

North Valley Academy  
Governing Council Agenda – Regular Meeting  
7939 4<sup>th</sup> Street NW, Los Ranchos de Albuquerque, NM 87114  
December 5, 2024 at 4:30 PM

Due to the Public Health Emergency Order for the Coronavirus, the Governing Council will meet remotely via Zoom. Members of the public wishing to attend and listen may do so via the phone number or meeting link below.

ZOOM Meeting Info:

<https://us02web.zoom.us/j/7863453364?pwd=WVJxY2Q1czdBRUpwR0tiWENqcS9SZZ09&omn=81774869873>

Passcode: 257728

Telephone Dial-In: +1 253 215 8782 US OR +1 301 715 8592 US

Meeting ID: 786 345 3364

**A. OPENING BUSINESS**

1). Call to Order - Will Duran calls the meeting to order at 4:31 pm

2). **Roll Call:**

| <b>Name</b>         | <b>Title</b>  | <b>Present</b> | <b>Absent</b> |
|---------------------|---------------|----------------|---------------|
|                     |               |                |               |
| Victor Marthe       | Vice-Chair    | x              |               |
| Crystal Sanchez     | Member        | x              |               |
| Ellen Argyres       | Member        |                | x             |
| William Duran       | Council Chair | x              |               |
| Jackie Kinnunen     | Secretary     | x              |               |
| Thomas Walmsley Jr. | Member        | x              |               |

Other attendees: Julie Geldmacher – Principal; Katie Rarick - Axiom Analytics/Business Manager; Dan Hill - DMH Law LLC/Legal Counsel. Sam Gonzalez - DMH Law LLC/Legal Counsel. Chair member, *Ellen Argyres, arrives later in the meeting.*

Chair Duran announced that a quorum was present.

3). Chair Duran initiated the Pledge of Allegiance.

4. Vice-Chair Marthe made a motion to approve the 12/5/24 agenda as presented. Motion was seconded by council member, Thom Walmsley:

**Roll call vote:**

| <b>Name</b>         | <b>Title</b>  | <b>Yay</b> | <b>Nay</b> | <b>Abstain</b> |
|---------------------|---------------|------------|------------|----------------|
| Victor Marthe       | Vice-Chair    | x          |            |                |
| Crystal Sanchez     | Member        | x          |            |                |
| Ellen Argyres       | Member        | N/A        |            |                |
| William Duran       | Council Chair | x          |            |                |
| Jackie Kinnunen     | Secretary     | x          |            |                |
| Thomas Walmsley Jr. | Member        | x          |            |                |

5. Council member, Thom Walmsley, made a motion to approve the minutes from the 9/24/24 meeting. The motion was seconded by vice-chair, Victor Marthe.

**Roll call vote:**

| <b>Name</b>         | <b>Title</b>  | <b>Yay</b> | <b>Nay</b> | <b>Abstain</b> |
|---------------------|---------------|------------|------------|----------------|
| Victor Marthe       | Vice-Chair    | x          |            |                |
| Crystal Sanchez     | Member        | x          |            |                |
| Ellen Argyres       | Member        | N/A        |            |                |
| William Duran       | Council Chair | x          |            |                |
| Jackie Kinnunen     | Secretary     | x          |            |                |
| Thomas Walmsley Jr. | Member        | x          |            |                |

**B. ACTION ITEMS**

1. Bank Reconciliations:

Katie Rarick presented bank reconciliations from September, October, and November. The general ledger and reconciliations match. Outstanding checks from April to June will be canceled. Outstanding checks are to be voided. Council member, Thom Walmsley, made a motion to approve the bank reconciliation. Council member, Crystal Sanchez, seconded the motion.

**Roll call vote:**

| <b>Name</b>         | <b>Title</b>  | <b>Yay</b> | <b>Nay</b> | <b>Abstain</b> |
|---------------------|---------------|------------|------------|----------------|
| Victor Marthe       | Vice-Chair    | x          |            |                |
| Crystal Sanchez     | Member        | x          |            |                |
| Ellen Argyres       | Member        | N/A        |            |                |
| William Duran       | Council Chair | x          |            |                |
| Jackie Kinnunen     | Secretary     | x          |            |                |
| Thomas Walmsley Jr. | Member        | x          |            |                |

2. Budget Adjustment Requests

Katie Rarick presented BARS 504-000-2425-0010-D, Title I funding reduction of \$8500, and BARS 504-000-2425-0011-I, lease assistance award for quarters 1 and 2.

Will Duran made a motion to approve BARS 0010-D and 0011-I. Council member, Thomas Walmsley, made a motion to second.

