

Olmsted Falls City Schools

Universal Referral Form for Acceleration

Directions: Complete all pages of the referral form. Completed forms should be returned to the gifted intervention specialist at the student's current school or the gifted coordinator.

The purpose of this referral is to determine if acceleration is an appropriate placement for the child being considered. Several types of acceleration are possible. Please check the type of acceleration you wish to have considered for the student:

Student Name _____ Grade _____

- Whole Grade Acceleration- The student is assigned to a higher grade level than is typical given the student's age on a full-time basis.
- Individual Subject Acceleration- The student is assigned to a higher grade level than is typical in one or more subject areas.
If applicable, indicate the subject area in which you wish to have the student accelerated:
_____ Math
_____ Science
_____ Reading
_____ Social Studies
- Early Entrance to Kindergarten/First Grade- The child has not reached the typical age at which students are admitted to kindergarten or first grade. Please complete the Early Entrance to Kindergarten/First Grade referral form available on the district website in addition to this referral.
- Early High School Graduation- The practice of facilitating completion of the high school program in fewer than four years. Please contact your child's school counselor in addition to completing this referral.

Name of Person Making Referral

Relationship to Student

Date

Part A: Student Information

Current School: _____

Student Gender: _____ Current Grade: _____

Proposed Grade/ Subject for Acceleration: _____

Current Teacher(s): _____

Date of Birth: _____ Home Phone: _____

Address: _____

Student's Native Language (if not English so that appropriate tests may be administered): _____

Part B: Family Information

Name(s) of legal guardians: _____

Father's Name _____ Is living with child? _____

Address and Phone if different from student:

Mother's Name _____ Is living with child? _____

Address and Phone if different from student:

Daytime Phone Number (if different than home number): _____

Siblings:

Name	Gender	Age	Grade	Name of School

Procedure for Whole Grade or Subject Acceleration Olmsted Falls City Schools

- Step 1 Acceleration referral form is completed and turned in to the Gifted Intervention Specialist or Gifted Coordinator. Date received is noted; the Acceleration Committee must complete the process within 45 days of receiving the referral.
- Step 2 Gifted Intervention Specialist/Coordinator gathers information to share with the committee:
- Referral Form, with signature allowing any necessary testing
 - Teacher, Parent and Student Input
 - Additional test data if needed (for scores that are more than 24 months old on nationally normed and state approved instruments of:
 - Ability
 - Achievement/Criterion Referenced Assessments
 - and Aptitude
- Step 3 A meeting is scheduled to discuss the appropriateness of acceleration for the student. The participants in the meeting may include:
- *The Gifted Intervention Specialist
 - The Gifted Coordinator
 - A current classroom teacher or team member
 - *A teacher at the grade level to which the student may be accelerated.
 - *Parent or guardian of the referred student
 - *Building administrator
 - Guidance Counselor
 - Assistant Superintendent or Director of Student Services
- * Indicates required participant
- Step 4 A decision is made regarding acceleration. If appropriate, the committee develops a Written Acceleration Plan (WAP) that specifies placement, transition strategies, and an appropriate transition period.
- Step 5 Written notification of the Acceleration Committee's recommendations is distributed to summarize the committee's decision within 30 days of the completion of all evaluations.

Note: The complete Iowa Acceleration Scales process will be completed for students in the process of whole grade acceleration or early entrance to first grade. The Iowa Acceleration Scales *may* be completed for early entrance to kindergarten applications.