



SOUTH LANE SCHOOL DISTRICT 45J3

Children Come First • Always Learning, Teaching, Caring • Safe, Respectful, and, Inclusive Schools & Community

October 7, 2024

**SCHOOL BOARD MEETING
Regular Session
5:30 pm**

MEETING LOCATION- 455 Adams Ave, Cottage Grove

[Zoom Link Click Here](#)

The South Lane School Board appreciates hearing from our citizens. We value the ideas, opinions, questions, concerns, suggestions, and input from parents and community members. The Board of Directors allows time for testimony regarding published agenda items at the corresponding point in the meeting when indicated on the agenda. During Public Comment, a visitor may speak to a topic outside the published agenda. It is the board's practice to allow three minutes per speaker.

South Lane SD Board of Directors have limited seating in their Board Room for the public to view their sessions in person. Citizens are invited to join the Board meeting online. Meetings will also be broadcast on South Lane Community Broadcasting 14.4. If you wish to speak to the Board about an agenda item or another topic, please submit an email request to the Board Secretary at public.comment@slane.k12.or.us before noon on the day of the Board meeting. You may also use the signup sheet outside the Board Room before the meeting. Request to speak must include the following:

Full name, home address, email address, date, agenda item or topic. If you want to submit written testimony, attach a separate document or include the message in the email request.

By Oregon statute, Board meetings are an opportunity for members of the public to observe the Board conducting district business. School Board meetings are not a public forum, or an opportunity for the public to join the Board's discussion. For this reason, when public testimony is provided, Board members listen quietly and do not respond or interact with those giving testimony. This process can sometimes confuse and may seem like the Board is unresponsive, but is necessary for efficient conduct of school district business. If a question is asked, the Superintendent will follow up or ask a Cabinet member to follow up to respond on their behalf.

For additional information contact: South Lane District Office at (541) 942-3381 (phone) * (541) 942-8098 (fax)



Meeting Date: October 7, 2024

I. Call to Order and Flag Salute

Regular Session

II. Consent Agenda (Action)

1. 9-9 Draft Minutes
2. 9-23 Draft Minutes
3. Retirements, Resignations, New Hire, LOA

III. Reports/Discussion

1. Student Representative Report
2. OSEA Representative Report
3. SLEA Representative Report

IV. Public Comment

V. Administrative Reports/Discussion

1. Superintendent Update
2. District Equity Committee Update
3. Business Office Update

VI. Business (Action)

1. Division 22 Assurances 2023-24 –*Action*

VII. Information

1. Enrollment
2. Policy INDB 1st read

VIII. Upcoming Dates

- October 8, 2024, Board Field Trip – Dorena 8:00- 9:30 am
- October 21, 2024, Board Special Session
- October 28, 2024, IRFP Superintendent Search Firm deadline
- October 30, 2024, Screening of Proposal Superintendent Search Firm
- November 4, 2024, Board Regular Session
- November 7-9, 2024, OSBA Annual Convention- Portland Marriot

IX. Board Committee and School Events Reports & Future Agenda Item Requests

X. Adjournment



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Meeting Date: October 7, 2024

I. Call to Order and Flag Salute

Regular Session

II. Consent Agenda (Action)

1. 9-9 Draft Minutes
2. 9-23 Draft Minutes
3. **Reclassification Request and Recommendation 10-7-24 8:30 am Added**
4. Retirements, Resignations, New Hire, LOA

III. Reports/Discussion

1. Student Representative Report
2. OSEA Representative Report
3. SLEA Representative Report

IV. Public Comment

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IX. Board Committee and School Events Reports & Future Agenda Item Requests

X. Adjournment



**Meeting Minutes for Meeting on:
September 9, 2024**

[Agenda/Minutes/Meetings Published to View](#)

Board Members Present:

Colleen Valley

Duane Taddei

Jeff Gowing

Joe Tucker

Sherry Duerst-Higgins

Tammy Hodgkinson

Taylor Wilhour

Student Representatives Present:

Victor Rodriguez - Cottage Grove High

Call to Order and Flag Salute

At 4:30 pm, Taylor Wilhour, the Chairman of the Board, welcomed the public, led the flag salute, and called the meeting to order.