**Roll call vote:**

| <b>Name</b>         | <b>Title</b>  | <b>Yay</b> | <b>Nay</b> | <b>Abstain</b> |
|---------------------|---------------|------------|------------|----------------|
| Victor Marthe       | Vice-Chair    | x          |            |                |
| Crystal Sanchez     | Member        | x          |            |                |
| Ellen Argyres       | Member        | N/A        |            |                |
| William Duran       | Council Chair | x          |            |                |
| Jackie Kinnunen     | Secretary     | x          |            |                |
| Thomas Walmsley Jr. | Member        | x          |            |                |

3. Axiom Policies:

Katie Rarick discussed axiom policies, including payment threshold procedures and policies. Will Duran made a motion to table the axiom policies approval until the next council meeting in January to allow council members time to review the policies. Vice-chair, Victor Marthe, seconded the motion. Any questions about the axiom policies are to be sent to Katie Rarick.

**Roll call vote:**

| <b>Name</b>         | <b>Title</b>  | <b>Yay</b> | <b>Nay</b> | <b>Abstain</b> |
|---------------------|---------------|------------|------------|----------------|
| Victor Marthe       | Vice-Chair    | x          |            |                |
| Crystal Sanchez     | Member        | x          |            |                |
| Ellen Argyres       | Member        | N/A        |            |                |
| William Duran       | Council Chair | x          |            |                |
| Jackie Kinnunen     | Secretary     | x          |            |                |
| Thomas Walmsley Jr. | Member        | x          |            |                |

4. Black Education Act SY25:

Dan Hill, legal council, presented to the council. Statute for a compliance-based policy that prohibits racial aggression. Includes details on how to report any conduct violations. Requirement that staff receives training and requirements for student handbook for this type of offense or misconduct. Chair member, Thomas Walmsley, made a motion to approve the policy. Vice-chair, Victor Marthe, seconded the motion.

**Roll call vote:**

| <b>Name</b>     | <b>Title</b>  | <b>Yay</b> | <b>Nay</b> | <b>Abstain</b> |
|-----------------|---------------|------------|------------|----------------|
| Victor Marthe   | Vice-Chair    | x          |            |                |
| Crystal Sanchez | Member        | x          |            |                |
| Ellen Argyres   | Member        | N/A        |            |                |
| William Duran   | Council Chair | x          |            |                |

|                     |           |   |  |  |
|---------------------|-----------|---|--|--|
| Jackie Kinnunen     | Secretary | x |  |  |
| Thomas Walmsley Jr. | Member    | x |  |  |

**5. Leave Payback Policy SY25**

Dan Hill, Legal Council, presents the leave payback policy: An incentive for staff to not use all of their PTO leave. \$200 per leave day of unused PTO day with a cap of 5 days. Staff must be employed and at the school at the end of the year to get the payout. Encourages staff to attend school rather than use their leave. Chair member, Thomas Walmsley, made a motion to approve the leave payback policy. Will Druan, council chair, seconded the motion.

**Roll call vote:**

| <b>Name</b>         | <b>Title</b>  | <b>Yay</b> | <b>Nay</b> | <b>Abstain</b> |
|---------------------|---------------|------------|------------|----------------|
| Victor Marthe       | Vice-Chair    | x          |            |                |
| Crystal Sanchez     | Member        | x          |            |                |
| Ellen Argyres       | Member        | N/A        |            |                |
| William Duran       | Council Chair | x          |            |                |
| Jackie Kinnunen     | Secretary     | x          |            |                |
| Thomas Walmsley Jr. | Member        | x          |            |                |

**C. DISCUSSION ITEMS**

**1. Head Administrator Report:**

Julie Geldmacher shared the goals of the equity council. Begin with a readiness assessment to assess how the school serves English language learners, Native American students, and students with disabilities. The school scored high across the board with serving ELLs, need with serving native American students. The next PD opportunity will look at how to better serve this population. The next PD will be in January, and training will be offered to better serve all categories of student populations.

Geldmacher will be mentored by two other charter school leaders at the state charter school conference.

School is seeing student growth.

6th grade teacher left and 2 other administrators are co-teaching this class to fill the gap

2. Finance Report

Katie Rarick presented income statements, cash flow, and payroll. Overall, fairly flat cash flow and a healthy fund balance. The audit was completed and will be presented to GC when it becomes public.

3. Governing Council Training

Discussion of governing council retreat training day. Legal council services will provide this training. All members agree to further discuss this training at the next GC meeting.

**D. CLOSING BUSINESS**

1. Agenda Items for Next Meeting:

Chair Duran requested bylaws and governing council training be added to the agenda.

2. Next Meeting – January 23, 2025 at 4:30 pm

3. The Council chair, Will Duran, adjourned the meeting at 5:07 pm

The Council may take any agenda item out of order, to facilitate business-at-hand.

If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact [jgeldmacher@nvanm.org](mailto:jgeldmacher@nvanm.org) or (505) 998-0501 at least 48 hours prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact Mrs. Geldmacher at the phone number or email address above if a summary or other type of accessible format is needed.