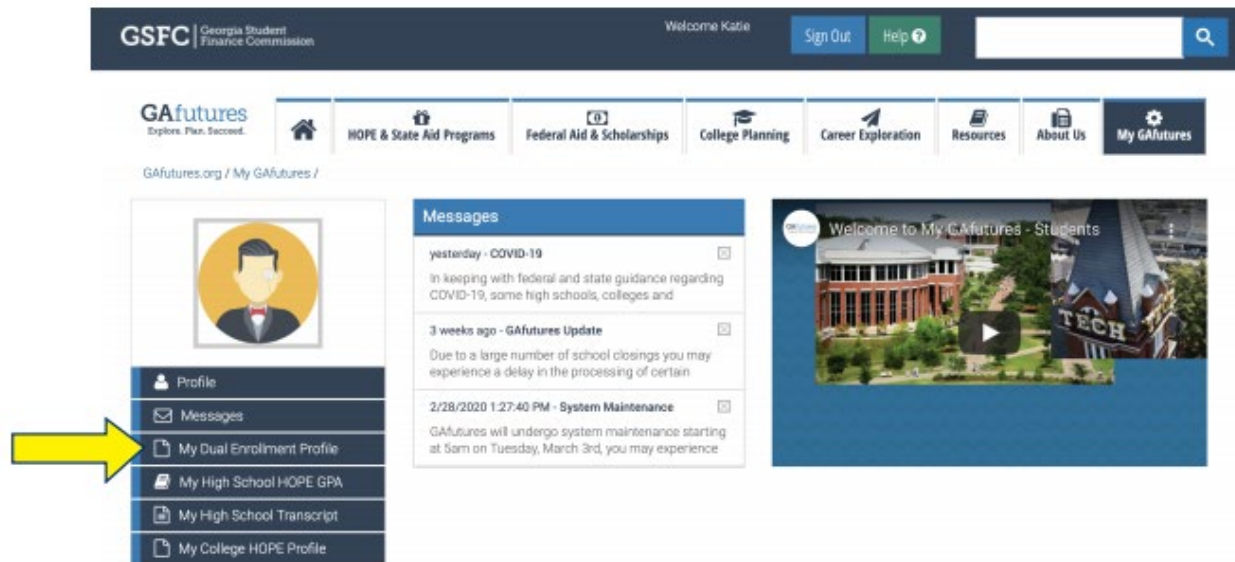# GAfutures Online Funding Application Instructions

1. Go to www.GAfutures.org and either LOG IN to your existing account OR create a new account.

2. Verify that your full name, date of birth and social security number are entered correctly in your profile.

3. Click on the "My Dual Enrollment Profile" link (see image below).

4. Then click the link that says "The upcoming 202X – 202X school year" (the next school year – see image below).

5. Click the "Apply for Dual Enrollment" link (see image below).

6. Open the New Application and complete all sections.
• If any information is incorrect, return to your profile to make changes.
• The parent's email address CANNOT be the same as the student's email address.
• If the parent's email was used to create the profile, the personal email in the profile must be changed to reflect the student, and then parent's email is to be added in the "Parent/Guardian Email" area.
• If you do not know your parent's email account or if your parent does not have an email account, they will visit www.GAfutures.org/DEparent after you complete the student section to complete the form.
• The student must check all of the boxes on the left side.
7. After the student completes their part, the student will receive the following message:

8. The parent/guardian will receive an email at the address provided with a link to access the "Parent/Guardian Participation Agreement". The parent can use either the Application ID (see image in #7 above) and date of birth OR the student's Social Security Number and date of birth to log in.
9. The parent will complete the form online by checking all the boxes on the right side, and then submit the form.
10. The counselor portion will be completed at a much later time.