Executive Session

The governing body may hold an executive session: To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed 192.660 (2)(h)

To Consider the dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent who does not request an open hearing. 192.660 (2)(b)

Chairman Wilhour reconvened the public meeting at 5:55 pm No Board action was taken during the Executive Session.

Consent Agenda (Action)

1. 6-10 Draft Minutes
2. 8-14 Draft Minutes
3. ~~Reclassification Request and Recommendation~~
4. Retirements, Resignations, New Hire, LOA



Board Member Duerst-Higgins motioned to approve the Consent Agenda, with Board Member Valley seconding the motion. The motion passed with a unanimous vote.

***HR Director Reta Doland removed item #3 on the afternoon of 9-9-24. The revised agenda was posted.**

Reports/Discussion

Click the link above to view all Representative Reports in detail.

1. Student Representative Report –Victor with Cottage Grove High gave the Board dates of upcoming events and shared that he would provide his document later.
2. OSEA Representative Report –Not present
3. SLEA Representative Report—Former SLEA President Emily Quindry introduced incoming President Angelina Kendoll, who shared enthusiasm for continued collaboration and the coming year.
4. Final Audit Presentation *Pauly Rogers joined the meeting to present the Final Audit.
Audit Open for Public Comment - None

Public Comment

Click the link above to view all Representative Reports in detail.

Johanna Zee- Spoke on Complaints.

Emily McDonald- Spoke about her payroll and taxes.

Christina Hussey- Spoke on parental rights.

Art Lancaster- Spoke on Politics.

Administrative Reports/Discussion

1. Fall Data Update
2. Superintendent Update – Superintendent McCasline provided his report.



Business (Action Items)

1. OR Learners Annual Report- *Action*

Board Member Hodgkinson motioned to approve the OR Learners Annual Report and accept the policies needed to implement, with Board Member Gowing seconding the motion. The motion passed with a unanimous vote.

2. Superintendent Goals & Timeline- *Action*

Board Member Valley motioned to approve the Superintendent Goals & Timeline, with Board Member Gowing seconding the motion. The motion passed with a unanimous vote.

3. Board Goals-*Action*

Board Member Taddei motioned to approve the Board Goals, with Board Member Gowing seconding the motion. The motion passed with a unanimous vote.

4. Discussion and Decision on June Complaint-*Action*

Board Member Duerst-Higgins motioned to reject the Investigative report as unfounded, with Board Member Hodgkinson seconding the motion. Concerns about the money spent on the investigation and the privacy of those interviewed were discussed. This resulted in a conversation about lessons learned and expected to be conducted in the Board Roles and Responsibilities.

Board Member Gowing called for the question.

Chairman Wilhour restated the motion on the table from Board Member Duerst Higgins to reject the Investigative report as unfounded and take no action. The Motion does not carry with a 7-0 .

Board Member Gowing motioned to accept the Investigative Summary as presented, with Board Member Duerst-Higgins seconding the motion. The motions passed 6-1 with Board Vice Chair Valley opposed.



5. Discussion and Decision on August Complaints-*Action*

Board Member Duerst-Higgins motioned not to take any action on the August Complaints, with Board Member Gowing seconding the motion. A discussion of the Roles and Authorities of the Board was shared. Chairman Wilhour stated only the Public can recall or initiate a recall of a Board Member stating this was reaffirmed by our Attorney in a given statement that Board members have no power to remove an elected or duly appointed school board member; that has to be done by a recall petition filed with the county elections office and then an affirmative vote of the people to recall that board member. Again, this aligns with the Board's current policy. Chairman Wilhour will communicate with the August complainants. The motion passed unanimously.

Upcoming Dates

- September 23, 2024, Board Regular Session
- October 7, 2024, Board Regular Session
- October 21, 2024 Board Special Session

Board Committee and School Events Reports & Future Agenda Item Requests

Click the link above to view the Board of Directors' reports.

Adjournment

Chairman Wilhour adjourned the meeting at 7:53 PM.

Meeting minutes were prepared by Tonya Kerns, Secretary of the Board.

