

LA JUNTA PUBLIC SCHOOLS SUBSTITUTES



Home of the Tigers!

BECOME A SUBSTITUTE!

Substitute teaching is a wonderful way to gain experience and earn money while maintaining a flexible schedule! Our subs are a vital piece to the education of students in our district. Gone are the days of glorified babysitting. We believe subs have the opportunity to greatly enhance learning in this community.

Substitute Teacher Salary Schedule

	Certified Position Sub	Classified Position Sub
High School Diploma/ AA Degree	\$125.00	\$115.00
BA Degree	\$140.00	\$130.00
Licensed Teacher	\$225.00	\$215.00

After the first 15 consecutive days of work, pay shall increase to:

	Certified Position Sub	Classified Position Sub
High School Diploma/ AA Degree	\$130.00	\$120.00
BA Degree	\$145.00	\$135.00
Licensed Teacher	\$225.00	\$215.00

After 20 consecutive days of work, the substitute shall be paid the following amounts:

	Certified Position Sub
High School Diploma/ AA Degree	\$135.00
BA Degree	\$150.00
Licensed Teacher	\$225.00

The Substitute List

Persons wishing to be on our substitute list are employed with the school district on an **“on call”** basis only. When school is not in session, substitutes do not work. Persons wishing to serve as substitute teachers in the La Junta Public School System must submit a completed application and your substitute license to the Superintendent's office. Your file will be screened by the Substitute Coordinator and administration and approved by the Board of Education before placement on the list.

Substitute Benefits

Individuals employed as substitute teachers are not entitled to District benefits of health and/or life insurance because they do not regularly work 20 or more hours per week.

However, state law mandates that PERA (Public Employees Retirement Association) deductions must be taken from each District employee. If an employee leaves the school district, he/she may make application for refund of all contributions made to PERA.

Substitute teachers are covered by Risk Administration Services, the District Liability and Worker's Compensation Insurance. If you are injured on the job, notify the school secretary or Personnel Office to complete a First Report of Injury form immediately after the injury occurs. If it is necessary for you to see a physician for those injuries, you must first see one of the District's Designated Medical Providers: 1) Southern Colorado Clinic, 2) Centura Centers for Occupational Medicine (CCOM), or 3) Emergicare Medical Clinics. All providers are located in Pueblo.

A Medicare deduction computed at the rate of .0145 of your monthly gross salary will also be deducted from your check. The District contributes a matching amount.

Substitute Bootcamp

Are you ready to be a sub in Colorado schools? The Substitute Boot Camp is a FREE, virtual course specifically designed to support, assist and encourage substitute teachers with starting their first day on the job. The Substitute Boot Camp is also an excellent resource for currently authorized substitute teachers and individuals who are in-process of obtaining their substitute authorization. Participants will learn about their roles and responsibilities as a substitute teacher, including:

- Understanding and executing academic lesson plans
- Preparing lesson plans when lesson plans aren't available
- Classroom management
- Maintaining appropriate student records, including recording grades
- School policy and emergency response

Substitute Boot Camps are facilitated in the online course system Moodle. Once you register (form is located on the CDE website), you will receive an email from Moodle within 5 business days on how to finish setting up your account and how to access your course. After that, you can complete the course at any time. It should take about two hours to complete.

Questions?

Please contact Educator Recruitment at educator_recruitment@cde.state.co.us