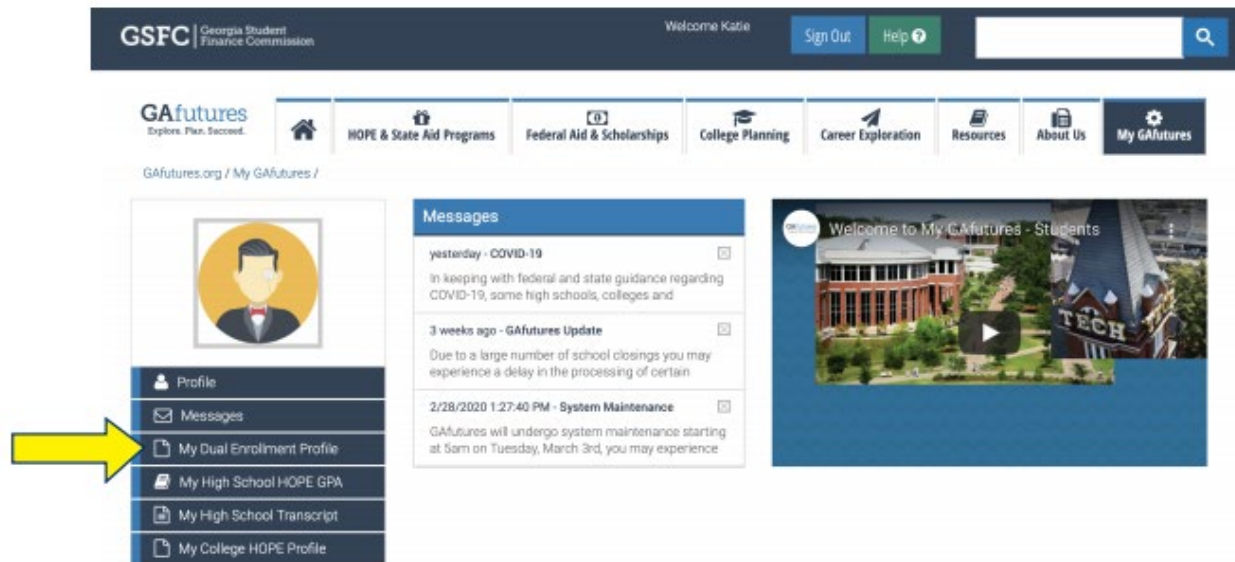


GAfutures Online Funding Application Instructions

1. Go to www.GAfutures.org and either LOG IN to your existing account OR create a new account.
2. Verify that your full name, date of birth and social security number are entered correctly in your profile.
3. Click on the “My Dual Enrollment Profile” link (see image below).



4. Then click the link that says “The upcoming 202X – 202X school year” (the next school year – see image below).



5. Click the “Apply for Dual Enrollment” link (see image below).

DUAL ENROLLMENT

The Dual Enrollment funding Application provides funding for students at participating Georgia high schools that are enrolled to take approved college-level courses at a participating eligible Georgia college or university. The students earn high school credit for graduation and earn college credit.

Your Dual Enrollment Profile Options:

Apply for Dual Enrollment	Must be completed each year you choose to participate. Note: only if you change high schools in the middle of the year, you must complete a new application.
Add College(s)	If you need to add a college for Dual Enrollment participation.
Resend Parent Acknowledgement Email	Parent/Guardian must authorize participation prior to high school approval.
View My Dashboard	Check the status of your application after you have submitted it.

6. Open the New Application and complete all sections.

- If any information is incorrect, return to your profile to make changes.
- The parent’s email address CANNOT be the same as the student’s email address.
- If the parent’s email was used to create the profile, the personal email in the profile must be changed to reflect the student, and then parent’s email is to be added in the “Parent/Guardian Email” area.
- If you do not know your parent’s email account or if your parent does not have an email account, they will visit www.GAfutures.org/DEparent after you complete the student section to complete the form.
- The student must check all of the boxes on the left side.

7. After the student completes their part, the student will receive the following message:

Return to My Dual Enrollment Profile

Thank you for your Dual Enrollment funding Application!

Your Application ID is DE1952417.

An email has been sent to your parent/guardian's email address, as provided in your application, with instructions for acknowledging your Dual Enrollment funding Application and participation.

- Your parent/guardian must complete the Parent Acknowledgement for your Dual Enrollment funding Application prior to you being able to enroll in Dual Enrollment courses.
- Once your parent/guardian submits the acknowledgement, your High School and the College you plan to attend must approve your application.
- If you have not submitted an admissions application to the college(s) you want to participate in Dual Enrollment, visit the college website to apply.

After your parent/guardian acknowledges your application, you can monitor the progress of your application by selecting the My Dual Enrollment Profile link after signing in to GAFutures. If your parent does not have an email address, have them visit GAFutures.org/DEparent to complete the agreement.

8. The parent/guardian will receive an email at the address provided with a link to access the “Parent/Guardian Participation Agreement”. The parent can use either the Application ID (see image in #7 above) and date of birth OR the student’s Social Security Number and date of birth to log in.

9. The parent will complete the form online by checking all the boxes on the right side, and then submit the form.

10. The counselor portion will be completed at a much later time.