Taylor Wilhour, Board Chair

Brian McCasline, Interim Superintendent



**Meeting Minutes for Meeting on:
September 23, 2024**

[Agenda/Minutes/Meetings Published to View](#)

Board Members Present:

Colleen Valley

Duane Taddei

Jeff Gowing

Joe Tucker

Sherry Duerst-Higgins

Tammy Hodgkinson

Taylor Wilhour

Call to Order and Flag Salute

At 5:34 pm, Taylor Wilhour, the Chairman of the Board, welcomed the public, led the flag salute, and called the meeting to order.

Work Session

- ~~Welcome Team Building Peace Circles – Devin Pixton~~
- Oregon School Board Annual Convention
- Superintendent Search 2025
 - Share Three Superintendent Search Firms (Homework from 8-14 mtg)
 - Discuss a Request for Proposal –Superintendent Search Firms
 - Discuss Selection Process
 - Discuss a Timeline

It was decided to prioritize engaging an Oregon-based search firm for the Superintendent search.

The Board discussed the IRFP timeline, Submission and the Proposed Meeting schedule adjustment to accommodate the upcoming tasks.

Adjournment

Chairman Wilhour adjourned the meeting at 6:45 PM.

Meeting minutes were prepared by Tonya Kerns, Secretary of the Board.

Taylor Wilhour, Board Chair

Brian McCasline, Interim Superintendent



Date: 9-9-2024/9-27-2024
To: SLSD School Board
From: Human Resources
Subject: Personnel Changes

STAFF RECOMMENDATION:

Approve the personnel action for licensed employees as reflected below.

New Hires for 2024-2025

1. New Hire, Jennifer Powell, Temporary CTE Teacher - Beekeeper, .09 FTE AKHS
2. New Hire, Melissa Orr, Temporary LPN, .875 FTE Harrison

Resignations/Retirements

None



Date:

To: SLSD School Board

From: **OSEA Union Representatives Stephanie Rogers and Sheila Heley**

Subject: Monthly Board Report *

Monthly Update:

We are happy to report that the first payroll went pretty smoothly, questions and concerns are being addressed in a timely manner, and classified employees are really pleased with the newly negotiated pay increase.

We held our first Contract Maintenance Committee meeting with the District Team in September and are off to a wonderful start. We are looking forward to continuing our great communication and collaboration through the year.

Thank you!

Attachments/Links:



Date: October 7, 2024
To: SLSD School Board
From: Superintendent
Subject: Division 22 Assurances for 2023-2024

Background:

All Oregon School Districts are required by ODE to post the Division 22 Assurances report to their website and share the report with the School Board by November 15, 2024 for the previous school year, 2023-2024.

Division 22 Assurances Status for 2023-2024

We are proud to report that we are in full compliance with all Division 22 Assurances for the 2023-2024 school year. Our report is posted on our website.

[Division 22 Assurances](#)

South Lane School District

Report on Compliance with Public School Standards

2023-24 School Year

By November 1 of each year, school district superintendents are required by [OAR 581-022-2305: District Assurances of Compliance with Public School Standards](#) to report to their community on the district's status with respect to all of the Standards for Public Elementary and Secondary Schools. The Standards are adopted by the State Board of Education and set out in Oregon Administrative Rules Chapter 581, Division 22.

The table below contains a summary of **South Lane** School District's compliance with each of the requirements of Oregon's administrative rules found in [DIVISION 22 - STANDARDS FOR PUBLIC ELEMENTARY AND SECONDARY SCHOOLS](#) during the 2023-24 school year. For each rule reported as out of compliance, **South Lane** School District has provided an explanation of why the school district was out of compliance and the school district's proposed corrective action plan to come into compliance. The corrective action must be approved by ODE and completed by the district by the beginning of the 2025-26 school year.

What are the requirements of the standards? For a general overview of what each rule/standard requires, consult this high-level [Rules at a Glance summary](#). For specific, comprehensive requirements, use the links below for each individual rule.

