: Yes (Roll Call Required)

Gina Azzari	Natalie Baker	Marie Barbara
Alfred Beaver	Erin Carroll	Laurie Cecala-Read
Julie Dickson	Tamara McGovern	Kenneth Riley

I. **Standing Committee Appointments**

- **Curriculum Committee**
(Curriculum, Policy & Community Relations)
- **Operations Committee**
(Building & Grounds, Long Range, Technology & Transportation)
- **Personnel Committee**
(Finance & Personnel)

Special Committee Appointments

- **Negotiations Committee**

B. Action Items

A. Recommendation: Motion to open regular meeting.

Board action needed: Yes

B. Recommendation: Approve the adoption of the agenda, **as presented**.

Board action needed: Yes

Board action needed: Yes (Roll Call Required)

Gina Azzari

Natalie Baker

Marie Barbara

Alfred Beaver

Erin Carroll

Laurie Cecala-Read

Julie Dickson

Tamara McGovern

Kenneth Riley

3. Appointments for 2024-2025 School Year- Resolutions

A. Recommendation: Approve the following Professional Services as listed:

Company Name	Type of Service
1- Parker McCay	School Solicitor
2- McManimon, Scotland & Baumann, LLC & Wilentz, Goldman & Spitzer	Bond counsel
3- Phoenix Advisors Financial Group, LLC	Financial Advisory Services
4- Inspira Health Network Medical Group, P.C. (formerly known as DePersia Medical Group)	Medical Inspector/ School Doctors, Staff
5- Dr. Seretis	School Physician
6- Advocare Pediatrics Medical Group	Medical Inspector/ School Doctors, Students
7- Garrison Architects	School Architect
8- Holt, McNally & Associates	School District Auditor
9- Lakeview Financial	403b Provider
10- Coastal Environmental Compliance, LLC	Environmental Services
11- Integrity Consulting Group	Insurance Broker of Record- Employee Health Benefits
12- Conner, Strong & Buckelew	Insurance Broker of Record- Property & Casualty & Workers Compensation
13- Nancy McCabe	School Treasurer
14- SJ Services	Custodial Services

Agenda
January 2, 2025
Swedesboro-Woolwich Board of Education
"A Community dedicated to inspiring life-long learners"

15-ADP	Payroll Support
--------	-----------------

B. Recommendation: Approve the following Personnel Services as listed:

Employee Name	Type of Service
1- Mr. Korey Jeffries	School Board Secretary
2- Mr. Korey Jeffries	Public Agency Compliance Officer
3- Mr. Korey Jeffries	Custodian of Records
4- Mr. Korey Jeffries	Authorize to award contracts up to bid threshold of \$32,000, and set quote threshold at 15% (\$4,800) of bid threshold amount for the 2024-2025 school year
5- Mrs. Christina Panebianco	Assistant Board Secretary @ \$125/meeting
6- Mr. Joseph Murray	Assistant Technology Support @ \$100/meeting
7- Mr. Joshua Stow	Integrated Pest Management
8- Mr. Joshua Stow	Right to Know Officer
9- Mr. Keith Doster	Indoor Air Quality Designee
10- Mrs. Heather Worrell	Affirmative Action Compliance Officer for Personnel
11- Mrs. Heather Worrell	Homeless Liaison
12- Mrs. Heather Worrell	Truancy and Attendance Officer
13- Mrs. Heather Worrell	504 Officer
14- Mrs. Jamie Flick	Data Coordinator
15- Mr. Korey Jeffries	School Safety Specialist
16- Mrs. Lorraine Campbell	HIB Coordinator/Municipal Alliance Rep

C. Recommendation: Approve the following positions as Signatories for the Districts Banking Accounts:

Superintendent: Dr. Kristin Kellogg
 Business Administrator: Mr. Korey Jeffries
 Board President: TBD

D. Recommendation: Approve the Resolution approving the utilization of manual checks written pursuant to board [policy #6470](#), as submitted.

E. Recommendation: Approve collection and maintenance of Pupil Records (as per FERPA).

Swedesboro-Woolwich Board of Education

"A Community dedicated to inspiring life-long learners"

- F. Recommendation: Approve readopting any existing contracts and agreements, including maintenance/warranty, to which the School Board is a party and where continuation is authorized by law.

- G. Recommendation: Approve procurement of goods and services through State Contracts.

- H. Recommendation: Approve the Investment and Transfer of Funds.

- I. Recommendation: Approve establishing the following Petty Cash funds for the district:

Superintendent	\$300.00
Board Office	\$500.00
Clifford School	\$100.00
Stratton School	\$250.00
Harker School	\$300.00
Hill School	\$100.00

- J. Recommendation: Approve the following Official Banking Depositories:
 - Fulton Bank
 - Bank of New York
 - JP Morgan
 - TD Bank
 - Depository Trust Company

- K. Recommendation: Approve the Chart of Accounts.

- L. Recommendation: Approve the use of Facsimile Signatures, **as listed**.
 - Superintendent- Dr. Kristin Kellogg
 - School Business Administrator- Mr. Korey Jeffries
 - Board President- TBD

- M. Recommendation: Approve the official newspaper of the district for the calendar year as the South Jersey Times.

- N. Recommendation: Approve the District Policy Manual as previously approved by the Board of Education.

- O. Recommendation: Approve all existing Curriculum as previously approved by the Board of Education.