Category: Teaching & Learning

Subcategory: Curriculum & Instruction

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2030 District Curriculum	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2045 Substance Use Prevention and Intervention Plan	In compliance	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2050 Human Sexuality Education	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2055 Career Education	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2060 Comprehensive School Counseling	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2263 Physical Education Requirements	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2263 Physical Education Requirements	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2320 Required Instructional Time	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2340 Media Programs	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2500 Programs and Services for TAG Students	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2350 Independent Adoptions of Instructional Materials	In compliance	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2355 Instructional Materials Adoption	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2360 Postponement of Purchase of State-Adopted Instructional Materials	In compliance	The district has met all of the requirements for this rule.	Not applicable

Subcategory: Assessment & Reporting

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2100 Administration of State Assessments	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2110 Exception of Students with Disabilities from State Assessments	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2115 Assessment of Essential Skills: Diploma Requirements	Waived through the end of 2027-28 school year	Not applicable	Not applicable
581-022-2115(2) Assessment of Essential Skills: Local Performance Assessment Requirement	In compliance	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2120 Essential Skill Assessments for English Language Learners	Waived through the end of 2027-28 school year	Not applicable	Not applicable
581-022-2270 Individual Student Assessment, Recordkeeping and Reporting	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2445 Universal Screenings for Risk Factors of Dyslexia	In compliance	The district has met all of the requirements for this rule.	Not applicable

Subcategory: Program & Service Requirements

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2315 Special Education for Children with Disabilities	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2325 Identification of Academically Talented and Intellectually Gifted Students	In compliance	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2330 Rights of Parents of TAG Students	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2505 Alternative Education Programs ham	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2515 Menstrual Dignity for Students	In compliance	The district has met all of the requirements for this rule.	Not applicable

Subcategory: High School Diploma

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2000 Diploma Requirements	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2005 Veterans Diploma	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2010 Modified Diploma	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2015 Extended Diploma	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2020 Certificate of Attendance	In compliance	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2025 Credit Options	In compliance	The district has met all of the requirements for this rule.	Not applicable

Category: Health & Safety

Subcategory: Policies & Practices

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2205 Policies on Reporting of Child Abuse	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2220 Health Services	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2310 Equal Education Opportunities	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2312 Every Student Belongs	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2345 Auxiliary Services	In compliance	The district has met all of the requirements for this rule.	Not applicable

Subcategory: Plans & Reports

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2223 Healthy and Safe Schools Plan	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2225 Emergency Plans and Safety Programs	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2230 Asbestos Management Plans	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2267 Annual Report on Restraint and Seclusion	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2510 Suicide Prevention Plan	In compliance	The district has met all of the requirements for this rule.	Not applicable

Subcategory: Athletics & Interscholastic Activities

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2210 Anabolic Steroids and Performance Enhancing Substances	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2215 Safety of School Sports – Concussions	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2308 Agreements Entered Into with Voluntary Organizations	In compliance	The district has met all of the requirements for this rule.	Not applicable

Category: District Performance & Accountability

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2250 District Improvement Plan	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2255 School and District Performance Report Criteria	In compliance	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2260 Records and Reports	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2265 Report on PE Data	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2300 Standardization	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2305 District Assurances of Compliance with Public School Standards	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2370 Complaint Procedures	In compliance	The district has met all of the requirements for this rule.	Not applicable

Category: Human Resources/Staffing

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2335 Daily Class Size	In compliance	The district has met all of the requirements for this rule.	Not applicable

Rule # and Title	Status	Explanation/Evidence	Corrective Action Plan & Timeline
581-022-2400 Personnel	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2405 Personnel Policies	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2410 Teacher and Administrator Evaluation and Support	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2415 Core Teaching Standards	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2420 Educational Leadership - Administrator Standards	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2430 Fingerprinting of Subject Individuals in Positions Not Requiring Licensure as Teachers, Administrators, Personnel Specialists, School Nurses	In compliance	The district has met all of the requirements for this rule.	Not applicable
581-022-2440 Teacher Training Related to Dyslexia	In compliance	The district has met all of the requirements for this rule.	Not applicable



Date: October 7, 2024
To: SLSD School Board
From: Brian McCasline, Interim Superintendent
Subject: Policy Work

Background:

Many of our SLSD policies were outdated and didn't reflect new laws current language or were no longer necessary. Therefore, the District contracted with OSBA to revise our policies and to move all policies to the OSBA website for regular maintenance. We identified a committee, which included three board members, the secretary to the board, cabinet members, and the superintendent, to work with an OSBA staff member to review each policy and learn about the changes recommended by OSBA attorneys.

Finalizing our 'Holds' Policy Rewrite

Our last large group of policies brought forward for approval brought us to an 'almost' completion of the Rewrite, it noted the exceptions that the Cabinet needed to review more deeply.

Tonight, we provide only one of those we had held and will start bringing the remainder to bring us completely up to date.

All South Lane School District policies are hosted by OSBA and available on our SLSD website. OSBA will provide the District with policy language for any new laws made by the legislature.

Policy Flow

First Reading- Agenda under 'Information'

This is the time to ask questions and get clarification

Discussion and Detailed Questions are recommended to the Superintendent for him or his Cabinet to answer and bring to the following meeting to share.

Second Reading/Adoption- Agenda under 'Consent Agenda'

* If a policy is deleted, this will be done using the 'Staff Report' format.

Staff Recommendation

Staff recommends that the Board approve Policy INDB.

*As OSBA finalizes the policies, they will make our edits and post them on our website.

Attachments

[Policy 101](#) [Policy INDB](#)

South Lane SD 45J3 Enrollment Report

10/4/2024

Grade Level	Boh	Dor	Har	Lon	LMS	CGHS	AKHS	District Total	Alt. CHARTER SCHOOLS		
									CW Alt.	CW Chart.	ACE
KG	79	10	70	8				167			23
1st	60	14	58	9				141		1	28
2nd	73	13	78	8				172		6	29
3rd	75	13	74	9				171		4	24
4th	71	15	98	9				193		4	22
5th	83	10	75	10				178	1	11	35
6th		15		4	129			148	4	15	29
7th		8		10	159			177	2	12	24
8th		4		5	161			170	6	13	22
9th						163		163	5	20	20
10th						150	9	159	5	16	11
11th						156	25	181	1	13	19
12th						155	30	185	4	10	9
Total	441	102	453	72	449	624	64	2,205	28	125	295

2205

*As of 9/4/24

Last year on 09/29/23

433	86	466	64	498	660	85	2,292
Diff:	8	16	-13	8	-49	-36	-87
	1.8%	18.6%	-2.8%	12.5%	-9.8%	-5.5%	-24.7%

Current year: 09/13/24

449	101	452	72	451	629	76	2,230
Increase/Loss	-8	1	1	0	-2	-5	-12
	-1.8%	1.0%	0.2%	0.0%	-0.4%	-0.8%	-15.8%

Notes:

13 Students @ .5 FTE - included in count

7 Non-Resident students - included in count

10 Life Skills Students included in count

0 Community Classroom Students included in count

0 Transition Student included in count

174 Active ESL/LEP Students included in count

2 Active PNP Students included in count

DISTRICT	Current YR	Last Year (June)		
	24-25	23-24	Diff	
Kindergarten	167	145	22	15.2%
Elementary (1-5)	855	856	-1	-0.1%
Middle (6-8)	495	495	0	0.0%
High (9-12)	688	666	22	3.3%
Total:	2205	2162	43	2.0%

ADM Count	SLSD	Charter	ALT	TOTALS
KG	167	23	0	190
1-8	1350	279	13	1642
9-12	688	118	15	821
	2205	420	28	2653

Preschool Numbers

	Boh	Dor	Har	Lon	Total
P3	1	6	2	2	11
P4	8	11	7	8	34
Total	9	17	9	10	45

ALT PLACEMENT COUNT

BLDG	ADM	NO-ADM	TOTAL	KG	1	2	3	4	5	6	7	8	9	10	11	12
BOH	2	1	3	1			1	1								3
DOR			0													0
HAR	5		5			1	3	1								5
LON		2	2		1	1										2
LMS	6	2	8							4	2	2				8
CGHS	20	7	27										2	5	8	27
AKHS			0													0
	33	12	45	0	1	1	2	4	2	4	2	2	2	5	8	12

Alternative placement students are NOT included in student totals

2250 Total All SLSD Students