- P. Recommendation: Approve the following Representatives:

New Jersey School Boards Association	_____	TBD
Gloucester County School Boards Association	_____	TBD

Swedesboro-Woolwich Board of Education

"A Community dedicated to inspiring life-long learners"

- Q. Recommendation: Approve the schedule of the Regular and Special School Board Meeting dates for 2025, **as listed**.

Thursday January 2, 2025	6:00 p.m.	Reorganization Meeting
Wednesday January 15, 2025	6:00 p.m.	Regular Meeting
Wednesday February 12, 2025	6:00 p.m.	Regular Meeting
Wednesday March 12, 2025	6:00 p.m.	Regular Meeting
Wednesday April 30, 2025	6:00 p.m.	Budget Hearing/Regular Meeting
Wednesday May 14, 2025	6:00 p.m.	Regular Meeting
Wednesday June 11, 2025	6:00 p.m.	Regular Meeting
Wednesday July 30, 2025	6:00 p.m.	Regular/Board Retreat
Wednesday August 13, 2025	6:00 p.m.	Regular Meeting
Wednesday September 24, 2025	6:00 p.m.	Regular Meeting
Wednesday October 15, 2025	6:00 p.m.	Regular Meeting
Wednesday November 12, 2025	6:00 p.m.	Regular Meeting
Wednesday December 10, 2025	6:00 p.m.	Regular Meeting
Tuesday January 6, 2026	6:00 p.m.	Reorganization Meeting

Board action needed: Yes (Roll Call Required)

Gina Azzari	Natalie Baker	Marie Barbara
Alfred Beaver	Erin Carroll	Laurie Cecala-Read
Julie Dickson	Tamara McGovern	Kenneth Riley

4. Personnel/Finance/Negotiations Committee

- A. Personnel- Recommendation: Approve the following personnel items, as listed:

Name	Position/ Cert	Salary	Budget Acct #	Action	Effective Date
1- Isabella Muchler	LTS	\$135/day for day 1-20/\$200 per day 21+	11-213-100- 101-000-01- 080	New Hire- LTS for Staff ID # 4952	January 2, 2025- Pending completion of ALL state required paperwork

Board action needed: Yes (Roll Call Required)

Gina Azzari	Natalie Baker	Marie Barbara
Alfred Beaver	Erin Carroll	Laurie Cecala-Read
Julie Dickson	Tamara McGovern	Kenneth Riley

9182 Public Comments/Visitors

Pursuant to the Open Public Meetings Act, this meeting will now be open to members of the public who wish to speak or make comment on agenda items or a school district issue that may be of concern to the residents of the district. Any person who wishes to speak must wait to speak until they have been recognized by the presiding Board Officer.

Any person who wishes to speak is requested to give their name, municipality of residence, and group affiliation, if any, at the beginning of their comments. Comments shall be limited to five minutes in total length. It is the intention of the board to listen to public comments, and to respond if possible. If questions cannot be immediately answered the Board asks that you pose the question to the Board Secretary via email.

If questions or comments pertain to litigation, student or personnel matters, the Board asks that you email the Superintendent after the meeting since the Board does not, pursuant to Open Public Meetings Act, discuss or respond to these items in public.

EXECUTIVE SESSION

RECESS INTO EXECUTIVE SESSION – If Needed

WHEREAS, the Open Public Meetings Act authorizes boards of education to meet in closed executive session under certain circumstances, and

WHEREAS, the Open Public Meetings Act requires the Swedesboro-Woolwich School District Board of Education (the "Board") to adopt a resolution at a public meeting to go into closed executive session; now therefore:

BE IT RESOLVED by the Board that it is necessary to meet in closed executive session to discuss certain items, including the following:

- Matters of personal confidentiality rights, including but not limited to, staff and/or student discipline matters, and specifically: _____
- Matters in which the release of information would impair the right to receive government funds, and specifically: _____
- Matters which, if publicly disclosed, would constitute an unwarranted invasion of individual privacy, and specifically: _____
- Matters concerning negotiations, and specifically: _____
- Matters involving the purchase of real property and/or the investment of public funds, and specifically: _____
- Matters involving the real tactics and techniques utilized in protecting the safety and property of the public, and specifically: _____
- Matters involving anticipated or pending litigation, including matters of attorney-client privilege, and specifically: _____
- Matters involving personnel issues, including but not limited to, the employment, appointment, termination of employment, terms and conditions of employment, evaluation

of performance, promotion or discipline of any public officer or employee, and specifically:

Personnel

- Matters involving quasi-judicial deliberations, and specifically: _____

BE IT FURTHER RESOLVED that any discussion held by the Board which need not remain confidential will be made public as soon as feasible. The minutes of the executive session will not be disclosed until the need for confidentiality no longer exists.

BE IT FURTHER RESOLVED that the Board anticipates the executive session to last approximately 30 minutes. The Board will return to open session to conduct business at the conclusion of the executive session.

- 1) Recommendation: To enter into **Executive Session** for the purpose of discussing/reviewing items as noted above.
Board action needed: Yes Time _____

- 2) Recommendation: Return to **Regular Session**.
Board action needed: Yes Time _____

C. Delegates:

- a. NJSBA – TBD
- b. GCSBA – TBD

6. Adjournment

Recommendation: Approve the adjournment of meeting.
Board action needed: Yes Time: _____

Respectfully submitted,



Mr. Corey Jeffries
Board Secretary/SBA

Next Meeting(s)

January 15, 2025

Board/Committee Meetings as scheduled